

MINUTES OF MEETING
CANOPY
COMMUNITY DEVELOPMENT DISTRICT

The May 7, 2019 meeting of the Board of Supervisors of the Canopy Community Development District was continued and reconvened May 21, 2019 at 11:00 a.m. at the offices of GPI, 1590 Village Square Boulevard, Tallahassee, Florida.

Present and constituting a quorum were:

Tom Asbury	Chairman
Gregg Patterson	Vice Chairman
John "Al" Russell	Assistant Secretary
Colleen Castille	Assistant Secretary

Also present were:

Darrin Mossing	District Manager by phone
Lauren Gentry	District Counsel
Abraham Prado	District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Ms. Gentry called the meeting to order at 11:00 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

**Consideration of Proposals for Unit 4 and 5
Infrastructure and Consideration of
Resolution 2019-08**

Ms. Gentry stated the Board has copies of the proposals and you have all had an opportunity to review those proposals. In the past we have one score sheet upon discussion of the Board and adopting that score sheet. We received two bids, one from CW Roberts for \$15,133,778 and one from Sandco for \$9,998,384.28.

Mr. Asbury stated under personnel, CW Roberts and Sandco, I gave them both 20 points. They seem to both have qualified people. The experience, availability and equipment, I gave CW

Roberts 15 points and Sandco 25 points having done projects for us before. Understanding scope of work, I gave CW Roberts 16 and gave Sandco 20. Schedule is the same on both and I gave them both 15 points. Price I gave CW Roberts 5 and Sandco 10 for reasonableness of unit prices and lowest cost, I gave CW Roberts 5 and Sandco 10.

Ms. Gentry stated I will let the Board consider that and one comment on the price, the criteria contemplates the lowest bidder getting 10 points and other proposers getting a percentage of that amount and based on my calculations it would be 10 points for Sandco for the lowest bid and 6 for CW Roberts.

Mr. Asbury stated I think one contractor may have been a little more serious than the other and that is reflected in the price difference.

Mr. Prado stated mobilization expenses you have a contractor that bid \$81,900 and the other was \$800,000 and that is a function of one being onsite and the other one has to bring in all the equipment. The \$800,000 is not unreasonable for the size of the project.

Ms. Gentry stated we did review the bids and they were both legally sufficient. Were there any comments on what the District's budget was for this project?

Mr. Asbury stated no, I would have to check. The 10 X 6 box culverts those were not anticipated in the original planning, we thought we would have 60-inch pipes and you can see that is \$1 million of this project and we are in the process of trying to reevaluate that, having the Engineer seeing if we can shorten the box culverts or another way to do it. We are trying to reevaluate it to get it closer.

Ms. Gentry stated for the record and so the Board is aware too, within the request for proposals the District did reserve the right to make modifications to the work, award the contract in whole or in part without cause as it deemed appropriate. If we did need to make modifications to the scope to bring it within budget, that would be possible.

Mr. Asbury asked can we do that after awarding the contract?

Ms. Gentry stated you can vote to rank the proposals, award the contract to whoever you rank first subject to modification of the scope as necessary to bring it within the District's budget based on the unit prices provided.

Mr. Asbury stated if we can't bring it in exactly with what we were trying to do, we revise the final quantities as necessary based on the permit documents.

Mr. Prado stated we are still pursuing permits for this project so there may be adjustments necessary to satisfy the quantities.

Ms. Gentry stated I will read the score back to you and make sure I have written it down correctly. CW Roberts row we have 20 points for personnel, 15 points for experience and available equipment, 16 points for understanding scope of work, 15 points for schedule and 11 points total for price for a total of 77 points. Sandco 20 points for personnel, 25 points for experience and available equipment, 20 points for understanding scope of work, 15 points for schedule, and 20 points total for price for a total of 100 total points for Sandco. That would make Sandco the number one ranked bidder and CW Roberts number two ranked bidder.

On MOTION by Ms. Castille seconded by Mr. Russell with all in favor the scoring outlined above was adopted and Sandco was ranked no. 1 and CW Roberts was ranked no. 2.

Ms. Gentry stated next for your consideration is Resolution 2019-08, a resolution of the Board of Supervisors of the Canopy Community Development District regarding the award of a construction contract, providing for severability and providing an effective date. This resolution has blanks for names and points to be filled in, which we will fill in consistent with the form that the Board just adopted. Unless there are any questions, I will take a motion to adopt this resolution subject to the negotiation we discussed, modification of the scope and quantity as needed to bring it to a price as needed. Do we have to put that in the resolution or is it enough that it is on the record?

Mr. Mossing stated it should be fine. We will put it as part of the motion.

On MOTION by Ms. Castille seconded by Mr. Patterson with all in favor Resolution 2019-08 was approved subject to modification of quantities or scope as needed to bring it to a price.

FOURTH ORDER OF BUSINESS

Other Business

Ms. Gentry stated RS&H contacted us yesterday to let our office know that Dove Pond is still not complete, we are still getting some facts and unless anyone objects we will send another letter setting a deadline for completion, reserving the right to impose liquidated damages if the Board deemed it appropriate to do that. We would not be imposing them at this time but at the

next meeting we hope to have more facts and be able to present you with a clearer picture of what happened and recommendation of what to do moving forward.

Mr. Asbury stated I will check on it. I know one of the things they have been trying to do is they have to do a video of the 24-inch pipe and a 16-inch pipe, and the 16-inch pipe is underwater so they can't do that one. We also have an irrigation structure and pipes that were going in Dove Pond that we are possibly not going to do but right now it is not installed and if they do it we will ask them for a change order to take that out. They have some sodding to do on top of the dam, I'm not sure why. I'm going to talk to them about the reason they had for not finishing that sodding. I do understand why they don't want to finish the sodding on the filtration pond because there is still possibly work that is going to be done around that filtration pond. Do you have any thoughts why they wouldn't want to finish the dam?

Mr. Prado stated that is because of the trail.

Mr. Asbury stated if they are figuring out how they are going to do the trail then that makes good sense. There are just a couple other small things. They did fix the cracks.

Mr. Russell asked is it holding a lot of water?

Mr. Asbury stated I'm not sure where it goes it is designed to go to the bottom so we would have water over it.

Ms. Gentry stated we are still getting facts about what is going on and whether the project needs a change order or whatever is appropriate moving forwards. By the next meeting we hope to have more details for you.

FIFTH ORDER OF BUSINESS

Supervisors Requests

There being none,

On MOTION by Mr. Patterson seconded by Mr. Russell with all in favor the meeting adjourned at 11:18 a.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman