Agenda Package

March 31, 2020

# Canopy

# Community Development District

219 E. Livingston Street, Orlando, Florida 32801 Phone: 407-841-5524 – Fax: 407-839-1526

March 25, 2020

Board of Supervisors Canopy Community Development District

Dear Board Members:

A special meeting of the Board of Supervisors of Canopy Community Development District will be held Tuesday, March 31, 2020 at 11:00 AM at Premier Homes, 4708 Capital Circle NW, Tallahassee, FL 32303. Following is the advance agenda for the meeting:

- 1. Roll Call
- 2. Public Comment Period (1Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
- 3. Organizational Matters
  - A. Acceptance of Resignation Letter from Mr. Colson Hosford
  - B. Consideration of Appointment of Supervisor to Fill the Unexpired Term of Office (11/2020)
  - C. Oath of Office for Newly Appointed Supervisor
  - D. Consideration of Resolution 2020-04, Election of Officers
- 4. Consideration of Resolution 2020-05 Approving the Revised Evaluation Criteria for the District's Welaunee Boulevard, Segment 3 and Segment 2 Turn Lanes Construction Project
- 5. Consideration of Responses to Request for Qualifications for Engineering Services for Welaunee Boulevard Construction Project
  - A. Kimley-Horn
  - B. Dantin Consulting, LLC
- 6. Evaluation of Proposals for Amenity Facilities Construction Project
  - A. Ranking Sheet & Evaluation Criteria
  - B. Review of Proposals Received
  - C. Consideration of Resolution 2020-06 Award of Construction Contract for Amenity Facilities Construction Project
  - D. Consideration of Agreement for Engineering Services
- 7. Approval of Easement Agreement for Proposed Comcast Project Sweet Ridge Street (to be provided under separate cover)
- 8. Consideration of Form of FGT Encroachment Agreement for Future Crossings
- 9. Acceptance of Arbitrage Rebate Report
- 10. Acceptance of Annual Audit Report for Fiscal Year 2019

- 11. Consideration of Escrow Agreement between the District and Ox Bottom Mortgage Holdings and Capital City Bank
- 12. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. District Manager's Report
    - i. Approval of Check Register Summary and Requisition Summary
    - ii. Balance Sheet and Income Statement
    - iii. Ratification of FY20 Funding Request #3
    - iv. Approval of FY20 Funding Request #4
- 13. Other Business
- 14. Supervisors Requests
- 15. Adjournment

The second order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items. Speakers must fill out a Request to Speak form and submit it to the District Manager prior to the beginning of the meeting.

The third order of business is Organizational Matters. Enclosed for your review and acceptance is a resignation letter from Mr. Colson Hosford. If the board chooses to appoint a new supervisor, they will be asked to subscribe to an oath of office. A copy of Resolution 2020-05 an election of officer's resolution is enclosed for your review and approval.

The fourth order of business is Consideration of Resolution 2020-05 Approving the Revised Evaluation Criteria for the District's Welaunee Boulevard, Segment 3 and Segment 2 Turn Lanes Construction Project. A copy of the resolution and evaluation criteria are enclosed for your review and approval.

The fifth order of business is Consideration of Responses to Request for Qualifications for Engineering Services for Welaunee Boulevard Construction Project. Proposals are enclosed from Kimley-Horn and Dantin Consulting, LLC for your review.

The sixth order of business is Evaluation of Proposals for Amenity Facilities Construction Project. Enclosed for your review and approval is the ranking sheet, the evaluation criteria, Resolution 2020-06 Award of Construction Contract for Amenity Facilities Construction Project and an Agreement for Engineering Services. Also enclosed is a copy of a proposal received from Baycrest Corp. for your review and approval.

The seventh order of business is Approval of Easement Agreement for Proposed Comcast Project – Sweet Ridge Street. Copies of the agreement will be provided under separate cover. Exhibits to the agreement are enclosed for your review.

The eighth order of business is Consideration of Form of FGT Encroachment Agreement for Future Crossings. A copy of the agreement is enclosed for your review and approval.

The ninth order of business is Acceptance of Arbitrage Rebate Report. A copy of the report is enclosed for your review and acceptance.

The tenth order of business is Acceptance of Annual Audit Report for Fiscal Year 2019. A copy of the audit report is enclosed for your review and acceptance.

The eleventh order of business is Consideration of Escrow Agreement between the District and Ox Bottom Mortgage Holdings and Capital City Bank. A copy of the agreement is enclosed for your review and approval.

The twelfth order of business is Staff Reports. Section C is the District Manager's Report. Sub-Section 1 is the approval of check register summary and requisition summary. A copy of the check register and requisition summary are enclosed for your review and approval. Sub-Section 2 is the balance sheet and income statement for your review. Sub-Section 3 is ratification of FY20 Funding Request #3 and Sub-Section. 4 is approval of FY20 Funding Request #4. Supporting documentation is enclosed for your review.

The balance of the agenda will be discussed at the meeting. In the meantime, if you should have any questions, please do not hesitate to contact me.

Sincerely,

Darrin Mossing District Manager

CC: Jennifer Kilinski, District Counsel Bill Johnson, District Engineer Darrin Mossing Jr., GMS

**Enclosures** 



Meeting Agenda

Tuesday March 31, 2020 11:00 AM Premier Homes 4708 Capital Circle NW Tallahassee, FL 32303 Call In #: 267-930-4080

Participation Passcode #: 401204

#### **Special Meeting Agenda**

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- 2. Public Comment Period (1Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
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  - B. Dantin Consulting, LLC
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  - A. Ranking Sheet & Evaluation Criteria
  - B. Review of Proposals Received

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C. Consideration of Resolution 2020-06 Award of Construction Contract for Amenity Facilities Construction Project

- D. Consideration of Agreement for Engineering Services
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    - ii. Balance Sheet & Income Statement
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- 13. Other Business
- 14. Supervisors Requests
- 15. Adjournment

# **SECTION III**

# **SECTION A**

### Begin forwarded message:

From: Colson Hosford < cyhosford@fsu.edu>

Subject: RE:

**Date:** March 11, 2020 at 9:33:02 AM EDT **To:** Darrin Mossing <dmossing@gmstnn.com>

Cc: Amanda Ferguson <aferguson@gmscfl.com>, D Jr <djr@gmstnn.com>, Katie Costa

<kcosta@gmscfl.com>

My resignation is effective immediately. Please email me any/all documentation.

thx

# SECTION D

#### **RESOLUTION 2020-04**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CANOPY COMMUNITY DEVELOPMENT DISTRIC DESIGNATING THE OFFICERS OF THE DISTRICT, DESIGNATING THE DISTRICT MANAGER, AND PROVIDING FOR AN EFFECTIVE DATE

**WHEREAS,** the Canopy Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, and located in Leon County, Florida; and

**WHEREAS**, the Board of Supervisors ("**Board**") wishes to designate the officers of the District, and designate the individual serving as its District Manager.

SECTION 1.	DISTRICT OFFICERS	5. The following persons are elected to the offices shown:
Chairperson		
Vice Chairpe	rson	
Secretary		
Assistant Sec	retary	
Treasurer		
Assistant Tre	asurer	
SECTION 3.		olutions or parts of Resolutions in conflict herewith are hereby
repealed to the extent	of such conflict.	
<b>SECTION 4.</b> adoption.	EFFECTIVE DATE. T	This Resolution shall become effective immediately upon its
PASSED AND	ADOPTED this 31st day of M	Iarch, 2020.
ATTEST:		CANOPY COMMUNITY DEVELOPMENT DISTRICT
Secretary/Assistant S	ecretary	Chairperson, Board of Supervisors



#### **RESOLUTION 2020-05**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CANOPY COMMUNITY DEVELOPMENT DISTRICT APPROVING REQUEST FOR PROPOSAL DOCUMENTS FOR THE DISTRICT'S WELAUNEE BLVD, SEGMENT 3 AND SEGMENT 2 TURNLANES CONSTRUCTION PROJECT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the Canopy Community Development District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes* (the "Act"); and

**WHEREAS**, the Act authorizes the District to maintain systems and facilities for certain basic public infrastructure, including roadways and other public improvements; and

**WHEREAS**, the District previously adopted Resolution 2020-03, approving in substantial form an RFP notice, instructions to proposers and Evaluation Criteria for the construction of Welaunee Boulevard Segment 2 (Turnlanes) and Segment 3A ("Project"); and

**WHEREAS,** the Board desires to approve the revised Evaluation Criteria, attached as Exhibit A, in order to maintain compliance with standards required by the \_\_\_\_\_;

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CANOPY COMMUNITY DEVELOPMENT DISTRICT:

- **SECTION 1**. All of the representations, findings and determinations contained above are recognized as true and accurate and are expressly incorporated into this Resolution.
- **SECTION 2.** The Board hereby approves the Evaluation Criteria attached hereto as **Exhibit A**, and subject to further review and revision by District staff as finally approved by the Chairman or Vice Chairman, and authorizes use of the Evaluation Criteria in connection with the Project.
- **SECTION 3.** The provisions of Resolution 2020-03 remain in full force and effect, except as specifically revised herein.
- **SECTION 4.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.
- **SECTION 5.** This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

# PASSED AND ADOPTED this 31st day of March, 2020.

ATTEST:	CANOPY COMMUNITY DEVELOPMENT DISTRICT
Cooratomy	Chairman/Vice Chairman
Secretary	Chairman/vice Chairman

Exhibit A: Evaluation Criteria

#### Exhibit A

#### CANOPY COMMUNITY DEVELOPMENT DISTRICT

Request for Proposals for the Welaunee Boulevard Project

#### **Evaluation Criteria**

#### 1. Personnel.

(10 Points)

E.g., adequacy and capabilities of key personnel, including the project manager and field supervisor; present ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.

#### 2. Proposer's Experience and Available Equipment.

**(25 Points)** 

E.g., past record and experience of the respondent in self performing similar projects; past performance for this District in other contracts; character, integrity, reputation of respondent, etc. and equipment type; age and condition; quantity of equipment available; and number of trained operators.

#### 3. Understanding of Scope of Work.

(13 Points)

E.g. Demonstration of the Proposer's understanding of the project requirements.

#### 4. Minority, Women and Small Business Enterprise (MWSBE)

(12 Points)

Based on the Blueprint Procurement Policy, Section 101.07.1 and the Office of Economic Vitality's consolidated Minority, Women and Small Business Enterprise (MWSBE) Policy, the point system used in evaluating MWBE participation shall be as set forth below. Points awarded shall be based on the District Board's determination, consistent with the criteria provided therein. The District reserves the right to also consult with the City, County and Blueprint 2000 MBE offices for their recommendation in making said award.

A total of **10** points can be awarded for an MWBE Participation Plan:

- a. Submission of an MWBE Participation Plan will earn **10 Points** for meeting the following requirements: (1) utilizing an MWBE firm or firms holding an MWBE Program certification; (2) meeting the project specific goal for both MBE and/or WBE utilization based on percentage of the contract value paid to the MWBE firm(s); and (3) agreeing to monitor the work of the MWBE firms, provide subcontractor and subconsultant payment information to the MWSBE Division, and abide by this policy.
- b. Submission of an MWBE Participation Plan will earn **5 Points** if it meets (1) and (3) above but only meets a portion of the project specific goal for both MBE and/or WBE utilization in (2) above. Such responses must include Good Faith Effort documentation demonstrating why respondent could not meet the full project specific goal to remain responsive.

Demonstrating one or more of Joint Venture, Partnership, and Association; Mentor-Protégé; or apprenticeship or externship relationships may earn an additional **2 Points**.

5. Schedule. (20 Total Points)

Points available for schedule will be allocated as follows:

- **15 Points** will be awarded to the Proposer submitting the proposal with the most expedited construction schedule (i.e., the fewest number of days) for completing the work. All other proposals will receive a percentage of this amount based upon the difference between the Proposer's time proposal and the most expedited construction schedule.
- **5 Points** are allocated for the Proposer's ability to credibly complete the project within the Proposer's schedule and demonstrate on-time performance.

6. Price. (20 Total Points)

Points available for price will be allocated as follows:

- **15 Points** will be awarded to the Proposer submitting the lowest cost proposal for completing the work. All other Proposers will receive a percentage of this amount based upon the difference between the Proposer's bid and the low bid.
- ${f 5}$  **Points** are allocated for the reasonableness of unit prices and balance of bid.

# SECTION V

# **SECTION A**



PROFESSIONAL ENGINEERING SERVICES FOR

# **Canopy Community Development District**



March 10, 2020

Darrin Mossing, Governmental Management Services District Manager's Office Central Florida, LLC 219 E Livingston Street Orlando, FL 32801



Re: Request for Qualifications (RFQ) for Engineering Services for Canopy Community Development

Dear Mr. Mossing and Members of the Selection Committee:

One of the most gratifying aspects of our business is the ability to form lasting working relationships with our clients and other professionals. Kimley-Horn is excited about the opportunity to serve as your consultant for the Canopy Community Development District. We are best-suited to serve you for the following key reasons:

Dedicated team. As project manager, I will be your first point of contact. My experience includes largescale land development projects for both public- and private-sector clients. These projects have given me the opportunity to extensively interact with a wide range of groups and individuals, including local citizens, city staff, and members of various permitting agencies. I understand that a strong commitment to client satisfaction must be the foundation of our service to you, and I am personally dedicated to serving the Canopy Community Development District.

Local team, local resources. Our local Tallahassee office is located 1,500 feet from the entrance to the Canopy Development. We are readily available to attend project meetings, make site visits, and perform other activities to advance and complete the work as needed. The professionals who make up our core team have a long history of successful collaboration to deliver projects on-time and within budget—and we pledge the same on your projects.

Unparalleled knowledge of the site. Our relevant experience includes work completed near the project site, most notably the Welaunee Boulevard and I-10 Interchange Project Programming and Concept Development. Since that project, we've also flown drones over the project site to capture the scope of the site and aid our understanding of the area and possible constraints. Given our familiarity and the close proximity of our Tallahasse office, Kimley-Horn is uniquely positioned to serve as the Canopy Community Development District's engineering consultant.

Integrated services. With more than 900 staff members in Florida, our team is supported by a responsive and diverse group of engineers, landscape architects, planners, environmental experts, and support staff. We will ensure the necessary in-house resources are available to meet the needs of the District on this contract.

Commitment. We understand that you require prompt turnaround, sensitivity to local issues, and innovation in addressing your projects. Kimley-Horn's continuity of staff and 50+ years of experience, combined with our vast resources, will be invaluable to the successful execution of assignments under this contract. We look forward to the opportunity to serve as your trusted consultant.

Very truly yours,

**KIMLEY-HORN** 

Brennon Clayton, P.E. Project Manager

Richard Busche, P.E. Principal-in-Charge

Rits V. Brelo

kimley-horn.com 2615 Centennial Boulevard, Suite 102, Tallahassee, FL, 32308

Buenca Clayton



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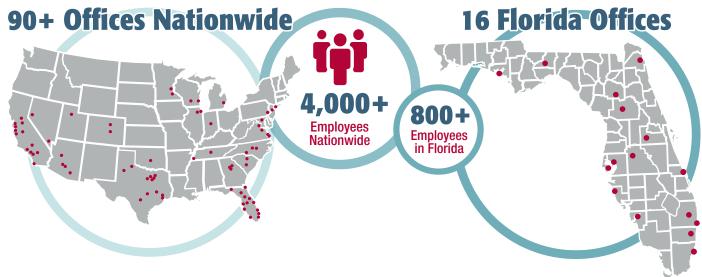
# **Statement of Qualifications**



GMOC26014.2020

### **Overview of Kimley-Horn**

Founded in 1967, Kimley-Horn is a full-service, employee-owned, multidisciplinary consulting firm offering a broad range of engineering, planning, landscape architecture, and environmental services to clients in both the private and public sectors. Over the years, we have grown to one of the most respected consulting engineering firms in the United States—and a recognized leader in land development. As consultants, we take pride in building real partnerships with clients. That means you get an expert Kimley-Horn team that delivers high quality results on time and on budget, advocates for your best interests, and works closely with you and your entire development team throughout the site development process—from the earliest stages of due diligence and entitlements to construction bidding, inspection, and final punch lists.



The quality of our staff is reflected by our recognition in two major employer of-choice-awards; in 2019, Fortune Magazine ranked Kimley-Horn #18 on its list of "The 100 Best Companies to Work for." In addition, Engineering News-Record ranked Kimley-Horn #21 overall of the top 500 US design firms and 8th among the 100 "pure design firms." Our focus on a quality firm culture and stable employee base greatly influences our ability to exceed client expectations; we attract the best talent and retain them for decades, strengthening our reputation for effective management and lasting partnerships with our clients.



#### a) Ability and Adequacy of Professional Personnel

The Canopy Community Development District needs a consultant team that can navigate the responsibilities and challenges presented by this contract with a clear, visionary approach, as well as a proactive partner who is familiar with the local area. Kimley-Horn's experience with other community development districts across Florida and our experience within both Leon County and the City of Tallahassee provides you with unmatched service, responsiveness, and essential local knowledge. Our employees are sincere, reliable, and professional, with the drive to initiate innovative methods and solutions to your requests. Outlined below are the qualifications of our key project team members.



## **Brennon Clayton, P.E., Project Manager**

Brennon is a civil engineer with nearly eight years of experience providing professional engineering consulting services for a variety of projects in Florida. He has designed, permitted, and provided construction phase services for residential, commercial, mixed-use, and industrial projects across Florida. His history of work and relationships in the panhandle of Florida assures that you will have a consultant who is equipped to deliver their project on time without surprises. Brennan earned his Bachelor of Science in Civil Engineering at Florida State University and is a registered Professional Engineer in Florida. He is a member of the International Council of Shopping Centers (ICSC).



## Rick Busche, P.E., Principal-in-Charge

Rick has more than 22 years of experience—all with Kimley-Horn—successfully managing and delivering large, complex projects for both the public and private sectors. He is experienced in residential, commercial, mixed-use and industrial projects as well as roadway design; hydrologic modeling and watershed planning; stormwater design; and utility design projects. Rick's experience also includes construction phase administration and oversight of complicated construction projects. He is skilled in public involvement programs, consensus building, and public hearing presentations and is a recognized expert witness in the engineering field. Richard earned his degree in Civil Engineering at the University of Florida and is a registered Professional Engineer in Florida. He is a member of the Florida Engineering Society (FES), National Society of Professional Engineers (NSPE), and Rotary International.



# Kinan Husainy, P.E., Quality Control/Quality Assurance

Kinan has more than 13 years of civil engineering experience. He has extensive experience in the design and project management of large-scale residential communities, commercial projects, and mixed-use developments. Kinan is well-versed in the specific requirements for both multifamily developments and single-family communities. His specific areas of engineering expertise include land development, grading, stormwater management, water and sewer systems, site layout, permitting, utility system design, dewatering, construction phasing, and value engineering. Kinan received his degree in Civil Engineering from Florida State University and is a registered Professional Engineer in Florida. He is a member of the International Council of Shopping Centers (ICSC).



## Ryan Wetherell, P.E., Traffic/Transportation

Ryan has 17 years of experience involving transportation planning and traffic operations and engineering. His experience includes working with both public and private clients on various traffic and transportation studies, including assessment of current and future transportation needs, design traffic analyses, development of concurrency systems, corridor studies, access and circulation evaluations, parking analyses and design, and expert witness assignments. Because many of Ryan's projects are community focused, Ryan has extensive experience with stakeholder and community engagement; working extensively with community partners, public stakeholders, and agency staff to ensure their concerns are heard and that the project team addresses the questions they have. He earned his degree in Civil Engineering from the Georgia Institute of Technology and is a registered Professional Engineer in Florida.



## Richard Barr, AICP, Traffic/Transportation

Richard has more than 35 years of experience in transportation analysis and project management of multidisciplinary projects throughout Florida and the Southeast, including partnerships between local public agencies, state agencies, special interests, and private developers. He has managed projects involving all aspects of transportation and land use planning including traffic impact analyses for Developments of Regional Impact (DRIs), long-range transportation plans, Project Development and Environment PD&E studies, access management studies, corridor studies, impact fee studies, concurrency management systems, comprehensive planning, travel demand modeling, and public involvement. Richard earned his Master of Science in Transportation Planning from Florida State University. He is a member of the Institute for Transportation Engineers (ITE) and the American Planning Association (APA).



### Mike Mullis, PLA, Landscape Architect

Mike is a professional landscape architect with more than 25 years of experience. His project experience includes land planning, master planning and programming, streetscape design, parks and recreation programming and design, site planning, amenity and hospitality programming and design, custom hardscape design and detailing, construction document preparation and permitting, construction phase services, and preparation of presentation graphics. Mike has also facilitated public engagement meetings and various design charrettes. He takes pride in building consensus and partnering with public- and private-sector clients to implement memorable, functional, and sustainable places that both inspire wonder and creatively solve complex challenges. Mike has had significant involvement on hundreds of Kimley-Horn's projects across the country. Several notable projects include Hokuli'a (a 1,550-acre master planned community in Hawaii), Oak Hammock at the University of Florida, and Royal Park Bridge in Palm Beach County. Mike earned his degree in Landscape Architecture from the University of Georgia and is a registered Professional Landscape Architect in Florida.



### **Cameron Snipes, P.E., Utilities/Stormwater**

Cameron has 14 years of civil engineering experience and has been involved in both private and public sector projects from initial planning to project close out. He has experience with software programs such as AutoCAD Civil 3D, ArcGIS, Hydraflow, ICPR, XP SWMM, and MIKE SHE. He has been directly responsible for stormwater design, pump station design, utility coordination, and plans production on numerous projects throughout Northern Florida. Cameron possesses an extensive familiarity with local codes and regulations, having served as project manager on various City of Tallahassee projects over the past several years, including several current projects.



# **Felicity Appel, P.E., Utilities**

Felicity has more than five years of experience specializing in environmental engineering. She has experience working on a variety of environmental projects including elevated water storage tanks, pressurized water pipeline to service residential customers, and improvements to wastewater treatment facilities and biosolids handling facilities. She also has experience in permitting with local, state, and federal regulatory agencies and departments.



## **Debra Preble, P.E., Construction Phase**

Debby has more than 37 years of experience in civil and environmental engineering. She has been project manager for numerous projects involving land development, resource restoration, recreational facilities, water and wastewater planning, design, permitting, and site work. She has been responsible for the SCRAP/SCOP roadway program projects in Wakulla, Jefferson, Suwannee, Gilchrist, and Lafayette Counties. She has also overseen a large number of construction projects, both commercial and recreational. Her responsibilities have included concept development, managing public participation, design, permitting, and construction phase services. Most of these projects have included transportation elements such as roadway resurfacing, roadway widening, turn lanes, sidewalks, trails, and bike lanes.



### **Britt Stephens, P.E. Construction Phase**

Britt has more than 14 years of experience providing civil engineering services for land development projects of varying sizes and complexities. Britt is highly skilled in drainage and roadway design, including roadway geometric design, hydrologic and hydraulic analyses, stormwater master planning, computer aided flood routing analysis, and plans preparation. He specializes in private-sector projects with an emphasis on complex mixed-use projects in the entertainment and retail markets, and Britt has encountered and resolved complex issues that could easily have derailed projects. Britt earned his Bachelor of Science in Civil Engineering at the United States Air Force Academy and is a member of the Society of Military Engineers (SAME). He is a registered Professional Engineer in Florida.



### **Kelsey Lewis, P.E., Construction Phase**

Kelsey has 10 years of engineering experience, including field experience with a roadway contractor and with FDOT. Kelsey has been involved in the engineering, analysis, planning, permitting, public involvement, task management, and construction aspects of multiple engineering projects. These projects range in a wide variety and include aviation, multi-use trail, public parks, stormwater, pavement and site development projects. She has performed project coordination with public-sector clients, including FDOT District Three and Central Offices, the City of Tallahassee, Blueprint 2000 & Beyond, Leon County, and Wakulla County on these projects. Kelsey has taken a lead role in the coordination, design, and construction engineering and inspection (CEI) aspects of the Ochlockonee Bay Trail in Wakulla County. Kelsey has also completed the FDOT Statewide Pavement Management Program Airfield Pavement Inspection Training Course.

#### b) Whether the Applicant is a certified minority business enterprise

Kimley-Horn is not a minority business enterprise (MBE) and does not have DBE/SBE status. However, Kimley-Horn has a company policy of meeting or exceeding our clients' minority business participation goals. Through corporate policies and philosophy, our firm actively seeks to encourage and promote the use of MBE firms. We provide interested minority firms with the opportunity to serve as subconsultants on our teams and we actively seek to increase our large database of qualified MBE firms for use on future projects. Our aggressive MBE utilization policy ensures that Kimley-Horn is consistently furthering the positive economic development momentum advocated by the state of Florida through the use of minority businesses.

Year	Total Paid
2019	\$15.4 million
2018	\$23.5 million
2017	\$22.3 million
2016	\$16.5 million
2015	\$14.3 million

#### c) The Applicant's willingness to meet time and budget requirements

By doing so, they develop a systematic plan for which they take full charge of implementing.

Project management is both art and science at Kimley-Horn. We employ a structured approach to all our projects of integrating resource, schedule, and budget management. Our standard management practices are outlined in a formal manual published by Kimley-Horn titled "Project Manager's Manual." This document clearly establishes the firm's policy, requiring the project manager to prepare a comprehensive work plan comprised of detailed task items for the duration of all projects, as well as the responsibilities of each team member and the corresponding time allocated to each responsibility. Fundamentally, a Kimley-Horn work plan defines the "who, what, when, where, and how" for all project tasks and includes clearly defined channels of communication. This level of detail requires the project manager and team members to think the project through to completion before ever starting work.

Our project manager, **Brennon Clayton, P.E.** will have the authority to allocate resources and troubleshoot difficulties. We pledge to view the project from your perspective, examine issues in a strategic context, and provide you with tactical solutions. With key personnel located in our Tallahassee office (just minutes away from the project site), we are available to provide unmatched local familiarity, flexibility, and responsiveness.

### **Schedule Control**

Schedule control is inherently tied to people. Their experiences, vision, management styles, and philosophies all affect significant components of a project approach and its execution. Our approach will include identifying realistic goals, developing a focused action plan that addresses only those items necessary to accomplish the goals, anticipating the implications of decisions made in early phases to future phases, and preparing a mechanism for addressing



unexpected challenges. This approach builds the framework for completing successful projects both on schedule and within budget. Kimley-Horn will work with the District to ensure your schedule goals for this project are met. Successful project management and delivery requires close coordination between our project manager Brennon Clayton, P.E. and District staff. Brennon will serve as the point of contact for this contract, proactively discuss upcoming needs, and identify the appropriate personnel for each assignment. He will be accountable for the schedule, cost, and quality of the work, and will coordinate the efforts of the entire Kimley-Horn team to ensure that our deliverables are consistent with your requirements.

As mentioned previously, Brennon will develop a detailed work plan that includes specific task items, technical methods, responsibilities, time allocation, and schedules. This work plan process ensures that the correct team members are selected for the work and minimizes problems through early detection, experience, and expertise. In addition to assembling the right team for a specific task assignment, Brennon will communicate regularly with the entire team to be aware of the project status, adjust any work plan issues if they occur, and keep you informed at all times. We will hold regularly scheduled progress meetings with District staff where project progress, products, issues, schedule, upcoming activities, and obstacles that must be addressed are discussed.

One key way Kimley-Horn consistently meets our clients' schedule expectations is the use of an internal, proprietary system known as "cast-aheads." Cast-aheads are the primary means of tracking and evaluating our staffing needs. Updated monthly by our project managers, the cast-ahead system is used to define specific staffing needs for the month and for the next three and six-month timeframes. The objective is to balance the workload in a manner that maximizes the utilization of production staff, while ensuring that all project requirements and client deadlines are met. This tool is an example of the importance Kimley-Horn places on client service.

## **Budget Control**

The Kimley-Horn team has an excellent track record of completing projects within established budgets. The ability to control project costs throughout the progress of work is the result of a thorough understanding of all aspects of the project and strong commitment to client transparency and communication. Specifically, we have two unique separators that play key roles in our ability to accurately estimate and control cost.



The first is Kimley-Horn's reputation for exceptional client service and communication; the easiest way to control cost is to be transparent and upfront about any conflicts or changes. We have long practiced the principle that successful projects are based on team effort and strong communication, not just internally, but between ourselves and the client as well. Our experienced team knows how to operate seamlessly with District staff to ensure we meet your needs and deliver a final product we can all be proud of. The second factor is our "single business unit" mentality; at Kimley-Horn, offices and regions are not in direct competition with one another. Instead, we operate with the belief that we are all a part of one large team, with open access to our deep pool of resources and the freedom to pull in special expertise or additional technical assistance when needed. Without needing to jump through corporate hoops that can create conflict and even delay projects, this seamless internal system allows us to consistently commit to meeting client deadlines and controlling project cost.

Beyond the planning and design stages, cost overruns can result from many sources; however, we ultimately have the greatest control over construction plans and specifications. The Kimley-Horn team emphasizes thorough and complete drawings and contract documents that clearly depict the physical work expected of the contractor and that define the responsibilities and authority of all participants in the construction contract. Change orders can be controlled but not eliminated. The Kimley-Horn team considers "facing the issue promptly" to be an essential factor in managing change orders and their inherent potential for cost overrun. Failure to confront and solve problems as they occur is the sure path to loss of cost control.

# d) The Applicant's past experience and performance, including but not limited to past experience as a District Engineer for any community development districts, and experience with the City of Tallahasse and Leon County, as applicable

The Kimley-Horn team presented herein has extensive project experience partnering with community development districts, serving as District Engineer, and also possesses a deep familiarity with both the City of Tallahassee and Leon County. Principal-in-Charge Rick Busche, P.E. has served The Villages CDD and performed as District Engineer for more than 20 years. Additionally, Quality Assurance/Quality Control manager Kinan Husainy, P.E. currently serves as District Engineer for the Hillcrest CDD. Other key members of our team have worked within Tallahassee and Leon County for several decades. More specific information on our past relevant experience is included in sections SF 330 E, F, and H. By selecting Kimley-Horn as your partner, you are getting a dedicated local team with the hands-on knowledge, technical expertise, and proven history of success to deliver implementable solutions and help realize your vision for your community.

#### e) The geographic location of the Applicant's headquarters and offices

Kimley-Horn's regional headquarters are located in West Palm Beach. The bulk of production work associated with this contract will be completed by our local Tallahassee office, which is 1,500 feet from the Canopy Development.

#### f) The current and projected workloads of the applicant

The members of our project team were selected using three criteria: (1) their experience with similar projects, (2) their local presence and familiarity with the project site, and (3) their availability to assume major responsibilities within the duration of this contract. Kimley-Horn's proactive management system, known as "cast-aheads," is used to detail every project's personnel needs, as well as to determine each staff person's availability. We can assure you that the staff members selected for this team are available immediately to serve you and are in an excellent position to handle the workload of this project.

#### g) The volume of work previously awarded to the Applicant by the District

Kimley-Horn has not been awarded any work by the Canopy Community Development District.





Standard Form 330



GMOC26014.2020

#### **ARCHITECT - ENGINEER QUALIFICATIONS**

#### PART I - CONTRACT SPECIFIC QUALIFICATIONS

#### A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)

RFQ for Engineering Services and Professional CEI/CA Services

2. PUBLIC NOTICE DATE 2/27/2020

3. SOLICITATION OR PROJECT NUMBER N/A

#### **B. ARCHITECT - ENGINEER POINT OF CONTACT**

4. NAME AND TITLE

Brennon Clayton, P.E.

5. NAME OF FIRM

Kimley-Horn and Associates, Inc.

6. TELEPHONE NUMBER 850.553.3500

7. FAX NUMBER

8. E-MAIL ADDRESS

brennon.clayton@kimley-horn.com

#### C. PROPOSED TEAM

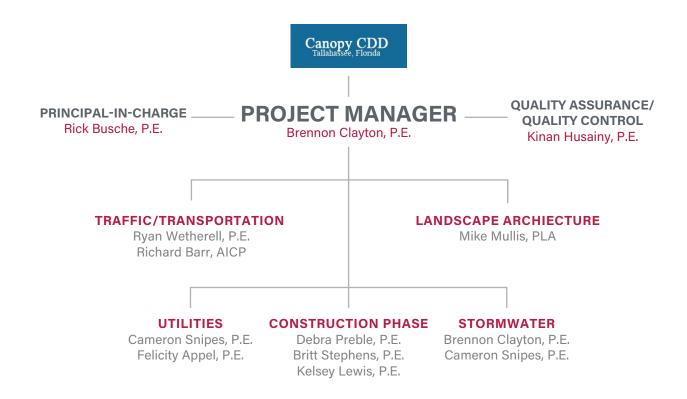
(Complete this section for the prime contractor and all key subcontractors.)

				(Compress and Cookies For the	ie prime commactor and an key subcommactor	<u>.,,</u>
	PRIME	Checi	SUBCON-	9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
a.	X			Kimley-Horn and Associates, Inc.  [X] CHECK IF BRANCH OFFICE	2615 Centennial Blvd., Suite 102 Tallahassee, FL 32308	Civil, Traffic/Transportation, Utilities, Construction Phase, Stormwater
b.	x			Kimley-Horn and Associates, Inc.  [X] CHECK IF BRANCH OFFICE	12740 Gran Bay Parkway West, Suite 2350 Jacksonville, FL 32258	Landscape Architecture
c.	x			Kimley-Horn and Associates, Inc.  [X] CHECK IF BRANCH OFFICE	101 East Silver Springs Boulevard, Suite 400 Ocala, FL 34470	Civil
d.	x			Kimley-Horn and Associates, Inc.  [X] CHECK IF BRANCH OFFICE	445 24th Street, Suite 200 Vero Beach, FL 32960-5169	Civil, Construction Phase
e.				CHECK IF BRANCH OFFICE		
f.				CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

[X] (Attached)





#### 1. SOLICITATION NUMBER (If any) ARCHITECT - ENGINEER QUALIFICATIONS PART II - GENERAL QUALIFICATIONS (If a firm has branch offices, complete for each specific branch office seeking work.) 2a. FIRM (OR BRANCH OFFICE) NAME 3. YEAR ESTABLISHED 4. DUNS NUMBER Kimley-Horn and Associates, Inc. 1996 061099131 2b. STREET 5. OWNERSHIP 2615 Centennial Blvd., Suite 102 a. TYPE Corporation 2c. CITY 2d. STATE 2e. ZIP CODE Tallahassee FL 32308 b. SMALL BUSINESS STATUS 6a. POINT OF CONTACT NAME AND TITLE Brennon Clayton, P.E., Project Manager 7. NAME OF FIRM (If block 2a is a branch office) APHC. Inc. 6b. TELEPHONE NUMBER 6c. E-MAIL ADDRESS 850.553.3500 brennon.clayton@kimley-horn.com 8a. FORMER FIRM NAME(S) (If any) 8b. YR. ESTABLISHED 8c. DUNS NUMBER 10. PROFILE OF FIRM'S EXPERIENCE AND 9. EMPLOYEES BY DISCIPLINE ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS c. Revenue a. Function c. No. of Employees a. Profile Index Number b. Discipline b. Experience (2) BRANCH Code (1) FIRM Code (see below) 02 Administrative 314 4 A05 Airports; Navaids; Airport Lighting; Aircraft 3 Airports; Terminals; & Hangars; Freight 80 **CADD Technicians** 137 1 A06 4 12 Civil Engineers 1499 11 B02 Bridge Design 2 63 Design Technicians 97 1 C08 Codes; Standards; Ordinances 2 47 Planners: Urban/Regional 100 3 C10 Commercial Building; (low rise); Shopping 2 Educational Facilities; Classrooms 48 **Project Managers** 163 2 F02 Energy Conservation; New Energy Sources Technical Support 341 5 E07 65 1 Environmental Impact Studies, Assessments 58 Technician/Analysts 656 8 E09 2 **Environmental Planning** 60 Transportation Engineers 315 1 E11 2 Garages; Vehicle Maintenance Facilities; G01 H07 Highways; Streets; Airfield Paving; Parking 4 H09 Hospitals & Medical Facilities H11 Housing (Residential, Multifamily, 1 L03 Landscape Architecture 2 Planning (Community; Regional; Areawide & P05 3 Recreational Facilities (Parks; Marinas; etc.) R04 3 Sewage Collection, Treatment & Disposal S04 1 Stormwater Handling & Facilities S13 3 Traffic & Transportation Engineering T03 5 U02 Urban Renewals; Community Development 1 Other Employees 660 0 W02 Water Resources; Hydrology; Ground Water 1 Water Supply, Treat, Distrib 4282 36 W03 11. ANNUAL AVERAGE PROFESSIONAL SERVICES PROFESSIONAL SERVICES REVENUE INDEX NUMBER REVENUES OF FIRM FOR LAST 3 YEARS 1 Less than \$100 000 6 \$2 million to less than \$5 million (Insert revenue index number shown at right) 2. \$100,000 to less than \$250,000

a. Federal Work 1 3. \$250,000 to less than \$500,000

7. \$5 million to less than \$10 million

7 b. Non-Federal Work 7 c. Total Work

4. \$500,000 to less than \$1 million

8. \$10 million to less than \$25 million

5. \$1 million to less than \$2 million

9. \$25 million to less than \$50 million

10. \$50 million or greater

#### 12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

DATE 03/10/2020

Buencas Clayton NAME AND TITLE

SIGNATURE

Brennon Clayton, P.E., Project Manager

### **ARCHITECT - ENGINEER QUALIFICATIONS**

1. SOLICITATION NUMBER (If any) N/A

PART II	- GENE	$R\Delta I$	OLIAL	IFIC.	MOITA

S (If a firm has branch offices, complete for each specific branch office seeking work.) 2a. FIRM (OR BRANCH OFFICE) NAME 3. YEAR ESTABLISHED 5. DUNS NUMBER Kimley-Horn and Associates, Inc. 1996 061099131 2b. STREET 5. OWNERSHIP 12740 Gran Bay Parkway West, Suite 2350 a. TYPE Corporation 2d. STATE 2e. ZIP CODE Jacksonville FL 32258 b. SMALL BUSINESS STATUS 6a. POINT OF CONTACT NAME AND TITLE Brennon Clayton, P.E., Project Manager 7. NAME OF FIRM (If block 2a is a branch office) APHC, Inc. 6b. TELEPHONE NUMBER 6c. E-MAIL ADDRESS 850.553.3500 brennon.clayton@kimley-horn.com 8b. YR. ESTABLISHED 8c. DUNS NUMBER 8a. FORMER FIRM NAME(S) (If any)

	9. EMPLOYEES BY DISCIPI	INE			10. PROFILE OF FIRM'S EXPERIENCE AN ANNUAL AVERAGE REVENUE FOR LAST 5 YE	
a. Function Code	b. Discipline	c. No. of Employees (1) FIRM (2) BRANCH		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
02	Administrative	314	2	A06	Airports; Terminals; & Hangars; Freight	1
08	CADD Technicians	137	2	C10	Commercial Building; (low rise); Shopping	4
12	Civil Engineers	1499	13	C12	Communications Systems; TV; Microwave	1
63	Design Technicians	97	3	C11	Community Facilities	1
30	Geologists	5	2	E02	Educational Facilities; Classrooms	1
34	Hydrologists	12	1	E07	Energy Conservation; New Energy Sources	1
39	Landscape Architects	119	4	E09	Environmental Impact Studies, Assessments	1
47	Planners: Urban/Regional	100	2	E11	Environmental Planning	3
48	Project Managers	163	2	G01	Garages; Vehicle Maintenance Facilities;	1
65	Technical Support	341	4	H07	Highways; Streets; Airfield Paving; Parking	5
58	Technician/Analysts	656	7	H09	Hospitals & Medical Facilities	2
60	Transportation Engineers	315			Housing (Residential, Multifamily,	5
				104	Intelligent Transportation Systems	2
				L03	Landscape Architecture	3
				001	Office Building; Industrial Parks	3
				P12	Power Generation, Transmission,	1
				R03	Railroad and Rapid Transit	4
				R04	Recreational Facilities (Parks; Marinas; etc.)	3
				S01	Safety Engineering; Accident Studies; OSHA	3
				T03	Traffic & Transportation Engineering	5
	Other Employees	524	0	U02	Urban Renewals; Community Development	3
	Total	4282	46	W02	Water Resources; Hydrology; Ground Water	1
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)  a. Federal Work 1 b. Non-Federal Work 7		2. \$10 3. \$25 4. \$50	s than \$100,000 0,000 to less tha 0,000 to less tha 0,000 to less tha nillion to less tha	n \$250,000 n \$500,000 n \$1 million	NAL SERVICES REVENUE INDEX NUMBER  6. \$2 million to less than \$5 million 7. \$5 million to less than \$10 million 8. \$10 million to less than \$25 millio 9. \$25 million to less than \$50 millio 10. \$50 million or greater	n
c. Total Work	7					

a. SIGNATURE DATE Buencas Clayton 03/10/2020

c. NAME AND TITLE

Brennon Clayton, P.E., Project Manager

### **ARCHITECT - ENGINEER QUALIFICATIONS**

1. SOLICITATION NUMBER (If any)

#### **PART II - GENERAL QUALIFICATIONS**

(If a firm has branch	offices, complete fo	r each specific bran	ich office seeking work	(.)
2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 2000	6. DUNS NUMBER 061099131
2b. STREET 101 East Silver Springs Boulevard, Suite	÷ 400		a. TYPE	ERSHIP
2c. CITY Ocala	2d. STATE FL	2e. ZIP CODE 34470	b. SMALL BUSINESS STAT	US
6a. POINT OF CONTACT NAME AND TITLE Brennon Clayton, P.E., Project Manager	·		7. NAME OF FIRM (If block 2st APHC, Inc.	a is a branch office)
6b. TELEPHONE NUMBER 850.553.3500	6c. E-MAIL ADDRESS brennon.claytor	n@kimley-horn.com		
8a. FORMER FIRM	I NAME(S) (If any)		8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE					10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code		b. Discipline	c. No. of Employees (1) FIRM (2) BRANCH		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
02	Administrat	ive	314 2		A05	Airports; Navaids; Airport Lighting; Aircraft	6
08	CADD Tech	nnicians	137	2	A06	Airports; Terminals; & Hangars; Freight	6
12	Civil Engine	ers	1499	12	C10	Commercial Building; (low rise); Shopping	6
63	Design Tec	hnicians	97	3	D04	Design-Build - Preparation of Requests for	1
42	Mechanical	Engineers	16	1	E02	Educational Facilities; Classrooms	1
47	Planners: U	lrban/Regional	100	0	F05	Forensic Engineering	5
48	Project Mar	nagers	163	2	H07	Highways; Streets; Airfield Paving; Parking	6
57	Structural E	ingineers	77	0	H09	Hospitals & Medical Facilities	2
65	Technical S	Support	341	0	H10	Hotels; Motels	3
58	Technician/	Analysts	656	4	H11	Housing (Residential, Multifamily,	5
60	Transportat	ion Engineers	315	2	104	Intelligent Transportation Systems	3
		_			L03	Landscape Architecture	2
					O01	Office Building; Industrial Parks	1
					P05	Planning (Community; Regional; Areawide &	1
					P12	Power Generation, Transmission,	2
					R03	Railroad and Rapid Transit	1
					R04	Recreational Facilities	3
					S04	Sewage Collection, Treatment & Disposal	3
					T03	Traffic & Transportation Engineering	6
					U02	Urban Renewals; Community Development	5
	Other Empl	oyees	567	0	W02	Water Resources; Hydrology; Ground Water	2
		Total	4282	28	W03	Water Supply, Treat, Distrib	3
11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)  a. Federal Work  1			s than \$100,000 0,000 to less tha		NAL SERVICES REVENUE INDEX NUMBER  6. \$2 million to less than \$5 million  7. \$5 million to less than \$10 million		
		3. \$250,000 to less than \$500,000		. ,	8. \$10 million to less than \$25 million		
4			4. \$500,000 to less than \$1 million			9. \$25 million to less than \$50 millio	
b. Non-Federal Work 8 5 \$1 million to less th			n \$2 million	10 \$50 million or greater			

c. Total Work

5. \$1 million to less than \$2 million

10. \$50 million or greater

#### 12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE Buencas Clayton d. DATE 03/10/2020

c. NAME AND TITLE

Brennon Clayton, P.E., Project Manager

### **ARCHITECT - ENGINEER QUALIFICATIONS**

1. SOLICITATION NUMBER (If any) N/A

#### **PART II - GENERAL QUALIFICATIONS**

(If a firm has branch offices, complete for each specific branch office seeking work.) 2a. FIRM (OR BRANCH OFFICE) NAME 3. YEAR ESTABLISHED 7. DUNS NUMBER Kimley-Horn and Associates, Inc. 1987 061099131 2b. STREET 5. OWNERSHIP 445 24th Street, Suite 200 a. TYPE Corporation 2c. CITY 2d. STATE 2e. ZIP CODE Vero Beach FL 32960-5169 b. SMALL BUSINESS STATUS 6a. POINT OF CONTACT NAME AND TITLE Brennon Clayton, P.E., Project Manager 7. NAME OF FIRM (If block 2a is a branch office) APHC, Inc. 6b. TELEPHONE NUMBER 6c. E-MAIL ADDRESS 850.553.3500 brennon.clayton@kimley-horn.com 8b. YR. ESTABLISHED 8c. DUNS NUMBER 8a. FORMER FIRM NAME(S) (If any)

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS					
a. Function Code	b. Discipline	c. No. o (1) FIRM	f Employees (2) BRANCH	a. Profile Code	b. Experience	c. Revenue Index Numbe (see below)			
02	Administrative	314	8	C10	Commercial Building; (low rise); Shopping	7			
08	CADD Technicians	137	7	C11	Community Facilities	1			
12	Civil Engineers	1499	20	E09	Environmental Impact Studies, Assessments	3			
24	Environmental Scientists	29	1	E11	Environmental Planning	2			
38	Land Surveyors	17	2	F05	Forensic Engineering	1			
48	Project Managers	163	5	H07	Highways; Streets; Airfield Paving; Parking	4			
65	Technical Support	341	5	H09	Hospitals & Medical Facilities	3			
58	Technician/Analysts	656	7	H10	Hotels; Motels	1			
60	Transportation Engineers	315 1 H11 Housing (Residential, Multifamily,		5					
				L03	Landscape Architecture	1			
				001	Office Building; Industrial Parks	1			
				P05	Planning (Community; Regional; Areawide &	1			
				R04	Recreational Facilities (Parks; Marinas; etc.)	2			
		R1:		R13	Roadway Design	1			
				S13 Stormwater Handling & Facilities		1			
				S10	Surveying; Platting; Mapping; Flood Plain	3			
				T03	Traffic & Transportation Engineering	3			
				U02	Urban Renewals; Community Development	6			
				W02	Water Resources; Hydrology; Ground Water	1			
				W03	Water Supply; Treatment and Distribution	1			
	Other Employees	811	0	B02	Bridge Design	1			
	Total	4282	56	A06	Airports; Terminals; & Hangars; Freight	1			
	AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS venue index number shown at right)	2. \$10	s than \$100,000 00,000 to less tha	ın \$250,000	NAL SERVICES REVENUE INDEX NUMBER  6. \$2 million to less than \$5 million  7. \$5 million to less than \$10 million				
a. Federal Wo	rk 1		0,000 to less tha		8. \$10 million to less than \$25 millio				
. Non-Federa	al Work 8		0,000 to less tha million to less tha	•					
c. Total Work 8		ა. ა.	minon to less tha	ш ф∠ ПШШОП	10. \$50 million or greater				

The foregoing is a statement of facts.

a. SIGNATURE DATE Buencas Clayton 03/10/2020

c. NAME AND TITLE

Brennon Clayton, P.E., Project Manager

	(C	F KEY PERSONNEL PR omplete one Section E fo	or each key		г	
12.	NAME	13. ROLE IN THIS CONT			14.	YEARS EXPERIENCE
	Brennon Clayton, P.E.	Project Manager	<u>.                                    </u>		a. TOTAL 8	b. WITH CURRENT FIRM 4
	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Tallahasse	e, FL				
	EDUCATION (DEGREE AND SPECIALIZATION) Bachelor / Civil Engineering  OTHER PROFESSIONAL QUALIFICATIONS (Publications, Control of the Control o	Organizations Training Ave.	TN / F FL / F	ENT PROFESSIONAL RE Professional Engine Professional Engine	er	N (STATE AND DISCIPLINE)
	Brennon is a civil engineer with nearly eight ye of projects in Florida. He has designed, permit and industrial projects across Florida.	ears of experience pro	viding prof			
		19. RELEVANT P	ROJECTS			
	(1) TITLE AND LOCATION (City and State)  Camellia Oaks Residential Community	, Tallahassee, FL		PROFESSIONAL SERV 2019	2) YEAR COI VICES	MPLETED CONSTRUCTION (If Applicable) 2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE			[X] Check if project	performed	with current firm
a.	Project manager. Kimley-Horn provided full-service civil engineering consulting services for this age-restricted residential community located in the Florida panhandle. The Camellia Oaks community is a 55+ neighborhood with 80 single-family units, 40 duplex units, and 10 cottages. Our specific services for this project include conceptual site plans, permit/construction documents, stormwater design, permitting and construction phase services. In addition, Kimley-Horn was responsible for coordinating the subconsultants providing geotechnical services, survey, and landscape architectural services.					
	(1) TITLE AND LOCATION (City and State)			(2	2) YEAR CO	MPLETED
	Camp Creek Residential, Walton Coun	ty, FL		PROFESSIONAL SERV	VICES	CONSTRUCTION (If Applicable) Ongoing
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE [X] Check if project performed with current firm Project engineer. Kimley-Horn is providing professional engineering services for the Camp Creek Residential project that consists of the development of approximately 225-250 detached single-family residential lots and a single neighborhood recreation area. The scope includes site planning, design and permitting, and construction phase services.					lential project that gle neighborhood
	(1) TITLE AND LOCATION (City and State)			(2	2) YEAR COI	MPLETED
	Market Square Redevelopment, Tallaha	assee, FL		PROFESSIONAL SERV 2019		CONSTRUCTION (If Applicable) 2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm
C.	Project engineer. Kimley-Horn is the civil engineering consultant on the Market Square Redevelopment project located at the southwest corner of Timberlane Road and Thomasville Road. This project includes elements of hardscape, sense of place, pedestrian connectivity, utility upgrades, pavement assessment and rehabilitation, stormwater conveyance and storage, and a multi-discipline team. This project will: strengthen the vision of the area as outlined in the Market District Action Plan; enhance existing community assets; add to the current uses; and foster the "brand" of this unique segment of Tallahassee. \$149,250					
_	(1) TITLE AND LOCATION (City and State)	- Tellehesses 5'		,	2) YEAR COI	
	Glenview Drive Sidewalk Improvement			PROFESSIONAL SERV		CONSTRUCTION (If Applicable) 2019
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm
d.	Project engineer for the design of sidewalk improvements to Glenview Drive between Meridian Road and Thomasville Road. The project is located within the Multimodal Transportation District (MMTD) and will expand pedestrian and bicycle connectivity within this highly utilized mixed-use area. Kimley-Horn is developing the design, plans, and specifications for construction of Glenview Drive sidewalk improvements including the reduction of the average roadway width where possible to accommodate the sidewalk to slow down adjacent traffic to create a safer environment for pedestrian routes.					
	(1) TITLE AND LOCATION (City and State)				2) YEAR COI	
	Capital Cascades Trail, Segments 3 an Tallahassee, FL	<u>-</u>		PROFESSIONAL SERV		CONSTRUCTION (If Applicable) 2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.			[X] Check if project	•	
e.	Project engineer. Kimley-Horn was select sediment abatement greenway, including stormwater management, landscape, and connectivity improvements.	effective community p	articipatio	n and consensus bu	uilding; en	vironmental evaluation,



		F KEY PERSONNEL PROPOSE Complete one Section E for each k		т		
	NAME	13. ROLE IN THIS CONTRACT		14.	YEARS EXPERIENCE	
	Rick Busche, P.E.	Principal-in-Charge		a. TOTAL 22	b. WITH CURRENT FIRM 22	
15.	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Ocala, FL					
	EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science / Civil Engineering		RRENT PROFESSIONAL R / Professional Engine		N (STATE AND DISCIPLINE)	
	OTHER PROFESSIONAL QUALIFICATIONS (Publications, of Rick has more than 22 years of experience in and industrial projects as well as roadway des and residential projects.	civil engineering, all with Kim				
		19. RELEVANT PROJEC	·s			
	(1) TITLE AND LOCATION (City and State)			2) YEAR COM		
	The Villages Civil Engineering, Traffic I Transportation Planning Services, The	Villages, FL	PROFESSIONAL SER Ongoing		CONSTRUCTION (If Applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	[X] Check if project	[X] Check if project performed with current firm			
a. Project Manager. Since 2003, lead Kimley-Horn project manager for civil and transportation infrastructure projects with Villages, a 40,000+-acre retirement community in north central Florida. Serves as project and production manager for projects, residential subdivision design, utility planning and infrastructure design, recreational facilities, CDD support and commercial projects, as well as construction phase support. Responsible for design, permitting, scheduling, and of engineering plans and specifications for a multitude of projects with a strong emphasis on schedule and community the owners as well as the numerous consultants involved.					n manager for roadway CDD support services, neduling, and production	
	(1) TITLE AND LOCATION (City and State)		(	2) YEAR COM	MPLETED	
b.	Village Center Community Developmer Villages, FL	nt District Engineering, The	PROFESSIONAL SER Ongoing		CONSTRUCTION (If Applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE	[X] Check if project	performed v	with current firm	
	Serves the VCCDD as engineering consu responsible for infrastructure and mainten Villages residential community.	DD needs within The	Villages. T	he VCCDD is		
	(1) TITLE AND LOCATION (City and State)		(	2) YEAR COM	MPLETED	
	Village Center Community Developmer System Master Plan and Design, The V	illages, FL	PROFESSIONAL SER 2011		CONSTRUCTION (If Applicable) 2011	
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE	[X] Check if project	performed v	with current firm	
	Project manager for the demolition and re Village Center Community Development I included visioning workshops with public i construction administration.	District (VCCDD) in The Villag	es retirement commu	nity. This n	nulti-year project	
	(1) TITLE AND LOCATION (City and State) Marion County Orange Creek and Rodi Management Program (WMP), FL	man Reservoir Watershed	PROFESSIONAL SER 2014		MPLETED CONSTRUCTION (If Applicable) 2014	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE	[X] Check if project	performed v	with current firm	
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Project manager. The Orange Creek and Rodman Reservoir Watershed Management Program (WMP) covers more than 400 square miles of Marion County. The WMP was developed in accordance with Southwest Florida Water Management District (SWFWMD) guidance documents and the GWIS version 1.6 geodatabase schema. Work assignments included: project planning; coordinating with and reviewing work by subconsultants; identifying survey needs and coordinating with project surveyor to locate and collect data for more than 400 drainage structures; creating basin boundaries, links, and nodes utilizing ArcHydro tools; determining boundary and tailwater conditions; creating and parameterizing model features from as-built plans and County asset data; ICPR model development, verification, and calibration; floodplain mapping; floodplain review; and developing a floodplain analysis report.					
	(1) TITLE AND LOCATION (City and State)			2) YEAR COM		
	Butler Plaza North Development of Rec Application for Development Approval	(ADA), Gainesville, FL	PROFESSIONAL SER 2013		CONSTRUCTION (If Applicable) 2013	
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE	[X] Check if project	performed v	with current firm	
e.	Lead civil engineer for this mixed-use con Gainesville. The project began as a DRI b Responsible for master engineering servioutility design and site layouts.	out proceeded within the City	of Gainesville bounda	ries as a P	lanned Development.	

	(Co	F KEY PERSONNEL PROPOS omplete one Section E for each			т			
12.	NAME	13. ROLE IN THIS CONTRACT			1-	4. YEARS EXPERIENCE		
	Kinan Husainy, P.E.	Quality Assurance / Q	uality	y Control	a. TOTAL 13	b. WITH CURRENT FIRM 12		
15.	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Vero Beach	ı, FL						
	EDUCATION (DEGREE AND SPECIALIZATION) Bachelor / Civil Engineering			ENT PROFESSIONAL RI Professional Engine		ON (STATE AND DISCIPLINE)		
18.	OTHER PROFESSIONAL QUALIFICATIONS (Publications, of Kinan has more than 13 years of civil engineer of large-scale residential communities, commercequirements for both multifamily development	ring experience. He has extercial projects, and mixed-us	se de	evelopments. Kinan				
		19. RELEVANT PROJE	CTS					
	(1) TITLE AND LOCATION (City and State)					OMPLETED		
	Hillcrest Country Club Redevelopment, Hollywood, FL			PROFESSIONAL SER Ongoing	CONSTRUCTION (If Applicable) Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project performed with current firm				
Project manager. Kimley-Horn is providing professional civil engineering services for the development of a community. The Hillcrest Community is located on Pembroke Road and S. Park Road on 163 acres of land provided by the Kimley-Horn team include due diligence, traffic engineering, design, permitting, and construsers. Construction plans include a master drainage plan; master utility plan; paving, grading, and drain plan; and erosion control plan. This project has required approvals through the City of Hollywood, Broward Florida Water Management District (SFWMD), Broward County Health Department, and Florida Department (FDOT) District Four.						Fland. Specific services onstruction phase drainage plans; utility ward County/South thent of Transportation		
	(1) TITLE AND LOCATION (City and State)					OMPLETED		
	Del Webb at Tradition, Port St. Lucie, F	L		PROFESSIONAL SER Ongoing	VICES	CONSTRUCTION (If Applicable) Ongoing		
b. Project manager. Kimley-Horn is providing professional civil engineering services for the development of a 230-acre, phased, single-family residential community. Kimley-Horn's scope of services range from due diligence to construction services. Specific design plans include horizontal control; erosion sediment control; stormwater management; dewatt paving, grading, and drainage; onsite water and sewer; as well as lift station pumping plans.					of a 230-acre, four- e to construction phase			
	(1) TITLE AND LOCATION (City and State)	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED			
	Hillcrest North, Hollywood, FL			PROFESSIONAL SER Ongoing	VICES	CONSTRUCTION (If Applicable) Ongoing		
_	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm		
C.	Project manager. Kimley-Horn provided professional site civil engineering services for the redevelopment of a nine-hole golf course into a single-family subdivision with a 10-acre park. Tasks included due diligence activities during the preliminary design of the 164-acre site, permitting assistance, and the development of preliminary grading, utility, and drainage plans, as well as an opinion of probable cost.							
	(1) TITLE AND LOCATION (City and State)				2) YEAR CO			
	Hillcrest South, Hollywood, FL			PROFESSIONAL SER Ongoing	VICES	CONSTRUCTION (If Applicable) Ongoing		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm		
d.	Project manager. Kimley-Horn provided p course into a 400-home, single-family sub the preliminary design of the 164-acre site drainage plans, as well as an opinion of p	odivision with a 60-acre pas e, permitting assistance, and	sive	services for the rec park. Tasks include	developm d due dili	ent of an 18-hole golf gence activities during		
	(1) TITLE AND LOCATION (City and State)					OMPLETED		
	The Lakes at Waterway Village, Vero B	each, FL		PROFESSIONAL SER Ongoing	VICES	CONSTRUCTION (If Applicable) Ongoing		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm		
e.	Project manager. Kimley-Horn was select family, luxury community. The team's resputility plans; dry utility coordination; and eremaining phases of the project. This projectction (FDEP), and the St. Johns Rive	oonsibilities include site plar rosion control plans. Kimley ect required approvals from	n; pa -Hor Indi	ving, grading, and on n is providing const an River County, Fl	drainage   ruction pl	plans; water, sewer, and nase services for the		



		omplete one Section E for					
12.	NAME	13. ROLE IN THIS CONT					EXPERIENCE
	Ryan Wetherell, P.E.	Traffic / Transpo	rtation		a. TOTAL <b>17</b>		WITH CURRENT FIRM 16
15.	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Tallahassee	e, FL					
16.	EDUCATION (DEGREE AND SPECIALIZATION)			ENT PROFESSIONAL RE		ON (STAT	E AND DISCIPLINE)
	Bachelor of Science / Civil Engineering			Professional Engine	er		
18.	OTHER PROFESSIONAL QUALIFICATIONS (Publications, of Ryan has 17 years of experience involving transportation needs, design traffic analyses, of evaluations, parking analyses and design, and	nsportation planning a various traffic and tra development of concu	and traffic on Insportation Irrency sys	n studies, including	assessm	ent of cu	urrent and future
		19. RELEVANT P	ROJECTS	-			
	(1) TITLE AND LOCATION (City and State)	-l 4 Dl			2) YEAR CO		
	Capital Cascades Trail, Segments 3 and Tallahassee, FL	-		PROFESSIONAL SER	VICES	2016	RUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	a.) AND SPECIFIC ROLE		[X] Check if project	performed	with curr	rent firm
Project engineer. Kimley-Horn was selected to provide services relating to the design of this stormwater pollutant load and sediment abatement greenway, including effective community participation and consensus building; environmental evalua stormwater management, landscape, and park amenities that provide a unifying community concept; and greenway and tr connectivity improvements.					ental evaluation,		
	(1) TITLE AND LOCATION (City and State)				2) YEAR CC	MPLETE	D
	Market Square Redevelopment, Tallaha	issee, FL		PROFESSIONAL SER 2019	VICES	CONSTR 2019	RUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	a.) AND SPECIFIC ROLE		[X] Check if project	performed	with curr	rent firm
J.	Project engineer. Kimley-Horn is the civil of southwest corner of Timberlane Road and pedestrian connectivity, utility upgrades, pedestrian connectivity, utility upgrades, pedestrian community assets; add to the cure existing community assets; add to the cure	I Thomasville Road. I pavement assessment engthen the vision of t	This project t and rehab the area as	t includes elements oilitation, stormwate s outlined in the Mai	of hardso r conveya ket Distri	cape, se ance and ct Actior	nse of place, d storage, and a n Plan; enhance
	(1) TITLE AND LOCATION (City and State) Capital Circle Southwest (Extension) P	D&E Study, Tallahas	ssee, FL	PROFESSIONAL SER 2018	2) YEAR CO VICES		D RUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	.) AND SPECIFIC ROLE		[X] Check if project	performed	with curr	rent firm
C.	Project manager. Kimley-Horn performed Crawfordville Road. The goal of the project stormwater solutions, incorporated greenvenhancements, and sought opportunities	ct was to ensure that t ways, protected and e	the transpo nhanced th	Southwest from Bloortation improvemer he natural environm	ountstowr its also in	n Highwa corpora	ay to ted regional
	(1) TITLE AND LOCATION (City and State)				2) YEAR CC		
	Woodville Highway Corridor Study and FL	PD&E Study, Tallah	iassee,	PROFESSIONAL SER	VICES	CONSTR 2015	RUCTION (If Applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	.) AND SPECIFIC ROLE		[X] Check if project	performed	with curr	rent firm
Project engineer. Kimley-Horn developed a coordinated land use/transportation plan for the corridor in the City of Tallahasse and Leon County as part of the first phase of the project, the Corridor Master Plan phase. Following the completion of the Corridor Master Plan, Kimley-Horn led the completion of the PD&E study, which moves forward those transportation improvements specifically needed along the existing Woodville Highway alignment. From the beginning of the Corridor Master Plan phase through the PD&E study, an extensive public involvement effort was undertaken.						etion of the rtation Corridor Master	
	(1) TITLE AND LOCATION (City and State)	an and DD9E Ctude.	Loon		2) YEAR CO		
	Capital City to the Sea Trails Master Pla and Wakulla Counties, FL	an and PD&E Study,	∟eon	PROFESSIONAL SER	VICES	CONSTR 2014	RUCTION (If Applicable)
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	:.) AND SPECIFIC ROLE		[X] Check if project	performed	with curr	rent firm
	Project engineer. Kimley-Horn provided pl produced the documentation and analysis Wakulla and Leon counties.			City to the Sea Loop	Trails M	aster Pl	an project that

	E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)							
12.	NAME	13. ROLE IN THIS CONT	TRACT		14	4. YEARS EXPERIENCE		
	Richard Barr, AICP	Traffic / Transpo	ortation		a. TOTAL 37	b. WITH CURRENT FIRM 24		
15.	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Tallahassee	e, FL						
16.	EDUCATION (DEGREE AND SPECIALIZATION) Master of Engineering / Transportation Plannir	ng		ENT PROFESSIONAL RE Certified Planner	EGISTRATI	ON (STATE AND DISCIPLINE)		
18.	OTHER PROFESSIONAL QUALIFICATIONS (Publications, of Richard has more than 35 years of experience throughout Florida and the Southeast, including private developers.	in transportation ana	llysis and p					
	· ·	19. RELEVANT P	ROJECTS					
	(1) TITLE AND LOCATION (City and State) Village Center Community Developmer System Master Plan and Design, The V		al Path	(2) YEAR C PROFESSIONAL SERVICES 2011		OMPLETED  CONSTRUCTION (If Applicable) 2011		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm		
a.	Project planner. Kimley-Horn led a team of for more than 14 miles of proposed multiu Horn prepared for and facilitated numerous comments and input into the process. Roscross section was developed to meet the tunnel concepts were also defined. Once developed based on community needs an was selected for the design and permitting	use paths that are inte us public meetings and utes and alignments was special needs of the of the master plan was of the input from the publi	ended to be d workshop were develo golf cart-fric completed, ic. Upon the	used by cyclists, po os where hundreds oped and identified a endly community. S a detailed impleme e successful comple nstruction phase se	edestrian of people and later ignage, s entation a etion of th rvices.	s, and golf carts. Kimley- eattended and provided an enhanced 15.5-foot afety modifications, and nd phasing plan was his project, Kimley-Horn		
	(1) TITLE AND LOCATION (City and State) Capital Circle Southwest (Extension) P	D&E Study, Tallahas	ssee, FL	PROFESSIONAL SER		DMPLETED  CONSTRUCTION (If Applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm		
Project planner. Kimley-Horn performed a PD&E study for Capital Circle S Road. The goal of the project was to ensure that the transportation improv solutions, incorporated greenways, protected and enhanced the natural elements of sought opportunities to include recreation improvements.				Southwest from Blou rements also incorp	intstown orated re	Highway to Crawfordville gional stormwater		
	(1) TITLE AND LOCATION (City and State)	improvements.		(2	2) YEAR CO	DMPLETED		
	Capital Cascades Trail, Segments 3 and Tallahassee, FL	d 4, Blueprint 2000,		PROFESSIONAL SER	VICES	CONSTRUCTION (If Applicable) 2016		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project performed with current firm				
c.	and Leon County as part of the first phase Corridor Master Plan, Kimley-Horn led the improvements specifically needed along t	Project manager. Kimley-Horn developed a coordinated land use/transportation plan for the corridor in the City of Tallahassee and Leon County as part of the first phase of the project, the Corridor Master Plan phase. Following the completion of the Corridor Master Plan, Kimley-Horn led the completion of the PD&E study, which moves forward those transportation improvements specifically needed along the existing Woodville Highway alignment. From the beginning of the Corridor Master Plan phase through the PD&E study, an extensive public involvement effort was undertaken.						
	(1) TITLE AND LOCATION (City and State)	IDD05-04 I T.II.I				OMPLETED		
	Woodville Highway Corridor Study and FL	I PD&E Study, Tallar	nassee,	PROFESSIONAL SER	VICES	CONSTRUCTION (If Applicable) 2015		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm		
d.	Project manager. Kimley-Horn developed a coordinated land use/transp and Leon County as part of the first phase of the project, the Corridor McCorridor Master Plan, Kimley-Horn led the completion of the PD&E studimprovements specifically needed along the existing Woodville Highway Plan phase through the PD&E study, an extensive public involvement of			ter Plan phase. Fol which moves forwa lignment. From the	lowing th ird those	e completion of the transportation		
	(1) TITLE AND LOCATION (City and State) The Villages Civil Engineering, Traffic I Transportation Planning Services, The			PROFESSIONAL SER' Ongoing	2) YEAR CO VICES	OMPLETED  CONSTRUCTION (If Applicable)  N/A		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm		
e.	Planner. Since 2003, lead Kimley-Horn pr 40,000+-acre retirement community in no residential subdivision design, utility planr commercial projects, as well as constructi engineering plans and specifications for a the owners as well as the numerous cons	roject manager for civ rth central Florida. Se ning and infrastructure ion phase support. Re multitude of projects	rves as pro e design, re esponsible	portation infrastruct oject and production creational facilities, for design, permittir	ture proje n manage CDD sup ng, sched	cts within The Villages, a or for roadway projects, opport services, and uling, and production of		

	E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)							
12.	NAME	13. ROLE IN THIS CONT			14	. YEARS EXPERIENCE		
	Debra Preble, P.E.	Construction Ph	ase Servic	es	a. TOTAL	b. WITH CURRENT FIRM  1		
	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Tallahassee	e, FL						
16.	EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science / Civil Engineering			ENT PROFESSIONAL RI Professional Engine		ON (STATE AND DISCIPLINE)		
	-		FL/F	Professional Engine				
	OTHER PROFESSIONAL QUALIFICATIONS ( <i>Publications</i> , or Debby has more than 37 years of experience it types including land development, resource reand site work.	in civil and environme	ntal engine					
		19. RELEVANT F	ROJECTS					
	(1) TITLE AND LOCATION (City and State)  Camellia Oaks Residential Developmer	nt, Tallahassee, FL		PROFESSIONAL SER 2019	2) YEAR CO VICES	MPLETED  CONSTRUCTION (If Applicable) 2019		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	e.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm		
Project engineer. Kimley-Horn provided full-service civil engineering consulting services for this age-restricted residential community located in the Florida panhandle. The Camellia Oaks community is a 55+ neighborhood with 80 single-family 40 duplex units, and 10 cottages. Our specific services for this project include conceptual site plans, permit/construction documents, stormwater design, permitting and construction phase services. In addition, Kimley-Horn was responsible for coordinating the subconsultants providing geotechnical services, survey, and landscape architectural services.					stricted residential th 80 single-family units, ermit/construction vas responsible for			
	(1) TITLE AND LOCATION (City and State)			(:	2) YEAR CO	MPLETED		
	Southwood Development Utility Master	r Plan, Tallahassee,	FL	PROFESSIONAL SER Ongoing	VICES	CONSTRUCTION (If Applicable) Ongoing		
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	•		[X] Check if project				
	Project manager. Kimley-Horn is providing Tallahassee, Florida. Our specific service construction documents, and construction	s for this project inclu	nsulting sei de concept	rvices for this undev tual site planning, p	/eloped ai ermit appl	rea located in lication submittals,		
	(1) TITLE AND LOCATION (City and State)			(2) YEAR COMPLETED				
	Biltmore Road Extension, Tallahassee,	FL		PROFESSIONAL SER Ongoing	VICES	CONSTRUCTION (If Applicable) Ongoing		
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc	c.) AND SPECIFIC ROLE		[X] Check if project performed with current firm				
	Project manager. Kimley-Horn is providing services for this project include conceptual construction phase services.							
	(1) TITLE AND LOCATION (City and State)			,	2) YEAR CO			
	Huntington Oaks Redevelopment, Talla	hassee, FL		PROFESSIONAL SER 2012	VICES	CONSTRUCTION (If Applicable) 2014		
4	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	,		[ ] Check if project				
d.	Project manager. In conjunction with the oppossible out parcels for Huntington Oaks. improvements, design, and permitting.							
	(1) TITLE AND LOCATION (City and State)			(:	2) YEAR CO	MPLETED		
	Rhythm Development of Regional Impa	act, Washington Coเ	ınty, FL	PROFESSIONAL SER 2012	VICES	CONSTRUCTION (If Applicable) 2012		
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	,	_	[ ] Check if project				
	Project manager for an age restricted urbathe DRI, PUD plans, Development Order, site, the project is proposed with 100-foot water conservation, and Florida Friendly I	and Comprehensive wetland buffers, 50%	Plan amen	dments. Due to the	environm	nental sensitivity of the		



		F KEY PERSONNEL PR			Т			
12	NAME	complete one Section E for 13. ROLE IN THIS CONT		person.)	1.	4. YEARS EXPERIENCE		
	Britt Stephens, P.E.	Construction Pha		es	a. TOTAL	b. WITH CURRENT FIRM 14		
15.	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Tallahasse	e, FL			l	1		
	EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science / Civil Engineering			ENT PROFESSIONAL R Professional Engine		ON (STATE AND DISCIPLINE)		
18.	OTHER PROFESSIONAL QUALIFICATIONS (Publications, Britt has more than 14 years of experience procomplexities. He specializes in private-sector retail markets, and Britt has encountered and	oviding civil engineerin projects with an emph	g services asis on co	mplex mixed-use p	rojects in	the entertainment and		
		19. RELEVANT P	ROJECTS					
	(1) TITLE AND LOCATION (City and State)  Bella Vista Isles, Vero Beach, FL			PROFESSIONAL SER 2017		OMPLETED  CONSTRUCTION (If Applicable, 2017		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, et	tc.) AND SPECIFIC ROLE		[X] Check if project	performed	l with current firm		
a. Project engineer for the construction phase observations for 64-unit multifamily development in Vero Beach. Cocclient, contractors, and Indian River County for all construction-related requests for additional information. Coord contractors and the County for the required inspections, testing, and certifications. Responsible for the site's lift of force main design to include four-inch horizontal directional drill subaqueous crossings of the IRFWCD Lateral Afour-inch horizontal directional drill subaqueous crossing of the IRFWCD Sub-Lateral A-3 Canal.					ion. Coordinated with e site's lift station and			
	(1) TITLE AND LOCATION (City and State)			(	2) YEAR CO	OMPLETED		
	Frenchman's Harbor, Palm Beach Gard	dens, FL		PROFESSIONAL SER		CONSTRUCTION (If Applicable, 2016		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, et	tc.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm		
b. Project engineer. Kimley-Horn is providing a variety of services for this new Toll Brothers community that is situated along the Intracoastal Waterway. Thus far, our services have included design, permitting, and construction phase services for offsite water mains, offsite sanitary force mains, and improvements to Ellison Wilson Road, including addition of a turn lane, new sidewalks, and new drainage. Kimley-Horn has also provided design, permitting, and construction services for onsite utilities, drainage, and roadways.						n of a turn lane, new		
	(1) TITLE AND LOCATION (City and State)	D D				2) YEAR COMPLETED		
	Dania Pointe Mixed-Use Development,			PROFESSIONAL SER Ongoing		CONSTRUCTION (If Applicable, Ongoing		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, et	•		[X] Check if project				
<b>:</b> .	Project engineer responsible for the project's overall drainage approach and design, as well as its overall utility approach and design. Upon completion, the \$800-million, 102-acre Dania Pointe mixed-use project is expected to contain more than one million square feet of retail and restaurant space as well as Class A offices, 300 hotel rooms, luxury apartments, and public event space. Kimley-Horn is providing a wide variety of consulting services for this project, including extensive civil engineering services; environmental services and remediation, including brownfield development; traffic modeling and simulation; FAA proximity and height permitting; landscape and hardscape architecture; and construction phase services.							
	(1) TITLE AND LOCATION (City and State)			,	2) YEAR CO			
	Palm Beach Outlets and Marketplace a and Redevelopment of Palm Beach Ma			PROFESSIONAL SER 2016	VICES	CONSTRUCTION (If Applicable, 2016		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, et	tc.) AND SPECIFIC ROLE		[X] Check if project	performed	d with current firm		
I.	Project manager. Kimley-Horn has provided civil engineering services for new 440,000 square-foot Palm Beach Outlets and accompanying power				of the Pa	alm Beach Mall into the		
	(1) TITLE AND LOCATION (City and State)			(	2) YEAR CO	OMPLETED		
	Jupiter Country Club, Jupiter, FL			PROFESSIONAL SER 2015		CONSTRUCTION (If Applicable) 2015		
_	(3) BRIEF DESCRIPTION (Brief scope, size, cost, et	tc.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm		
Э.	Project engineer responsible for the Storr Toll Brothers residential development in J	Jupiter. Also responsib		pe sizing for the sto	orm syste	m serving this 480-acre		

Kimley»Horn

		F KEY PERSONNEL PR			Т		
12.	NAME	13. ROLE IN THIS CONT			14	4. YEARS EXPERIENCE	
	Kelsey Lewis, P.E.	Construction Ph	ase Servic	es	a. TOTAL 10	b. WITH CURRENT FIRM 10	
15.	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Tallahassee	e, FL					
16.	EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science / Civil Engineering			ENT PROFESSIONAL RI Professional Engine		ON (STATE AND DISCIPLINE)	
18.	OTHER PROFESSIONAL QUALIFICATIONS (Publications, C Kelsey is based in Kimley-Horn's Tallahassee involved in the engineering, analysis, planning multiple engineering projects.	office and has 10 year	irs of engir				
		19. RELEVANT P	ROJECTS				
	(1) TITLE AND LOCATION (City and State)			(:	2) YEAR CO	OMPLETED	
	Camellia Oaks Residential Community,	, Tallahassee, FL		PROFESSIONAL SER 2019		CONSTRUCTION (If Applicable) 2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm	
a.	Project engineer on this project. Kimley-Horn provided full-service civil engineering consulting services for this age-restricted residential community located in the Florida panhandle. The Camellia Oaks community is a 55+ neighborhood with 80 single-family units, 40 duplex units, and 10 cottages. Our specific services for this project include conceptual site plans, permit/construction documents, stormwater design, permitting and construction phase services. In addition, Kimley-Horn was responsible for coordinating the subconsultants providing geotechnical services, survey, and landscape architectural services.					borhood with 80 single- site plans, lition, Kimley-Horn was	
	(1) TITLE AND LOCATION (City and State)			(	2) YEAR CO	OMPLETED	
	Market Square Redevelopment, Tallahassee, FL			PROFESSIONAL SER Ongoing		CONSTRUCTION (If Applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm	
b.	Project manager. Kimley-Horn is the civil of southwest corner of Timberlane Road and pedestrian connectivity, utility upgrades, paralliti-discipline team. This project will service District Action Plan; enhance existing comof Tallahassee.	d Thomasville Road. I pavement assessmen we the following purpo	his project t and rehat ses: strenç	t includes elements pilitation, stormwate othen the vision of t	of hardser conveys he area a	cape, sense of place, ance and storage, and a s outlined in the Market	
	(1) TITLE AND LOCATION (City and State)				2) YEAR CO		
	Capital Circle Southwest (Extension) P	D&E Study, Tallahas	ssee, FL	PROFESSIONAL SER 2018	VICES	CONSTRUCTION (If Applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm	
C.	Crawfordville Road. The goal of the project stormwater solutions, incorporated green.	Project engineer. Kimley-Horn performed a PD&E study for Capital Circle Southwest from Blountstown Highway to Crawfordville Road. The goal of the project was to ensure that the transportation improvements also incorporated regional stormwater solutions, incorporated greenways, protected and enhanced the natural environment, included aesthetic enhancements, and sought opportunities to include recreation improvements.					
	(1) TITLE AND LOCATION (City and State)			()	2) YEAR CO	OMPLETED	
	Crawfordville Town Plan Update, Craw	fordville, FL		PROFESSIONAL SER Ongoing	VICES	CONSTRUCTION (If Applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	I with current firm	
d.	Project manager. Kimley-Horn had previo completed for the Crawfordville Town Plan Kimley-Horn to provide professional civil of Plan Boundaries and Core District as well	ne Town Pl Our specifi	entation plan for vis an, Crawfordville a ic tasks include revi	ioning eff nd Wakul isions to t	forts that had been la County retained		
	(1) TITLE AND LOCATION (City and State)			,	2) YEAR CO		
	Woodville Highway Corridor Study and FL	I PD&E Study, Tallar	iassee,	PROFESSIONAL SER 2015	VICES	CONSTRUCTION (If Applicable) 2015	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm	
e.	Project engineer. Kimley-Horn developed and Leon County as part of the first phase Corridor Master Plan, Kimley-Horn led the improvements specifically needed along t Plan phase through the PD&E study, an e	e of the project, the Co e completion of the PE he existing Woodville	orridor Mas )&E study, Highway a	ster Plan phase. Fo which moves forwa llignment. From the	llowing th ard those beginnin	e completion of the transportation	

	E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT  (Complete one Section E for each key person.)							
12.	NAME Comoron Spinos B E	13. ROLE IN THIS CONTE Utilities / Stormw			a. TOTAL	4. YEARS EXPERIENCE b. WITH CURRENT FIRM		
	Cameron Snipes, P.E.	Otilities / Storriw	alei		15	9		
15.	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Tallahassee	e, FL						
16.	EDUCATION (DEGREE AND SPECIALIZATION) Master of Engineering / Civil Engineering Bachelor of Science / Civil Engineering			ENT PROFESSIONAL RE Professional Engine		ON (STATE AND DISCIPLINE)		
18.	OTHER PROFESSIONAL QUALIFICATIONS (Publications, C Cameron has 15 years of experience providing planning to project close out. He has been dire plans production on numerous projects throug	g civil engineering servectly responsible for sto	vices for be ormwater					
		19. RELEVANT PR	ROJECTS					
	(1) TITLE AND LOCATION (City and State)  Camellia Oaks Residential Community,	Camellia Oaks Residential Community, Tallahassee, FL			2) YEAR CO VICES	OMPLETED  CONSTRUCTION (If Applicable) 2019		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project performed with current firm				
a.	Project engineer on this project. Kimley-Horn provided full-service civil engineering consulting services for this age-restricted residential community located in the Florida panhandle. The Camellia Oaks community is a 55+ neighborhood with 80 single-family units, 40 duplex units, and 10 cottages. Our specific services for this project include conceptual site plans, permit/construction documents, stormwater design, permitting and construction phase services. In addition, Kimley-Horn was responsible for coordinating the subconsultants providing geotechnical services, survey, and landscape architectural services.							
	(1) TITLE AND LOCATION (City and State)				,	MPLETED		
	Glenview Drive Sidewalk Improvement			PROFESSIONAL SER		CONSTRUCTION (If Applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.			[X] Check if project				
b.	Project manager for the design of sidewal The project is located within the Multimod within this highly utilized mixed-use area. Glenview Drive sidewalk improvements in the sidewalk to slow down adjacent traffic	al Transportation Distr Kimley-Horn is develo cluding the reduction of	ict (MMTE ping the d of the ave	0) and will expand p esign, plans, and s <sub>l</sub> rage roadway width	edestriar pecification where po	n and bicycle connectivity ons for construction of		
	(1) TITLE AND LOCATION (City and State)			(2	2) YEAR CO	OMPLETED		
	Capital Cascades Trail, Segments 3 and Tallahassee, FL	-		PROFESSIONAL SER 2015	VICES	CONSTRUCTION (If Applicable) 2016		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project performed with current firm				
c.	Project engineer. Kimley-Horn was select sediment abatement greenway, including stormwater management, landscape, and connectivity improvements.	effective community pa	articipatio	n and consensus bu	uilding; er	nvironmental evaluation,		
	(1) TITLE AND LOCATION (City and State)					OMPLETED		
	Market Square Redevelopment, Tallaha	assee, FL		PROFESSIONAL SER	VICES	CONSTRUCTION (If Applicable) Ongoing		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	,		[X] Check if project				
d.	Project engineer. Kimley-Horn is the civil of southwest corner of Timberlane Road and pedestrian connectivity, utility upgrades, parallitudes and the cure community assets; add to the cure cure and to the cure control of the cure cure control of the cure cure control of the cure cure control of the cure cure cure cure cure cure cure cur	t includes elements bilitation, stormwate outlined in the Mar of this unique segr	of hardso r conveya ket Distri nent of T	cape, sense of place, ance and storage, and a ct Action Plan; enhance allahassee. \$149,250				
	(1) TITLE AND LOCATION (City and State)  Capital City to the Sea Trails Master Plants	an and PD&E Study,	Leon	PROFESSIONAL SER	,	OMPLETED  CONSTRUCTION (If Applicable)		
	and Wakulla Counties, FL			2014		2014		
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	,		[X] Check if project	•			
	Project engineer. Kimley-Horn provided p produced the documentation and analysis Wakulla and Leon counties.							

	E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)									
12.	NAME	13. ROLE IN THIS CONT					S EXPERIENCE			
	Felicity Appel, P.E.	Utilities			a. TOTAL 5	b	. WITH CURRENT FII 2	RM		
15.	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Tallahassee	e, FL								
16.	EDUCATION (DEGREE AND SPECIALIZATION) Master of Engineering / Civil Engineering Bachelor of Science / Civil Engineering			ENT PROFESSIONAL RE Professional Enginee		ON (STA	ATE AND DISCIPLII	NE)		
18.	including elevated water storage tanks, pressu	Felicity is an engineer with more than five years of experience. She has experience working on a variety of project elements not								
		19. RELEVANT P	ROJECTS							
	(1) TITLE AND LOCATION (City and State)				) YEAR CO					
	Camellia Oaks Residential Community	, Tallanassee, FL		PROFESSIONAL SERV 2019	/ICES	2019	TRUCTION (If Applic	cable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with cu	urrent firm			
Project engineer on this project. Kimley-Horn provided full-service civil engineering consulting services for this age-restri residential community located in the Florida panhandle. The Camellia Oaks community is a 55+ neighborhood with 80 si family units, 40 duplex units, and 10 cottages. Our specific services for this project include conceptual site plans, permit/construction documents, stormwater design, permitting and construction phase services. In addition, Kimley-Horn responsible for coordinating the subconsultants providing geotechnical services, survey, and landscape architectural ser						od with 80 single ans, Kimley-Horn wa	e- is			
	(1) TITLE AND LOCATION (City and State)			(2	) YEAR CO	OMPLET	ED			
	Camp Creek Residential, Walton Count	ty, FL		PROFESSIONAL SERV	,		TRUCTION (If Applic	cable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with cu	urrent firm			
Project analyst responsible for sewer collection system, sewer pump station and stormwater design. Kimley-Horn is providing professional engineering services for the Camp Creek Residential project that consists of the development of approximately 225-280 detached single-family residential lots and a single neighborhood recreation area. The scope includes site planning, interconnected lift station design, design and permitting, and construction phase services.						,				
	(1) TITLE AND LOCATION (City and State)  Southwood Development Utility Master	r Plan, Tallahassee,	FL	PROFESSIONAL SERV Ongoing	?) YEAR CO /ICES		ED TRUCTION (If Applic	cable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		<b>[X]</b> Check if project	nerformed	l with cu	urrent firm			
C.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <b>[X]</b> Check if project performed with current firm Project engineer. Kimley-Horn is providing civil engineering consulting services for this undeveloped area located in Tallahassee, Florida. Our specific services for this project include conceptual site planning, permit application submittals, construction documents, and construction phase services.									
	(1) TITLE AND LOCATION (City and State)	troot Comide: Design			YEAR CC					
	Florida A&M University (FAMU) Main S Tallahassee, FL		Ct,	PROFESSIONAL SERV Ongoing	VICES	Ongo	TRUCTION (If Applic ping	cable)		
ч	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with cu	urrent firm			
d.	Project engineer responsible for coordinate engineering services for this pre-development and site feasibility analysis for infrastructuraining facility, indoor practice field, and seemed to the service field.	udent Hou the stude	sing Phase 1.A. Thi	s scope i	include	es due diligence	÷			
	(1) TITLE AND LOCATION (City and State)				) YEAR CO					
	FAMU Main Street Dining Facility, Talla	ıhassee, FL		PROFESSIONAL SERV Ongoing	/ICES	CONS	TRUCTION (If Application)	cable)		
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	l with cu	urrent firm			
u.	Project engineer on the Kimley-Horn team square-foot dining facility. As a part of the infrastructure analysis and schematic exh	FAMU Main Street C	orridor pro	vil engineering serv ject, Kimley-Horn is	ices for t	his pro g prelir	posed 12,000- minary			

	E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)								
	NAME	13. ROLE IN THIS CONT	RACT	0.00,	14	4. YEARS EXPERIENCE			
	Mike Mullis, PLA	Landscape Arch	itecture		a. TOTAL 25	b. WITH CURRENT FIRM 25			
	FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Tallahasse	e, FL				-			
	EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Landscape Architecture / Landsca	pe Architecture		ENT PROFESSIONAL RE Professional Landsc		ON (STATE AND DISCIPLINE) itect			
	OTHER PROFESSIONAL QUALIFICATIONS (Publications, of Mike is a professional landscape architect with master planning and programming, streetscap hospitality programming and design, custom h	n more than 25 years o se design, parks and re	of experier ecreation p						
		19. RELEVANT P	ROJECTS						
	(1) TITLE AND LOCATION (City and State)			,	2) YEAR CO				
	Julington Lakes, St. Johns County			PROFESSIONAL SER' Ongoing		CONSTRUCTION (If Applicable) Ongoing			
		•		[X] Check if project					
a.	Landscape architect. Kimley-Horn is prov County, FL. A majority of this unique neig residents and their guests to enjoy. Our to phase services. As part of our constructio preparation/contractor notification; confer- to defective work; clarifications and interp	hborhood is conserved eam is providing civil e on phase responsibilitie ences/meetings; site v	d as a natu engineering es, our tea visits; obse	ure preserve, featur g services including m members are per rvation of construct	ing sever plat coor forming t ion; recor	al beautiful lakes for dination and construction he following tasks: bid mmendation with respect			
	(1) TITLE AND LOCATION (City and State)			(2	2) YEAR CO	OMPLETED			
	Parkland Preserve, St. Johns Coun			PROFESSIONAL SER	VICES	CONSTRUCTION (If Applicable) Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm			
Landscape architect. Kimley-Horn is providing professional services for this proposed single-family age-restricted subdivision is St. Johns County, Florida. When complete, the subdivision will feature 363 residential units on 114 acres and a four-acre amenity center. Tasks our team are providing for this active adult community include master infrastructure civil engineering design and associated civil engineering services; landscape architectural design services including a tree inventory and mitigation and irrigation plans; a master development plan; project coordination; application preparation; floodplain/FEMA assistance; permitting, construction phase services/bidding assistance; and additional services on an as needed basis.						res and a four-acre ture civil engineering ree inventory and n; floodplain/FEMA			
	(1) TITLE AND LOCATION (City and State)			,	2) YEAR CO				
	Fleming Island Plantation, Wetland Jacksonville, FL	Preservation,		PROFESSIONAL SER	VICES	CONSTRUCTION (If Applicable) 2009			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.			[X] Check if project					
C.	Served as landscape architect for landsca southwest of Jacksonville. The firm provic well as design services for over \$10 millio development components including 3,500 mixed-use town center), three schools, ar pristine wetlands and uplands, and integra	ded project master pla on in landscape archite oresidential units, ove nd five parks. A key ele	nning, site ectural imp r a million : ement of th	planning, and deve rovements. The pro square feet of non-r ne design program I	lopment ject cons esidentia nas includ	approval coordination, as ists of multiple Il (including a 38-acre			
	(1) TITLE AND LOCATION (City and State)					DMPLETED			
	Crystal Lagoons Beachwalk, St. Jo	hns County, FL		PROFESSIONAL SER		CONSTRUCTION (If Applicable) Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed	with current firm			
Landscape architect. Kimley-Horn was selected to provide professional civil and landscape architectural services for development of this luxury living community featuring a 14-acre crystal lagoon as the centerpiece—the largest manfeature in the U.S. The project includes 800 home sites, a clubhouse, and over 3 million square feet of retail and conspace along CR 210. Kimley-Horn has been involved in this project since conceptual planning. Specific services proinclude conceptual design, full civil/site plans, construction documents, permitting, bidding assistance, and construct services.						ral services for the e largest man-made water retail and commercial c services provided			
	(1) TITLE AND LOCATION (City and State)				2) YEAR CO				
	Baymeadows Park, Jacksonville, F	L		PROFESSIONAL SER' Ongoing	VICES	CONSTRUCTION (If Applicable) Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	c.) AND SPECIFIC ROLE		[X] Check if project	performed				
e.	Landscape architect. Kimley-Horn is the le center that includes hotels, restaurants, a remediation, and permitting.	ead consultant for the		ment of a failed gol	f course t	o a multi-use commercial			

(Present as many projects as requested by the agency, or 10 projects, If not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER **1** 

21. TITLE AND LOCATION (City and State)

CCSW (SR 263) Water and Sewer Relocation, Tallahassee, FL

22. YEAR COMPLETED	
PROFESSIONAL SERVICES	CONSTRUCTION (if Applicable)
2019	

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Tallahassee	Lana Bartosz, E.I.	850.891.6104

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn provided professional engineering services for nearly 20,000 linear feet of 20-inch sanitary sewer force main and 15,000 linear feet of 12-inch potable water main associated with the Florida Department of Transportation/Blueprint Intergovernmental Agency roadway expansion project for Capital Circle. Project included field investigations, subsurface utility locates, utility coordination, and significant coordination with the adjacent Tallahassee International Airport and Thomas P. Smith Water Reclamation Facility. Project Cost: \$254,656



	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Tallahassee, FL	Prime
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE



(Present as many projects as requested by the agency, or 10 projects, If not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER 2

21. TITLE AND LOCATION (City and State)

Capital Cascades Trail, Segments 3 and 4, Blueprint 2000, Tallahassee, FL

22. YEAR COMPLETED	
PROFESSIONAL SERVICES 2018	CONSTRUCTION (if Applicable) 2019

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Blueprint 2000 & Beyond	Autumn Calder	850.219.1065

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn provided multidisciplinary services relating to the design of this greenway, including effective community participation and consensus building; environmental evaluation; stormwater management; landscape and park amenities that provide a unifying community concept; construction cost estimation; and greenway and trail connectivity improvements. This diverse project included 3,500 linear feet of box culvert (12' x 9' and 10 'x 9'), a 5-acre walled stormwater management facility, 6,000 linear feet of water line improvements, 3,200 linear feet of 24-inch gravity sewer, 4,000 linear feet of 12-foot multi-use path, a playground, and other passive hardscape recreational areas. This project was designed, permitted, and constructed in conjunction with the directly adjacent FAMU Way Roadway Project by the City of Tallahassee.

The project was vetted through numerous public charrettes and the Blueprint Citizen Advisory Committee and Technical Coordinating Committee to balance community needs and wants. The project corridor is located directly adjacent to Florida Agricultural & Mechanical University (FAMU). The FAMU and City of Tallahassee leadership teams were involved from the start-up, planning, layout, design, sequencing, and construction scheduling. Major overhead transmission lines were protected/relocated as a part of this project. All overhead distribution lines were relocated underground, fiber, cable, and telephone line relocations were coordinated, and safety pedestals with 911 connectivity were designed along the multiuse trail. The project included major sanitary sewer utility relocations that corrected aging infrastructure and relocated utilities to align with improvements. To ensure the success of this project, Kimley-Horn worked with Blueprint 2000 and the City of Tallahassee to accomplish these objectives:



- Extensive public outreach—listening, understanding, and incorporating neighborhood and other stakeholder desires
- Continuous internal and external communication
- Balancing of various project objectives to achieve win-win designs while always keeping permitability/constructability in mind
- Building on and refining stormwater quality/quantity models, which will guide selection of effective and cost-efficient system components
- Optimizing flood damage reduction and stormwater quality treatment with environmentally enhancing and aesthetic designs
- Investigating off-site storage opportunities and attenuating the FAMU Way extension project
- Long-term, low-cost maintenance through design
- Efficiency in every step of the process and cost-effective designs, recognizing that we are the stewards of the taxpayer's money and trust

Project Cost: \$8.2 million

a. Kimley-Horn and Associates, Inc. (2) FIRM LOCATION (City and State) (3) ROLE  Tallahassee, FL  Prime	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
b. (1) FIRM NAME (2) FIRM LOCATION (City and State) (3) ROLE			
(1) FIRM NAME (2) FIRM LOCATION (City and State) (3) ROLE  C.			

(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)

**EXAMPLE PROJECT KEY NUMBER** 

21. TITLE AND LOCATION (City and State)

Capital Cascades Pedestrian Bridge, Blueprint 2000, Tallahassee, FL

22. YEAR COMPLETED CONSTRUCTION (if Applicable) PROFESSIONAL SERVICES

2015 2016

#### 23. PROJECT OWNER'S INFORMATION

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The Capital Cascades Connector Bridge crosses over South Monroe Street (SR 61) and connects the Capital Cascades Trail – Segment 2 (Cascades Park) with Capital Cascades Trail – Segment 3. The project limits extended from the east end of CCT – Segment 2 just south of the Van Buren Electric Building parking on the west side of Gadsden Street to the east side of South Adams Street. This is a trail distance of approximately 1,150 feet including the bridge. The project design included a sustainable design approach including Xeriscaping, use of rain gardens and bioswales, low energy lighting, and recycled materials; controlling and mitigating impacts to a lined and buried landfill; and minimizing and controlling traffic impacts to South Monroe Street, a highly traveled state roadway. As a subconsultant to a structural engineering firm, Kimley-Horn provided site civil engineering, site civil permitting, landscape design, and traffic control design. Project Cost: \$1.7 million

Winner, 2017 Florida Institute of Consulting Engineers/ACEC Florida Engineering Excellence Award.





#### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

-	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Tallahassee, FL	Prime
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

(Present as many projects as requested by the agency, or 10 projects, If not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

4

21. TITLE AND LOCATION (City and State)

Glenview Drive Sidewalk Improvements, Tallahassee, FL

22. YEAR COMPLETED

PROFESSIONAL SERVICES CONSTRUCTION (if Applicable)
2019 Ongoing

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Tallahassee	Scott Lord	850.891.6856

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn provided civil engineering services for the design of sidewalk improvements to Glenview Drive between Meridian Road and Thomasville Road. The project is located within the Multimodal Transportation District (MMTD) and will expand pedestrian and bicycle connectivity within this highly utilized mixed-use area. Kimley-Horn is developing the design, plans, and specifications for construction of Glenview Drive sidewalk improvements including the reduction of the average roadway width where possible to accommodate the sidewalk to slow down adjacent traffic to create a safer environment for pedestrian routes. Project Cost: \$69,139





### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Tallahassee, FL	Prime
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
b.			
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.			

(Present as many projects as requested by the agency, or 10 projects, If not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER 5

21. TITLE AND LOCATION (City and State)

Southwood Development Utility Master Plan, Tallahassee, FL

22. YEAR COMPLETED

PROFESSIONAL SERVICES CONSTRUCTION (if Applicable)
Ongoing

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
The St. Joe Company	John Curtis	850.402.5127

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn is developing a comprehensive water transmission and wastewater collection for planning and preliminarily sizing future expansion in development for the entire Southwood Development. Specific project tasks include understanding the City of Tallahassee's existing infrastructure in the area, gathering information for each parcel in Southwood, developing future needs projections, performing necessary analyses for pipe sizing and lift station locations, developing costs, and documenting the project results with GIS maps. The Southwood Master Plan will focus on land use density assessment, capacity in existing infrastructure, and future demand projections. Project Cost: \$12,000



	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
a.	Kimley-Horn and Associates, Inc.	Tallahassee, FL	Prime	
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	



(Present as many projects as requested by the agency, or 10 projects, If not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER 6

21. TITLE AND LOCATION (City and State)

Camellia Oaks Residential Community, Tallahassee, FL

22. YEAR COMPLETED

PROFESSIONAL SERVICES CONSTRUCTION (if Applicable)
2019

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Naumann Group, Inc.	Jason Nauman	850.933.0328

<sup>24.</sup> BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn provided full-service civil engineering consulting services for this age-restricted residential community located in the Florida panhandle. The Camellia Oaks community is a 55+ neighborhood designed with internal linear parks, fronted by single-family homes situated under massive live oak trees offers residents neighborhood that feels like it has been there forever. Our specific services for this project include conceptual site plans, permit/construction documents, stormwater design, permitting and construction phase services. In addition, Kimley-Horn was responsible for coordinating the subconsultants providing geotechnical services, survey, and landscape architectural services. Project Cost: \$81,000



	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
a.	Kimley-Horn and Associates, Inc.	Tallahassee, FL	Prime	
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	



(Present as many projects as requested by the agency, or 10 projects, If not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER **7** 

21. TITLE AND LOCATION (City and State)

Welaunee Boulevard and I-10 Interchange Project Programming and Concept Development, Tallahassee, FI

22. YEAR COMPLETED		
PROFESSIONAL SERVICES 2016	CONSTRUCTION (if Applicable)	

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Tallahassee	Robert McGarrah	850.891.5534

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

Kimley-Horn is providing transportation planning and engineering services to the City of Tallahassee to develop concepts and obtain preliminary feedback on a new interchange at Welaunee Boulevard and Interstate 10 (I-10), which includes extending Welaunee Boulevard from Fleischman Road to this new connection between Centerville Road and Miccosukee Road.

Prior to beginning the official state coordination and federal NEPA process to obtain Local Design Concept Acceptance (LDCA) for the proposed interchange, the Florida Department of Transportation (FDOT) has requested that the City move this project forward in the planning process, which should include the development of initial concepts and obtain preliminary feedback from impacted stakeholders.

A critical component of the development of the Welaunee Boulevard concept will be the extension north of I-10, creating a regional network connection. As such, a portion of the efforts will include the conceptual development of the corridor north of 1-10, the refinement of the alignment included in the PUDs south of I-10, and the connection to the interchange at I-10.

Project Cost: \$219,993



	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
a.	Kimley-Horn and Associates, Inc.	Tallahassee, FL	Prime	
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
b.				
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
c.				



(Present as many projects as requested by the agency, or 10 projects, If not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER 8

21. TITLE AND LOCATION (City and State)

**The Villages Community Development District** 

22. YEAR COMPLETED

PROFESSIONAL SERVICES CONSTRUCTION (if Applicable)
Ongoing

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Villages Community Development	Janet Tutt	352.751.3939
District		

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The Villages is a retirement community consisting of approximately 26,000 acres of land in Lake, Sumter, and Marion counties. Currently ranked as America's fastest growing city, The Villages has more than doubled in size since 2010, when its population was 51,442. Approximately 114,350 people now live in this self-contained community with a wide range of retail, office, and recreational opportunities. The Villages has its own churches, medical center, restaurants, movie theatres, brewery, newspaper, and many other on-site services and amenities, including 42 golf courses.

Kimley-Horn has provided transportation planning, traffic engineering, and structural engineering services, as well as civil engineering services that include subdivision design, commercial site design, utilities, roadway design, and permitting. We continue to provide these services as needed. The development has gone through a number of development of regional impact (DRI) submittal reviews, and we have completed the traffic analyses for multiple DRIs/substantial deviations. In addition to the DRI analyses, we have performed a variety of consulting services for The Villages: transportation modeling, origin-destination studies, access management studies, signal warrant studies, signal design, monitoring and modeling studies, interchange justification studies, traffic counts, miscellaneous conceptual planning, construction traffic studies, golf cart bridge design/inspection, and roadway design. Project Cost: \$10 million



	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Tallahassee, FL	Prime
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
b.	Kimley-Horn and Associates, Inc.	Ocala, FL	Prime
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c.			



(Present as many projects as requested by the agency, or 10 projects, If not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER **9** 

21. TITLE AND LOCATION (City and State)

Safe Routes to School, Tallahassee, FL

22. YEAR COMPLETED

PROFESSIONAL SERVICES CONSTRUCTION (if Applicable)
2019 2019

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
City of Tallahassee	Scott Lord	850.891.6856

Kimley-Horn completed the planning, design, and permitting for three different sidewalks (Alachua, Branch, Rankin) as part of the same Safe Routes to School program. The projects were all partially funded by a Local Agency Agreement with FDOT and met ADA requirements, following the Guidelines for Accessible Public Rights of Way (PROWAG). Each project included field review of survey, utility coordination, evaluation of existing trees along the corridor, drainage improvements, driveway design, irrigation, public involvement, design documentation, opinion of probable construction costs, permits through FDOT and general ERP, computation book, and included pay items/specifications based on FDOT Standards.

Alachua Avenue had a 1,550 LF sidewalk along an existing roadway in a residential neighborhood. The project involved coordination with an adjacent active single-family residential development project, easement/right-of-way coordination, and a connection to a FDOT roadway.

Branch Street had an 800 LF sidewalk adjacent to an existing school. The project involved a mid-block crossing and design considerations to minimize the impacts of existing large trees within the corridor.

Finally, Rankin Avenue had a 2,200 LF sidewalk along an existing roadway in a residential neighborhood. The project involved mill/overlay, coordination with an adjacent active single-family residential development project and easement/right-of-way coordination. Project Cost: \$1.6 million

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Kimley-Horn and Associates, Inc.	Tallahassee, FL	Prime
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
C.			



<sup>24.</sup> BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

(Present as many projects as requested by the agency, or 10 projects, If not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER **10** 

21. TITLE AND LOCATION (City and State)

Hillcrest Country Club Redevelopment, Hollywood, FL

22. YEAR COMPLETED

PROFESSIONAL SERVICES CONSTRUCTION (if Applicable)
2018

#### 23. PROJECT OWNER'S INFORMATION

	_	
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
PulteGroup, Inc.	Matt Nelson	561.602.3253
	1	l

Kimley-Horn provided professional civil engineering services for the development of a 645-unit residential community. The Hillcrest Community is located on Pembroke Road and S. Park Road on 163 acres of land. Specific services provided by the Kimley-Horn team included due diligence, traffic engineering, design, permitting, and construction phase services. Construction plans included a master drainage plan; master utility plan; paving, grading, and drainage plans; utility plan; and erosion control plan. This project required approvals through the City of Hollywood, Broward County/South Florida Water Management District (SFWMD), Broward County Health Department, and Florida Department of Transportation (FDOT) District Four. Project Cost: \$463,091

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
a.	Kimley-Horn and Associates, Inc.	Vero Beach, FL	Prime	
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
b.				
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
C.				



<sup>24.</sup> BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

#### G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS 28. EXAMPLE PROJECTS LISTED IN SECTION F 26. NAMES OF KEY 27. ROLE IN THIS (Fill in "Example Projects Key" section below before completing PERSONNEL CONTRACT table. Place "X" under project key number for (From Section E, (From Section E, participation in same or similar role.) Block 12) Block 13) 2 3 10 4 5 6 Brennon Clayton, P.E. Project Manager Χ X X X Rick Busche, P.E. Principal-in-Charge Χ X Kinan Husainy, P.E. Quality Assurance/Quality Control Ryan Wetherell, P.E. X Χ Traffic/Transportation X Richard Barr, AICP Х Х Х Х Traffic/Transportation Debby Preble, P.E. Construction Phase X Χ Britt Stephens, P.E. Construction Phase Construction Phase Kelsey Lewis, P.E. X Χ Х X Cameron Snipes, P.E. Utilities/Stormwater X X X Χ X Felicity Appel, P.E. Utilities/Stormwater Χ Χ Mike Mullis, PLA Landscape Architecture 29. EXAMPLE PROJECTS KEY

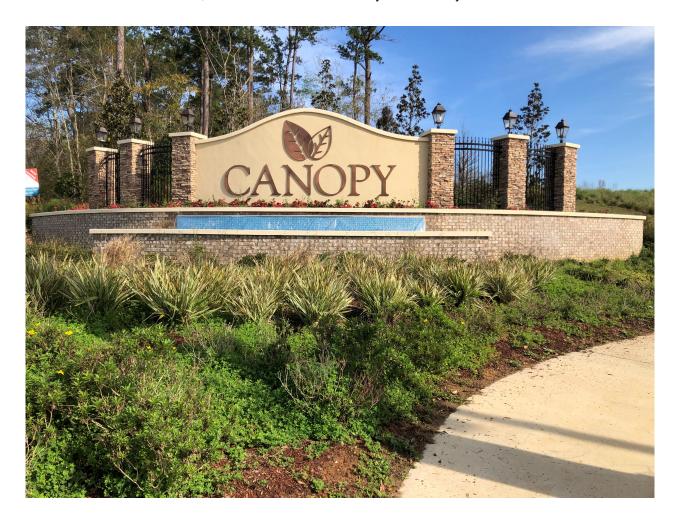
NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	CCSW (SR 263) Water and Sewer Relocation	6	Camellia Oaks Residential Community
2	Capital Cascades Trail, Segments 3 and 4	7	Welaunee Boulevard and I-10 Interchange Project Programming and Concept Development
3	Capital Cascades Pedestrian Bridge, Blueprint 2000	8	The Villages Community Development District
4	Glenview Drive Sidewalk Improvements	9	Safe Routes to School, Tallahassee
5	Southwood Development Utility Master Plan	10	Hillcrest Country Club Redevelopment



#### H. ADDITIONAL INFORMATION

Our local Tallahassee office is located 1,500 feet from the entrance to the Canopy Development; the majority of the staff that will provide service under this contract are housed in Tallahassee. Our staff is familiar with the entire site as evidenced by the following key relevant experience:

- We are familiar with the multifamily site having provided construction phase services for Arbor Trace at Canopy. We also provided Erosion Control Inspections and Compliance Services at the site, resulting in familiarity with the regional stormwater management facilities and the permits they are constructed and operate under.
- We are familiar with the single-family site from our work on the related plan.
- We are familiar with the entire Canopy Community through our work on the Welaunee Boulevard project referenced in Section F, which includes a PD&E study and roadway extension.



	I. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.	
30. SIGNATURE Buona Chyda		DATE /10/2020
33. NAME AND TITLE		

Brennon Clayton, P.E., Project Manager

Kimley » Horn



3

**Required Licenses** 



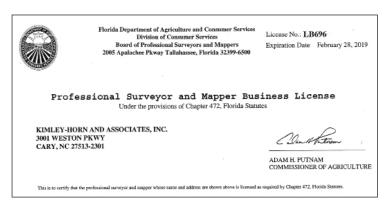
GMOC26014.2020



### **Kimley-Horn Firm Licenses**











# State of Florida Department of State

Kimley-Horn has renewed this document and is waiting to receive the new certificate.

I certify from the records of this office that KIMLEY-HORN AND ASSOCIATES, INC. is a North Carolina corporation authorized to transact business in the State of Florida, qualified on April 24, 1968.

The document number of this corporation is 821359.

I further certify that said corporation has paid all fees due this office through December 31, 2019, that its most recent annual report/uniform business report was filed on April 27, 2019, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Ninth day of May, 2019



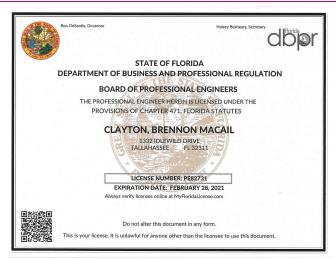


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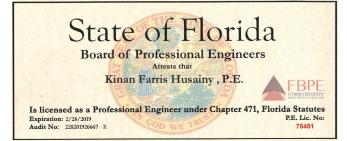
To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

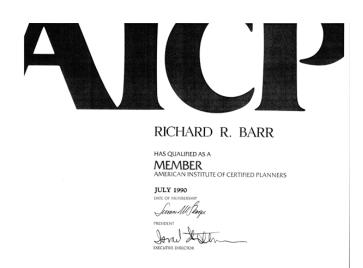
### **Kimley-Horn Staff Licenses**

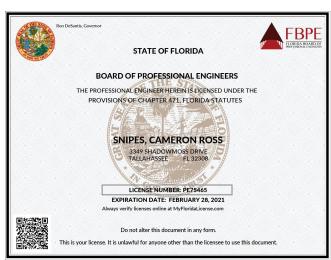








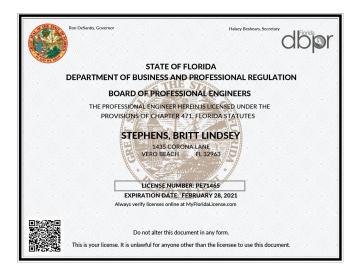




### **Kimley-Horn Staff Licenses**









# **Local Business Tax**



An All-America City

April 12, 2017

KIMLEY- HORN & ASSOCIATES, INC KIMLEY-HORN & ASSOC 421 FAYETTEVILLE ST #600 RALEIGH NC 27601

In September of 2016, the City Commission voted to repeal the requirement for businesses that are located or operate within the city limits of Tallahassee to obtain a Business Tax Certificate. On January 25, 2017, the City Commission unanimously voted to enact this change via City ordinance with an effective date of June 30, 2017.

This action, paired with the County Commission repealing the County business tax in recent years, makes the Tallahassee/Leon County community the first in the state to have repealed all business license taxes. The repeal aims to foster a more business friendly environment and will result in a cumulative \$2 million tax break for more than 12,000 area businesses.

While there will no longer be a requirement to contact the Treasurer-Clerk's office to obtain a Business Tax Certificate, the City Commission action does not eliminate obligations to comply with any state and federal requirements, such as name registration, sales tax and state licensing.

Should you have any questions regarding the repeal, please contact our office at (850) 891-6488.

Sincerely,

Tax & Revenue Section Treasurer-Clerk's Office

CITY HALL 300 South Adams Street Tallahassee, FL 32301-1731 850-891-0000 TDD: 711 • Talgov.com ANDREW D. GILLUM Mayor

RICARDO FERNANDEZ City Manager SCOTT MADDOX Commissioner

LEWIS E. SHELLEY City Attorney NANCY MILLER Commissioner

JAMES O. COOKE, IV City Treasurer-Clerk CURTIS RICHARDSON Commissioner

T. BERT FLETCHER City Auditor GIL D. ZIFFER





# **Local Business Tax**

# 2016-17 CITY OF TALLAHASSEE BUSINESS TAX CERTIFICATE LOCAL BUSINESS TAX RECEIPT

2016-17

TAX CERTIFICATE EXPIRES SEPTEMBER 30, 2017

DBA: KIMLEY- HORN & ASSOCIATES, INC

Account Number:

37700

<u>Location</u> 2615 CENTENNIAL BLVD STE 102 <u>Address</u>: TALLAHASSEE FL 32308

Type Code Sub Code: Type Description:
675 a Professional Office

KIMLEY-HORN & ASSOCIATES, INC KIMLEY-HORN & ASSOC

The firm, corporation, organization, business or individual whose name appears herein has paid a business tax for the business activities indicated above, subject to city, state and federal laws. This certificate must be conspicuously displayed at the location of the business activity. A change of location from the stated business location on this certificate as well as a change in ownership requires a transfer. (See reverse side.)

# **SECTION B**

### **ARCHITECT - ENGINEER QUALIFICATIONS**

	_	_							
					PART I - CON	TRACT-S	PECIFIC	QUALIFICAT	TIONS
					А	. CONTRA	CT INFORM	IATION	
				OCATION (City and State)					
RF	Q ·	for	Eng	ineering Services for	the Canopy Co	mmunity D	evelopmer	t District - Talla	ahassee, Florida
02/				JE DATE				ATION OR PROJECT	
					5 45000			The state of the s	
					B. ARCHI	TECT-ENGI	NEER POIN	T OF CONTAC	
			ND TI	tin, P.E Vice Presid	lont				
5. N	AM	ΕO	F FIR	M	leni				
Dar	ntir	n C	ons	ulting, LLC					
				NUMBER	7. FAX NUMBER		8. E-MAIL A		
850	.2	51.	.123	8	850.893.9549			antinconsulting	llc.com
				(Con	plete this section		POSED TEA		contractors )
	(0	Che	ck)	,					
	ME	/ CLI	TI SE	9. FIRM N	NAME		10. AD	DRESS	11. ROLE IN THIS CONTRACT
	PRIME	75	SUBCOI TRACTO				10. 710	SILLOO	TI. NOLE IN THIS CONTRACT
$\dashv$	-4		TIN F	Dantin Consulting, L	LC	506 Fran	nk Shaw Ro	nad	District Engineer
				51			see, FL 32		District Engineer
a.	✓								
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D. C	R	GA	NIZ	TIONAL CHART OF F	PROPOSED TEAM	VI			(Attached)

		KEY PERSONNEL F			RACT	
(Complete one Section E for each key person.)  12. NAME  13. ROLE IN THIS CONTRACT				14. YEARS EXPERIENCE		
1	L Keith Dontin			a	a. TOTAL	b. WITH CURRENT FIRM
_	J. Keith Dantin District Engineer  15. FIRM NAME AND LOCATION (City and State)				35	11
	antin Consulting, LLC					
	EDUCATION (Degree and Specialization)		17. CURRENT PE	ROFESSIONAL RE	GISTRATION	(State and Discipline)
	Bachelor of Science - Civil Engineering		TI. COMMENT			No. 41876 , FL
	Louisiana State University, LA, 1984				Company of the Compan	No. 26029 : LA (inactive)
						No. 24398 : GA (inactive)
18.	OTHER PROFESSIONAL QUALIFICATIONS (Publications	, Organizations, Training, Av	vards, etc.)			
		ering Society - Engineer				
		eon County Planning Co		- 2019		
	BluePrint Citiz	ens Committee, 2018-Pr				
	(1) TITLE AND LOCATION (City and State)	19. RELEVANT	PROJECTS			
	Bannerman Crossing Commercial/Re	esidential and Sur	nmit East	DBOEESSIONAL		COMPLETED
	Developments, Leon County, FL			2009 - Cu		CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	ID SPECIFIC ROLE				2011- current ormed with current firm
a	Developers/Owners hired Mr Dantin as their F		l of their land de	evelonment act	ivity. Once	oined with current firm
	both sites listed above. Responsibilities includ consultants, 4) Value Engineer plans (ensur negotiations and assistance, 6) Conflict resolu	e but not limited to; 1 e design meets inter	) due diligence, nt and budget a	2) critical path, and redesign d	/scope, 3) ue to ine	hire/oversee professional fficiencies), 5) permitting
	(1) TITLE AND LOCATION (City and State)  Greenwise Publix Gaines Street, Tallahassee, FL		(2) YEAR COMPLETED			
				PROFESSIONAL	William College College	CONSTRUCTION (If applicable)
				2017 - 20	********	Completed
b	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE					ormed with current firm
	Project manager and developer for the redeve Grocery Store built on Gaines street. Respons permitting and construction, hiring and oversi monthly schedule/project updates, and overal	sibilities include but no ght of all design cons	ot limited to coor ultants, coordina	rdination with ( ition with Publi)	COT on all x mangers	site and building design, via weekly meetings and
	(1) TITLE AND LOCATION (City and State)  FDOT - ITS (Intelligent Transportati	on System) - Fibe	r Project:	(2) YEAR COMPLETED		
	I-10/SR8 ITS, US 231/SR75 and US			PROFESSIONAL	SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN		o) counties	2013 - 20		Completed
C.				✓ Check if project performed with current firm		
	This project entailed installing approximately 200 miles of multiple fiber conduit and structures within multiple jurisdictions in addition to providing necessary easement/corridors for overhead and underground power supply. Responsible for obtaining permits, utility coordination and conflict					
	resolution for this project. Permitting agencies include; FHWA authorization, NWFWMD, DEP, ACOE, FDOT along with the coordination with over					ne coordination with over 30
	utility service providers within corridor and subsequently markups of all utilities on plans and develop utility conflict matrix for contractor					for contractor
	(1) TITLE AND LOCATION (City and State)					COMPLETED
	Tallahassee Mall Re-Development, Tall		PROFESSIONAL		CONSTRUCTION (If applicable)	
				2014 - 20		on going
ч	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE					rmed with current firm
d.	Blackwater Resources, LLC out of Birmingham, Alabama purchased the existing Tallahassee Mall and its roughly 1,000,000sf center entitlements on 100 acres and was hired to assist in developing the 163 agreement and acting as local professional coordinating all design and permitting with city and state regulatory agencies and assisting in value engineering of all infrastructure designs.				hly 1,000,000sf shopping local professional liaison,	
	(1) TITLE AND LOCATION (City and State)  Fallschase (AIG Baker) Mixed Use Development, Leon Co., FL			(2) YEAR COMPLETED		
				PROFESSIONAL	SERVICES	CONSTRUCTION (If applicable)
				2006 - 20	009	2010 and ongoing
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) ANI			Check if p	roject perfo	rmed with current firm
e.	Director of Development for 1550 single family DU and 750,000 sf retail/commercial with town center. Responsible for contracting various professional consultants, development of critical paths/time frames, overall financial budgets and oversight the Fallschase Community Development District, served as Chair. Responsible for value engineering and oversight of all development bidding and construction. Also work with all local and state governmental agencies, commissions, regulators.				rsight the Fallschase	

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State)

22. YEAR COMPLETED

SouthWood Development, Tallahassee, FL

PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)
2000 - 2006 | \$55M

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
St Joe Company	Tim Edmond	850-528-5676
24 BRIEF DESCRIPTION OF PROJECT	AND BELEVANCE TO THIS CONTRACT (Include assets also	

BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

SouthWood, a master planned Multi-Use community located in Tallahassee Florida, is a 3200 acre St Joe development that started in 2000. Mr. Dantin's responsible charge (as Director of Development) was to entitle (via DRI and PUD) the development (land uses below) then oversee the design/permitting/construction of the site/infrastructure to facilitate the 4,200 residential units of which approximately ¼ will be multifamily, 1200 acres of recreational facilities (golf course, passive parks, open space, conservation area, 15 miles of walking trails, etc.), 750K sf office, 1.1M sf industry and 500K sf of retail/commercial, all centrally located around a new 'town center' promoting multi-modal transportation and walk-ability. Mr. Dantin also worked in establishing the Capital Region Community Development District (CRCDD), served on its Board, hired and worked with the District Engineer in creating all budgets, schedules and construction of all the public built facilities/infrastructure.

Mr Dantin direct charge was also to oversee the engineering/design/permitting/construction of approximately \$25M of off-site roadway projects through out Leon county to mitigate the traffic impacts created in the Region by this development. Worked extensively with Leon Count, City of Tallahassee and FDOT in adding additional lanes, turn lanes, deceleration/acceleration lanes, signals, etc, for these respective roadway owners. Coordinated with the City in procuring their advanced funding for the widening of Capital Circle from Old St. Augustin to Tram roadway via land St Joe land donations to facilitate all City stormwater needs. Oversaw the design and construction of all on-site roadway in phase I, which included one of the first roundabouts in the city at Blair Stone and Four Oaks.

Mr. Dantin also worked extensively in the planning/designs and construction of the CDD funded - SouthWood community Center which contains tennis courts, pool, community building/bathrooms and active "tot lot' recreation facility. In addition to his direct charge of the design/construction of the SouthWood Golf Course (with Couples/Bates design team) he also hired and oversaw the design of construction of the golf club house, cart barn and maintenance facility.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT					
а.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State)

SouthWood Development, Capital Region CDD Technical Liaison, Tallahassee, FL

22. YEAR COMPLETED PROFESSIONAL SERVICES CONSTRUCTION (If applicable)

2012 - Current

Ongoing

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER b. POINT OF CONTACT NAME c. POINT OF CONTACT TELEPHONE NUMBER Capital Region CDD - Board David Ramba - Past Chairman 850-443-4444 24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

The CRCDD hired Dantin Consulting to be their professional liaison/engineer in assisting them in all current and future construction, by monitoring the proposed developments proposed by the developer to ensure PUD/DRI compliance and to provide profession review (value engineering) of all future projects presented by developer. Additional responsibilities include:

1) Preliminary designs/scope and budgets for future recreational facilities

2) Design, permitting and construction management of multi-use trail system

3) Reconstruction of existing intersections for potential round-about implementation.

4) Negotiations with City of Tallahassee on DRI issues related to future development allowances per DRI restriction

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT					
a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE			

	E	E. RESUMES OF KEY PERS	SONNEL PROPOSED Section E for each ke	FOR THIS CONTRACT	
12.	NAME	13. ROLE IN THIS CONTRACT	COUNTY FOR CACH NO		RS EXPERIENCE
Debbie M. Dantin, P.E.		Operations, Transpo Planning, Signals,	Transportation Engineering, Traffic Operations, Transportation/Master Planning, Signals, Roundabouts, Concept Dev., Circulation Plans, ITS		b. WITH CURRENT FIRM 10
15. Da	FIRM NAME AND LOCATION (City and State ntin Consulting LLC - Talla	te)		1	
B Lo	EDUCATION (DEGREE AND SPECIALIZAT achelor of Science - Civil E puisiana State University, L	TION) Engineering LA, 1984	Professional En Professional En Professional En	sional registration (STATE AN Igineer, 43258, FL Igineer, 028080, GA Igineer, , 35696, State	
ITE ITE LCS Inst	Active Transportation-Health Trip Generation Manual 10 <sup>th</sup> S New Construction and Remo itute of Transportation Engine elligent Transportation System	Working Group, 2018-19 Edition Review Committe odeling Task Force, 2015 eers Member	e. 2017		
	(4) TITLE AND LOCATION (2)	19. RE	ELEVANT PROJECTS	3	
	(1) TITLE AND LOCATION (City and State  FAMU Way Phase IV —  and Concept Design, 1  (3) BRIEF DESCRIPTION (Brief scope, s	- Intersection Opera	tional Analysis	PROFESSIONAL SERVICES 2018-2019	COMPLETED  CONSTRUCTION (if applicable)  Pending
a.	Using new counts and for Way/Monroe-Oakland for at Adams Street were test and turn lane modification approaches taking into county with wider sidewalks, land Adams Street.	r modifications. Signali sted. Identify operatio ns at Monroe-Oakland. onsideration available R	zed intersections nal results for rec Develop concept O.Weasements	with turn lane improve commending a single-lau ual design plans for the and applying the City's	ements and a roundabout ane roundabout at Adams e corridor and intersection s MMTD design standards
	(1) TITLE AND LOCATION (City and State				RCOMPLETED
	Olympus Sports and E			PROFESSIONAL SERVICES 2017-2019	CONSTRUCTION (if applicable)  Pending
b.	(3) BRIEF DESCRIPTION (Brief scope, s. Preliminary site developm planner, and preparation (retail-commercial, gener hotel rooms, 1088 multiagencies and surroundin conducted for preliminary design variances to spaci	nent and traffic evaluated of Traffic Impact Study ral-medical office, varied family residential and ag property owners. Ar review by FDOT and I	ions initially for C y for 350 acre mix ty of indoor sport 1500 seat amph Access manageme Lake County, inclu	ed-use site containing s-recreational uses, ou itheater. Extensive co- ent plans and operation ading planning for future	oordination with land use over 1.4M non-residential tdoor fields, parks), 1312 oordination with multiple onal analyses have been
	(1) TITLE AND LOCATION (City and State Welaunee Canopy Pro				COMPLETED
		•		PROFESSIONAL SERVICES 2014-2020	CONSTRUCTION (if applicable) Ongoing
c.	Work with development team and Premier Fine Homes on Wela assess transportation concurrency mitigation and credits, coording and various land use development program(s) as part of app (development and forecasted through traffic, and proportionate parallel 2-lane roadway. Current transportation concurrency for Previous work on adjacent property east of the Canopy to I-1 Subconsultant to WPi to assist with land use and transportation proposed framework plan and preliminary concurrency evaluating typical sections. Assist with roadway cross-sections, identify interchange with roundabouts (discuss and obtain input from I roadway extension north of I-10 and connection to Thomasville F			ation with City staff, eva- loved master plan. A share) based on 4-la PUD amendment 2019- D, owned by City of T master plan. Provide on. Assist with design location of I-10 interc DOT Central, D-3 and	conducting due diligence, aluate intersection needs, ssess roadway capacity ine Welaunee Blvd. and 20 allahassee (2011-2012). trip generation on City's standards and roadway hange, prepare concept

	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED	
	Orchard Pond Parkway Toll Facility Design-Build, Tallahassee, FL	PROFESSIONAL SERVICES 12/14	CONSTRUCTION (if applicable)	
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Five (5) mile design build project of new 2 lane electronic toll facton connecting Meridian Road with Old Bainbridge Road on Phipps prolegged intersection at Meridian Road, design plans for all toll relaplacement, assist with review mainline traffic control signage and passing zone analysis. Involved in all aspects of permitting as Leinfrastructure, less toll equipment and operations.	Some Check if project performed with curility on the north side of operty. Prepare signal ted trailblazer and main pavement markings, a	f Leon County design plans for new 4- lline signage and nd prepare passing/no	
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED	
	Bannerman Crossings II & III with Beech Ridge Trail Extension, Signal Warrant, Roundabout Analysis and Concept Development, Maintenance of Traffic Leon County, FL	PROFESSIONAL SERVICES 12/14	construction (if applicable)  Complete	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	☐ Check if project performed with curre	ent firm	
e.	Assess safety and operations forecasted with existing shopping Beech Ridge Trail Extension to Bannerman Road. Identify intersection to the west, 850' from Thomasville Road. Turn land design along Bannerman Road. Trip generation for current and conditions and assist in 163 Agreement with Leon County. Co County for Beech Ridge Trail Extension. Roundabout operation Identify roundabout parameters for design, develop maintenance with temporary bypass lane and assist with construction manager	need to relocated pla e analysis and conceptore forecasted mixed use d induct signal warrant signal analysis comparisor the of traffic (MOT) for its	nned County signalized ual intersection/roadway levelopment for buildout tudy requested by Leon or with traffic signal. D	
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED	
	FAMU Way PD&E Tallahassee, Florida	PROFESSIONAL SERVICES 2009	CONSTRUCTION (if applicable)  Complete	
f.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  In coordination with civil engineering tasks to analyze four (4) engineering operational studies were conducted. Long range SYNCHRO/SimTraffic networks were modeled to include signals consideration for transit stops, pedestrian-bicycle safety/enhancer PM peak conditions were identified using AADT's and development turning movement percentages. Signal warrants, turn lanes, so improvements were considered for each alternative. This roadwar FAMU administrators, Gaines Street and Capital Cascades projects.	ge transportation plan or roundabouts at modents, and roadway segut of future (2028) peak afety enhancements, p y project required exten	gnments, detailed traffic model (FSUTMS) and dified/new intersections, gment analyses. AM and hour characteristics and arking, and multi-modal usive public coordination,	
	(1) TITLE AND LOCATION (City and State)	(2) YEAR	COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)	
g.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE	☐ Check if project performed with curr	Lent firm	

### G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS 28. EXAMPLE PROJECTS LISTED IN SECTION F 26. NAMES OF KEY 27. ROLE IN THIS (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.) **PERSONNEL** CONTRACT (From Section E, Block 12) (From Section E, Block 13) 6 8 9 10 X X J. Keith Dantin, P.E. District Engineer 29. EXAMPLE PROJECTS KEY NUMBER TITLE OF EXAMPLE PROJECT (From Section F) NUMBER TITLE OF EXAMPLE PROJECT (From Section F) 1 SouthWood Development 6 2 SouthWood Capital Region CDD 7 3 8 4 9 5 10

### H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Mr. Mossing,

Below and attached please accept the qualifications of Dantin Consulting, LLC (DC) for the above referenced project. Why Dantin Consulting:

- DC was established 2009 and is in Tallahassee Florida
  - Licensed by DBPR (see certificate enclosed)
  - Certified as a W/DBE with Leon County/City of Tallahassee (see certificate enclosed)
  - Licensed with Florida Dept of State (see certificate enclosed)
- When you hire DC you only get their two (2) owners/principals (35 years/each of experience) to achieve your needs:
  - J. Keith Dantin, P.E. the company minority owner and VP will be responsible for all required Canopy CDD 'Scope of Services' as outlined in the RFQ
    - See extensive related work experience via form 330
    - J. Keith Dantin, PE Professional License with FBPE (see Certificate enclosed)
  - Should Traffic Engineering and/or Transportation Planning be needed, Debbie M. Dantin, P.E. the company majority owner and president would be responsible
- Keith and Debbie Dantin have been practicing engineering in Tallahassee since moving here in 1988 and have extensive working relationships with.
  - City of Tallahassee/Leon County staff, administrators and commissioners
  - o Blueprint Intergovernmental agency Staff and director
  - Governmental Management Services/Hopping Green and Sam's
  - All local and regional Construction, Engineering, Surveying, Geotechnical and Architectural companies.
- Keith Dantin, P.E. has extensive past and present CDD experience.
  - Southwood CDD (1999 2005) assisted in its creation, budgets, engineering oversight and was board member. Currently serve as its Technical Liaison.
  - Fallschase CDD (2006 2009) took over CDD with new landowner and hired new administrators, board, created budgets and oversaw
- DC Workload for Keith Dantin perfect timing with numerous projects ending, can provide Canopy CDD with as much time as they need to achieve all goals represented in the RRQ.
- DC has established Quality Assurance Quality Control (QAQC) policy to ensure project scope compliance and to meet all budgetary and time constraints imposed by District.

	I. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.
1. SIGNATURE	32. DATE
	03/06/2020

### 1. SOLICITATION NUMBER (If any) ARCHITECT-ENGINEER QUALIFICATIONS

		RT II - GI					
	(If a firm has branch offi	ces, comp	olete for e	each spe	cific brai	nch office seeking work.)	
	or Branch Office) NAME					3. YEAR ESTABLISHED 4. UNIQU	E ENTITY IDENTIFIE
	Consulting, LCC					2009	
2b. STREE						5. OWNERS	HIP
ESTABLISHED OF MANAGEMENT	nk Shaw Road		1		THE STATE OF	a. TYPE	
2c. CITY			mental manifesta	TE 2e. ZIP		Civil, Traffic Engineering -	Project Mgt.
Tallahas	OF CONTACT NAME AND TITLE		FL	3231	<u> </u>	b. SMALL BUSINESS STATUS	
	Dantin, P.E.					W/DBE	
J. Keitii	Dantin, P.E.					7. NAME OF FIRM (If Block 2a is a E	Branch Office)
6h TELEPI	HONE NUMBER	c. E-MAIL ADI	DRESS			-	
850.251.	The state of the s	ceith@dant		nallc.com	1		
	8a. FORMER FIRM					AR ESTABLISHED 8c. UNIQUE E	NTITY IDENTIFIES
	ou. Forwick man	W W.L(O) (11 C	,		OD. 12	THE ENTRE OF THE OFFI	INTITIOE INTITIOE
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	<ol><li>EMPLOYEES BY DISCIPL</li></ol>	.INE		AND		AVERAGE REVENUE FOR LA	
a. Function		c. Number of Employees					c. Revenue Index
Code	b. Discipline		(2) BRANCH	Code		b. Experience	Number (see below)
							1000 2010117
12	J. Keith Dantin, Civil Engr.	1		H07	Highway	/S	1
48	J. Keith Dantin, Project Manager	0		P06	Planning		1
60	Debbie M Dantin, Traffic Engr	1		Z01		and use studies	1
				R04	Recreati	The state of the s	1
				C18	Cost Est		1
				S13		ater Design	1
				C15		ction Management	1
				U02	Community Development		1
				T03	Traffic a	nd Transportation Eng.	1
				P05		rtation Planning	1
				D04	Design-l		1
				W03	Water S		1
				S04	Sewer C	Collection	1
							+
	Other Employees	1					
	Total	3				9	
11. AN	NUAL AVERAGE PROFESSIONAL	<u> </u>	DDOE	ECCIONA	L 05D)//0	EO DEVENUE INDEV NUMBE	
SE	RVICES REVENUES OF FIRM				L SERVIC	ES REVENUE INDEX NUMBE	
	FOR LAST 3 YEARS	N 3100 MARKAGE	s than \$100		F0 000	6. \$2 million to less than	
	evenue index number shown at right)	The second secon	0,000 to le			7. \$5 million to less than	
a. Federa		50	0,000 to le: 0,000 to le:			<ol> <li>\$10 million to less that</li> <li>\$25 million to less that</li> </ol>	
	ederal Work 3	1000	nillion to le			10. \$50 million or greater	-construction and the second second
c. Total \	Work 3	33 1 2 3				10. \$50 million of greater	
	1	12. AUTH					
a. SIGNATU		The foreg	going is a s	statement	of facts.	I. Bare	
a. SIGNATU						b. DATE	

03/06/2020

c. NAME AND TITLE
J. Keith Dantin, P.E. - Vice President

### State of Florida Department of State

I certify from the records of this office that DANTIN CONSULTING, LLC is a limited liability company organized under the laws of the State of Florida, filed on February 26, 2009, effective March 1, 2009.

The document number of this limited liability company is L09000019281.

I further certify that said limited liability company has paid all fees due this office through December 31, 2020, that its most recent annual report was filed on January 15, 2020, and that its status is active.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Fifteenth day of January, 2020



Kainuly Ku Secretary of State

Tracking Number: 6482367619CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication



Halsey Beshears, Secretary

### Florida Founda

## DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION STATE OF FLORIDA

# BOARD OF PROFESSIONAL ENGINEERS

THE ENGINEERING BUSINESS HEREIN IS AUTHORIZED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

## DANTIN CONSULTING, LLC

506 FRANK SHAW ROAD
TALLAHASSEE FL 32312

LICENSE NUMBER: CA28500

**EXPIRATION DATE: FEBRUARY 28, 2021** 

Always verify licenses online at MyFloridaLicense.com



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Certifies that

Dantin Consulting, LLC

is recognized as a

Women Business Enterprise (WBE)

under the

Leon County and the City of Tallahassee Consortium

Interlocal Agreement

For a period of two (2) years beginning:

June 5, 2019 - June 30, 2021

(plany Jano)

Mareles

By: Darryl Jones, Deputy Director Office of Economic Vitality MWSDBE Division

By: Cristina Paredes, Director Office of Economic Vitality MWSDBE Division



Ron DeSantis, Governor



### STATE OF FLORIDA

# **BOARD OF PROFESSIONAL ENGINEERS**

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

### DANTIN, J KEITH

506 FRANK SHAW ROAD
TALLAHASSEE FL 323120000

**LICENSE NUMBER: PE41876** 

**EXPIRATION DATE: FEBRUARY 28, 2021** 

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## DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION STATE OF FLORIDA

# BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

### DANTIN, DEBORAH M

TALLAHASSEE FL 323120000 506 FRANK SHAW ROAD

**LICENSE NUMBER: PE43258** 

**EXPIRATION DATE: FEBRUARY 28, 2021** 

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### **SECTION A**

### CANOPY COMMUNITY DEVELOPMENT DISTRICT

Construction Services for Amenity Facility Project Tallahassee, Florida

	Personnel	<b>Experience and</b>	Understanding	Schedule	Price
	(20 points total)	Available	Scope of Work	(15 points total: 10 points	(20 points total: 10 points
		Equipment	(20 points total)	for most expedited	for lowest cost proposal; 10
		(25 points total)		schedule; 5 points for	points for reasonableness of
				ability to complete within	unit prices and balance of
				schedule)	bid)
1.					
2.					
3.					
4.					
5.					

*See attached evaluation criteria sheet for more details				
Supervisor Completing this Form:				
Date:				

### CANOPY COMMUNITY DEVELOPMENT DISTRICT EVALUATION CRITERIA

### CONSTRUCTION SERVICES FOR AMENITY FACILITY CONSTRUCTION PROJECT TALLAHASSEE, FLORIDA

Personnel (20 Points)

E.g., geographic location of firm's headquarters; adequacy and capabilities of key personnel, including the project manager and field supervisor; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.

### EXPERIENCE AND AVAILABLE EQUIPMENT

(25 POINTS)

E.g., past record and experience of the proposed project team in performing similar projects; past performance for this special district, other community development district's or units of government in other contracts, and experience with this development; character, integrity, reputation of respondent, etc. and equipment type; age and condition; quantity of equipment available; and number of trained operators.

### UNDERSTANDING SCOPE OF WORK

(20 POINTS)

Demonstration of the Proposer's understanding of the project requirements and approach to the same.

SCHEDULE (15 POINTS)

Points available for schedule will be allocated as follows:

10 Points will be awarded to the Proposer submitting the proposal with the most expedited construction schedule (i.e., the fewest number of days) for completing the work. All other proposals will receive a percentage of this amount based upon the difference between the Proposer's time proposal and the most expedited construction schedule.

5 Points are allocated for the Proposer's ability to credibly complete the project within the Proposer's schedule and demonstrate on-time performance.

PRICE (20 POINTS)

Points available for price will be allocated as follows:

10 Points will be awarded to the Proposer submitting the lowest cost proposal for completing the work. All other Proposers will receive a percentage of this amount based upon the difference between the Proposer's bid and the low bid.

10 Points are allocated for the reasonableness of unit prices and balance of bid.

TOTAL POINTS (100 POINTS)

### **SECTION B**

### CANOPY COMMUNITY DEVELOPMENT DISTRICT FOR AMENITY FACILITIES CONSTRUCTION PROJECT



Submitted By:



4708 Capital Circle NW Tallahassee, FL 32303



### Canopy Community Development District Amenity Facilities Construction Project

February 24, 2020

### TAB 1 Price Proposal

- Official Proposal Form
- Schedule of Values
- Copy of Cashier's Check 5% Bid Total
- Project Schedule
- Addendum

### OFFICIAL PROPOSAL FORM PART I - BID TABULATION FORM

### AMENITY FACILITIES CONSTRUCTION PROJECT TALLAHASSEE, FL

(Attach as coversheet to detailed bid)

This constructio	n bid	has	been	prepared	by:
------------------	-------	-----	------	----------	-----

Name:	Mark Elling	sen				
Company:	Baycrest Cor	poration				
Address:	4708 Capital	Circle NW				
City:	Tallahassee		State:	FL	Zip Code: _32303	
Telephone:	850.509.9392		Fax:			
FL License #:	CGC1517243					
Email:	Mellingsen@	baycrestcorp.c	com			
dated February 2 the project location	24, 2020 including a on and Leon Count	all addenda iss y Permitting	ued duri requiren	ing the b nents.	its listed in the Project Manua oidding time, and is familiar w	il, ith
Addenda Acknow	vledgement: Please	e list all Adden	ida receiv	red.		
Addendum/RFI#_		Received (d	ate):	March 1	9, 2020	
Addendum/RFI#_		Received (da	ate):			
Addendum/RFI#_		Received (da	ate):			
Addendum/RFI#_		Received (da	ate):			
Addendum/RFI#_		Received (da	ate):			
Bid Items:						
Clubhouse Price	( See Attached	):			\$912,316.00	
Pool& Splash Pad	#1 Price ( See Atta	ched):		_	\$682,475.00	
Landscaping #2 Pr	ice ( See Attached	):		_	\$159,701.00	
Fence #3 Price ( Se	e Attached	):		-	\$68,850.00	
PickleBall Court #4	A Price ( See Attac	hed ):			\$109,640.00	
Sand Volleyball Co	urt #5 Price (See At	tached ):			\$21,700.00	
	ce (Allowance-Equip	ment & Groun	nd		\$100,000.00	
Cover):	+ Additional Items	(0 4, 1 1)			\$2,054,682.00	
10% Contingency (	See Attached	(SeeAttached):	):		\$205,468.20	
1070 Commigancy (	See Attacheu	).		_	ΨΔΟΣ,ΨΟΘ.ΔΟ	
Authorized Represe	entative:					
Signature:				Date:	March 25, 2020	



### OFFICIAL PROPOSAL FORM PART II - ACKNOWLEDGEMENTS

### AMENITY FACILITIES CONSTRUCTION PROJECT TALLAHASSEE, FL

TO:

CANOPY COMMUNITY DEVELOPMENT DISTRICT

FROM:

**Baycrest Corporation** 

(Name of Proposer)

In accordance with the Request for Proposals inviting proposals for <u>Canopy Community Development</u> <u>District – Construction Services for Amenity Facilities Construction Project</u>, the undersigned proposes to provide all work necessary to install and construct the improvements indicated on the Bid Tabulation Form and as otherwise specified herein as shown on the Drawings, and described in the Specifications, as prepared by Conn & Associates, Inc. See the Enumeration of Documents dated February 10, 2020 for drawing dates and current revisions.

### MINIMUM QUALIFICATIONS

By submitting this Proposal, the Proposer certifies that it satisfies the following minimum qualifications (initial by each):

- BG X (1) Proposer is able to furnish a bond or other form of security in the amount of the Project to the District;
- **<u>GYX</u>** (2) Proposer is authorized to do business in Florida; and
- (3) Proposer is registered with the City of Tallahassee, Leon County and is a licensed contractor in the State of Florida.

### COMPONENT PRICING

Proposer understands that the District may award a contract for all of the Work or any component thereof, and that the District reserves the right to award multiple contracts as a result of this Request for Proposals. With that understanding, the Proposer wishes to be considered to perform the component(s) of the Work indicated on the Bid Tabulation Form.

The undersigned Proposer, having a thorough understanding of the Work required by the Contract Documents, the site and conditions where the Work is to be performed, local labor conditions and all laws, regulations and other factors affecting performance of the Work, and having knowledge of the expense and difficulties attending performance of the Work, and having fully inspected the site in all particulars, hereby proposes and agrees, if this Proposal is accepted, to enter into the Construction Contract with the Owner to fully perform all Work in strict compliance with the Contract Documents, including the assumption of all obligations, duties and responsibilities necessary to the successful completion of the Project and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the Work; tools, equipment, supplies, transportation facilities, labor, superintendence and services required to perform the Work; and bonds, insurance, submittals; and all fees including without limitation permits, timber taxes, inspection fees, maintenance bonds, as-builts and plats as needed for dedication, etc., as indicated or specified in the Contract Documents to be performed or furnished by Proposer for the prices as indicated in the Proposal Summary.



TIME	
Proposer is available to begin the work	described in this Project Manual starting May 1st , 2020
Proposer submits that it can reach Sub within Two Hundred seventy	ostantial Completion of the work described in this Project Manual (270) days of the issuance of a Notice to Proceed.
Proposer submits that it can reach Fina Three Hundred (300)	of Completion of the work described in this Project Manual within (1) days of the issuance of a Notice to Proceed.
Notice to Proceed. The undersigned Pr hundred twenty (120) days from the date provided and any cost incurred by Prope	mmence work within fourteen (14) days after the date of a written roposer agrees that this Proposal shall be valid for a period of one e proposals are due. Proposer hereby acknowledges that any work oser prior to receiving both the Notice of Award and the Notice to s specifically agreed to in writing by the District.
DOCUMENTS AND ADDENDA	
Work, as well as the drawings and specific Proposals, Instructions to Proposers, Conditions, Supplementary Conditions, Sand acknowledges that the addenda acknowledges the acknowledges the addenda acknowledges the addenda acknowledges th	ally examined the site and existing site conditions of the proposed fications. Also, Proposer has thoroughly reviewed the Request for Evaluation Criteria, Standard Form of Agreement, General Specifications and all other components of the Contract Documents owledged on the Bid Tabulation Form cover revisions thereto. The Such revisions in the enclosed Pricing Amount(s).
	Ble Shy (Signed)
	Behzah Ghazvini
	(Print Name of Signatory)
	This <u>20</u> day of <u>March</u> , 2020. (Corporate Seal)
Sworn to before me by means of □ physical p this □ day of March	oresence or □ online notarization
(Notary Seal)	Lesli (oley Stantse
Lezlie Coley Stauffer	Notary Public/ Expiration Date



Lezlie Coley Stauffer NOTARY PUBLIC STATE OF FLORIDA Comm# FF978219 Expires 4/4/2020

### **BAYCREST ATTACHMENT**

Official Proposal Form Part 1 – Bid Tabulation Form Canopy Community Development District Amenity Facilities Construction Project

### Bid Items Alpha and Numerical:

Clubhouse Price — Nine Hundred Twelve Thousand, Three Hundred Sixteen & 00/100	\$912,316.00
Pool & Splash Pad #1 Price – Six Hundred Eighty Two Thousand, Four Hundred Seventy Five & 00/100	\$682,475.00
Landscaping #2 Price – One Hundred Fifty Nine Thousand, Seven Hundred One & 00/100	\$159,701.00
Fence #3 Price – Sixty Eight Thousand, Eight Hundred Fifty & 00/100	\$68,850.00
PickleBall Court #4 Price — One Hundred Nine Thousand, Six Hundred Forty & 00/100	\$109,640.00
Sand Volleyball Court #5 Price — Twenty One Thousand, Seven Hundred & 00/100	\$21,700.00
Playground #6 Price — One Hundred Thousand & 00/100	\$100,000.00
Total of Base Bid + Additional Items – Two Million, Fifty Four Thousand, Six Hundred Eighty Two & 00/100	\$2,054,682.00
10% Contingency – Two Hundred Five Thousand, Four Hundred Sixty Eight & 20/100	\$205,468.20



Silt Fence/ Erosion Control	\$ 2,500.00	
ECTotal	\$ 2,500.00	\$ 2,500.00
Outdoor works		
Playground (by allowance)	\$ 100,000.00	
Pickle Ball Courts L&M	\$ 109,640.00	
Volley Ball Court L&M	\$ 21,700.00	
Fire Pit	\$ 150.00	
Sign	\$ 6,500.00	
outdoor total	\$ 237,990.00	\$ 237,990.00
Foundations		
concrete slab L&M	\$ 59,338.00	
termite treatment	\$ 850.00	
slump testing	\$ 750.00	
compaction testing	\$ 1,600.00	
foundation total	\$ 62,538.00	\$ 62,538.00
-		
Framing		
Lumber package	\$ 45,104.00	
Roof trusses	\$ 56,397.00	
Windows	\$ 4,598.00	
Doors	\$ 9,460.00	
HM frames	\$ 585.00	
Door and Window install	\$ 2,976.00	
Framing Labor	\$ 70,540.00	
steel erection L&M	\$ 18,400.00	
Framing Total	\$ 208,060.00	\$ 208,060.00



Insulation							
	Walls L&M	2520	0.85	\$	2,142.00		
	Ceiling L&M	3300	0.85	\$	2,805.00		
	Ins Total			\$	4,947.00	\$	4,947.00
Sheet Rocl	k						
	L&M			\$	7,957.00		
	OD Tatal			0	7.057.00	Φ.	7.057.00
	SR Total			\$	7,957.00	\$	7,957.00
Interior Tri	m						
	Doors			\$	1,845.00		
	caseing			\$	1,400.00		
	Crown			\$	375.00		
	Int Trim Labor			\$	2,460.00		
	attic stairs			\$	250.00		
	Door Hdw			\$	11,010.00		
	Window Blinds			\$	4,989.00		
	Trim Total			\$	22,329.00	\$	22,329.00
Painting							
	interior L&M			\$	6,600.00		
	exterior L&M			\$	10,956.00		
	columns L&M			\$	4,500.00		
	Paint Total			\$	22,056.00	\$	22,056.00
Tile							
	Floors L&M			\$	3,614.00		
	floor matirial			\$	1,946.00		
	Base L			\$	1,512.00		
	Base material			\$	1,512.00		
	Labor		0				
	Tile Total			\$	8,584.00	\$	8,584.00
Flooring							
	Carpet L&M			\$	8,424.00		
	Vinyl L&M			\$	938.00		
	Viny cove base			\$	627.00		
	Epoxy coatings L&M			\$	25,690.00		
	Concrete sealer L&M			\$	740.00		
	Floor Total			\$	36,419.00	\$	36,419.00
	Property Company (Company)			4		4	-,



Mechanica	al .		
	HVAC RI		
	air handlers	\$ 5,888.00	
	duct work/vents	\$ 13,948.00	
	labor rough in	\$ 3,200.00	
	Trim out		
	Condensers/ pads	\$ 9,214.00	
	Grills/Tstats	\$ 5,840.00	
	labor trim out	\$ 2,020.00	
	T&B	\$ 5,262.00	
	louvers	\$ 300.00	
	HVACTotal	\$ 45,672.00	\$ 45,672.00
Electrical			
	Mobilization/ Temp Power	\$ 2,500.00	
	Slab Rough L&M	\$ 3,000.00	
	Elec Rough in L&M	\$ 26,000.00	
	Switchgear	\$ 4,300.00	
	Light Fixtures	\$ 20,000.00	
	Switchgear Install	\$ 3,500.00	
	Light Fixtures Install	\$ 15,000.00	
	Swimming Pool Wiring L&M	\$ 12,000.00	
	Fire Alarm L&M	\$ 8,800.00	
	Electrical Total	\$ 95,100.00	\$ 95,100.00
Sidewalks			
	Materials	\$ 10,100.00	
	Labor	\$ 15,024.00	
	Sidewalk Total	\$ 25,124.00	\$ 25,124.00
Pavers			
	Materials	\$ 54,000.00	
	Labaor and Equipment	\$ 144,375.00	
	Deck total	\$ 198,375.00	\$ 198,375.00



Pool		
	Mobilization	\$ 68,247.00
	Excavate/Forms L&M	\$ 68,247.00
	Place Reinforcements L&M	\$ 136,494.00
	Shotcrete L&M	\$ 136,494.00
	Tile L&M	\$ 68,247.00
	Rough Plumbing L&M	\$ 34,124.00
	Filter Equipment L&M	\$ 68,247.00
	Plaster L&M	\$ 68,247.00
	Completion	\$ 34,128.00
	Pool total	\$ 682,475.00 \$ 682,475.00
Fence		
	Ornamental Site Fence	
	Materials	\$ 45,000.00
	Labor	\$ 23,850.00
	Fence Total	\$ 68,850.00 \$ 68,850.00



### Canopy CDD Amenity Facilities Construction Project March 25, 2020

### Schedule of Values

Landscaping			
Grading	\$ 3,200.00		
Fill	\$ 15,000.00		
Sod L&M	\$ 22,000.00		
Irrigation L&M	\$ 46,978.00		
Plantings L&M	\$ 64,243.00		
Pinestraw L&M	\$ 8,280.00		
	9		
Land Total	\$ 159,701.00	\$	159,701.00
General Conditions			
Porta potti	\$ 900.00		
Liability Ins			
Builders Risk	\$ 6,780.00		
Temporary Fence	\$ 4,500.00		
Dumpsters	\$ 7,200.00		
Site cleaning	\$ 4,160.00		
Final Cleaning	\$ 2,500.00		
Temp Elec	\$ 3,200.00		
Temp Water	\$ 3,200.00		
Site Layout	\$ 3,500.00		
Survey	\$ 1,500.00		
GC Total	\$ 37,440.00	\$	37,440.00
Worksheet total	9	\$ 2	,054,682.00



### PRO PLAYGROUNDS

Pro Playgrounds 8490 Cabin Hill Road Tallahassee, FL 32311

Quote

Date	Estimate #		
8/20/2019	6810		

The Play & Recreation Experts

### **Project Name**

Canopy Community Playground







### BEST PRICE

### Customer / Bill To

Attn: Thomas Asbury, Jr.
Premier Homes of Tallahassee
4708 Captial Circle NW
Tallahassee FL 32303

### Ship To

Canopy Community Center Fleishman & Welaunee Blvd Tallahassee FL 32308

### WE WILL BEAT ANY PRICE BY 5%!

Item	Description	Qty	Cost	Total:
	Furnish labor & materials to complete the following:  1. Installation of x2 new playsystems with integrated shades  2. Installation of x49 tons aggregate base at 4"			
	depth for 2,680 sq ft			
	3. Installation of SBR/buffings at 2" thickness (6' fall height compliance) and EPDM granules at 1/2" - 50/25/25 colored granules for 2,680 sq ft		2	
<u>×</u> 1 2	***PLAYGROUND EQUIPMENT***			
CPE	Custom Playground Unit (EMERALD COAST) with integrated shades  Model # - 190701-LH-2-CR002	1	31,785.70	31,785.70T
CPE	Custom Playground Unit (EUGENE) with integrated shades	1	16,280.00	16,280.00T
	Model # - 190814-DH-1-CR001			
Shipping	Combined Shipping and Freight Charges	1	3,980.00	3,980.00
1, -	***POURED IN PLACE MATERIALS***			
EPDM-B	55lb Premium EPDM Black Granule1-4mm	56	31.00	1,736.00T
EPDM-C	55lb Premium EPDM Colored Granule 1-4mm	28	80.00	2,240.00T
EPDM-C	55lb Premium EPDM Colored Granule 1-4mm	28	80.00	2,240.00T
SBR	Shredded Rubber Buffings	242	24.00	5,808.00T
ARBINDER	5 Gallon Aromatic Binder	78	105.25641	8,210.00T
Shipping	Combined Shipping and Freight Charges	1	1,915.00	1,915.00

### AGREED AND ACCEPTED:

If the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

/ /

Signature Name / Title Date

Subtotal:

Sales Tax: (7.5%)

Total:

Terms and Conditions - Price valid for 30 days and subject to change. 1. If installation is not included with your purchase, client will be responsible for coordinating, receiving and unloading of all goods, delivery drivers will not help unload goods. 2. Client will be responsible to inspect goods for defect or damage at time of delivery and inventory parts, any deficiency or missing parts must be noted on delivery slip. 3. Client will be responsible for costs in relationship to any cancelled or missed delivery appointment. 4. Client has reviewed all items, colors and descriptions on this quote for accuracy and correctness.

1-800-573-7529

www.proplaygrounds.com

### PRO PLAYGROUNDS

Pro Playgrounds 8490 Cabin Hill Road Tallahassee, FL 32311

Quote

Date	Estimate #	
8/20/2019	6810	

The Play & Recreation Experts

**Project Name** 

Canopy Community Playground

Customer / Bill To

Attn: Thomas Asbury, Jr.

4708 Captial Circle NW

Tallahassee FL 32303

Premier Homes of Tallahassee

IPEMA CERTIFIED ASTM





### Ship To

Canopy Community Center Fleishman & Welaunee Blvd Tallahassee FL 32308



### WE WILL BEAT ANY PRICE BY 5%!

ltem	Description	Qty	Cost	Total:
0000	***RAW MATERIALS***	178	4.30	765.40
CC80	Concrete for Anchoring	60	2.00	120.00
FBLOCK	Footer Blocks	49	42.00	2,058.00
AGG	Locally sourced crushed aggregate base materials	49	42.00	2,036.00
	***LABOR, INSTALLATION & MISC***			
Dumpster Rental	Dumpster Rental	2	550.00	1,100.00
FLIFTDAY	Telescopic Fork Lift Daily Rental	2	1,308.10	2,616.20
LBRPG	Labor and Installation - Playground Equipment	1	12,857.00	12,857.00
LBRPIP	Labor and Installation - Aggregate base & prep for	1	2,710.00	2,710.00
LDIXI II	PIP			
LBRPIP	Labor and Installation - SBR & granules for PIP	1	10,400.00	10,400.00
DSC	Discount		-11,946.78	-11,946.78
			- 1	
	7	1		

### AGREED AND ACCEPTED:

if the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

Signature Name / Title Date

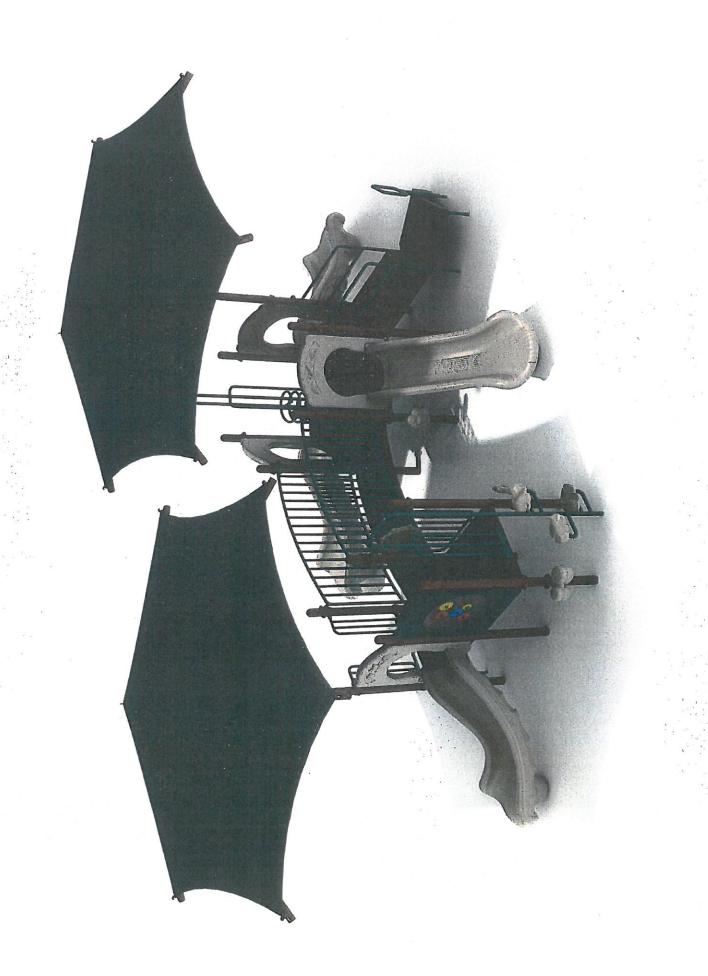
Subtotal:	\$94,874.52
Sales Tax: (7.5%)	\$5,122.48
Total:	\$99,997.00

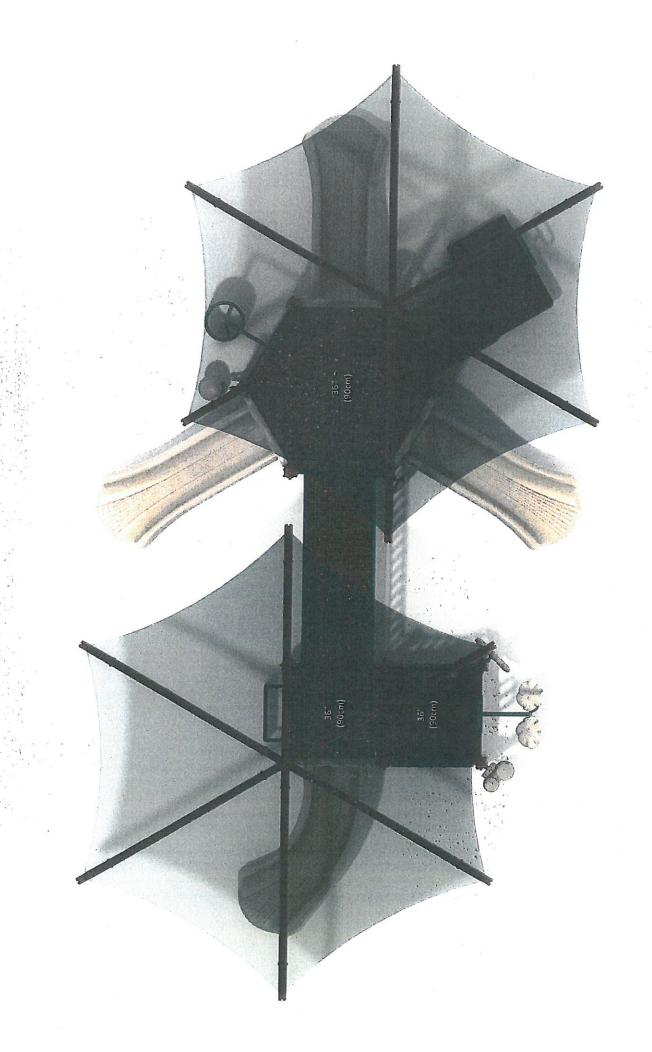
Terms and Conditions - Price valid for 30 days and subject to change. 1. If installation is not included with your purchase, client will be responsible for coordinating, receiving and unloading of all goods, delivery drivers will not help unload goods. 2. Client will be responsible to inspect goods for defect or damage at time of delivery and inventory parts, any deficiency or missing parts must be noted on delivery slip. 3. Client will be responsible for costs in relationship to any cancelled or missed delivery appointment. 4. Client has reviewed all items, colors and descriptions on this quote for accuracy and correctness.

