

MINUTES OF MEETING
CANOPY
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Canopy Community Development District was held Tuesday, May 7, 2019 at 11:00 a.m. at Dorothy B. Oven Park, 3205 Thomasville Road, Tallahassee, Florida.

Present and constituting a quorum were:

Tom Asbury	Chairman
John "Al" Russell	Assistant Secretary
Colson Hosford	Assistant Secretary

Also present were:

Darrin Mossing	District Manager
Lauren Gentry	District Counsel
Abraham Prado	District Engineer
Ryan Boles	Resident

FIRST ORDER OF BUSINESS

Roll Call

Mr. Mossing called the meeting to order at 11:00 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Boles stated we are here to get as much information as we can about the development. We are very interested if there is any information that can be shared as far as the commercial development.

Mr. Asbury stated the meeting itself may not give you what you want but after the meeting I can give you the information that you want.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the April 2, 2019 Meeting

On MOTION by Mr. Russell seconded by Mr. Asbury with all in favor the minutes of the April 2, 2019 meeting were approved, as presented.

FOURTH ORDER OF BUSINESS

**Consideration of RFPs for Units 4/5
Infrastructure and Consideration of
Resolution 2019-08 Award of Units 4/5
Infrastructure Contract**

On MOTION by Mr. Russell seconded by Mr. Asbury with all in favor this item was deferred to the continued meeting of May 21, 2019 at 11:00 a.m. in the offices of GPI located at 1590 Village Square Boulevard, Tallahassee, Florida.

FIFTH ORDER OF BUSINESS

**Consideration of Professional Design Services
Proposal with Conn & Associates**

Mr. Mossing stated the draft agreement is in your agenda package along with their proposal that was attached to the agreement.

Ms. Gentry stated our office prepared this form agreement and it contemplates a schedule of rates to include hourly fees so if they are doing ongoing work, we have their hourly fees set and we use that to determine the cost of any other projects. The proposal they provided works for their first work authorization, but we do still need their hourly fees.

On MOTION by Mr. Hosford seconded by Mr. Russell with all in favor the design services agreement with Conn & Associates was approved in substantial form subject to receipt of the hourly fee schedule.

SIXTH ORDER OF BUSINESS

**Ratification of Demand Note Agreement for
Unit 3 Assignment of Contract**

Ms. Gentry stated this has already been executed and it just stands in the place of a public construction bond that would usually be required for assignment to a public entity. This is a simpler arrangement where Ox Bottom has provided this demand note to satisfy the statutory requirements.

On MOTION by Mr. Hosford seconded by Mr. Russell with all in favor the Demand Note Agreement for Unit 3 assignment of contract was ratified.

SEVENTH ORDER OF BUSINESS

**Ratification of Settlement Agreement with
RS&H**

could do that. This letter is to keep you updated on what has been circulated on behalf of the District and to let you know at a future date the Board may do whatever they want to in regard to liquidated damages. The project is not complete yet, so it probably makes sense to do that when the final pay application comes through.

B. Engineer

i. Update: Dove Pond Construction

Mr. Prado stated Dove Pond dam construction is almost complete and there are a few punch list items still being resolved including a couple of cracks in the spillway.

ii. Consideration of Task Authorization No. 2

Mr. Prado stated task authorization no. 2 is to prepare a Public Facilities Report pursuant to the Master Trust Indenture.

On MOTION by Mr. Hosford seconded by Mr. Russell with all in favor Task Authorization No. 2 in the amount of \$6,000 plus reimbursables not to exceed \$100, was approved.

C. Manager

i. Approval of Check Register Summary

On MOTION by Mr. Hosford seconded by Mr. Russell with all in favor the check run summary was approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

iii. Consideration of Capital Funding Request no. 7

On MOTION by Mr. Asbury seconded by Mr. Hosford with all in favor Capital Funding Request No. 7 in the amount of \$998.35 was approved.

iv. Presentation of Number of Registered Voters - 102

A copy of the letter from the Leon County Supervisor of Elections indicating there are 102 registered voters residing within the District was included in the agenda package.

TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisors Requests

There being none,

On MOTION by Mr. Russell seconded by Mr. Asbury with all in favor the meeting was continued to May 21, 2019 at 11:00 a.m. in the offices of GPI located at 1590 Village Square Boulevard, Tallahassee, Florida.



Secretary/Assistant Secretary



Chairman/Vice Chairman