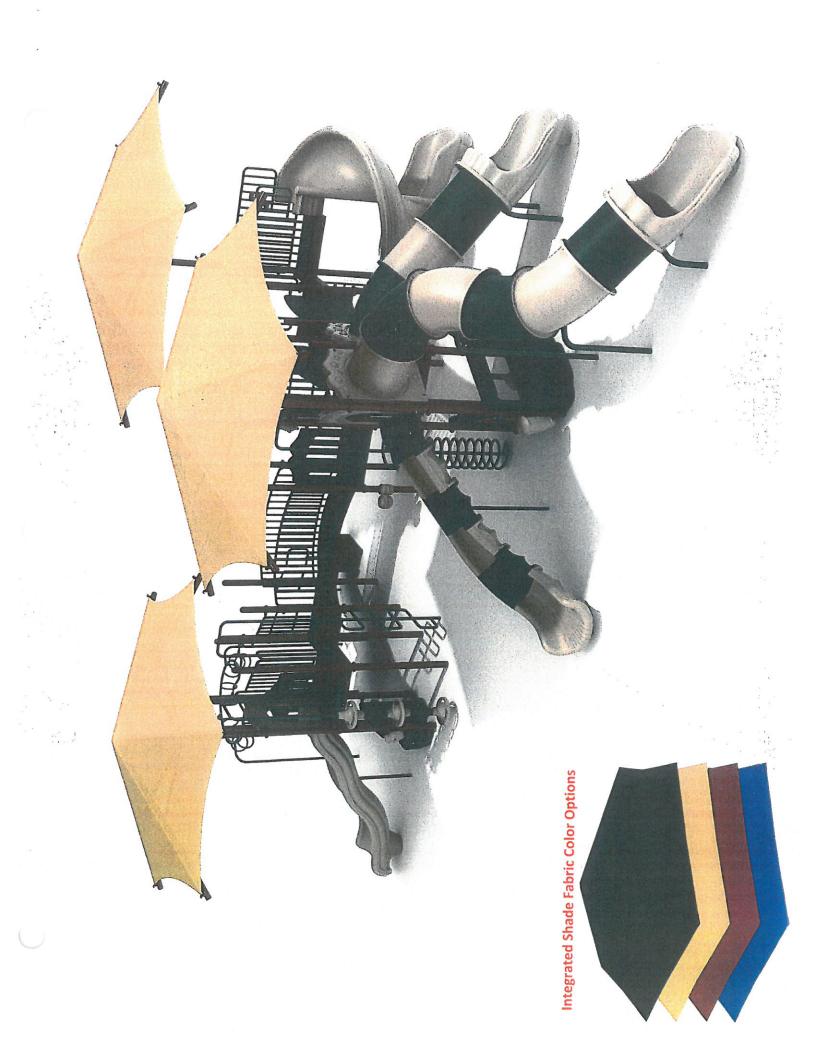
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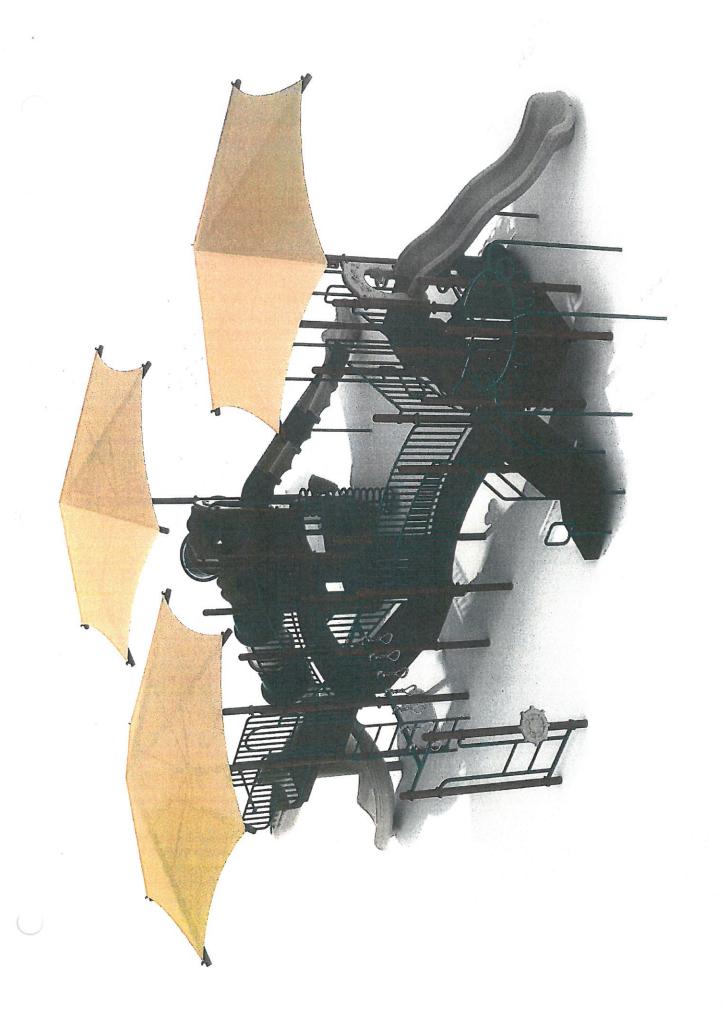
www.proplaygrounds.com

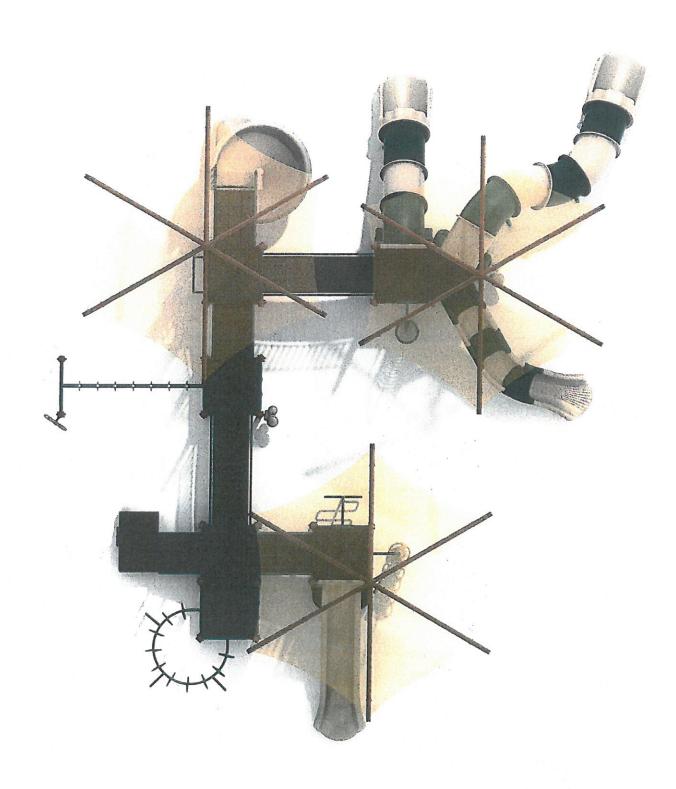




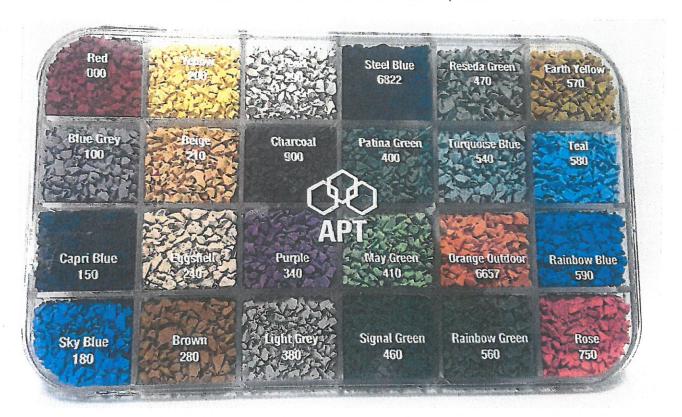




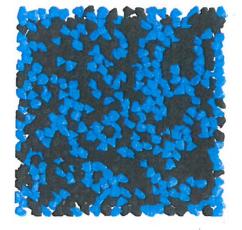




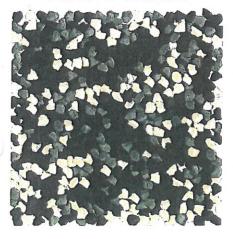
### Poured In Place Color Granule Options



50/50 Granules



50/25/25 Granules



PIP with 50/50 granules



REMITTER

Baycrest Corporation

ONE HUNDRED TWO THOUSAND SEVEN HUNDRED THIRTY-FOUR AND 10/100 Canopy Community Development District \*\*\*\*\*\*\*\*\*\*\*

March

23, 2020

63-1648/631

MERIDIAN www.primemeridianbank.com

PAPER CONTAINS A METALLIC HOLOGRAM.

024808

\$ 102,734.10

OFFICIAL CHECK

Notice to Purchaser - In the event this check is lost, misplaced or stolen the purchase of an indemnity bond and a 90-day waiting period may be required prior to replacement or refunding. This check should be negotiated within 90 days.

	OCT NOV DEC JAN FEB M								TESTING / INCECTIONS / N. ANT.	PROFIT FORMS CANADA CAN	HVO VOIDENCE OF THE PROPERTY O												CORPORATION
502	T JUN JUL AUG SEP		PRE-CONSTRUCTION MEETING / NOTICE TO PROCEED	MOBILIZATION	PROJECT PERIOD OF PERFORMANCE / 270 CAL DAYS	TRAILER SET-UP	INSTALL TEMP FENCING	TEMP POWER / TIE-INS	1				PREP BUILDING PAD / CLUBHOUSE	EARTHWORK & PADS / REMAINDER, OF SITE			INSTL SANITARY SEWER LINES	TIE TO CITY SYSTEM	INSPECTION		INSTALL WATER LINES	A NEW CLUBHOUSE CANOPY COMMUNITY DEVELOPMENT DISTRICT TALLAHASSEE, FLORIDA	CREST CORPORATION, INC. NED CONSTRUCTION SCHEDULE MARCH 20, 2019
TOT FIT	MAY		0	0	0	00	2	6	0	0			2	89			88	149	149		89	EW CL	T COR
PLAN	1000			12JUN20	28FEB21	12JUN20	22JUN20	19JUN20	28FEB21	28FEB21			29JUN20	07JUL20			28JUL20	30JUL20	30JUL20		11AUG20	A N OMMUI TALLA	YCRES NNED C
PLAN	100		01JUN20	01JUN20	01JUN20	08JUN20	15JUN20	15JUN20	13FEB21	3000			23JUN20	30JUN20			08JUL20	29JUL20	3070120		29JUL20	NOPY C	BAY AS-PLANI
ORIG	100		0	10	270	5	ø	ю	16	0			2	5			15	2	-		10	208D	•
ACTIVITY DESCRIPTION	PROJECT MILESTONES		PRE-CONSTRUCTION MEETING / NOTICE TO PROCEED	MOBILIZATION	PROJECT PERIOD OF PERFORMANCE / 270 CAL DAYS	TRAILER SET-UP	INSTALL TEMP FENCING	TEMP POWER / TIE-INS	TESTING / INSPECTIONS / CLOSEOUT	PROJECT COMPLETION DATE	TEWORK PH 1 - EARLY SITEWORK	EARTHWORK / BUILDING PADS	PREP BUILDING PAD / CLUBHOUSE	EARTHWORK & PADS / REMAINDER OF SITE	UTILITY INSTALLATIONS	SANITARY SEWER INSTALLATION	INSTL SANITARY SEWER LINES	TIE TO CITY SYSTEM	INSPECTION	WATER DISTRIBUTION SYSTEM	INSTALL WATER LINES	Early Bar Progress Bar Critical Activity	© Primavera Systems, Inc.
ACT NO.	PROJECT		ιΩ	01	15	20	30	40	00066	06666	SITEWORK PH 1 - EA	EARTI	1000	1010	UTILII	SA	1100	1110	1120	W	1200		

5		DUR	START	FINISH	H	2020	2024	
1210	INSTALL BACKFLOW ASSEMBLY	2	12AUG20	13AUG20	137	MAY JUN JUL AUG SEP OCT NOV DEC	JAN	FEB M
1220	INSPECTION OF WATER LINES	-	14411G20	14411020	107	ATRIBUSE OF A PLANT OF		
1230	FLUSH LINES / LETTER	-	21DEC20	21DEC.20	2 4	INSPECTION OF WATER LINES		
1240	INSTALL BACK TEE'S	0	2105020	ממשמממ	2		FLUSH LINES / LETTER	
33	SITE ELECTRICAL			220202	0		INSTALL BACK TEE'S	
1400	SITE ELECTRICAL CONDUIT	20	12AUG20	08SEP20	89	STEE EARDON COUNTY		
O	CONSTR. OF CANOPY CLUBHOUSE & OPEN PAVILION					מוב בבכינותאך רכונוסו		
0 3	BUILDING STRUCTURE FOUNDATIONS / SLAB ON GRADE							
1500	LAYOUT FOUNDATIONS	6	30JUN20	0230120	6	AVOLT FOLIMANTONS		
1510	F.R.& POUR FOUNDATIONS	15	06JUL20	24JUL20	1 0	FR& POUR FOUNDATIONS		
1520	BACKFILL	9	27JUL20	03AUG20	2	BACKELL		
1530	R-I U/G PLUMB	10	27JUL20	07AUG20	2	R-I-U/G PLUMB		
1540	R-I U/G ELEC	œ	04AUG20	13AUG20	2	R-I I/O ELEC		
1550	PREP SLAB ON GRADE	r2	14AUG20	20AUG20	2	PREP SUAB ON GRADE		
1560	POUR SLAB ON GRADE	-	21AUG20	21AUG20	2	POUR,SLAB ON GRADE		
=	BUILDING STRUCTURE							
~	COL. LN. A-D, 1-2							
1600	WOOD STRUCTURE FRAMING / SHEATHING	15	24AUG20	11SEP20	2	WOOD STRUCTURE FRAMING / SHEATHING		
1610	INSTL PRE-ENGINEERED ROOF TRUSSES	12	14SEP20	29SEP20	2	INSTL PRE-ENGINEERED POOF TRUSSES		
1620	PLYWOOD ROOF DECK	7	30SEP20	08OCT20	77	PLYWOOD ROOF DECK		
1630	SELF ADHERED SHEET UNDERLAYMENT	10	02OCT20	150CT20	83	SELF ADHERED SHEFT INDER AVARENT		
1640	ASPHALT SHINGLE ROOFING	15	09OCT20	290CT20	83	ASPHALT SHINGLE PROFING	,	
1650	INSTALL ROOF TOP EXHAUST FAN	-	300CT20	300CT20	83	INCTELLIBORITY DONG THE		
0	COL. LN. D-F, 1-7					I CALL NOOF LOF EATHUR	NAT	
1700	WOOD STRUCTURE FRAMING / SHEATHING	80	14SEP20	23SEP20	ø	WOOD STRUCTURE FRAMING, SHEATHING		
1710	INSTL PRE-ENGINEERED ROOF TRUSSES	10	30SEP20	130CT20	2	INSTL PRE-ENGINEERED ROOF TRUSSES		
1720	PLYWOOD ROOF DECK	7	140CT20	220CT20	74	PLYMOOD ROOF DECK		
1730	INSTALL ICE & WATER SHIELD	10	160CT20	290CT20	74	INSTALL ICE & WATER SHIELD		
1740	ASPHALT SHINGLE ROOFING	7.	230CT20	OCHONO				

ON	DESCRIPTION	-	10000			
1	ENCLOSURE / DRY.IN	מממ	START	FINISH	FLT	
9	NORTH ELEVATION / WEST					
	AIR & WATER MEMBRANE BARRIER	4	30SEP20	05OCT20	2	AP & WATER MEMBRANE DARGET
	INSTALL CEMENT. LAP & GABLE SIDING	80	06OCT20	150CT20	32	INSTALL CEMENT AND S CARE COLUMN
	INSTALL EXT FAUX WINDOW, LOUVER, & GABLE VENT	ю	160CT20	200CT20	59	ONICIO DE LA CONTROL DE LA CON
4	WEST ELEVATION					INSTALL EXT FAUX WINDOW, LOUVER, & GABLE VENT
	AIR & WATER MEMBRANE BARRIER	4	06OCT20	09OCT20	2	GV
	INSTALL WINDOWS / GLAZING	n	120CT20	14OCT20	24	INCTAL I WALEY MEMBRANE BARRIER
	INSTALL CEMENTITIOUS LAP SIDING	10	190CT20	300CT20	31	SNIZY15 / SNOORMA THAT CALL
	INSTALL EXT DOOR / HARDWARE	7	210CT20	290CT20	59	INSTAL CEMENTITIOUS LAP SIDING
	INSTALL EXT LOUVERS (2)	10	300CT20	12NOV20	59	INSTALL EVEL OLOGY PARADMANE
0	SOUTH ELEVATION					(2) מוניים בין ביס (גוים)
-	AIR & WATER MEMBRANE BARRIER	4	120CT20	150CT20	2	
	INSTALL WINDOWS / GLAZING	7	160CT20	260CT20	32	INCTALL MARCHAL
	INSTALL CEMENT, LAP & GABLE SIDING	7	02NOV20	10NOV20	31	NINCTAL CENTRAL
-	INSTALL EXT DOOR / HARDWARE	4	11NOV20	16NOV20	55	INSTALL CEMENY, LAP & GABLE SIDING
1	INSTL DECORATIVE GATES / CANOPY LOGO	2	17NOV20	23NOV20	57	INSTALL EXT DOOR / HARDIVARE
4	EAST ELEVATION / SOUTH					INSTL DECORATIVE GATES / CANOPY LOGO
-	AIR & WATER MEMBRANE BARRIER	6	16OCT20	200CT20	2	AIP & WITTED MELADED ANT PARTICIPANT
-	INSTALL WINDOWS / GLAZING	4	27OCT20	300CT20	32	MATTER MEMORALE MANAGEMENT OF THE MANAGEMENT OF
-	INSTALL CEMENTITIOUS LAP SIDING	10	11NOV20	24NOV20	31	IIIS INCLUDIONS (GLAZING
	INSTALL EXT DOORS / HARDWARE	7	25NOV20	03DEC20	49	NOISE THE CEMENT THOUSE LAP SIDING
-	INSTALL EXT ELEC LIGHT FIXTURES	10	04DEC20	17DEC20	49	INSTALL EXT DOORS/ HARDWARE
ō	NORTH ELEVATION / EAST					INSTALL EXTELEC LIGHT FIXTURES
	AIR & WATER MEMBRANE BARRIER	ю	210CT20	230CT20	2	ADD 9 MAYET ILLE AND ADDRESS OF THE
-	INSTALL WINDOWS / GLAZING	ю	02NOV20	04NOV20	38	ANY OF WALER BARRIER
-	INSTALL CEMENTITIOUS LAP SIDING	10	25NOV20	08DEC20	31	SNEYTS / SONOINIA THY I SON
-	INSTALL EXT DOORS / HARDWARE	7	09DEC20	17DEC20	39	INSTALL CEMENTITIOUS LAP SIDING
-	INSTALL EXT ELEC LIGHT FIXTURES	10	18DEC20	04JAN21	39	INSTALL EXT DOORS / HARDWARE

NETALL CALLOWINGS   1   14,000   10   10   10   10   10   10   10	ACT	ACTIVITY	ORIG	PLAN	PLAN	TOT								
MAY DECENTION MONTH   MAY DECENTION DEPOTED   1	NO.	DESCRIPTION			FINISH				9.1	2020				
NETLICE PRESIDENT   1   2000000   2   2000000   2   2000000   2   2	EAST	ELEVATION / NORTH						JOF	AUG	SEP	OCT	NON	DEC	-
NSTALL CENTER NATIONS (14,42046 (7)   1 (4600720 23046200 3)   1 (4600720 2304620 3)   1 (4600720 2304		& WATER MEMBRANE BARRIER	2	26OCT20	270CT20	2					ă ă	& WATED MEMOR	CTICOVO DIAN	
NSTALL CEMENTINOUS LAF SOUNCE   NSTALL CHILD OF S		TALL WINDOWS / GLAZING (2)	-	05NOV20	05NOV20	45					-	INSTALL WINDO	WS / GLAZING (2)	
NSTALL CIEDAR WALLS & CELING   1 2005C20   3 1		TALL CEMENTITIOUS LAP SIDING	10	09DEC20	22DEC20	31						_	INSTALL CEME	SNICES OF SUCILIES
STAN CEAN WALLS & CELLING		TALL CEDAR WALLS & CEILING	4	23DEC20	29DEC20	31							INSTAL	LL CEDAR WALLS & CELLING
NSTALL EXT DOOR HANDOWARE (1)   7   200 EG/20   08 LANK21   31   1   11   11   11   11   11   1		IN CEDAR WALLS & CEILING	-	30DEC20	30DEC20	37								AIN CEDAR WAI
NSTALL EXTELEC LIGHT INTURES   1 114AR21   31   31   31   30   30   30   30   3		TALL EXT DOOR / HARDWARE (1)	7	30DEC20	08JAN21	31					1		2	STALL EXT DOOR / HARDWARE (1)
NETALL OUTDOOR SHOWER HEADS   1 114M21   114M21   154		TALL EXT ELEC LIGHT FIXTURES	4	11JAN21	14JAN21	31								METALL EVILLE OF THE COLUMN TATE
F. R. & POUR ECONNGS   F. R. & POUR ECONNGS		TALL OUTDOOR SHOWER HEADS	-	11JAN21	11JAN21	34								MISTALL EXPELECTION FIXTURE
F. R. A. DOLIN FOOTINGS   10   24AJUGZO   045EPZO   565   10   10   10   10   10   10   10   1	COVER	RED BREEZEWAY / PAVILION												SALL OUTDOOR SHOWER HEAD
ERECT PT 8 NO BOSTS         5         305EP20         6960T20         56           FORM, REINE, & POUR SLAB ON GRADE         5         700CT20         596         696           FRECT PRE-END TRUSSES         6         710CT20         200CT20         696         696           INSTIL ROOF PRE-END TRUSSES         2         2 770CT20         280CT20         69         69         696           SOVERED FAMINGLES         2         2 770CT20         280CT20         69         69         69         69           SOVERED FAMILLON         4         2 10CT20         2 80CT20         69		& POUR FOOTINGS	10	24AUG20	04SEP20	89			ш	PONITOGA GLICA				
FORM, REINE, & POUR SLAB ON GRADE   5   0700T720   1300T720   699   1400T720   2800T720   699   1400T720   1400T720		CT P.T. 8X8 POSTS	2	30SEP20	06OCT20	26				· iii	RECT P.T. 8X8 PO	STS		
ERECT PREENC TRUSSES         5         140CT20         200CT20         668         INSTIT ROOF INGS SHEATHING         INSTIT ROOF INGS SHINGLES         <		RM, REINF, & POUR SLAB ON GRADE	rs.	07OCT20	130CT20	59					FORM, REINE,	8 POUR SLAB ON	GRADE	
NSTL ROOF SHEATHING		ECT PRE-ENG TRUSSES	20	14OCT20	200CT20	09					ERECT PR	E-ENG TRUSSES		
NSTL ROOFING SHINGLES   2 270CT20   280CT20   68   F.R.A. POUR FOOTINGS   F.R.A. POUR FOOTINGS   10 07/SEP20   188EP20   68   F.R.A. POUR FOOTINGS   190CT20   190CT20   56   F.R.A. POUR SLAB ON GRADE   190CT20   260CT20   56   F.R.A. POUR SLAB ON GRADE   190CT20		TL ROOF SHEATHING	4	210CT20	260CT20	89					INSTL	ROOF SHEATHING		
F. R. & POULR FOOTINGS         F. R. & POULR FOOTINGS         F. R. & POULR FOOTINGS           F. R. & POULR FOOTINGS         10         07SEP20         18SEP20         68           FERCT STEEL COLUMNS         8         07OCTZO         16OCTZO         56           FORM, REINF, & POUR SIAB ON GRADE         6         19OCTZO         26OCTZO         56           FORM, REINF, & POUR SIAB ON GRADE         6         06NOVZO         13NOVZO         56           INSTIL P. L. ZX10 AND ROOF SHEATHING         6         06NOVZO         20NOVZO         56           INSTIL ROOFING SHINGLES         5         16NOVZO         20NOVZO         56           INSTIL LALLALUMINUM FENCE         7         23NOVZO         08DECZO         56           COVERREL LANA         6         02DECZO         08DECZO         56           COVERREL LANA         7         23NOVZO         230CTZO         56           FORM, REINF, & POUR FOOTINGS         5         280CTZO         67           FORM, REINF, & POUR SLAB ON GRADE         5         280CTZO         67		TL ROOFING SHINGLES	2	270CT20	28OCT20	89	1				NS.	TL ROOFING SHIP	IGLES.	
F. R. & POUR FOOTINGS   10 075EP20   185EP20   68   FRA POUR FOOTINGS   FORM, REINT, & POUR SLAB ON GRADE   5 250CT20 300CT20 67   FORM, REINT, & POUR SLAB ON GRADE   5 250CT20 300CT20 67   FORM, REINT, & POUR SLAB ON GRADE   5 250CT20 300CT20 67   FORM, REINT, & POUR SLAB ON GRADE   5 250CT20 300CT20 67   FORM, REINT, & POUR SLAB ON GRADE   5 250CT20 300CT20 67   FORM, REINT, & POUR SLAB ON GRADE   5 250CT20 300CT20 67   FORM, REINT, & POUR SLAB ON GRADE   5 250CT20 300CT20 67   FORM, REINT, & POUR SLAB ON GRADE   5 250CT20 300CT20 67   FORM, REINT, & POUR SLAB ON GRADE   5 250CT20 300CT20 67   FRA FORM FOOTINGS   FORM, REINT, & POUR SLAB ON GRADE   5 250CT20 300CT20 67   FRA FORM FOOTINGS   FORM FOOTI	COVER	RED PAVILION									=			
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FORM, REINF, & POUR SLAB ON GRADE   6   190CT20   260CT20   56   FORM, REINF, & POUR SLAB ON GRADE   6   190CT20   260CT20   56   FORM, REINF, & POUR SLAB ON GRADE   6   06NOV20   13NOV20   56   16NOV20   23NOV20   56   16NOV20   56   16NOV20   56   18STLR NOTINGS   5   14NOV20   56   56   56   56   56   56   56   5		ECT STEEL COLUMNS	60	07OCT20	160CT20	99					ERECT STEEL	COLUMNS		
INSTL PLT. ZX10 AND ROOF SHEATHING		RM, REINF, & POUR SLAB ON GRADE	9	19OCT20	26OCT20	56					FORM, P	REINF, & POUR SL	AB ON GRADE	
INSTL PT. 2X10 AND ROOF SHEATHING		ECT PRE-ENG HEAVY TIMBER TRUSSES	Ø	270CT20	05NOV20	56					ER	ECT PRE-ENG HEA	AVY TIMBER TRUS	or and a second
INSTIL ROOFING SHINGLES		TL P.T. 2X10 AND ROOF SHEATHING	9	06NOV20	13NOV20	56						INSTL P.T. 2X10	AND ROOF SHEAT	SNIH
INSTALL ALUMINUM FENCE   7   23NOV20   01DEC20   56     1   1   1   1   1   1   1   1   1		TL ROOFING SHINGLES	22	16NOV20	20NOV20	56	1					INSTLRO	OFING SHINGLES	
INSTALL GUTTERS & DOWNSPOUTS		TALL ALUMINUM FENCE	7	23NOV20	01DEC20	56						INST	ALL ALUMINUM FE!	W O
F. R & POUR FOOTINGS         10         21SEP20         02OCT20         77         FR & POUR FOOTINGS           ERECT P.T. 8X8 POSTS         5         19OCT20         23OCT20         67         FORM, REINF, & POUR SLAB ON GRADE         5         26OCT20         30OCT20         67         FORM, REINF, & POUR SLAB ON GRADE         FORM, REINF, & POUR SLAB ON GRADE         FORM, REINF, & POUR SLAB ON GRADE         5         26OCT20         30OCT20         67         FORM, REINF, & POUR SLAB ON GRADE         FORM,		TALL GUTTERS & DOWNSPOUTS	2	02DEC20	08DEC20	99							INSTALL GUTTERS	SE IOGNANOD SE
F, R & POUR FOOTINGS         10         21SEP20         02OCT20         77         F. R & POUR FOOTINGS           ERECT P.T. 8X8 POSTS         5         190CT20         230CT20         67         67           FORM, REINF, & POUR SLAB ON GRADE         5         260CT20         300CT20         67	COVE	RED LANAI												
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		RM, REINF, & POUR SLAB ON GRADE	22	260CT20	300CT20	67					<u></u>	RM, REINF, & POUI	R SLAB ON GRADE	

	TIMIN	ORIG	PLAN	PLAN	TOT						
NO.	DESCRIPTION	DUR	START	FINISH	5		2020				
2630	ERECT PRE-ENG ROOF TRUSSES / DECK	2	02NOV20	06NOV20		MAY JUN JUL	AUG SEP	OCT	V DEC	AN	2021 FEB
2640	INSTL ICE & WATER SHIELD	4	09NOV20	12NOV20	67			ERECT PR	ERECT PRE-ENG ROOF TRUSSES / DECK	/ DECK	
2650	INSTL METAL ROOFING / FASCIA / SOFFIT	2	13NOV20	16NOV20	67			INSTL	INSTLICE & WATER SHIELD		
2660	INSTALL HARDI BEAD BOARD CEILING	22	17NOV20	23NOV20	67			ISNI III	INSTL METAL ROOFING / FASCIA / SOFFIT	SCIA / SOFFIT	
Ē	INTERIOR ROUGH-INS, FINISHES, & TRIMOUT		CHARLES TRANS	A STATE OF THE PARTY OF THE PAR				2	INSTALLI HARDI BEAD BOARD CEILING	ARD CEILING	
S	MECHANICAL / ELECTRICAL ROUGH-INS										
3000	INTERIOR LAYOUT	2	140CT20	200CT20	0						
3020	R-I MECHANICAL DUCT & PIPING	æ	210CT20	300CT20	4 0			INTERIOR LAYOUT			
3030	R-I PLUMBING	5	230CT20	290CT20	2 2			R-I MECHANICAL DUCT & PIPING	DUCTI& PIPING		
3040	R-I ELECTRICAL	2	270CT20	02NOV20	82			R-I PLUMBING			
T	INTERIOR FINISHES / FINAL MEP TRIMOUT							K-I ELECTRICAL	AL		
3200	R-I IN-WALL PLUMBING	10	23OCT20	05NOV20	2						
3210	R-I IN-WALL ELECTRICAL	10	230CT20	05NOV20	2			K-IN-WALL PLUMBING	MBING		
3220	IN WALL BLOCKING	4	02NOV20	05NOV20	2			K-I IN-WALL ELECTRICAL	CTRICAL		
3230	COVER-UP INSPECTIONS	2	06NOV20	09NOV20	2			IN WALL BLOCKING	LOCKING		
3240	HANG DRYWALL - WALLS	10	10NOV20	23NOV20	2			S S S S S S S S S S S S S S S S S S S	COVER-UP INSPECTIONS		
3250	TAPE & FLOAT DRYWALL	80	24NOV20	03DEC20	2			HANG	HANG DRYWALL - WALLS	1	
3260	PRIME PAINT / 1ST FIN COAT	10	01DEC20	14DEC20	2				TAPE & FLOAT DRYWALL	4	
3270	INSTALL CERAMIC TILE	80	07DEC20	16DEC20	2				PRIME PAINT / 1ST FIN COAT	FIN COAT	
3280	INSTALL MILLWORK & TRIM	9	14DEC20	21DEC20	2				INSTALL CERAMIC TILE	MIC TILE	
3290	SET VANITY TOPS	ιo.	16DEC20	22DEC20	80				INSTALL MI	INSTALL MILLWORK & TRIM	
3300	INSTALL LIGHT FIXTURES	9	16DEC20	23DEC20	00				SEL VANILY TOPS	ry Tops	1
3310	SET PLBG FIXTURES & TRIM	ıc	18DEC20	24DEC20	39				INSTALL	INSTALL LIGHT FIXTURES	
3320	FINISH PAINTING	80	22DEC20	04JAN21	2				SET PLB	SET PLBG FIXTURES & TRIM	_
3330	INSTALL INTERIOR DOORS	5	23DEC20	30DEC20	14				FINISH	FINISH PAINTING	
3340	FINAL ELECTRICAL INSPECTION	2	24DEC20	28DEC20	6				INSTA	INSTALL INTERIOR DOORS	Ø
3350	FIRE ALARM INSPECTION	2	29DEC20	30DEC20	o				FINAL	FINAL ELECTRICAL INSPECTION	ECTION
3360	INSTALL CEILING FANS	2	31DEC20	04JAN21	39					FIRE ALARM INSPECTION	NO
3370	INSTALL TOILET ACCESSORIES	7	05JAN21	13.IAN21	32					INSTALL CEILING FANS	NS
					;					INSTALL TOILET ACCESSORIES	CCESSORI

STATE   STAT	ACT		ORIG	PLAN	PLAN	TOT								
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S   SCANICH   11-ANZ   2   SCANICH   10-SCANICH	3380	INSTALL DOOR HARDWARE	g	05JAN21	12JAN21	-	Jul	AUG	SEP	OCT	NON	DEC	JAN	FEB M
1   12   12   12   12   12   12   12	3390	INSTALL FLOORING / BASE	5	05JAN21	11JAN21	2							INSTALL DOOR	ARDWARE
Composition	3400	ROUGH CLEAN	ю	12JAN21	14JAN21	2						1	INSTALL FLOOR	NG / BASE
Columbia	3410	WALK-THRU BY G.C.	2	15JAN21	18JAN21	2							ROUGH CLE	z
Column   C	3420	G.C. PREP PUNCHLIST	2	19JAN21	20JAN21	2							WALK-THR	UBY G.C.
COUNTY   C	3430	G.C. FINAL PUNCHLIST / WORK-OFF	10	21JAN21	03FEB21	2							 	P PUNCHLIST
PLETION 2 00FEB21 2 2  PLETION 0 10FEB21 2 2  PLEMINENT 2 150EC20 30FEB22 9 3  POLICIPMENT 2 150EC20 9 3  POLICIPMENT 3 240EC20 9	3440	FINAL WALK-THRU / CORRECTIONS	n	04FEB21	08FEB21	2							G.C. FINAL PI	NCHLIST / WORK-C
PLETON   0   10FEB21   2   10FEB22   2   10FEB22   3   10FEB23   3   1	3450	FINAL CLEANING	2	09FEB21	10FEB21	2					1	1	FINAL WALK	THRU / CORRECTIO
EQUIPMENT 2 15DEC20 9 1000-04.8 P.  FRAM. 3 24DEC20 9 200-05.20 9 1000-04.8 P.  FRAM. 3 24DEC20 9 200-05.20 9 1000-04.8 P.  FRAM. 3 24DEC20 9 200-05.20 9 1000-04.8 P.  FRAM. 5 24DEC20 9 200-05.20 9 1000-04.8 P.  FRAM. 5 24DEC20 9 200-05.20 9 1000-05.8 P.  FRAM. 6 19NOV20 9 12 12DEC20 12 12 12 12 12 12 12 12 12 12 12 12 12	3460	FLOOR SUBSTANTIAL COMPLETION	0		10FEB21	2								FINAL CLEANING
FOUR PRINT   2   159 EC220   39   150 EC220   30 EC220	POO	L EQUIPMENT ROOM											FLOOR SUBS	ANTIAL COMPLETI
EQUIPMENT         2         19DEC20         9         PROJECT         9         <														•
FRM	3600	INSTALL SWIMMING POOL EQUIPMENT	2	15DEC20	16DEC20	o								
POOL   PERM.   3   24DECZO   9   PERCANO	3610	ROUGH-IN PLUMBING	22	17DEC20	23DEC20	o						INSTALL	SWIMMING POOL E	DUIPMENT
POOL         S         280CTZ0         30DECZ0         9         ROLEGUIP	3620	ROUGH-IN ELECTRICAL / TERM.	ю	24DEC20	29DEC20	o						ROUGH-	N PLUMBING	
POOL	3630	START-UP / CHECKOUT POOL EQUIP	-	30DEC20	30DEC20	o						ROU	JGH-IN ELECTRICAL	/ TERM.
1. 3 280СТ20 30ОСТ20 2 2 20ОСТ20 2 2 20ОСТ20 3 20ОСТ20 2 3 280СТ20 3 3 280СТ20 3 3 280СТ20 3 3 280СТ20 3 3 31ОСТ20 210ЕС20 12 2 180ЕС20 210ЕС20 12 2 180ЕС20 210ЕС20 37 3 310СТ20 09NOV20 20 37 30NOV20 20NOV20 20 37 30NOV20 20NOV20 20 30 30NOV20 20 20NOV20 20 20 30NOV20 20 30NOV20 20 30NOV20 20 30NOV20 20 20 30NOV20 20 20 30NOV20 20 30 30 30NOV20 20 30 30 30 30 30 30 30 30 30 30 30 30 30	NSTRU	UCTION OF SWIMMING POOL										υ <u></u>	START-UP / CHECK	UT POOL EQUIP
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S   OZNOVZO   O6NOVZO   9   POOL SHELL   8   O9NOVZO   18NOVZO   9   POOL DECK   6   19NOVZO   26NOVZO   9   POOL DECK   6   19NOVZO   21DECZO   9   POOL DECK   2   18DECZO   21DECZO   12   POOL DECK   3   31OCTZO   OSNOVZO   37   POOL DECK   5   OSNOVZO   26NOVZO   27   POOL DECK   2   POOL DECK   POOL	4000	EXCAVATE SWIMMING POOL	6	280CT20	300CT20	2								
POOL SHELL         8         09NOV20         18NOV20         9           POOL DECK         6         19NOV20         26NOV20         9           5         15         27NOV20         17DEC20         9           2         18DEC20         21DEC20         12           8         31OCT20         02NOV20         37           SHELL         5         03NOV20         26NOV20         27	4010	ROUGH-IN PLUMBING	Ω.	02NOV20	06NOV20	0	 			Z.	AVATE SWIMMIN	G POOL		
POOL DECK 6 19NOV20 26NOV20 9  2 18DEC20 12DEC20 12  2 18DEC20 21DEC20 37  3 31OCT20 02NOV20 37  5 03NOV20 08NOV20 27  SHELL 6 19NOV20 26NOV20 20	4020	FORM & POUR SWIMMING POOL SHELL	80	09NOV20	18NOV20	o					TO THE PROPERTY OF THE PROPERT	9		
15   27NOV20   17DEC20   9	4030	FORM & POUR SWIMMING POOL DECK	9	19NOV20	26NOV20	o			1		DO S MAD	SWIMMING PO	OL SHELL	
2   18DEC20   12	4040	SWIMMING POOL FINISHES	15	27NOV20	17DEC20	o				,	8 7	NIMMIN SWIMMIN	IG POOL DECK	
3 310CT20 02NOV20 37 5 03NOV20 09NOV20 27 SHELL 6 19NOV20 26NOV20 20	4050	FILL SWIMMING POOL	2	18DEC20	21DEC20	12				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	AMO	MMING POOL FI	NISHES	
EXCAVATE KIDS POOL         3         310CT20         02NOV20         37           ROUGH-IN PLUMBING         5         03NOV20         09NOV20         27           FORM & POUR KIDS POOL SHELL         6         19NOV20         26NOV20         20	NSTR	JCTION OF KIDS POOL										TICL SW	IIMMING POOL	
EXCAVATE KIDS POOL         3         310CT20         02NOV20         37         EXCAMATE           ROUGH-IN PLUMBING         5         03NOV20         27         ROUGH-IN PLUMBING         FORM & POUR KIDS POOL SHELL         6         19NOV20         26NOV20         20							 				,			
ROUGH-IN PLUMBING         5         03NOV20         09NOV20         27           FORM & POUR KIDS POOL SHELL         6         19NOV20         26NOV20         20	4500	EXCAVATE KIDS POOL	ю	310CT20	02NOV20	37					TAVA	ō		
FORM & POUR KIDS POOL SHELL 6 19NOV20 26NOV20 20	4510	ROUGH-IN PLUMBING	5	03NOV20	09NOV20	27	 				COUGH-IN PLUMP	N S		
	4520	FORM & POUR KIDS POOL SHELL	9	19NOV20	26NOV20	20					FORM	POUR KIDS POO	OL SHELL	

ACT	ACTIVITY	ORIG	PLAN	PIAN	TOT				
NO.		DUR	START	FINISH	-	2020		2024	
4530	FORM & POUR KIDS POOL DECK	4	27NOV20	02DEC20	20	MAT JUN JUL AUG SEP OCT NOV	DEC		2
4540	SWIMMING POOL FINISHES	5	18DEC20	24DEC20	o		POUR KIDS POOL DECK	GOL DECK	
4550	FILL KIDSS POOL	2	28DEC20	29DEC20	6		SWIMMIN	SWIMMING POOL FINISHES	
ONSTR	CONSTRUCTION OF OPEN AIR PAVILION							FILL KIDSS POOL	
2000	F, R & POUR FOOTINGS	2	03DEC20	09DEC20	32		i i		
5010	ERECT P.T. WOOD POSTS	ю	10DEC20	14DEC20	32		F, R & POUR FOOTINGS	INGS	
5020	FORM, REINF, & POUR SLAB ON GRADE	n	15DEC20	17DEC20	32		ERECT P.T. WOOD POSTS	SOD POSTS	
5030	ERECT PRE-ENG ROOF TRUSSES	4	18DEC20	23DEC20	32		FORM, REIN	FORM, REINF, & POUR SLAB ON GRADE	
5040	INSTLICE & WATER SHIELD	2	24DEC20	28DEC20	32		E S	ERECT PRE-ENG ROOF TRUSSES	
5050	INSTL ROOFING SHINGLES	-	29DEC20	29DEC20	32			INSTLICE & WATER SHIELD	
ONSTR	CONSTRUCTION OF PICKELBALL COURTS						-		
2200	PREP GRADE FOR PICKELBALL COURTS	10	02NOV20	13NOV20	0	all sections of the section of the	APPED COADE END DIVINITION OF THE PROPERTY OF		
5510	ROUGH-IN U/G UTILITIES	2	16NOV20	20NOV20	0	ROILS	ROLIGH-IN LIGELITHES	25	
5520	CONSTRUCT PICKELBALL COURTS	15	23NOV20	11DEC20	0		CONSTRUCT BOOK BY TO SEE		
5530	INSTALL PERIMETER FENCING	5	14DEC20	18DEC20	44	3	INCHAIN DE LE PRINCIPAL DE LA	NOTAL DEPRINATION	
5540	INSTALL PICKELBALL COURT NETS	2	21DEC20	22DEC20	46			NIME LEK FENCING	
5550	LANDSCAPING	4	21DEC20	24DEC20	44		- ANDER	ANDSOADING	
5560	PICKELBALL COURT COMPLETE	0		24DEC20	44			20 Pillage	
ONSTR	CONSTRUCTION OF VOLLEYBALL COURT							MUKELBALL COURT COMPLETE	
								.l	
9000	PREP GRADE FOR VOLLEYBALL COURTS	10	14DEC20	28DEC20	0				
6010	ROUGH-IN U/G UTILITIES	r0	29DEC20	05JAN21	12		PREP GRAD	PREP GRADE FOR VOLLEYBALL COURTS	
6020	CONSTRUCT VOLLEYBALL COURTS	15	06JAN21	26JAN21	12		2	MOGENTINES	
6030	INSTALL VOLLEYBALL COURT SAND	-	27 JAN21	27 JAN21	12			CONSTRUCT VOLLEYBALL COURTS	OURTS
6040	PICKELBALL COURT COMPLETE	0		27 JAN21	12			INSTALL VOLLEYBALL COURT SAND	RT SAND
								MICKELBALL COURT COMPLETE	OMPLE

Sheet 7 of 8

NO.	DESCRIPTION	DUR	DUR START FINISH	FINISH	5 1			and the second designation of the second sec	2020					
AL SIT	FINAL SITEWORK			TION I	1000	MAY	JUL	AUG	SEP	OCT	NON	DEC	JAN	2021 FEB
							***							
6500	FINE GRADE SITE	2	14DEC20	18DEC20	0									
6510	POUR SIDEWALKS	10	21DEC:20	OS IANDA	c							FINE GRADE SITE	SITE	
6520				7	>							POURSI	POUR SIDEWALKS	
0200	ELEC BASES & POLES	7	06JAN21	14JAN21	0									
6530	PLACE TOPSOIL	9	15.IAN21	20 IANISA	c								ELEC BASES & POLES	POLES
		)	31,000	2500000	0								DI ACE TOTAL	100
6540	IRRIGATION / LANDSCAPING	15	25JAN21	12FEB21	0								2	SOIL
													IRRIGA	IRRIGATION / LANDSCAPING

# Canopy Community Development District AMENITY FACILITIES CONSTRUCTION PROJECT Addendum No. 1

March 19, 2020

To: Prospective bidders

Below are the answers to questions and any other clarifications or modifications that apply to the bid documents:

#### Questions-

1. Detail 3 sheet A4.1 indicated 1" x 16" Hardi trim for column base cladding, Detail 4 sheet A4.1 indicates 1" x 25" Hardi Trim for column base cladding, Hardi does not manufacture trim that wide, please advise as how to achieve the one piece look as diagramed.

In lieu:

A. Contractor may utilize a 1/2" Smooth Fiber Cement panel over, 5/8" densglass sheathing;

OR

- B. Contractor may utilize a 1x p.t. pine board sanded corners to a finished 220 grit.
- 2. Page 1 of the Project Manual states qualification item (3): Proposer is registered with the City of Tallahassee, Leon County and is a licensed contractor in the State of Florida. What registration is this referring to?

The City of Tallahassee requires contractors to be registered to work in the city of Tallahassee. For more information you can contact the building department at (850)-891-7001, or find the appropriate forms on www.talgov.com

3. Can the Project Manual be electronically scanned and then the requested information be added electronically, or do the forms need to be filled in by hand with blank ink?

As long as they are complete, and legible, methodology shall be per the bidder.

4. Who is responsible for submitting the project to the City of Tallahassee Growth Management and obtaining the building permit?

The project is submitted by the architect, once contractor is selected and under contract, they will be required to provide a contractor record of acknowledgement to have the City of Tallahassee release the permit.

5. Please confirm any Addendums/RFI's.

This is currently the only addendum for this project.

6. Waterplay Corp. has request acceptance of their products for an equivalency for this project.

Their proposed equipment will be acceptable equivalency for the proposed equipment already submitted. Please see vendor attachment; ADD-X1-Waterplay.

7. Will the Bid opening still be held as scheduled?

As of this point everything is still scheduled as indicated with no modifications.

Any Bidder wishing to protest any or all of the matters contained or addressed in this addendum shall file a notice of protest with the District Manager, Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801, in writing within seventy-two (72) hours (inclusive nights and weekends) after receipt of this Addendum. A formal written protest adequately detailing with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the notice of protest is filed. Failure to timely file a written notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to this addendum.

# I.F

# PURCHASE REQUISITION REQUEST FORM

Contact Person for the material supplier.	
1E:	
EPHONE NUMBER:	
Manufacturer or brand, model or specification numbe	
See attached	
Quantity needed as estimated by CONTRACTORS	See attached
The price quoted by the supplier for the construction r	materials identified above.
\$_See attached	
The sales tax associated with the price quote. \$0_	
Shipping and handling insurance cost. \$_See attache	ed
Delivery dates as established by CONTRACTORSe	ee attached
OWNER: Canopy Community Development Distri	et
Authorized Signature (Title)	
Authorized Signature (Title)	Date
CONTRACTOR: Baycrest, Inc.	
Authorized Signature (Title)	Date
	DRESS:  EPHONE NUMBER:  Manufacturer or brand, model or specification number  See attached  Quantity needed as estimated by CONTRACTOR. Some supplier for the construction of the sales tax associated with the price quote. \$

Attachment: Purchase Order and Schedule of Items

# PURCHASE ORDER CANOPY COMMUNITY DEVELOPMENT DISTRICT

	"Owner"		"Seller"	
Owner:	Canopy CDD	Seller:		
Address:	c/o Governmental Management Services - Central Florida, LLC 135 W. Central Blvd., Suite 320 Orlando, FL 32801	Address:		
Phone:	407-841-5524	Phone:		
	"Project"			
Project Name:	Amenity Facility Construction	100000	ntract ate:	
Project Address:	Tallahassee, Florida			
wner purch c <mark>hedule</mark> – T	of Goods or Services – The Owner and Seller a asing the items ("Goods") listed in the proposal a The Goods shall be delivered within	ttached as Exh	nibit A.	for the p
wner purch chedule - 7 rice - \$ ertificate of WITNE ocument be conditions a	asing the items ("Goods") listed in the proposal a	days from days from Order effection of the terms a	nibit A.  come the date of this Order.  five as of the date executed below and provisions of this Order, incl	v. By ex
wner purch chedule - 7 rice - \$ ertificate of WITNE ocument be conditions a	asing the items ("Goods") listed in the proposal a The Goods shall be delivered within  f Exemption #  SS HEREOF, the parties have executed this clow, Seller acknowledges that it has read all attached hereto as Exhibit B, and agrees to conditions hereof.	days from days f	nibit A.  come the date of this Order.  five as of the date executed below and provisions of this Order, incl	v. By ex
wner purch chedule - 7 rice - \$ ertificate o  WITNE comment be conditions a	asing the items ("Goods") listed in the proposal a The Goods shall be delivered within	days from days from Order effection of the terms a	nibit A.  come the date of this Order.  five as of the date executed below and provisions of this Order, incl	v. By ex
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**EXHIBIT B:** Terms and Conditions

# EXHIBIT A

[ATTACH PROPOSAL]

#### EXHIBIT B TERMS AND CONDITIONS

- PRICE. The Price set forth above includes all Goods, insurance, warranties and other materials or services (including without limitation all packing, loading or freight) necessary to produce and deliver the Goods.
- SCHEDULE. Time is of the essence with respect to this Order, and all Goods shall be produced and delivered within the times set forth in the Schedule. Owner may cancel this Order or any part thereof or reject delivery of Goods if such delivery or performance is not in material accordance with the specifications of this Order, including the Schedule.
- DELIVERY AND INSPECTION.
  - a. All shipments of Goods are to be made, with all shipping costs prepaid by Seller (e.g., insurance, packing, loading, freight, etc.), to the receiving point specified above. Title, and risk of loss, shall pass to Owner at the time such Goods are delivered at the Project site and accepted by Owner or Owner's contractor, provided however that Owner shall have a reasonable opportunity to inspect such Goods prior to acceptance.
  - b. All Goods are subject to inspection and approval by Owner at a reasonable time post-delivery. Owner may return Goods not meeting specifications (including over-shipments) at the Seller's expense and risk. Owner will notify Seller of failure. Return authorizations for Goods not received within 30 days will deem such Goods as donations to Owner.
- 4. TERMS OF PAYMENT. Seller's Invoice ("Invoice") must be submitted before payment will be made by Owner pursuant to this Order. Owner shall make payment within 30 days of receipt of a proper invoice, and pursuant to the Local Government Prompt Payment Act, Sections 218.70 et seq., Florida Statutes. Any indebtedness of Seller to Owner may, at Owner's option, be credited against amounts owing by Owner hereunder.
- 5. WARRANTY. Seller shall take all necessary steps to assign any manufacturer's warranties to the Owner. Seller warrants that the title to Goods conveyed shall be good, that the transfer of the Goods shall be rightful, and that the Goods shall be free from any security interest, lien or encumbrance. Seller further warrants that the Goods are free of any rightful claim of infringement, and shall indemnify, defend, and hold harmless the Indemnitees (defined below) against any such claim. Further, the Goods shall be new, shall be free from defects, shall be of merchantable quality, and shall be fit for use on the District's Project. Seller agrees, without prejudice to any other rights Owner may have, to replace or otherwise remedy any defective Goods without further cost to Owner or, at Owner's option, to reimburse Owner for its cost of replacing defective Goods. All Goods are subject to inspection by Owner before, upon, and within a reasonable time after delivery. Goods shall not be replaced without Owner's prior written instructions. Any acceptance by Owner shall not prevent Owner from later rejecting non-conforming Goods. The warranty provided herein shall survive the completion or termination of this Order and is in addition to any warranties provided by law.
- COMPLIANCE WITH LAW. Seller agrees that at all times it will comply with all applicable federal, state, municipal and local laws, orders and regulations.
- 7. INDEMNITY. To the fullest extent permitted by law, and in addition to any other obligations of Seller under the Order or otherwise, Seller shall indemnify, hold harmless, and defend Owner, and Owner's supervisors, staff, consultants, agents, subcontractors, and employees (together, "Indemnitees") from all liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused in whole or in part by the negligence, recklessness or intentional wrongful misconduct of the Seller, or any subcontractor, any supplier, or any individual or entity directly or indirectly employed by any of them, and arising out of or incidental to the performance of this Order. The Seller shall ensure that any and all subcontractors include this express provision for the benefit of the Indemnitees. The parties agree that this paragraph is fully enforceable pursuant to Florida law. In the event that this section is determined to be unenforceable, this paragraph shall be reformed to give the paragraph the maximum effect allowed by Florida law and for the benefit of the Indemnitees. The provisions of this section shall survive the completion or earlier termination of this Order, and are not intended to limit any of the other rights and/or remedies provided to the District hereunder.
- 8. INSURANCE. At all times during the term of this Order agreement, Seller, at its sole cost and expense, shall maintain insurance coverages of the types and amounts set forth below:
  - a. Commercial general liability insurance with minimum limits of liability not less than \$1,000,000. Such insurance shall include coverage for contractual liability.
  - Workers' Compensation Insurance covering all employees of Seller in statutory amounts, and employer's liability insurance with limits of not less than \$100,000 each accident.
  - c. Comprehensive automobile liability insurance covering all automobiles used by Seller, with limits of liability of not less than \$1,000,000 each occurrence combined single limit bodily injury and property damage.
- 9. DEFAULT. Upon any material default by Seller hereunder, Owner may, in addition to any other remedies available to Owner at law or in equity, cancel this Order without penalty or liability by written notice to Seller.
- LIMITATION OF LIABILITY. Nothing herein shall be construed to be a waiver of the Owner's limit of liability contained in Section 768.28.
   Florida Statutes or other statute or law.
- 11. WAIVER. Any failure of Owner to enforce at any time, or for any period of time, any of the provisions of this Order shall not constitute a waiver of such provisions or a waiver of Owner's right to enforce each and every provision.
- 12. MODIFICATIONS. This Order supersedes all prior discussions, agreements and understandings between the parties and constitutes the entire agreement between the parties with respect to the transaction herein contemplated. Changes, modifications, waivers, additions or amendments to the terms and conditions of this Order shall be binding on Owner only if such changes, modifications, waivers, additions or amendments are in writing and signed by a duly authorized representative of Owner.
- 13. APPLICABLE LAW. The validity, interpretation, and performance of this Order shall be governed by the laws of the State of Florida, in force at the date of this Order. Where not modified by the terms herein, the provisions of Florida's enactment of Article 2 of the Uniform Commercial Code shall apply to this transaction.
- 14. MECHANIC'S LIENS. Notwithstanding that Owner is a local unit of special purpose government and not subject to the lien provisions of Chapter 713, Florida Statutes, Seller agrees to keep the District's property free of all liens, including equitable liens, claims or encumbrances (collectively, "Liens") arising out of the delivery of any Goods by Seller, and shall furnish Owner with appropriate lien waivers from all potential claimants upon request of Owner. If any Liens are filed, Owner may without waiving its rights based on such breach by Seller or releasing Seller from any obligations hereunder, pay or satisfy the same and in such event the sums so paid by Owner shall be due and payable by Seller immediately and without notice or demand, with interest from the date paid by Owner through the date paid by Seller, at the highest rate permitted by law.

- 15. PERMITS AND LICENSES. Before commencing performance hereunder, Seller shall obtain all permits, approvals, certificates and licenses necessary for the proper performance of this Order and pay all fees and charges therefore. The originals of all such documents shall be delivered to Owner upon receipt by Seller.
- 16. PARTIAL INVALIDITY. If in any instance any provision of this Order shall be determined to be invalid or unenforceable under any applicable law, such provision shall not apply in such instance, but the remaining provisions shall be given effect in accordance with their terms.
- 17. ASSIGNMENT AND SUBCONTRACTING. This Order shall not be assigned or transferred by Seller without prior written approval by Owner, and any attempted assignment or transfer without such consent shall be void.
- 18. RELATIONSHIP. The relationship between Owner and Seller shall be that of independent contractor, and Seller, its agents and employees, shall under no circumstances be deemed employees, agents or representatives of Owner.
- 19. NOTICES. Any notice, approval or other communication required hereunder must be in writing and shall be deemed given if delivered by hand or mailed by registered mail or certified mail addressed to the parties hereto as indicated on page 1.
- PUBLIC ENTITY CRIMES. Seller certifies, by acceptance of this purchase order, that neither it nor its principals is presently debarred, suspended, proposed for debarrent, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of section 287.133(2)(a), Florida Statutes.
- 21. SCRUTINIZED COMPANIES. Supplier certifies, by acceptance of this purchase order, that neither it nor any of its officers, directors, executives, partners, shareholders, members, or agents is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, and in the event such status changes, Seller shall immediately notify Owner.
- 22. TERMINATION. Notwithstanding anything herein to the contrary, Owner shall have the right, at its sole election, to terminate this Order for any cause whatsoever upon the delivery of written notice to Seller. Upon such termination, Seller shall have no remedy against Owner, other than for payment of Goods already produced pursuant to specific written direction by Owner pursuant to Section 2 above, subject to any offsets or claims that Owner may have.
- PUBLIC RECORDS. Seller acknowledges that this Agreement and all the documents pertaining thereto may be public records and subject to the provisions of Chapter 119, Florida Statutes.
- 24. CONFLICTS. To the extent of any conflict between this document and the Purchase Order or Exhibit A, this document shall control.

# CERTIFICATE OF ENTITLEMENT

The undersigned authorized representative of Florida Consumer's Certificate of Exemption pursuant to a Purchase Order from	of Canopy Community Development District (hereinafter "Governmental Entity"),  Number, affirms that the tangible personal property purchased (Vendor) will be incorporated into or become a part of a public facility as part  ct dated with(Contractor) for the
of a public works contract pursuant to contract	ct dated with (Contractor) for the
construction of the Amenity Facility Constru	uction Project.
Governmental Entity affirms that the purchas following exemption requirements contained i	e of the tangible personal property contained in the attached Purchase Order meets the n Section 212.08(6), F.S., and Rule 12A-1.094, F.A.C.:
You must initial each of the following require	ements.
1. The attached Purchase Order is issued the identified public works.	directly to the vendor supplying the tangible personal property the Contractor will use in
2. The vendor's invoice will be issued dir	rectly to Governmental Entity.
3. Payment of the vendor's invoice will b	e made directly by Governmental Entity to the vendor from public funds.
4. Governmental Entity will take title to the vendor.	the tangible personal property from the vendor at the time of purchase or of delivery by
5. Governmental Entity assumes the risk	of damage or loss at the time of purchase or delivery by the vendor.
exemption provided in Section 212.08(6), F.S. and penalties due on the tangible personal pr	le personal property identified in the attached Purchase Order does not qualify for the , and Rule 12A-1.094, F.A.C., Governmental Entity will be subject to the tax, interest, operty purchased. If the Florida Department of Revenue determines that the tangible suing this Certificate does not qualify for the exemption, Governmental Entity will be need to be due.
I understand that if I fraudulently issue this cert a penalty of 200% of the tax and may be subject have read the foregoing Certificate of Entitlement	ificate to evade the payment of sales tax I will be liable for payment of the sales tax plus ct to conviction of a third degree felony. Under the penalties of perjury, I declare that I ent and the facts stated in it are true.
Signature of Authorized Representative T	itle
Purchaser's Name (Print or Type)	rate
Federal Employer Identification Number: Telephone Number:	
	this Certificate of Entitlement. Do not send to the Florida Department of Revenue. This vendor's and the contractor's books and records. This form supplements and supersedes
Continuate of Entitionical must be retained in the	VEHIOUS AND THE CONTROLOGY BOOKS AND RECORDS. This form supplements and supercedes

(to the extent of any conflict) any prior certificates addressing the same purchase.

# CANOPY COMMUNITY DEVELOPMENT DISTRICT Amenity Facilities Construction Project Basic Specifications

As used herein, "Owner" means the Canopy Community Development District or its authorized representative.

All final components of construction are to be approved by Owner. Plan questions, deviations and clarifications shall be through Owner response and submittals by Contractor.

#### COMPONENT 1 – CLUBHOUSE

The Clubhouse shall be constructed according to the applicable plans and specifications listed on the Enumeration of Documents dated February 10, 2020.

#### COMPONENT 2 - POOL AND SPLASH PAD

The pool and splash pad shall be constructed according to the applicable plans and specifications listed on the Enumeration of Documents dated February 10, 2020.

#### COMPONENTS 3 - LANDSCAPING

All landscaping shall be installed according to the applicable plans and specifications listed on the Enumeration of Documents dated February 10, 2020 (as applicable, "Landscape Plan"), except as modified herein as to Component 4.

#### **COMPONENT 4 - FENCING**

Instead of the fencing shown on the Landscape Plan, Contractor shall install a black aluminum fence that is six (6) feet tall around the perimeter and four (4) feet tall around the kid's pool. Questions regarding fencing shall be submitted by Contractor.

The fencing shall include a minimum of a ten (10)-year manufacturer's warranty assignable to the Owner.

All footing shall comply with City of Tallahassee requirements for same.

#### COMPONENT 5 - ASPHALT PICKLE BALL COURT

The Pickle Ball Courts shall be constructed according to the applicable plans and specifications listed on the Enumeration of Documents dated February 10, 2020, and in accordance with the specifications identified herein.

General Description: Four (4) pickle ball courts shall be installed on one (1) asphalt slab (slab is to be 64' x 68')

Site Work: All vegetation and root systems will be stripped from the site by the Owner. Should Contractor encounter any vegetation, root systems or other conditions affecting construction it shall notify Owner immediately.

Area cleared will be approximately four (4) feet larger on all sides than the finished dimensions.

Sub grade must be compacted; compaction test required.

The site will be excavated, filled and compacted so as to provide the desired finished subgrade elevation as determined by the Owner.

Base and Asphalt: A base course of graded aggregate base ("GAB") having an average thickness of six (6) inches shall be placed on subgrade and properly graded and compacted to one (1) inch in a ten (10) foot slope on a true plane. Elevations are to be set by the Owner.

A one and one-half (1 ½) inch thick surface course of plant mix asphalt (type III) shall be placed over the base course.

Saw Edges: Cut all sides of new court with an asphalt saw.

*Net Posts:* Pickle ball net posts to be installed in concrete footers as per the manufacturer's specifications.

*Nets:* New pickle ball nets to be installed as per the manufacturer's specifications.

Perimeter Fence: A new chain link fence with walk gates is to be installed around perimeter of the new courts.

The fence shall be eight (8) feet high and shall consist of the following:

- 9 gauge core galvanized black vinyl coated
- 3-inch schedule 40 terminal posts
- 2 ½ inch schedule 40 line posts
- 1 5/8 inch schedule 40 top and bottom rails
- Truss rod from terminal posts to the adjacent line posts
- 1 ¾ inch mesh
- Fence ties aluminum
- Two walk gates installed placement chosen by the Owner

Divider Fence: A new chain link fence to be installed between the new courts, leaving enough room on the ends for walking around.

The divider fence shall be three (3) feet high and shall consist of the following:

- 9 gauge core galvanized black vinyl coated
- 3-inch schedule 40 terminal posts

# Canopy Clubhouse CDD Enumeration of Documents

February 10, 2020

Index of Drawings:	Original Plan Date	Current Revision	Number of Revisions
General Information			
G1.0 Cover Sheet / Index of Drawings	11/06/2019	1/06/2020	1
Architectural			
A1.0 Proposed Floor Plan	11/06/2019	1/06/2020	1
A2.0 Reflected Ceiling Plan	11/06/2019	11/06/2019	0
A2.1 Roof Plan / Notes	11/06/2019	11/06/2019	0
A3.0 Exterior Elevations	11/06/2019	1/06/2020	1
A4.0 Building Sections	11/06/2019	1/06/2020	1
A4.1 Building Sections / Details	11/06/2019	11/06/2019	0
A4.2 Wall Sections / Details	11/06/2019	1/06/2020	1
A5.0 Enlarged Restroom Plan	11/06/2019	1/06/2020	1
/ Details			
A6.0 Door Schedule / Finish	11/06/2019	1/06/2020	1
Schedule			
A7.0 Cabana Information	11/06/2019	11/06/2019	0
A8.0 Stand Alone Pavilion Information	11/06/2019	11/06/2019	0
Life Safety			
LS1.0 Life Safety Plan	11/06/2019	1/06/2020	1

11/06/2019	12/30/2019	1
11/06/2019	1/06/2020	1
11/06/2019	11/06/2019	0
11/06/2019	11/06/2019	0
11/06/2019	11/06/2019	0
11/06/2019	11/06/2019	0
11/06/2019	11/06/2019	0
11/06/2019	1/06/2020	1
11/06/2019	1/06/2020	1
11/06/2019	2/03/2020	2
11/06/2019	2/03/2020	2
11/06/2019	2/03/2020	2
11/06/2019	2/03/2020	2
11/06/2019	2/03/2020	2
	11/06/2019 11/06/2019 11/06/2019 11/06/2019 11/06/2019 11/06/2019 11/06/2019 11/06/2019 11/06/2019 11/06/2019	11/06/2019       1/06/2020         11/06/2019       11/06/2019         11/06/2019       11/06/2019         11/06/2019       11/06/2019         11/06/2019       11/06/2019         11/06/2019       11/06/2019         11/06/2019       1/06/2020         11/06/2019       2/03/2020         11/06/2019       2/03/2020         11/06/2019       2/03/2020         11/06/2019       2/03/2020         11/06/2019       2/03/2020         11/06/2019       2/03/2020

11/06/2019

2

2/03/2020

S4.1 Cabana Plan & Details

# Canopy Pool & Splash Pad Enumeration of Documents

# February 10, 2020

Index of Drawings:	Original Plan Cur Date	rent Revision	Number of Revisions
Pool Vendor Drawings			
P1 Sheet 1 of 8	8/05/2019	8/05/2019	0
P2 Sheet 2 of 8	8/05/2019	8/05/2019	0
P3 Sheet 3 of 8	8/05/2019	8/05/2019	0
P4 Sheet 4 of 8	8/05/2019	8/05/2019	0
P5 Sheet 5 of 8	8/05/2019	8/05/2019	0
P6 Sheet 6 of 8	8/05/2019	8/05/2019	0
P7 Sheet 7 of 8	8/05/2019	8/05/2019	0
P8 Sheet 8 of 8	8/05/2019	8/05/2019	0

# Landscaping Plans

# Enumeration of Documents

# February 10, 2020

Index of Drawings:	Original Plan Onto	Current Revision	Number of Revisions
Landscaping Drawings			
LS1.0 Landscape Amenity Plan	10/07/2019	10/07/2019	0
LS2.0 Landscape Amenity	10/07/2019	10/07/2019	0
Detail Sheet			



# Canopy Community Development District Amenity Facilities Construction Project

February 24, 2020

# **TAB 2**

# **Organization Information**

Organization Information of Proposer

Pages 1-5 Organization Information of Proposer

Corporate Management and Resumes

- Behzad (Steve) Ghazvini President
- Mehran (Pete) Ghazvini Vice President
- Jason Ghazvini Vice President/Secretary

# **Supervisory Personnal**

- Mark Ellingsen Project Manager
- Mike Dimitroff Development Coordinator



# Canopy Community Development District Amenity Facilities Construction Project

February 24, 2020

# TAB 2 Organization Information, Continued

- Company Owned Major Equipment
- Status of Contracts on Hand
- Projects Completed by Proposer in the Last Two Years
- List of Purposed Subcontractors and Major Materials Suppliers

# ORGANIZATIONAL INFORMATION OF PROPOSER

# CANOPY COMMUNITY DEVELOPMENT DISTRICT AMENITY FACILITIES CONSTRUCTION PROJECT TALLAHASSEE, FLORIDA

Troposer	Baycrest Corporation (Company Name)				/_/ /_/ / <u>x</u> /	A Partnersh A Limited L A Corporati	ip Liability Compa
Proposer's Pa	arent Company Name (if appl	icable)N	J/A			-	
Proposer's Pa	arent Company Address (if ap	plicable)					
Street Addres	SSN/A						
	any)N/A						
	/A						
	N/A						
	ameN/A						
	ameN/A						
	nany Address (if different)						
	npany Address (if different)						
Street Address	s 4708 Capital Circle NW						
Street Address P.O. Box (if a	ny) N/A						
Street Address P.O. Box (if a City	ny) N/A	State _	FL			_ Zip Code _	
Street Address P.O. Box (if a City	ny) N/A	State _	FL			_ Zip Code _	
Street Address P.O. Box (if a CityTalla Telephone	ny) N/A	State _	FL_Fax No.		850.402.	_ Zip Code _ 7674	32303
Street Address P.O. Box (if a City	s 4708 Capital Circle NW  ny) N/A  ahassee  850.205.5218	State _	FL_Fax NoFax No.	N/A	850.402.	_ Zip Code _ 7674	32303
Street Address P.O. Box (if a CityTalla Telephone Telephone  1st Contact Na	s 4708 Capital Circle NW ny) N/A ahassee 850.205.5218 N/A me Behzad Ghazvini	State _	FL _ Fax No. _ Fax No.	N/A Title	850.402.	_ Zip Code _ 7674	32303
Street Address P.O. Box (if a CityTalla Telephone Telephone  1st Contact Na 2nd Contact Na	s 4708 Capital Circle NW  ny) N/A  ahassee  850.205.5218  N/A  me Behzad Ghazvini  ame Mark Ellingsen	State _	FL Fax No. Fax No. Title	N/A Title Project	850.402.	_ Zip Code _ 7674	32303
Street Address P.O. Box (if a CityTalla Telephone Telephone  1st Contact Na 2nd Contact Na Is the Propose 5.1 If yes, p	ny) N/A  Ahassee  850.205.5218  N/A  Behzad Ghazvini  ame Mark Ellingsen  r incorporated in the State of I	State	FL Fax No. Fax No. Title es (X) No	N/A Title Project	Presi	_ Zip Code _ 7674 ident	32303



		Date Incorporated 01/07/2003 Charter No. <u>P03000001892</u>
	5.2	If no, provide the following:
		The state in which the Proposer company is incorporatedFlorida
		Is the company in good standing with the state? Yes (x) No ( )
		If no, please explain
		Date incorporated01/07/2003 Charter No P03000001892
6.	Is the	e Proposer company a registered or licensed contractor with the State of Florida? Yes (X) No (_)
	6.1	If yes, provide the following:
		Type of registration (i.e. certified general contractor, certified electrical contractor, etc.)
		General Contractor
		License No. <u>CGC1517243</u> Expiration Date <u>8/31/2020</u>
		Qualifying Individual Behzad Ghazvini Title President
		List company(ies) currently qualified under this license Sandco, Inc., Sandco LLC, Premier Construction
	6.2	Is the Proposer company a registered or licensed Contractor with Leon County and the City of Tallahassee Yes (X) No (_)
	6.3	Has the Proposer company performed work for a community development district previously? Yes () No (x)
7.	Name	of Proposer's Bonding Company Aspen American Insurance Company
	Addre	ess175 Capital Boulevard, Rocky Hill, CT 06067
	Appro	oved Bonding Capacities:  Aggregate Limit  Single Project Limit  \$ 25,000,000
8.	Name	of Proposer's Bonding Agency Nielson, Wojtowicz New & Associates
	Addres	SS 1000 Central Avenue, Suite 200, St. Petersburg, FL 33704
	Contac	et Name Margie Schulz Telephone 727.209.1803
9.	the fate	e Proper's total annual dollar value of work completed for each of the last three (3) years starting with est year and ending with the most current year:  N/A  N/A  , (2)  N/A  , (3)  N/A  .



14.	Have you ever faile If so, where and wh	d to complete any	work awarded to you?	Yes ( ) No (x)			_
Mi	ke Dimitroff	Co-ordinator	Approves sub contracts and draw requests	27	27	Asst Superintendent	100%
Mai	rk Ellingsen	Project Manager  Development	Coordinates all project	30	10	Superintendent	100%
IND	IVIDUAL'S NAME	PRESENT POSITION OR OFFICE	MAGNITUDE AND TYPE OF WORK	YEARS OF CONSTRUCTION EXPERIENCE	YEARS WITH FIRM	IN WHAT CAPACITY?	PERCENTAGE AVAILABILITY FOR THIS PROJECT
13.	What is the const	truction experience	e of the proposed suct? If this project is an	nerintendent and n	roject mar	nager? What is	their
			with whom barred or s				
	If so, state the nam		27/4				
12.	Please state wheth	er or not your com	pany or any of its affil federal-aid contracts in	iates are presently b	arred or su	spended from bi	dding
	If yes, please desc	ribe the incident:					
	Has the Proposer as a result of the i	experienced any wnjury in the past tw	vorker injuries resulting vo (2) years? Yes (_)	g in a worker losing No (x)	more than	ten (10) working	g days
	What is the Propo	eser's current work	er compensation rating	g?1.0			
	If yes, please desc	cribe each violatio	n fine, and resolution _				
11.	past two years?	Yes () No (x)	ed by OSHA for any jo	b site or company o	ffice/shop	safety violations	in the
11.	Expiration Date		1/25/2021				
	Automobile Liab Workers Compen		\$ <u>1,000,000</u> \$ <u>1,000,000</u>				
10.	General Liability	7	s current insurance lim \$2,000,000	its?			



	If so, state name of individual other organization and reason therefore N/A
	If so, state name of individual, other organization and reason thereforeN/A
	List any and all litigation to which the organization has been a party in the last five (5) years.
	Baycrest constructed Conley Elementary School more than 10 years ago. The exterior stucco had some defic
	In order for the statute of limitation not to run out, the school board filed a lawsuit aganist Baycrest. The faul work was performed by a Baycrest subcontractor. Ultimately Baycrest convinced the school board, the
	subcontractor, sub-subcontractor, and the architect to enter a mediation to resolve the problem. Mediation was
	successful and the lawsuit was settled.
-	
I	Has organization or any of its affiliates ever been either disqualified or denied prequalification status by
٤	overnmental entity? Yes () No (x)
I	f so, discuss the circumstances surrounding such denial or disqualification as well as the date thereof.
_	N/A
	N/A
	N/A
-	N/A
_	N/A
_	N/A
-	
- - V	
Y	Vithin the past five (5) years, has organization failed to complete a project within the scheduled contract time? (so, \( \) No (\( \) \( \) So, discuss the circumstances surrounding such failure to complete a project on time as well as the date thereof
Y	Vithin the past five (5) years, has organization failed to complete a project within the scheduled contract time? es $()$ No $(\underline{x})$
Y	Vithin the past five (5) years, has organization failed to complete a project within the scheduled contract time? (so, \( \) No (\( \) x)
Y	Vithin the past five (5) years, has organization failed to complete a project within the scheduled contract time? (so, \( \) No (\( \) \( \) So, discuss the circumstances surrounding such failure to complete a project on time as well as the date thereof
If Li	Fithin the past five (5) years, has organization failed to complete a project within the scheduled contract time? es () No (x)  So, discuss the circumstances surrounding such failure to complete a project on time as well as the date thereof.  N/A  st all projects currently under contract, with a remaining contract amount of over \$100,000,000 (evoluting).
If Li	/ithin the past five (5) years, has organization failed to complete a project within the scheduled contract time? es () No (x)  so, discuss the circumstances surrounding such failure to complete a project on time as well as the date thereof.  N/A



The undersigned hereby authorize(s) and request(s) any person, firm or corporation to furnish any pertinent information requested by the Canopy Community Development District or their authorized agents, deemed necessary to verify the statements made in this application or attachments hereto, or necessary to determine whether the Canopy Community Development District should qualify the Proposer for providing a Proposal for its construction projects, including such matters as the Proposer's ability, standing integrity, quality of performance, efficiency and general reputation.

Baycrest Corporation	By: Belyd Show
	Behzad Ghazvini, President
	(Type Name and Title of Person Signing)
This <u>day</u> of <u>March</u> , 20	020.
	(Corporate Seal)
Sworn to before me by means of D physical this day of March	l presence or □ online notarization, 2020.
Lezlie Coley Stauffer NOTARY PUBLIC STATE OF FLORIDA Conin# FF978219 Expires 4/4/2020	y Public/ Expiration Date



# CORPORATE OFFICERS

Company Name _	Baycrest Corporation	Date: March 20,2020
Provide	the following information for Officers of the Proposer and parent company, if any.	

NAME OF PROPOSER	POSITION OR TITLE	CORPORATE RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
Behzad Ghazvini	President	Provides operation leadership	Tallahassee, Florida
Mehran Ghazvini	Vice-President	Provides administrative oversight	Tallahassee, Florida
Jason Ghazvini	Vice-President/Secretary	Coordinates work in the field & manages contracts	Tallahassee, Florida
	FOR PARENT COMPANY	(if applicable)	
N/A			







President +16 Years w/ Baycrest

30 years of Construction Experience

"It is with great pleasure recommend Baycrest to Corporation, and in particular its President, Mr. Steve Ghazvini, to do business with distinguished school vour Baycrest's board. integrity, courtesy, and generosity go beyond capital improvements and project management."

-Sheila Costigan, Executive Director, The Foundation for Leon County Schools

# **B. STEVE GHAZVINI**

# President and Project Executive

Mr. Ghazvini is President and CEO of Baycrest Corporation. His combined wealth of knowledge and diversity of experience is the result of over thirty years of unmatched construction industry expertise, including over \$200M in education projects. Notably, Baycrest was one of the founding "Partners for Excellence" with Leon County Schools.

#### **EXPERIENCE**

As a project executive, Mr. Ghazvini has led numerous *educational projects in occupied facilities*, for example:

- LCS Killearn Lakes Elementary School: new 2-story 19,000 GSF classroom building addition
- LCS Lincoln High School: more than \$30M in additions and renovations in multiple projects from 2005, to date
- LCS Rickards High School: \$4.5M multi-phase renovations, new admin building, and system upgrades
- FAMU Gore Educational Complex: \$10M extensive renovations, inside and out.
- SAIL High School Conversion: \$5.4M extensive renovations, additions, and complete re-roofing over six phases
- LCS J. Michael Conley School at Southwood: \$24M new 120,000 GSF state-of-the-art school facility on 27 acres with 6 buildings

Another related project includes TCC Ghazvini Center for Healthcare Education. Rivaling the complexity of an occupied educational facility, Mr. Ghazvini recently completed Tallahassee's 40 acre Cascades Park: "A stormwater management facility dressed up as a world-class park."

#### EDUCATION & LICENSES

- Florida Certified General Contractor CGC#1517243
- Member, US Green Building Council
- NW Florida Water Management District, former Board Member
- BS in Chemical Engineering Florida State University



# Mehran 'Pete' Ghazvini - Vice President



For over 34 years, Pete has worked in the construction and real estate field, providing management and administrative oversight and cost estimation. He has served as an active partner in a variety of development projects, including commercial shopping centers, apartment complexes, and residential subdivisions.

# **Employment History**

- 1987 Present: Vice President, Sandco, Inc.
- 1992 Present: Treasurer, Premier Construction & Development
- 1980 Present: Partner in various development projects

# **Education/Certification**

- · Life University, Atlanta, GA
- · Florida State University, Tallahassee, FL
- · Thomasville Community College, Thomasville, GA
- · New York State University

# **Commercial Development**

- · Ausley Corners, Tallahassee
- · Broadway on N. Monroe, Tallahassee
- · Fostor Motor Company, Tallahassee
- · Gazbury Square, Tallahassee
- · Mahan Square, Tallahassee
- Maine Street Plaze, Tallahassee
- · Pensacola Plaza, Tallahassee
- · Remington Green, Tallahassee
- · TCBY, W. Tennessee St, Tallahassee
- · Vinyl Fever, Tallahassee

# **Municipal Roadway Expansion**

- Blairstone Road, Tallahassee
- · Capital Circle, Tallahassee
- · Forest Drive, Tallahassee
- · Greenan to Tharpe, Tallahassee
- I-10 Resurfacing
- Meridan Road, Tallahassee
- · Orange Avenue, Tallahassee
- SR-20/US27, Tallahassee
- · Tharpe to Pecan, Tallahassee
- Washington County

# **Site Preparation**

- · Chiles High School, Tallahassee
- · Lake Jackson II, Tallahassee
- Madison Pre K School, Madison
- · WalMart Super Center, Marianna
- · Williams Travel Center, Midway

# Tallahassee Subdivision Development

- Briarchase Subdivision
- · Brighton Place Subdivision
- Buckhead Subdivision
- Bull Run Subdivision
- · Cameron Chase Subdivision
- · Cascade Falls, Havana FL
- · Crescent Hills Subdivision
- Dry Creek Run Subdivision
- · Forsythe Subdivision
- · Garden of Weems Subdivision
- · Golden Pheasant Subdivision
- Goose Creek Development
- Jordan's Pass Subdivision
- · Laurel Trace Subdivision
- · Orion's Point Subdivision, Midway FL
- · Park Charleston IV Subdivision
- Piney Z Subdivision
- Sabal Chase
- Stoney Creek Crossing Subdivision
- · Summer Lake Subdivision
- Weems Plantation Subdivision
- Wilson Green Subdivision
- Woodbriar Subdivision
- The Enclave Subdivision
- The Glenn Subdivision
- Trace Landing Subdivision
- · Ox Bottom Planned Unit Development
- The Canopy Planned Unit Development



# **JASON GHAZVINI**



Joining the full-time staff in 2007, Jason Ghazvini has become one of the newest shining stars of the company. As a graduate of Florida State University with a major in finance and a minor in real estate, Jason has spent the years since graduation in the trenches of production with his family business. He coordinates work in the field, manages contracts, liaisons with financial institutions as well as working as Project Engineer, producing the project schedules, cost analyses, and budget management. Jason has experience in commercial construction as well as site development and land use management.

### **Education:**

 Bachelor of Arts, Business Finance/ Real Estate, Florida State University

# **Financial Management**

- Cost Control
- Budget Analysis

# **Project Experience**

# Commercial – Retail Development:

- Mahan Square, Tallahassee, FL
- Ghazbury Square, Tallahassee, FL
- Pensacola Plaza, Tallahassee, FL
- Maine Street Plaza, Tallahassee, FL
- TCBY, W. Tennessee St., Tallahassee, FL
- Remington Green, Tallahassee, FL
- · Capital Circle Plaza, Tallahassee, FL
- Gallops Karate School, Tallahassee, FL

# **Residential Subdivision Development**

- Brighton Place Subdivision, Tallahassee, FL
- Buckhead Subdivision, Tallahassee, FL
- Bull Run Subdivision, Tallahassee, FL
- Cascade Falls, Havana, FL
- · Crescent Hills Subdivision, Tallahassee, FL
- Dry Creek Run Subdivision, Tallahassee, FL
- · Jordan's Pass Subdivision, Tallahassee, FL
- · Orion's Point Subdivision, Tallahassee, FL

- Summer Lake Subdivision Tallahassee, FL
- River's Landing Subdivision, Tallahassee, FL
- Sagebrook Mills Subdivision, Tallahassee, FL
- Woodbriar Subdivision, Tallahassee, FL
- Palafox Preserve Subdivision, Tallahassee, FL
- Velda Oaks Subdivision, Tallahassee, FL
- Cortona Hills Subdivision, Tallahassee, FL
- Ox Bottom Planned Unit Development Tallahassee, FL
- The Canopy Planned Unit Development, Tallahassee, FL



#### SUPERVISORY PERSONNEL

Company Name	Baycrest Corporation	Date March 20, 2020
What is the experience of resumes of key personnel	, , , , , , , , , , , , , , , , , , , ,	poser company for both administration as well as operations? (Attach

INDIVIDUAL'S NAME	PRESENT TITLE	DESCRIPTION OF DIRECT JOB RESPONSIBILITIES	YEARS OF EXPERIENCE IN PRESENT POSITION	TOTAL YEARS OF RELATED EXPERIENCE
Mark Ellingsen	Project Manager	Coordinates all project bids/Superintendent	10	30
Mike Dimitroff	Development Coordinator	Approval of sub contracts,draw request and Asst Superintendent	27	27
				<u> </u>
No. of the Control of				







Mark Ellingsen 1020 Hawkeye Trail Tallahassee FL 32317 850-509-9392

#### **Professional Licenses:**

- CBC 056165 certified builder state of Florida.
- CPC 1457940 certified pool contractor state of Florida.
- EPA certified storm water inspector.

#### **Associations:**

- FHBA, Florida Home Builders Association
- TBA, Tallahassee Builders Association

#### Abilities:

- Teach/ Employ the Geometry of Framing/ any Scale/Design.
- Design/ Layout / Install Foundation/ Footing Systems.
- Design/ Layout/ Build any Concrete Form System.
- Design/ Layout/ Cut Wood Floor & Wall Systems.
- Design/ Layout/ Cut Wood Stair & Roof Systems.
- Design/ Engineer/ Install Roof Truss Systems.
- Design/ Install Architectural Façades.
- Site review/ layout/ environmental permitting, building permitting.
- Manage budgets for all supplies, equipment, and salaries.
- •Certified welder, SMAW/MIG/TIG.
- Design/build security access gate systems.

# **Experience:**

01/2011-Present:

Construction Superintendent - Premier Commercial Construction, Tallahassee, FL.

- FAMU, Sampson and Young renovation.
- FAMU, Gore Education Complex renovation.
- FAMU, Polkinghorne Village Abatement and Demolition.

1999-Present

Vice-President, Fortune Homes of Tallahassee Inc. Tallahassee FL.

- Manage all aspects of the business including sales, permitting, financing, design, construction and oversee accounts payable/receivable.
- Average jobsite load was thirty homes per year with over three hundred homes constructed. Fortune
  Homes also contracted several light commercial jobs to include office condos, bank build outs and
  metal building construction to twenty thousand square feet.
- Commercial Pool renovations, City of Tallahassee Parks and Rec. Dept. Dade Street Community Pool and Trousdale Children's Pool.

1992 - 1999

President, Mark Ellingsen LLC

• Custom home construction building two to three homes per year.

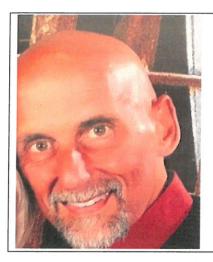
1987 - 1999

President, Aluminum Fences of Distinction

- Owned a fence fabrication and installation business focused on ornamental fencing and handrails and heavy industrial gate systems.
- Projects included Tallahassee Police Dept., City of Tallahassee Electrical Distribution Dept., Crystal River and Turkey Point Nuclear Plants for Florida Power and Light.

#### Education

- Diploma, Leon High School, Tallahassee Florida.
- Associates of Science Degree, Tallahassee Community College, Tallahassee Florida.





Franklin Michael Dimitroff 2007 Hickory Tree In Tallahassee FL 32303

#### Experience:

Skilled in Scheduling, Project supervision and formulating Best Management Plan to ensure a proper and efficient work flow

Excellent customer relation skills and a tenacious worker and motivated problem solver

1993-present; Premier Construction-Residential

Duties;

Approval of all Subcontractors regarding pricing, scope of work

Review of Plans and specifications for various projects

General Superintendent Duties including but not limited to; scheduling of work per a Critical Path procedure, supervision and quality control of work being performed on multiple jobsites.

Scheduling of permit inspections to insure work has been approved and if not passed confirm and reschedule with the Appropriate Subcontractor for work to be corrected and rescheduled

Review and approve of all draw requests from Subcontractors

Review and approve of all payments to be made to Subcontractors from company accounting department

#### 2006-Present

BayCrest

Procurement and approval of Subcontractor bids on projects being performed by Baycrest

Review and approval of payments for work performed by Subcontractors (Draw request)

Review and edit of AIA documents to be submitted for payment

Review and approval of payments to be made to Subcontractors from office accounting department

Assist in Superintendent Duties including but not limited to scheduling of work per a Critical Path procedure, supervision and quality control of work being performed on multiple jobsites.

#### COMPANY OWNED MAJOR EQUIPMENT (Attach additional sheets if necessary)

Company Name Baycrest Corporation

Date March 20, 2020

	DESCRIPTION		No. LOCATED IN		
QUANTITY		CAPACITY	FLORIDA	OTHER	
	All major equipment supplied by subcontractors.				
	Baycrest has the ability to lease any equipment if necessary				
200 m 200 m					



#### STATUS OF CONTRACTS ON HAND (Attach additional sheets if necessary)

Company Name Baycrest Corporation	Date	March 20, 2020
Furnish requested information about all of Proposer's active contracts, whether as prime or subcontracts; we and regardless of with whom contracted. All amounts to be shown to nearest \$1,000. Contractor may conso individually do not exceed 3% of total active contracts and in total do not exceed 20% of the active total contracts.	lidate and list	gress or awarded but not yet started; t as a single item all contracts which

				PROPOSER'S UNCOMPLETED AMOUNT AS OF THIS DATE		COMPLETION DATE		
OWNER, LOCATION AND DESCRIPTION OF PROJECT	CURRENT CONTRACT AMOUNT AS PRIME	CURRENT CONTRACT AMOUNT AS SUBCONTRACTOR	CURRENT AMOUNT SUBJECT TO OTHERS	AS PRIME CONTRACTOR	AS SUBCONTRACTOR	ORIGINAL CONTRACT DATE	APPROVED REVISED DATE	CURRENT ESTIMATI DATE
N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	\$ N/A	N/A	N/A	N/A
	\$	\$	\$	\$	\$			
	\$	s	\$	\$	\$			
	\$	s	\$	\$	\$			
	\$	\$	\$	\$	\$			
	\$	\$	\$	\$	s			
	\$	\$	\$	\$	s			
	\$	\$	\$	\$	\$			
	\$	\$	\$	\$	s			
	\$	\$	\$	\$	\$			
	\$	\$	\$	\$	\$			
		Subtotal Unco	mpleted Work	\$	\$			
		Total Und	completed Work of	on Hand \$ N	I/A			



#### PROJECTS COMPLETED BY PROPOSER IN THE LAST TWO YEARS

Company Name_	Baycrest Corporation	Date	March 20, 2020
	npleted in the last two years for which the contract value individual was started. Include in the list projects that were started earlier than		

PROJECT NAME/LOCATION	FINAL CONTRACT AMOUNT	PRIME OR SUB 1	CLASSIFICATION OF WORK PERFORMED	YEAR STARTED/ COMPLETED	OWNER NAME/ LOCATION <sup>2</sup>	NAME & PHONE NUMBER OF OWNER'S REPRESENTATIVE ON THIS PROJECT <sup>3</sup>
N/A	N/A	N/A	N/A	N/A	N/A	N/A

\*\*\*END OF ORGANIZATIONAL INFORMATION FORM\*\*\*



<sup>&#</sup>x27;Prime or Sub' should indicate whether Proposer performed the work as a prime contractor or as a subcontractor.

'Owner Name/Location' should indicate the Owner of the project if the Proposer performed the work as a prime contractor or the general contractor if the Proposer

performed the work as a subcontractor.

'Name & Phone Number of Owner's Representative on this Project' should list a reference from the business entity listed in the previous column familiar with Proposer's contract performance.

II.C

#### LIST OF PROPOSED SUBCONTRACTORS AND MAJOR MATERIALS SUPPLIERS

NAME OF SUBCONTRACTOR	ADDRESS	PROPOSED PROJECT RESPONSIBILITIES	PERCENTAGE OF CONTRACT PRICE	SUBCONTRACTOR'S AUTHORIZED REPRESENTATIVE	
Sovran Building Systems	2815 Remington Green Circle, Suite 200 Tallahassee FL 32308	Foundation and Framing	13%	Ralph Alspach	





#### Canopy Community Development District Amenity Facilities Construction Project

February 24, 2020

## TAB 3 Certifications

- Certificate as to Corporate Principal
- Affidavit for Corporation
- Sworn Statement Regarding Discrimination
- Sworn Statement Regarding Scrutinized Companies
- Sworn Statement Regarding Public Entity Crimes
- Trench Safety Act Compliance Statement
- Trench Safety Act Compliance Cost Statement
- Affidavit of Non-Collusion

## CERTIFICATE AS TO CORPORATE PRINCIPAL CANOPY COMMUNITY DEVELOPMENT DISTRICT AMENITY FACILITY CONSTRUCTION PROJECT TALLAHASSEE, FLORIDA

	I, <u>Jason Ghazvini</u> , certify that I am the Secretary of the Corporation named as Principal in the attached bond; that <u>Behzad Ghazvini</u> who signed the said bond on behalf of the Principal, was then of said Corporation; that I know his signature, and his signature hereto is genuine; and that said bond was
	duly signed, sealed, and attested for and in Behalf of said Corporation by authority of its governing body.  Secretary Corporate Seal
	STATE OF Florida ) SS
	COUNTY OF Leon )
	Before me, a Notary Public duly commissioned, qualified and acting, personally appeared to me well known, who being by me first duly sworn upon oath, says that he is the Attorney-In-Fact, for the Corporation and that he has been authorized by Baycrest Corporation to execute the foregoing bond on behalf of the surety named therein in favor of Canopy Community Development District.
	Sworn to before me by means of □ physical presence or □ online notarization this ○ day of March, 2020.
C	Notary Public / Expiration Date:
	Lezlie Coley Stauffer NOTARY PUBLIC STATE OF FLORIDA Comm# FF978219 Expires 4/4/2020

(Attach Power of Attorney to original Proposal Bond and Financial Statement of Surety Company)



## AFFIDAVIT FOR CORPORATION CANOPY COMMUNITY DEVELOPMENT DISTRICT AMENITY FACILITIES CONSTRUCTION PROJECT TALLAHASSEE, FLORIDA

STATE OF	Florida	)	SS	
COUNTY OF	Leon	)	22	
	Ghazvini			
(title) Presiden				
of the Baycres	st Corporation escribed herein) being duly sworn, deposes			,
understands that	g experience questionnaire are correct an intentional inclusion of false, deceptive or trict considers such action on the part of the	fraudulen e Proposer	t statements on this ap	pplication constitutes fraud;
		noor mase	uise sign nere)	CORPOR ATT CT AT
				CORPORATE SEAL
Sworn to before this 23 day of Notary Public 15	lu Cley Stuff	l online no	tarization	
(SEAL)	Lezlie Coley Stauffer			

Expires 4/4/2020



#### SWORN STATEMENT PURSUANT TO SECTION 287.134(2)(a), FLORIDA STATUTES, ON DISCRIMINATION

#### THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to <u>Canopy Community Development District</u> (print name of the public entity)
by Behzad Ghazvini, President
(print individual's name and title)
forBaycrest Corporation
(print name of entity submitting sworn statement)
whose business address is
4708 Capital Circle NW, Tallahassee , FL 32303
and (if applicable) its Federal Employer Identification Number (FEIN) is54-2089677
(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement.)
entity; if an appeal is made, the determination of liability does not occur until the completion of any appeals to a higher tribunal.  I understand that "discriminatory vendor list" as defined in section 287.134(1)(c), <i>Florida Statutes</i> , means the
list required to be kept by the Florida Department of Management Services pursuant to section 287.134(3)(d), Florida Statutes.
I understand that "entity" as defined in section 287.134(1)(e), <i>Florida Statutes</i> , means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity.
I understand that an "affiliate" as defined in Paragraph 287.134(1)(a), Florida Statutes, means:
1. A predecessor or successor of an entity that discriminated; or
2. An entity under the control of any natural person or entity that is active in the management of the entity that discriminated. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one entity of shares constituting a controlling interest in another entity, or a pooling of equipment or income among entities when not for fair market value under an arm's length agreement, shall be a prima facie case

I understand that, pursuant to section 287.134(2)(a), Florida Statutes, an entity or affiliate who has been placed

that one entity controls another entity

6.

on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the

construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any affiliate of the entity, has been placed on the discriminatory vendor list.

The entity submitting this sworn statement, or an affiliate of the entity, appears on the discriminatory vendor list.

IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR/VENDOR EXECUTING THIS AFFIDAVIT TO VERIFY THAT NONE OF THE SUBCONTRACTORS/SUPPLIERS UTILIZED FOR THIS BID/QUOTE HAVE BEEN PLACED ON THE DISCRIMINATORY VENDOR LIST. IN THE EVENT IT IS LATER DISCOVERED THAT A SUBCONTRACTOR/SUPPLIER HAS BEEN PLACED ON THE DISCRIMINATORY VENDOR LIST, THE CONTRACTOR/VENDOR SHALL SUBSTITUTE THE SUBCONTRACTOR/SUPPLIER WITH ANOTHER WHO HAS NOT PLACED ON THE DISCRIMINATORY VENDOR LIST. ANY COST ASSOCIATED WITH THIS SUBSTITUTION SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR/VENDOR.

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY.

Signature by authorized representative of Proposer

STATE OF FLORIDA COUNTY OF Leon		
Sworn to (or affirmed) and subscribed by this day of March, 2020, by	pefore me by means of Dephysical	al presence or □ online notarization , of the Baycrest Corporation
	me or \( \square\) who has produced	
and who \( \mathbb{\text{d}} \) did or \( \mathbb{\text{d}} \) did not take an oath.	Λ	
	Signature of Notary Public	taking acknowledgement
My Commission Expires:		
(SEAL) Lezlie Coley Stauffe	er	

Expires 4/4/2020



#### SWORN STATEMENT PURSUANT TO SECTION 287.135(5), FLORIDA STATUTES, REGARDING SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM ENERGY SECTOR LIST

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1.	This sworn statement is submitted to Canopy Community Development District
	by Behzad Ghazvini, President
	(print individual's name and title)
	for Baycrest Corporation (print name of entity submitting sworn statement)
	whose business address is
	4708 Capital Circle NW, Tallahassee, FL 32310
2.	I understand that, subject to limited exemptions, section 287.135, Florida Statutes, declares a company that, at the time of bidding or submitting a proposal for a new contract or renewal of an existing contract, is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, is ineligible for, and may not bid on, submit a proposal for, or enter into or renew a contract with a local governmental entity for goods or services of \$1 million or more.
3.	Based on information and belief, at the time the entity submitting this sworn statement submits its proposal to the Canopy Community Development District, neither the entity, nor any of its officers, directors, executives, partners, shareholders, members, or agents, is listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.
4.	If awarded the Contract, the entity will immediately notify the Canopy Community Development District in writing if either the entity, or any of its officers, directors, executives, partners, shareholders, members, or agents, is placed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.
STATE	Signature by authorized representative of Proposer  OF FLORIDA
COUN	TY OF <u>Leon</u>
this <u>and who</u>	Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization day of March, 2020, by Behzad Ghazvini, of the Baycrest Corporation who is personally known to me or who has produced as identification, of did not take an oath.
	Signature of Notary Public taking acknowledgement
Му Сог	mmission Expires:
	SEALUY Lezie Coley Stauffer NOTARY PUBLIC STATE OF FLORIDA Comm# FF978219 Expires 4/4/2020  Bayore



II.G.

#### SWORN STATEMENT ON PUBLIC ENTITY CRIMES PURSUANT TO SECTION 287.133(3)(N), FLORIDA STATUTES

#### THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This s	worn statement is submitted to Canopy Community Development District  (print name of the public entity)
by	Bahzad Ghazvini, President
	(print individual's name and title)
for	Baycrest Corporation
	(print name of entity submitting sworn statement)
whose	business address is
	4708 Capital Circle NW, Tallahassee, FL 32303
and (if	applicable) its Federal Employer Identification Number (FEIN) is54-2089677
(If the	entity has no FEIN, include the Social Security Number of the individual signing this sworn statement.
violation with an including agency	rstand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means on of any state or federal law by a person with respect to and directly related to the transaction of busines my public entity or with any agency or political subdivision of any other state or of the United States ng, but not limited to, any bid or contract for goods or services to be provided to any public entity or a political subdivision of any other state or of the United States and involving antitrust, fraud, thefing collusion, racketeering, conspiracy, or material misrepresentation.
finding or state	estand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means of guilt or a conviction of a public entity crime, with or without an adjudications of guilt, in any federal trial court of record relating to charges brought by indictment or information after July 1, 1989, as a fa jury verdict, nonjury trial, or entry of a please of guilty or nolo contendere.
I under	stand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A	predecessor or successor of a person convicted of a public entity crime; or

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), <u>Florida Statutes</u>, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity,

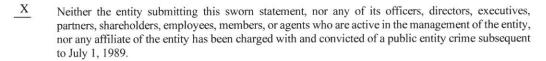
the preceding 36 months shall be considered an affiliate.

An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during



or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)



- The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the final order)

IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR/VENDOR EXECUTING THIS PUBLIC ENTITY CRIME AFFIDAVIT TO VERIFY THAT NONE OF THE SUBCONTRACTORS/SUPPLIERS UTILIZED FOR THIS BID/QUOTE HAVE BEEN CONVICTED OF A PUBLIC ENTITY CRIME SUBSEQUENT TO JULY 1, 1989. IN THE EVENT IT IS LATER DISCOVERED THAT A SUBCONTRACTOR/SUPPLIER HAS BEEN CONVICTED OF A PUBLIC ENTITY CRIME, THE CONTRACTOR/VENDOR SHALL SUBSTITUTE THE SUBCONTRACTOR/SUPPLIER WITH ANOTHER WHO HAS NOT RECEIVED A CONVICTION. ANY COST ASSOCIATED WITH THIS SUBSTITUTION SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR/VENDOR.



I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH I (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Blyd Slyg
(Signature)

STATE OF FLORIDA COUNTY OF Leon		
Sworn to (or affirmed) and subscribed before this day of March, 2020, by who is personally known to me	Behzad Ghazvini	nce or  online notarization of the  Baycrest Corporation as identification,
and who ☑ did or ☐ did not take an oath.	Signature of Notary Public taking	acknowledgement
My Commission Expires:		
(SEAL)  Lezlie Coley Stauffer  NOTARY PUBLIC  STATE OF FLORIDA  Comm# FF978219		

Expires 4/4/2020



#### TRENCH SAFETY ACT COMPLIANCE STATEMENT

#### INSTRUCTIONS

Because trench excavations on this Project are expected to be in excess of 5 feet, Chapter 90-96 of the Laws of Florida requires that construction on the Project comply with Occupational Safety and Health Administration Standard 29 C.F.R. s. 1926.650 Subpart P. All Proposers are required to execute this Compliance Statement and the Compliance Cost Statement. The costs for complying with the Trench Safety Act must be incorporated into the Project's Proposal.

This form must be certified in the presence of a notary public or other officer authorized to administer oaths.

#### **CERTIFICATION**

- I understand that Chapter 90.96 of the Laws of Florida (The Trench Safety Act) requires me to comply with OSHA Standard 29 C.F.R. s. 1926.650 Subpart P. I will comply with The Trench Safety Act, and I will design and provide trench safety systems at all trench excavations in excess of five feet in depth for this project.
- The estimated cost imposed by compliance with The Trench Safety Act will be:
   Three thousand, nine hundred sixty-four and no/100
   \$ 3,964.00
   (Figures).

   The amount listed above has been included within the Proposal.

Dated this \_\_\_\_\_ day of \_\_\_\_ March\_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization day of March, 2020, by Behzad Ghazvini, of the Baycrest Corporate who is personally known to me or who has produced as identification	poration
STATE OF FLORIDA COUNTY OFLeon  Sworn to (or affirmed) and subscribed before me by means of □ physical presence or □ online notarizatio this day of March , 2020, by Behzad Ghazvini , of the Baycrest Corporate who is ☑ personally known to me or □ who has produced as identification and who ☑ did or □ did not take an oath.	Show
Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization this day of March, 2020, by Behzad Ghazvini, of the Baycrest Corporate who is personally known to me or who has produced as identification and who did or did not take an oath.	
and who ☑ did or ☐ did not take an oath.	presence or □ online notarization  , of the Baycrest Corporation as identification,
Lesli Coley Stante	y Stantle
Signature of Notary Public taking acknowledgement  My Commission Expires:	aking acknowledgement
(SEAL)  Lezie Coley Stauffer	



#### TRENCH SAFETY ACT COMPLIANCE COST STATEMENT

#### **INSTRUCTIONS**

Type of Trench Safety Mechanism

Trench box or sloping

Because trench excavations on this Project are expected to be in excess of 5 feet, Chapter 90-96 of the Laws of Florida requires that all Proposers submit a statement of the costs of complying with the Trench Safety Act. Said costs must also be incorporated into the Proposal.

This form must be certified in the presence of a notary public or other officer authorized to administer oaths.

By executing this statement, proposer acknowledges that included in the various items of its Proposal and in the total Proposal price are costs for complying with the Florida Trench Safety Act (90-96, Laws of Florida) effective October 1, 1990. The Proposer further identifies the costs as follows:

Quantity

3964

Unit Cost1

1.00

**Item Total Cost** 

\$3,964.00

		Project Tot	al \$3,964.00
Dated this day of	March	, 2020.	
Proposer: Baycrest Corporation			
		Behzad Ghazvini President	Belgel St
TATE OF FLORIDA OUNTY OF Leon			
Sworn to (or affirmed) and subscribe  day of March , 2020  who is personally known  nd who did or did not take an oath.	) by Be	ehzad Ghazvind	of the Baycrest Corporation
	Signatu	re of Notary Public taking a	Statte acknowledgement
Comm# FI	PUBLIC FLORIDA F978219 1/4/2020	and any arrange foot of show	

<sup>1</sup> Use cost per linear square foot of trench excavation used and cost per square foot of shoring used.



### AFFIDAVIT OF NON-COLLUSION CANOPY COMMUNITY DEVELOPMENT DISTRICT AMENITY FACILITY CONSTRUCTION PROJECT TALLAHASSEE, FLORIDA

STATE OF FLORIDA COUNTY OF Leon
I, Behzad Ghazvini , do hereby certify that I have not, either
directly or indirectly, participated in collusion or proposal rigging. Affiant is a(n) President
(officer or principal) in the firm of Baycrest Corporation , and authorized to make this affidavit on
behalf of the same. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in
this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.
Dated this
STATE OF FLORIDA COUNTY OF
Sworn to (or affirmed) and subscribed before me by means of \( \bar{\mathbb{L}} \) physical presence or \( \bar{\mathbb{O}} \) online notarization this \( \bar{\mathbb{L}} \) day of \( \bar{\mathbb{March}} \), 2020, by \( \bar{\mathbb{B}} \) Behzad Ghazvini \( \bar{\mathbb{O}} \), of the \( \bar{\mathbb{B}} \) Baycrest Corporation who \( \bar{\mathbb{D}} \) is personally known to me or \( \bar{\mathbb{O}} \) who has produced \( \bar{\mathbb{O}} \) as identification, and who \( \bar{\mathbb{D}} \) did not take an oath.
Signature of Notary Public taking acknowledgement
My Commission Expires:
Lezie Coley Stauffer NOTARY PUBLIC STATE OF FLORIDA Comm# FF978219 Expires 4/4/2020





#### Canopy Community Development District Amenity Facilities Construction Project

February 24, 2020

# TAB 4 Project References



#### References:

#### 1. Bill Lamb

Sr. Project Manager Florida State University Facilities Design and Construction 125 Mendenhall, Bldg. A Tallahassee, FL 32306-4106 Blamb@ad min.fsu.edu (850) 644-3504 (850) 644-4807 fax (850) 591-8427 cell

#### 2. Daniel Albritton

Director of Construction Leon County Schools 3240 W. Tharpe St Suite 100 Tallahassee, FL 32303 albritton@leonschools.net (850) 617-5907 (850) 933-5354 cell

#### 3. Craig Talton

Director of FAMU Facilities 2400 Wahnish Way Suite 100 Tallahassee, FL 32307 craig.talton@famu.edu (850) 412-7509 (954) 775-6914 cell





Baycrest Corporation offers this prequalification for Construction Management Services for your consideration. Baycrest has over 10 years of experience with renovations and new construction primarily in government and educational facilities. It is always proactive in every project to ensure the best quality and value while maintaining deadlines and commitments. The Baycrest Team offers:

Extensive knowledge in new construction and renovations in school settings. Baycrest has successfully completed numerous projects with government buildings, public school and state university systems ranging from construction of totally new facilities to classroom and recreation additions; from HVAC installation and renovation to health care and research facilities. Baycrest is familiar with state and local procedures and policies and adept at managing the required paperwork and reporting.

Proven. gifted team committed to exceeding owner expectations Baycrest has assembled a team of Florida builders with the unmatched ability to guide your project successfully from start to completion. We have extensive experience in renovations, phased work and occupied facilities. Working collaboratively, our professionals are more than the sum of their parts, and will offer unparallel value throughout the preconstruction, construction and closeout/warranty periods.

Immense experience with occupied facilities, phasing and safety. The Baycrest Team will work closely and diligently with the client throughout the entire process, ensuring an optimal plan which minimizes disruption to ongoing activities. We develop strict safety plans that address tenants, workers and visitors as well as vehicular traffic. Client/customer safety is a top priority and Baycrest's pre-planning, safety and logistics expertise is especially important when working on an occupied campus.

Conscientious cost management and value engineering. Each proposed team member is highly experienced and successful in constructing projects requiring a tight budget with an accelerated schedule. Baycrest also has the capability, experience and track record to offer value engineering among several other processes to reduce owner costs.

**Focus sustainability and commitment to building green.** Baycrest is environmentally conscious and its project management includes licensed contractors and LEED AP with the knowledge and experience required to renovate or build to strict energy efficient designs or to the more rigid Leed standards.

Our proposed Team is ready, committed and motivated to provide the highest quality of workmanship available and look forward to the opportunity to further present our qualifications and ideas.



#### EXPERIENCE

Baycrest leadership is the key to its success. Company President Steve Ghazvini has many years of hands-on experience as an entrepreneur. After receiving his Bachelor of Science degree in Chemical Engineering, he worked tirelessly to develop a well-established reputation as a leader in the in NW Florida construction industry and he has built several successful businesses that continue to serve the greater Tallahassee area. His experience as a Certified General Contractor and Certified Underground Utility Contractor is extremely broad and includes both vertical and horizontal construction in the residential, commercial and institutional/government sectors. Mr. Ghazvini is a champion of small and minority business development and he is frequently recognized for his community philanthropy. He was appointed to the Board of the Northwest Florida Water Management District by Governor Charlie Crist and served as the Chairman of the Regulation Committee for 4 years.

Baycrest Corporation has been awarded numerous construction and renovation projects, including commercial development jobs in the private sector, state government projects, jobs from Leon County School Board, Florida State University and Florida A&M University. The construction value of these jobs ranges from \$70,000 – \$10,044,760. Additional background of some of the larger projects is outlined below and a detailed listing of other relevant projects and references is included on Table 1.

Sampson & Young Halls – Consisting of \$800,000 in design costs and \$9M in construction/renovation costs, this project involved historic renovation and construction of two student dormitories - Sampson Hall (approximately 40,000 sf) and Young Hall(approximately 20,000 sf). The housing renovation project required preservation of the existing dormitory structures along with exterior and interior enhancements to modernize these historic buildings. Project scheduling was highly structured and efficiently managed so that all phases - design, demolition, abatement and construction - were completed in less than 2 years.

Gore Education Complex – This \$10M project is located at Florida A & M University in Tallahassee, Florida and is a three story facility with 71,366 gross square feet. This is a complete renovation and remodel. The Company has an 85% interest in Baycrest/Mettron, a joint venture, to construct this facility. This project was 30% complete at the end of March 2012.

800 Bed Dormitory – This \$34.7M project at Florida A & M University is a 6 story building with approximately 243,000 square feet and will serve as the most modern dormitory on the FAMU campus. Foundation construction began in late May 2012 and the entire project is expected to be completed by August 2013.

In addition to the Baycrest/Mettron joint venture, Baycrest has participated in joint ventures when the pre project evaluation determines the synergies of two organizations would create a better outcome for the client. Examples of recent joint ventures are:

\$96M Capital Circle Office Complex – Florida Department of Revenue – The Company had a 35% interest in Baycrest/Culpepper to construct this office complex. This project was completed on time and on budget.

\$25M Ghazvini Health Center for Tallahassee Community College – The Company had a 40% interest in Baycrest/Culpepper to construct this facility. This project was completed on time and on budget.



#### Canopy Community Development District Amenity Facilities Construction Project

February 24, 2020

# TAB 5 Baycrest Documents

- Behzad Ghazvini General Contractor License
- Divisions of Corporations Filing
- Surety Letter
- Sample Certificate of Insurance





# STATE OF FLORIDA

# DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

# ERWEICENSING BOARD CONSTRUCTION

HEREIN CERPIED UNDER THE THE GENERAL CONTERACTOR



# LICENSE NUMBER EGG151724

EXPIRATION BATE AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

#### Section 3 - LICENSING

3.1 Florida Certified General Contractor license number: <u>CGC1517243 (copy below)</u> Expiration Date: <u>8/31/2020</u>



Section 4- INSURANCE & BONDING See attached letter from Nielson, Wojtowicz, Neu & Associates for our bonding information and attached Certificate of Liability Insurance.

# State of Florida Department of State

I certify from the records of this office that BAYCREST CORPORATION is a corporation organized under the laws of the State of Florida, filed on January 7, 2003.

The document number of this corporation is P03000001892.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on March 2, 2020, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Second day of March, 2020



**LAUNUMBUL** Secretary of State

Tracking Number: 5732246352CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication



RE: Baycrest Corporation

To Whom It May Concern:

This is to advise you that our office provides Bid, Performance, and Payment Bonds for Baycrest Corporation with Aspen American Insurance Company, which carries an AM Best Rating of A XV and is listed in the Department of the Treasury's Federal Register. The home office address is 175 Capital Boulevard, Suite300, Rocky Hill, CT 06067.

Based upon normal and standard underwriting criteria at the time of the request, we should be in a position to provide Bid, Performance and Payment Bonds in the amount of \$10,000,000 for a single project and \$25,000,000 aggregately. We obviously reserve the right to review final contractual documents, bond forms and obtain satisfactory evidence of funding prior to final commitment to issue bonds, and we cannot assume liability to any third party, including you, if we do not execute said bonds.

Baycrest Corporation is an excellent contractor and we hold them in highest regard. We are extremely confident in our contractor and encourage you to offer them an opportunity to execute any upcoming projects.

This letter is not an assumption of liability, nor is it a bid or performance and payment bond. It is issued only as a bonding reference requested by our respected client. We do not assume liability to any third party, including you, if we do not execute said bonds.

If you should have any questions, please do not hesitate to give me a call.

Sincerely,

Laura D. Mosholder Surety Bond Specialist

LDM/mas

ST. PETERSBURG

1000 Central Avenue, Suite 200, St. Petersburg, FL 33705 P: 727.209.1803 F: 727.209.1335

ASHEVILLE

66 Elizabeth Place, Asheville, NC 28801 P: 828.505.7431



#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/27/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

ADDRIANT: If the cartificate holder is an ADDITIONAL INSURED the nelicy/les) must have ADDITIONAL INSURED provisions or be endered

1	if SUBROGATION IS WAIVED, subjectible certificate does not confer rights to	ct to th	ne terms and conditions o	f the pouch en	olicy, certain dorsement(s	policies may				
PRODUCER Earl Bacon Agency, Inc. Post Office Box 12039 Tallahassee, FL 32317			CONTACT NAME: PHONE (A/C, No, Ext): (850) 878-2121  E-MAIL ADDRESS:  FAX (A/C, No): (850) 878-212				878-2128			
Iai	18118556, FL 32317			ADDRI	V-Store	SURER(S) AFFO	RDING COVERAGE			NAIC#
			INSUR			ce Company			24112	
INSURED						surance Com	pany		10844	
Baycrest Corporation		INSURER C:								
4708 Capital Circle NW			INSUR	ERD:						
Tallahassee, FL 32303		INSURER E :								
				INSUR	ERF:					
1 1 0	THIS IS TO CERTIFY THAT THE POLICII NDICATED. NOTWITHSTANDING ANY R CERTIFICATE MAY BE ISSUED OR MAY EXCLUSIONS AND CONDITIONS OF SUCH	ES OF I REQUIRE PERTAI POLICIE	MENT, TERM OR CONDITION, THE INSURANCE AFFOR S. LIMITS SHOWN MAY HAVE	N OF A	ANY CONTRA Y THE POLIC REDUCED BY	CT OR OTHEI IES DESCRIE PAID CLAIMS	R DOCUMENT WI	VE FOR	ECT T	O WHICH THIS
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Α	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR		CWP7424822		1/25/2020	1/25/2021	DAMAGE TO RENT PREMISES (Ea occ	CE ED urrence)	\$	1,000,000 500,000
							MED EXP (Any one		\$	5,000
							PERSONAL & ADV	INJURY	\$	1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGRE	GATE	\$	2,000,000
	POLICY PRODUCT LOC						PRODUCTS - COM	P/OP AGG	\$	2,000,000
•	AUTOMOBILE LIABILITY						COMBINED SINGLE (Ea accident)	LIMIT	\$	1,000,000
	ANY AUTO		CWP7424822	1/25/2020	1/25/2021	BODILY INJURY (Pe	er person)	\$		
	OWNED SCHEDULED AUTOS						BODILY INJURY (Po	er accident)	\$	
	X HIRED ONLY X NON-OWNED						PROPERTY DAMA( (Per accident)	3E	\$	
^									\$	5 000 000
Α	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE		CWP7424822		1/25/2020	1/25/2021	EACH OCCURREN	CE	\$	5,000,000
			OW 1424022		112012020	172072021	AGGREGATE		\$	3,000,000
В	DED X RETENTIONS U WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE	OTH- ER	\$	
	AND EMPLOYERS' LIABILITY  ANY PROPRIETOR/PARTNER/EXECUTIVE  Y/N		WCP10685330		10/22/2019	10/22/2020	E.L. EACH ACCIDE		s	1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					E.L. DISEASE - EA			1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POL			1,000,000
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CE	RTIFICATE HOLDER			CANO	ELLATION					
				THE	EXPIRATION	DATE TH	ESCRIBED POLIC EREOF, NOTICE Y PROVISIONS.			
	Sample Certificate			AUTHO	RIZED REPRESE	J. N.C	9			

ACORD 25 (2016/03)

**For Information Purposes Only** 

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#### Canopy Community Development District Amenity Facilities Construction Project

February 24, 2020

# TAB 6 Financial Capability

2019 Financial Statement

#### **BAYCREST CORPORATION**

Balance Sheet December 31, 2019

#### <u>Assets</u>

<b>Current Assets</b>	3		
30-1015	Prime Meridian - Checking	\$ 10,227.97	
60-1212	Prepaid Workers Comp	(.03)	
60-1450	Costs> Billings & Est. Profit	5,152.72	
60-1730	Note Receivable-Loan	223,976.37	
60-1731	Note Receivable-Int on Loans	5,500.00	
Total Curren	t Assets		\$ 244,857.03
Long Term Ass	sets .		
60-1830	Office Furniture & Equipment	\$ 22,332.03	
60-1840	Computer Software	41,461.26	
60-1850	Computer Hardware	3,648.78	
60-1930	Accum Depreciation	(65,028.83)	
Total Long T			\$ 2,413.24
Total Ass	ets		\$ 247,270.27
	Li	abilities and Equity	
<b>Current Liabilit</b>	ties_		
60-2110	Accounts Payable, trade	\$ 5,152.72	
<b>Total Curren</b>	t Liabilities		\$ 5,152.72
Long Term Lia	<u>bilities</u>		
Long Term L	iabilities		
Total Liab	pilities		\$ 5,152.72
Fauity			
30-2900	Common Stock	\$ 10.00	
60-2921	Accumulated Adjustments Account	36,331.99	
60-2960	Distributions, dividends & draws	(30,199.25)	
60-3002	Paid in Capital-Shareholder	310,990.00	
60-3005	Paid in Capital-Shareholder	1,045,204.00	
60-3010	Retained Earnings	(1,094,569.77)	
	Net Income	(25,649.42)	
<b>Total Equity</b>			\$ 242,117.55
Total Liab	pilities & Equity		\$ 247,270.27

Confidential: For Internal Use Only

#### **BAYCREST CORPORATION**

#### Income Statement For the Period Ended December 31, 2019

Account	Title	Current Activity	Current Balance
60-3360 Total Income	Construction Mgmt Income	\$ 4,000.00 \$ 4,000.00	\$ 4,000.00 \$ 4,000.00
Cost of Sales Total Cost of Gross M		\$ 4,000.00	\$ 4,000.00
Expenses 60-4120 60-4910 60-8630 60-8710 60-8720 60-8940 Total Expens	WC Insurance Insurance & Bonding Expense Insurance-General Liability Accounting Services Legal Services Penalty/Late Fees	307.98	\$ 153.00 16,338.08 2,500.00 1,500.00 9,148.34 10.00 \$ 29,649.42
Net Income (		\$ 3,692.02	\$ (25,649.42)

Confidential: For Internal Use Only

#### SECTION C

#### **RESOLUTION 2020-06**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CANOPY COMMUNITY DEVELOPMENT DISTRICT REGARDING THE AWARD OF A CONSTRUCTION CONTRACT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the Canopy Community Development District (the "District") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, to plan, construct, install, acquire, finance, manage and operate public improvements and community facilities within and without its boundaries; and

**WHEREAS**, the District has solicited bids from contractors interested in providing construction services related to the District's amenity facilities construction project (the "Project"); and

**WHEREAS**, the District's Board of Supervisors (the "Board") has received and evaluated bids from one (1) contractor interested in providing construction services relative to the Project; and

**WHEREAS**, the Board, after considering bids from all contractors, has awarded points to Baycrest Corporation, and has determined the contractor has submitted a responsive bid relative to the Project; and

**WHEREAS**, the Board has determined that it is in the best interests of the District and its residents and landowners to award the contract for construction services for the Project to Baycrest Corporation.

#### NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CANOPY COMMUNITY DEVELOPMENT DISTRICT:

**SECTION 1.** All of the representations, findings and determinations contained within the recitals stated above are recognized as true and accurate and are expressly incorporated into this Resolution.

**SECTION 2**. The Board hereby determines that the bid submitted by Baycrest Corporation for the Project, is the bid which best serves the interests of the District and accordingly the District's Board desires to award the contract for the construction services for the Project to such contractor.

**SECTION 3.** The Chairman and District Staff are hereby authorized to give notice of this award to the bidder to the extent required by law and to proceed with the execution of a contract with the selected proposer.

**SECTION 4.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

**SECTION 5.** This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 31st day of March, 2020.

ATTEST:	CANOPY COMMUNITY DEVELOPMENT DISTRICT
Secretary/Assistant Secretary	Chairman, Board of Supervisors

#### SECTION D

#### 

**WHEREAS**, the District is a local unit of special-purpose government established pursuant to the Uniform Community Development District Act of 1980, as codified in Chapter 190, *Florida Statutes* ("Uniform Act"); and

WHEREAS, the District is authorized to plan, finance, construct, install, acquire and/or maintain improvements, facilities and services in conjunction with the development of the lands within the District; and

**WHEREAS**, pursuant to Sections 190.033 and 287.055, *Florida Statutes*, the District solicited statements of qualification from qualified firms to provide professional engineering services on a continuing basis; and

WHEREAS, Engineer submitted a statement of qualification to serve in this capacity; and

**WHEREAS**, the District's Board of Supervisors ranked Engineer as the most qualified firm to provide professional engineering services for the District on a continuing basis [and provide the construction administration/construction engineering and inspection services] and authorized the negotiation of a contract pursuant to Section 287.055, *Florida Statutes*; and

WHEREAS, the District intends to employ Engineer to perform professional engineering services on a continuing basis for the District's stormwater management system, roadway improvements, portable water, sewer and reuse systems, landscaping and hardscaping improvements, parks and amenities, and other public improvements, as defined by a separate work authorization or work authorizations; and

**WHEREAS**, the Engineer shall serve as District's professional representative in each service or project to which this Agreement applies and will give consultation and advice to the District during performance of these services.

**NOW, THEREFORE**, for and in consideration of the mutual covenants herein contained, the acts and deeds to be performed by the parties and the payments by the District to the Engineer of the sums of money herein specified, it is mutually covenanted and agreed as follows:

#### ARTICLE 1. SCOPE OF SERVICES

- A. The Engineer will provide general engineering services, including:
  - 1. Preparation of any necessary reports and attendance at meetings of the District's Board of Supervisors.
  - 2. Providing professional engineering services including but not limited to review and execution of documents under the District's Trust Indentures, if any, and monitoring of District projects. Performance of any other duties related to the provision of infrastructure and services as requested by the Board, District Manager, or District Counsel.
  - 3. Any other items requested by the Board of Supervisors.
- B. Engineer shall, when authorized by the Board, provide general services related to construction of any District projects including, but not limited to:
  - 1. Periodic visits to the site, or full-time construction management of District projects, as directed by District.
  - 2. Processing of contractor's pay estimates.
  - 3. Preparation of, and/or assistance with the preparation of, work authorizations, requisitions, change orders and acquisitions for review by the District Manager, District Counsel and the Board.
  - 4. Final inspection and requested certificates for construction including the final certificate of construction.
  - 5. Consultation and advice during construction, including performing all roles and actions required of any construction contract between District and any contractor(s) in which Engineer is named as owner's representative or "Engineer."
  - 6. Any other activity related to construction, including but not limited to construction administration and/or construction engineering inspection services, as authorized by the Board.
- C. With respect to maintenance of the facilities, Engineer shall render such services as authorized by the Board.

#### **ARTICLE 2. REPRESENTATIONS**. The Engineer hereby represents to the District that:

A. It has the experience and skill to perform the services required to be performed by this Agreement.

- B. It shall design to and comply with applicable federal, state, and local laws, and codes, including without limitation, professional registration and licensing requirements (both corporate and individual for all required basic disciplines) in effect during the term of this Agreement, and shall, if requested by District, provide certification of compliance with all registration and licensing requirements.
- C. It shall perform said services in accordance with generally accepted professional standards in the most expeditious and economical manner, and to the extent consistent with the best interests of District.
- D. It is adequately financed to meet any financial obligations it may be required to incur under this Agreement.
- ARTICLE 3. METHOD OF AUTHORIZATION. Each service or project shall be authorized in writing by the District. The written authorization shall be incorporated in a work authorization which shall include the scope of work, compensation, project schedule, and special provisions or conditions specific to the service or project being authorized ("Work Authorization"). Authorization of services or projects under the contract shall be at the sole option of the District.
- **ARTICLE 4. COMPENSATION.** It is understood and agreed that the payment of compensation for services under this Agreement shall be stipulated in each Work Authorization. One of the following methods will be utilized:
  - A. Lump Sum Amount The District and Engineer shall mutually agree to a lump sum amount for the services to be rendered payable monthly in direct proportion to the work accomplished. For any lump-sum or cost-plus-a-fixed-fee professional service contract over the threshold amount provided in section 287.017, *Florida Statutes*, for CATEGORY FOUR, the District shall require the Engineer to execute a truth-innegotiation certificate stating that wage rates and other factual unit costs supporting the compensation are accurate, complete, and current at the time of contracting. The price for any lump sum Work Authorization, and any additions thereto, will be adjusted to exclude any significant sums by which the District determines the Work Authorization was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such adjustments must be made within one (1) year following the completion of the work contemplated by the lump sum Work Authorization.
  - B. Hourly Personnel Rates For services or projects where scope of services is not clearly defined, or recurring services or other projects where the District desires to use the hourly compensation rates outlined in **Schedule A** attached hereto. The District and Engineer may agree to a "not to exceed" amount when utilizing hourly personnel rates for a specific work authorization.
- **ARTICLE 5. REIMBURSABLE EXPENSES.** Reimbursable expenses consist of actual expenditures made by Engineer, its employees, or its consultants in the interest of the project for the incidental expenses as listed as follows:

- A. Expenses of transportation and living when traveling in connection with a project, for long distance phone calls and telegrams, and fees paid for securing approval of authorities having jurisdiction over the project. All expenditures shall be made in accordance with Chapter 112, *Florida Statutes*, and with the District's travel policy.
- B. Expense of reproduction, postage and handling of drawings and specifications.
- **ARTICLE 6. TERM OF CONTRACT.** It is understood and agreed that this Agreement is for engineering services. It is further understood and agreed that the term of this Agreement will be from the time of execution of this Agreement until terminated pursuant to Article 21.
- **ARTICLE 7. SPECIAL SERVICES.** When authorized in writing by the District, additional special consulting services may be utilized by Engineer and paid for on a cost basis.
- **ARTICLE 8. BOOKS AND RECORDS.** Engineer shall maintain comprehensive books and records relating to any services performed under this Agreement, which shall be retained by Engineer for a period of at least four (4) years from and after completion of any services hereunder, or such further time as required under Florida's public records law. The District, or its authorized representative, shall have the right to audit such books and records at all reasonable times upon prior notice to Engineer.

#### ARTICLE 9. OWNERSHIP OF DOCUMENTS.

- A. All rights in and title to all plans, drawings, specifications, ideas, concepts, designs, sketches, models, programs, software, creation, inventions, reports, or other tangible work product originally developed by Engineer pursuant to this Agreement (the "Work Product") shall be and remain the sole and exclusive property of the District when developed and shall be considered work for hire.
- B. The Engineer shall deliver all Work Product to the District upon completion thereof unless it is necessary for Engineer in the District's sole discretion, to retain possession for a longer period of time. Upon early termination of Engineer's services hereunder, Engineer shall deliver all such Work Product whether complete or not. The District shall have all rights to use any and all Work Product. Engineer shall retain copies of the Work Product for its permanent records, provided the Work Product is not used without the District's prior express written consent. Engineer agrees not to recreate any Work Product contemplated by this Agreement, or portions thereof, which if constructed or otherwise materialized, would be reasonably identifiable with the Project. If said Work Product is used by the District for any purpose other than that purpose which is intended by this Agreement, the District shall indemnify Engineer from any and all claims and liabilities which may result from such re-use, in the event Engineer does not consent to such use.

C. The District exclusively retains all manufacturing rights to all materials or designs developed under this Agreement. To the extent the services performed under this Agreement produce or include copyrightable or patentable materials or designs, such materials or designs are work made for hire for the District as the author, creator, or inventor thereof upon creation, and the District shall have all rights therein including, without limitation, the right of reproduction, with respect to such work. Engineer hereby assigns to the District any and all rights Engineer may have including, without limitation, the copyright, with respect to such work. The Engineer acknowledges that the District is the motivating factor for, and for the purpose of copyright or patent, has the right to direct and supervise the preparation of such copyrightable or patentable materials or designs.

**ARTICLE 10. ACCOUNTING RECORDS.** Records of Engineer pertaining to the services provided hereunder shall be kept on a basis of generally accepted accounting principles and shall be available to the District or its authorized representative for observation or audit at mutually agreeable times.

**ARTICLE 11. INDEPENDENT CONTRACTOR.** Engineer and District agree that Engineer is and shall remain at all times an independent contractor and shall not in any way claim or be considered an employee of District. Engineer shall not have authority to hire persons as employees of District.

ARTICLE 12. REUSE OF DOCUMENTS. All documents including drawings and specifications furnished by Engineer pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by District or others on extensions of the work for which they were provided or on any other project. Any reuse without specific written consent by Engineer will be at the District's sole risk and without liability or legal exposure to Engineer. All documents including drawings, plans and specifications furnished by Engineer to District are subject to reuse in accordance with section 287.055(10), *Florida Statutes*.

ARTICLE 13. ESTIMATE OF COST. Since Engineer has no control over the cost of labor, materials or equipment or over a contractor's methods of determining prices, or over competitive bidding or market conditions, his opinions of probable cost provided as a service hereunder are to be made on the basis of his experience and qualifications and represent his best judgment as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposals, bids, or the construction costs will not vary from opinions of probable cost prepared by him. If the District wishes greater assurance as to the construction costs, it shall employ an independent cost estimator at its own expense. Services to modify approved documents to bring the construction cost within any limitation established by the District will be considered additional services and justify additional fees.

**ARTICLE 13. INSURANCE.** Engineer shall, at its own expense, maintain insurance during the performance of its services under this Agreement, with limits of liability not less than the following:

Workers' Compensation

Statutory

General Liability

Bodily Injury \$1,000,000/\$2,000,000

(including Contractual)

Property Damage \$1,000,000/\$2,000,000

(including Contractual)

Automobile Liability Combined Single Limit \$500,000

Bodily Injury / Property Damage

Professional Liability for Errors and Omissions

\$1,000,000

The District, its officers, supervisors, agents, staff, and representatives shall be named as additional insured parties, except on Worker's Compensation Insurance and Professional Liability for Errors and Omissions Insurance. The Engineer shall furnish the District with the Certificate of Insurance evidencing compliance with the requirements of this Article. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice of cancellation to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the state of Florida.

If the Engineer fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, the Engineer shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

**ARTICLE 14. CONTINGENT FEE.** The Engineer warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Engineer, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Engineer, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement.

ARTICLE 15. AUDIT. The Engineer agrees that the District or any of its duly authorized representatives shall, until the expiration of three years after expenditure of funds under this Agreement, have access to and the right to examine any books, documents, papers, and records of the Engineer involving transactions related to the Agreement. The Engineer agrees that payment made under the Agreement shall be subject to reduction for amounts charged thereto that are found on the basis of audit examination not to constitute allowable costs. All required records shall be maintained until an audit is completed and all questions arising therefrom are resolved, or three years after completion of all work under the Agreement.

ARTICLE 16. INDEMNIFICATION. Engineer agrees to indemnify and hold the District and the District's officers and employees harmless from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney's fees, which may come against the District and the District's officers and employees, to the extent caused wholly or in part by negligent, reckless, or intentionally wrongful acts, omissions, or defaults by Engineer or persons employed or utilized by Engineer the course of any work done in connection with any of the matters set out in these specifications. To the extent a limitation on liability is required by Section 725.06 of the *Florida Statutes* or other applicable law, liability under this section shall in no event exceed the sum of Two Million Dollars (\$2,000,000), and Engineer shall carry, at his own expense, insurance in a company satisfactory to District to cover the aforementioned liability. Engineer agrees such limitation bears a reasonable commercial relationship to the contract and was part of the project specifications or bid documents.

**ARTICLE 17. SOVEREIGN IMMUNITY.** The Engineer agrees and covenants that nothing in this Agreement shall constitute or be construed as a waiver of District's limitations on liability pursuant to Section 768.28, *Florida Statutes*, or any other statute or law.

**ARTICLE 18. PUBLIC RECORDS.** The Engineer agrees and understands that Chapter 119, *Florida Statutes*, may be applicable to documents prepared in connection with work provided to the District and agrees to cooperate with public record requests made thereunder. In connection with this Agreement, Engineer agrees to comply with all provisions of Florida's public records laws, including but not limited to Section 119.0701, *Florida Statutes*, the terms of which are incorporated herein. Among other requirements, Engineer must:

- a. Keep and maintain public records required by the District to perform the service.
- b. Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes* or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Engineer does not transfer the records to the District.
- d. Upon completion of this Agreement, transfer, at no cost, to the District all public records in possession of the Engineer or keep and maintain public records required by the District to perform the service. If the Engineer transfers all public records to the District upon completion of this Agreement, the Engineer shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Engineer keeps and maintains public records upon completion of the Agreement, the Engineer shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

IF THE ENGINEER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE ENGINEER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT. CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (407) 841-5524, RECORDREQUEST@GMSCFL.COM, OR 219 EAST LIVINGSTON STREET, ORLANDO, FLORIDA 32801.

ARTICLE 18. EMPLOYMENT VERIFICATION. The Engineer agrees that it shall bear the responsibility for verifying the employment status, under the Immigration Reform and Control Act of 1986, of all persons it employs in the performance of this Agreement.

ARTICLE 19. CONTROLLING LAW; JURISDICTION AND VENUE. Engineer and the District agree that this Agreement shall be controlled and governed by the laws of the State of Florida. Jurisdiction and venue for any proceeding with respect to this Agreement shall be in Leon County, Florida.

ARTICLE 20. ASSIGNMENT. Neither the District nor the Engineer shall assign, sublet, or transfer any rights under or interest in this Agreement without the express written consent of the other. Nothing in this paragraph shall prevent the Engineer from employing such independent professional associates and consultants as Engineer deems appropriate, pursuant to the terms of this Agreement.

ARTICLE 21. TERMINATION. The District may terminate this Agreement for cause immediately upon notice to Engineer. The District or the Engineer may terminate this Agreement without cause upon thirty (30) days' written notice. At such time as the Engineer receives notification of the intent of the District to terminate the contract, the Engineer shall not perform any further services unless directed to do so in writing by the District. In the event of any termination or breach of any kind, the Engineer shall not be entitled to consequential or other damages of any kind (including but not limited to lost profits), but instead the Engineer's sole remedy will be to recover payment for services rendered to the date of the notice of termination, subject to any offsets.

ARTICLE 22. NOTICES. All notices, requests, consents and other communications under this Agreement ("Notices") shall be in writing and shall be delivered, transmitted by electronic mail (e-mail) and mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

> If to the District: Canopy Community Development District

> > c/o Governmental Management Services –

Central Florida, LLC 219 East Livingston Street Orlando, Florida 32801

Attn: District Manager

With a copy to:	Hopping Green & Sams, P.A.
	119 S. Monroe Street, Suite 300
	Post Office Box 6526
	Tallahassee, Florida 32314
	Attn: District Counsel
If to Engineer:	
	<del></del>
	Attn:

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for District and counsel for Engineer may deliver Notice on behalf of District and Engineer, respectively. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days' written notice to the parties and addressees set forth herein.

**ARTICLE 23. RECOVERY OF COSTS AND FEES.** In the event either party is required to enforce this Agreement by court proceedings or otherwise, then the substantially prevailing party shall be entitled to recover from the other party all costs incurred, including reasonable attorneys' fees.

**ARTICLE 24. COMPLIANCE WITH PROFESSIONAL STANDARDS.** In performing its obligations under this Agreement, the Engineer and each of its agents, servants, employees or anyone directly or indirectly employed by Engineer, shall maintain the highest standard of care, skill, diligence and professional competency for such work and/or services. Any designs, drawings, reports or specifications prepared or furnished by the Engineer that contain errors, conflicts or omissions will be promptly corrected by Engineer at no cost to the District.

**ARTICLE 25. ACCEPTANCE.** Acceptance of this Agreement is indicated by the signature of the authorized representative of the District and the Engineer in the spaces provided below.

[SIGNATURES ON FOLLOWING PAGE]

**IN WITNESS WHEREOF,** the parties hereto have caused these present to be executed the day and year first above written.

# 

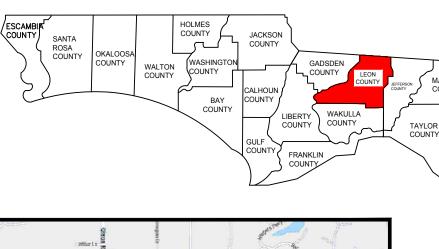
**Schedule** A – Rate Schedule

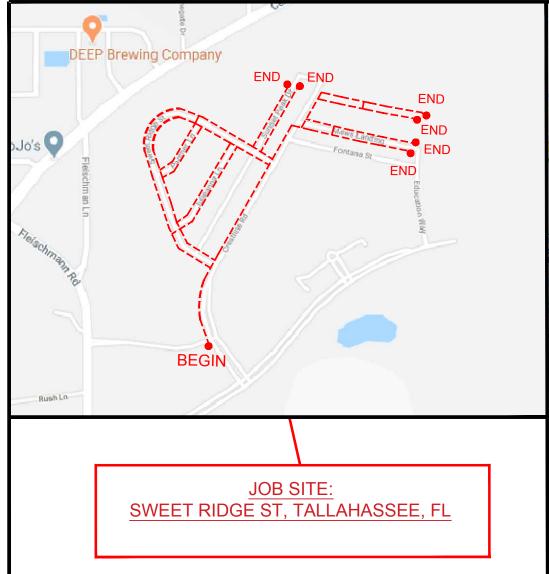
# SCHEDULE "A" Rate Schedule

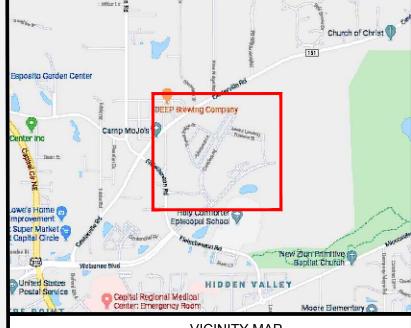
# **SECTION VII**

# COMCAST PERMIT REQUEST FOR SWEET RIDGE ST, TALLAHASSEE, FL

THESE PLANS WERE PREPARED UNDER THE RESPONSIBLE CHARGE OF COMCAST AND ARE EXEMPT FROM THE SIGNING AND SEALING REQUIREMENTS PRESCRIBED IN SECTION 471 OF THE FLORIDA STATUTES

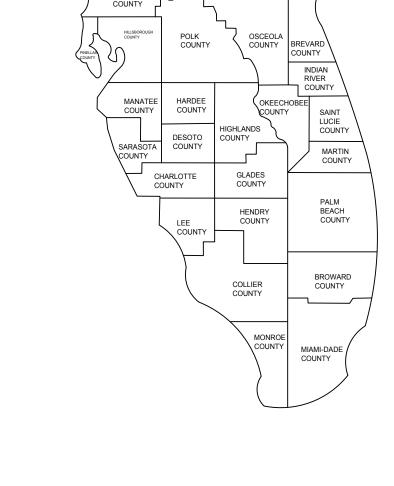






## **VICINITY MAP** SWEET RIDGE ST, TALLAHASSEE, FL

JOB NUMBER:	JB0000177616
PROJECT T	OTALS
PROPOSED AERIAL FOOTAGE	0'
PROPOSED UG CATV/FIBER	12639'
TOTAL FOOTAGE	12639'
TOTAL PROPOSED BORES	16
PROPOSED PED	101
PROPOSED BORE PITS	22



NASSAU COUNTY

COUNTY

FLAGLER

SEMINOLE COUNTY

COUNTY

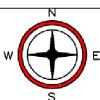
CITRUS

HERNANDO COUNTY PASCO

HAMILTON COUNTY

COUNTY

LAFAYETT COUNTY





CITY OF TALLAHASSEE **RIGHT-OF-WAY PERMIT** 



R RISER POLE 4'X4'X4' BORE PIT

X JOINT USAGE POLE 

V VAULT Y ANCHOR PEDESTA 

PROPOSED UG CATV / FIBER FACILITIES IN LEON COUNTY, FLORIDA

AL					
	VICINITY VIEW		CITY:	TALLAHASSEE	
RT	SHEET NO:	1 OF 42	COUNTY:	LEON	
	SCALE:	NOT TO SCALE	STATE:	FLORIDA	
	DATE:	02-10-2020	DRAWN:	FIBER CORE GROUP	

#### **NOTES**

ALL PROPOSED CONSTRUCTION WILL BE PER THE CITY OF TALLAHASSEE SPECIFICATIONS AS WELL AS ALL NECESSARY SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE CITY OF TALLAHASSEE RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 36" DEEP EXCEPT ROAD BORES 60" DEEP AND DRIVEWAY BORES AT 60" DEEP.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE CITY APPROVED DIRECTIONAL BORE MACHINE. AS WELL AS COUNTY APPROVED CONDUIT.

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM OF 42' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 6' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED BORES WILL BE IN A (4'X4'X4') PIT AND WILL USE (2)2" HDPE CONDUIT AT 48" DEPTH USING A 5 1/4" DRILL HEAD.

ALL PROPOSED AERIAL WILL BE .700" DIAMETER AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STANDARD GALVANIZED LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSING ROADWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL PROPOSED AERIAL CATV CROSSING DRIVEWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-0"

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL DISTRIBUTED AREA WITHIN THE RIGHT OF WAY WILL BE RESTORED TO ORIGINAL OR BETTER CONDITION BY GRADING AND RE-SODDING. SOD ALL AREAS DISTURBED BY CONSTRUCTION WITH BERMUDA SOD. "ALL CRACKED SIDEWALK IS TO BE REPLACED FROM JOINT TO JOINT WITHIN 7 DAYS OF WORK COMPLETION."

WORK OPERATIONS ARE TO BE MINDFUL NOT TO DAMAGE THE PAVER SIDEWALK WHEN POSITIONING EQUIPMENT. ANY DAMAGE INCLUDING TRACK MARKS WILL BE REPAIRED OR REPLACED BY THE CONTRACTOR.

### CONSTRUCTION NOTES

IN ORDER TO REDUCE THE DISRUPTION AND COST OF UTILITY DAMAGES OCCURRING IN THE RIGHT-OF-WAY AND EASEMENTS. THE PERMITTEE SHALL PREVENT DAMAGES TO EXISTING UTILITIES CAUSED BY THE WORK THROUGH FIELD VERIFICATION OF THE LOCATION OF THE EXISTING UTILITIES IN CASE OF OPEN EXCAVATION. VERIFICATION MAY BE PERFORMED DURING THE PERMITTEES WORK. IN THE CASE OF DIRECTIONAL DRILLING, VERIFICATION SHALL TAKE PLACE PRIOR TO MOBILIZATION OF THE DRILLING EQUIPMENT.

THE PERMITTEE SHALL VERIFY THE LOCATION OF THE EXISTING UTILITIES AS NEEDED TO AVOID CONTACT WITH DETECTION EQUIPMENT OR OTHER ACCEPTABLE MEANS. SUCH METHODS MAY INCLUDE BUT SHALL NOT BE LIMITED TO-"SOFT DIG"-EQUIPMENT AND GROUND PENETRATION RADAR (GPR). THE EXCAVATOR SHALL BE HELD LIABLE FOR DAMAGES CAUSED TO CITY'S/COUNTIES/ STATE INFRASTRUCTURE AND THE EXISTING **FACILITIES OF THE OTHER UTILITY COMPANIES** 

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO BE **VERIFIED BY LOCATES** 

EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF **PAVEMENT** 

E/P REPRESENTS THE TRUE **EDGE OF PAVEMENT** 

**EOD REPRESENTS THE EDGE** OF DIRT

HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD

RIGHT OF WAY PROPOSED AERIAL **BURIED POWER** AT&T \_\_\_\_\_ AT&T \_\_\_\_\_ AT&T \_\_\_ —GAS—GAS—GAS— STORM SEWER -SEWER ----SEWER -WATER —WATER ——WATER — **FENCE** COAX

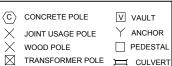




CITY OF TALLAHASSEE **RIGHT-OF-WAY PERMIT** 

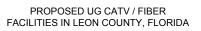






PROPOSED UG CATV / FIBER FACILITIES IN LEON COUNTY, FLORIDA

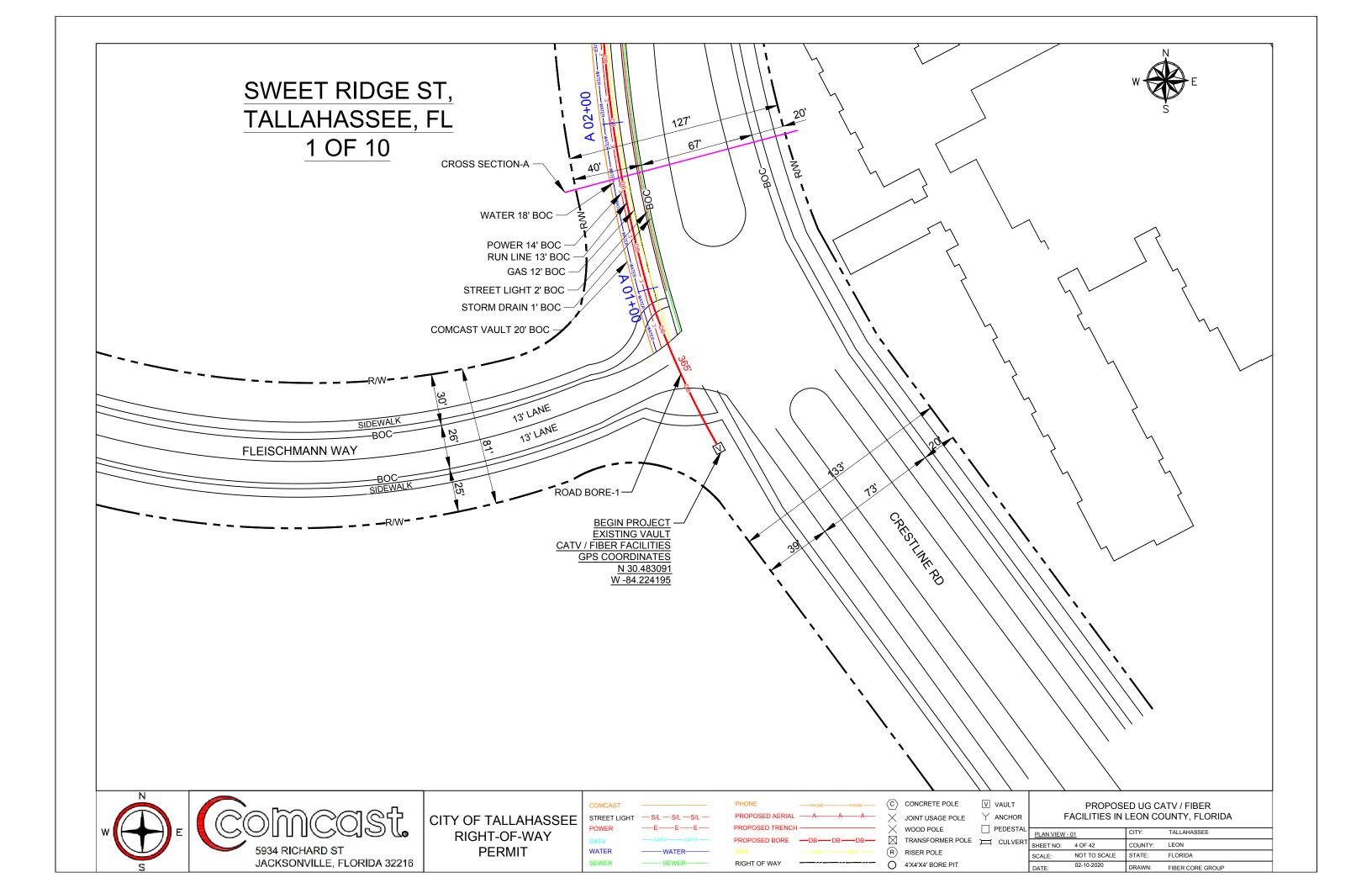
CONSTRUCTION NOTES		CITY:	TALLAHASSEE	
T	SHEET NO:	2 OF 42	COUNTY:	LEON
	SCALE:	NOT TO SCALE	STATE:	FLORIDA
	DATE:	02-10-2020	DRAWN:	FIBER CORE GROUP

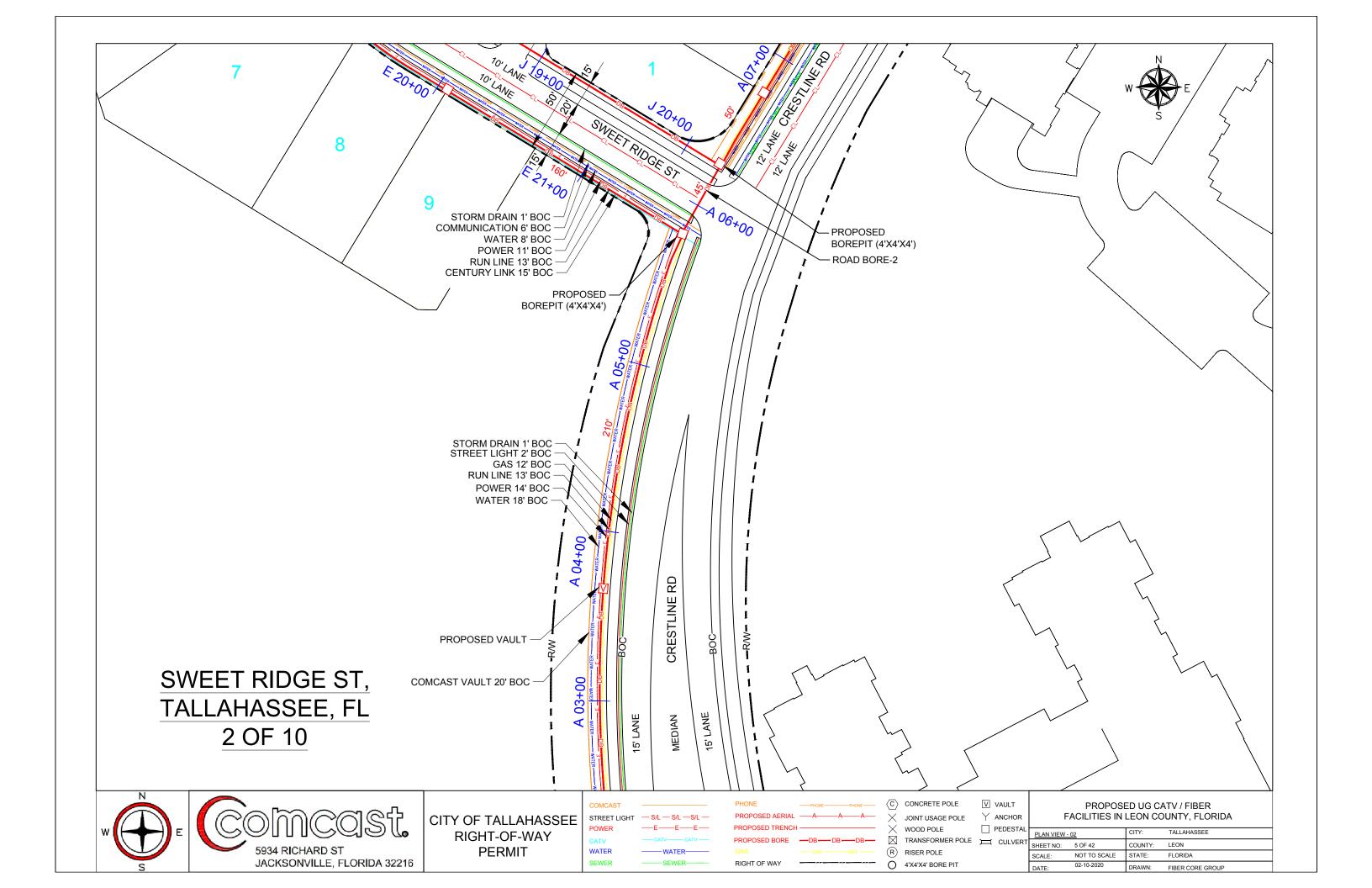


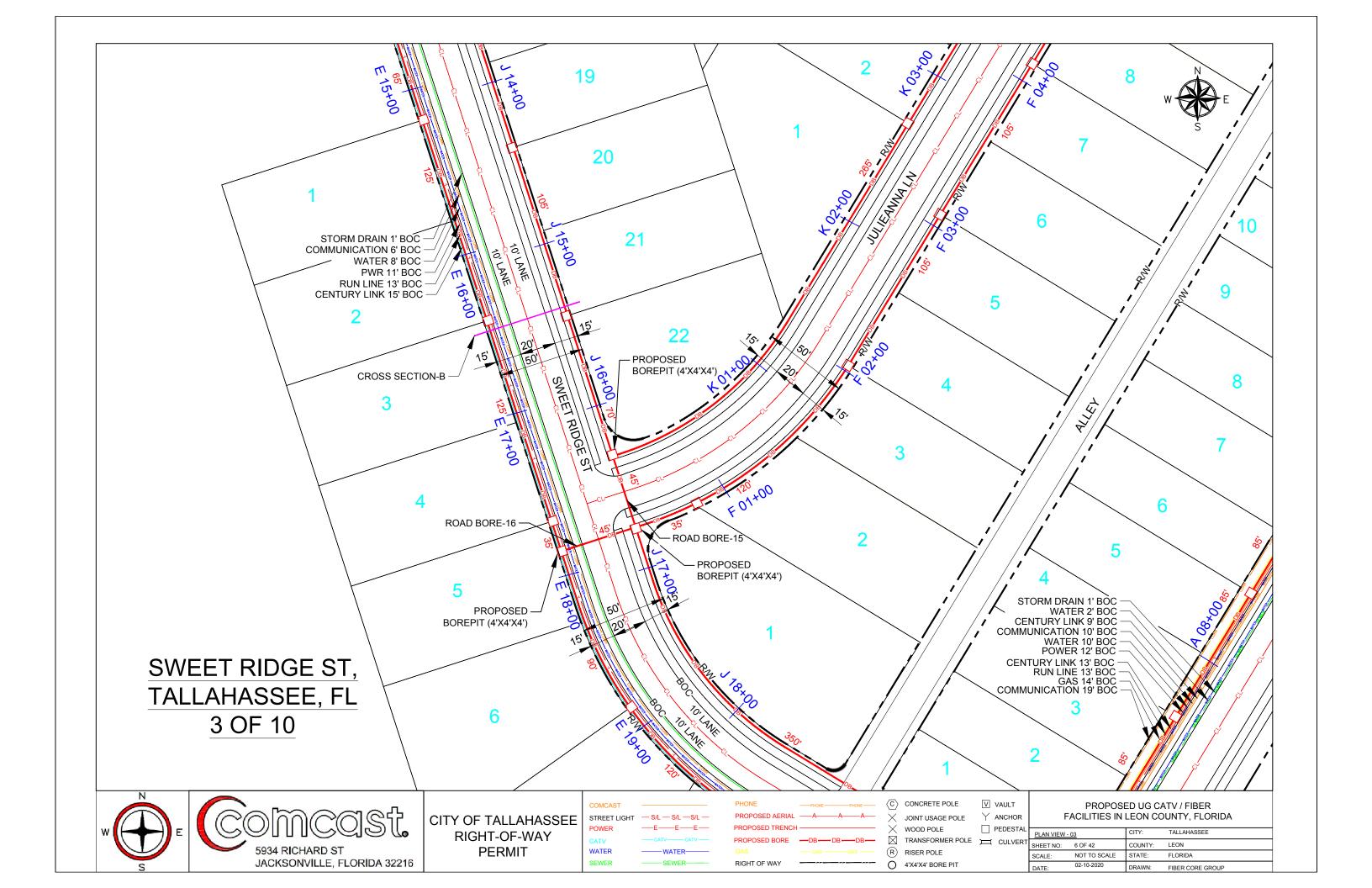
OVERALL VIEW		CITY:	TALLAHASSEE
SHEET NO:	3 OF 42	COUNTY:	LEON
SCALE:	NOT TO SCALE	STATE:	FLORIDA
DATE:	02-10-2020	DRAWN:	FIBER CORE GROUP

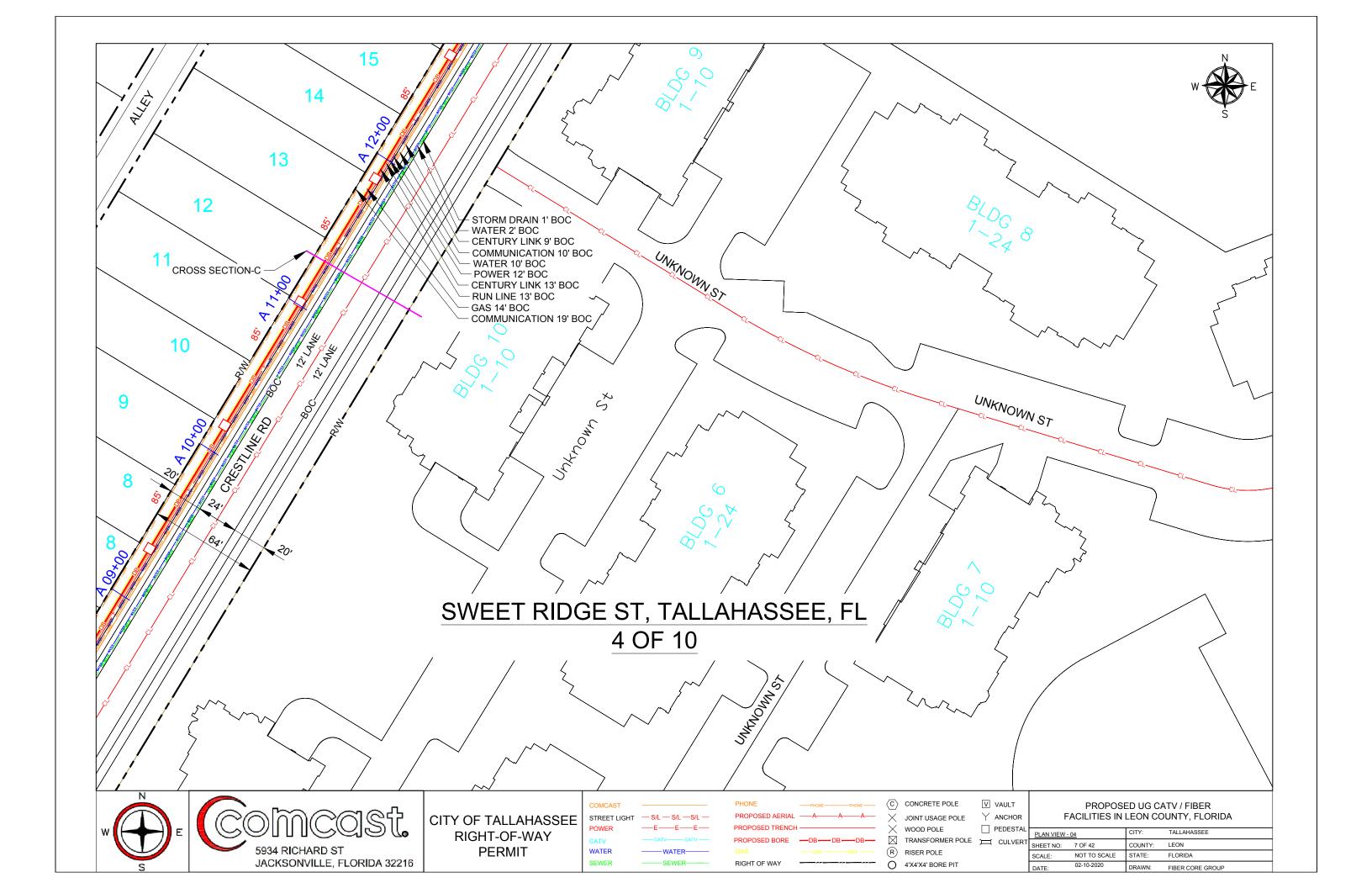


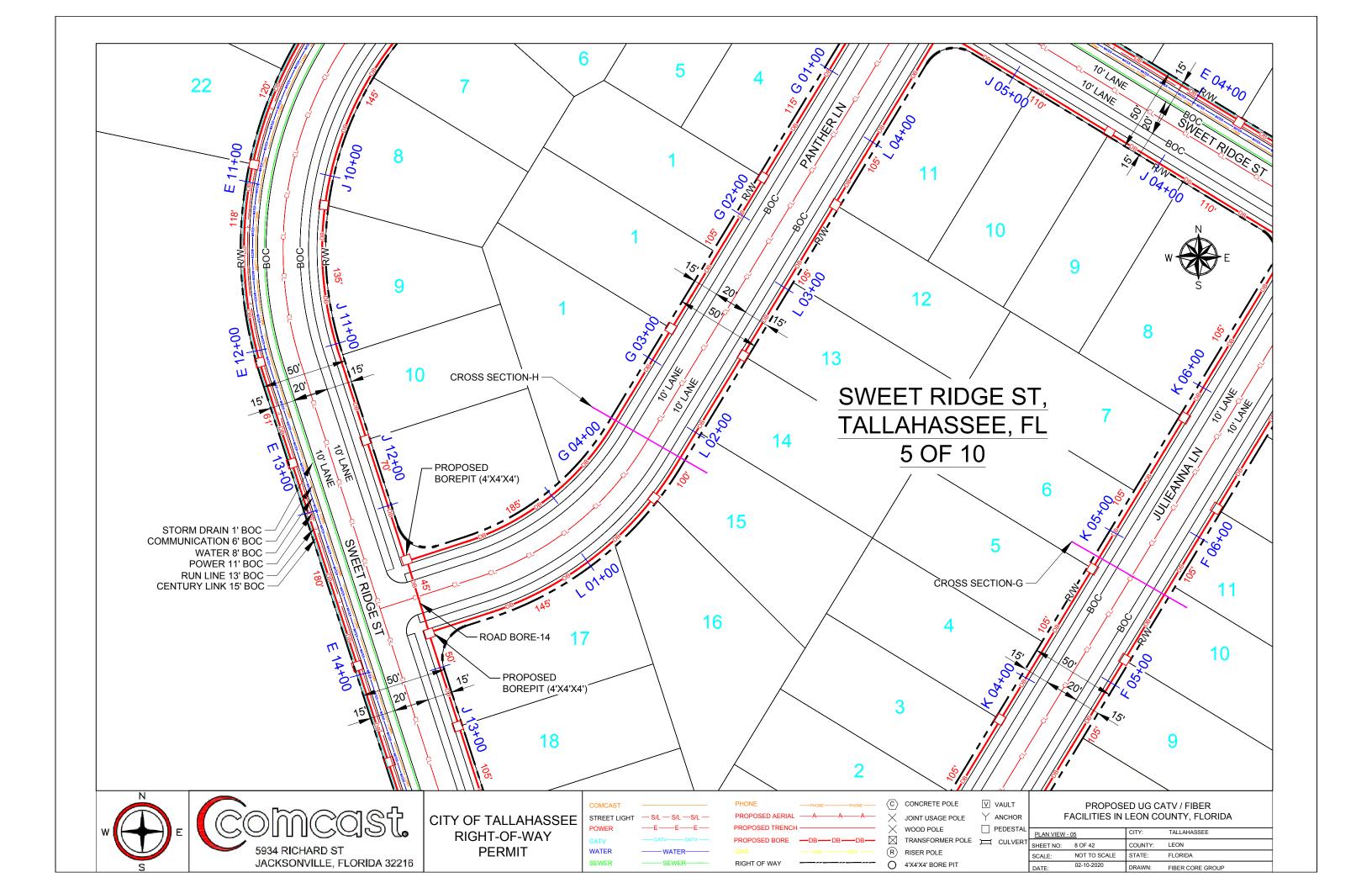


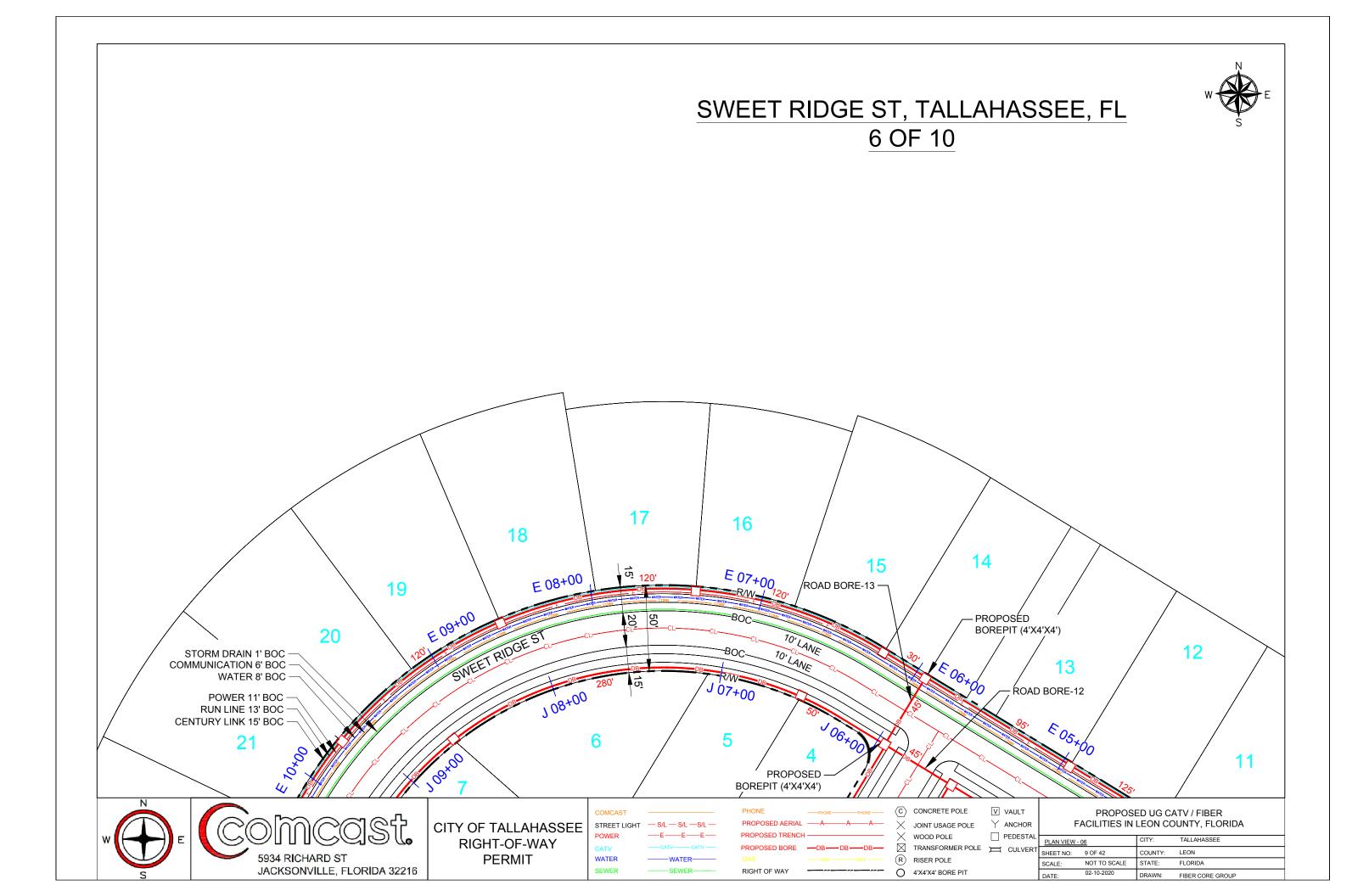


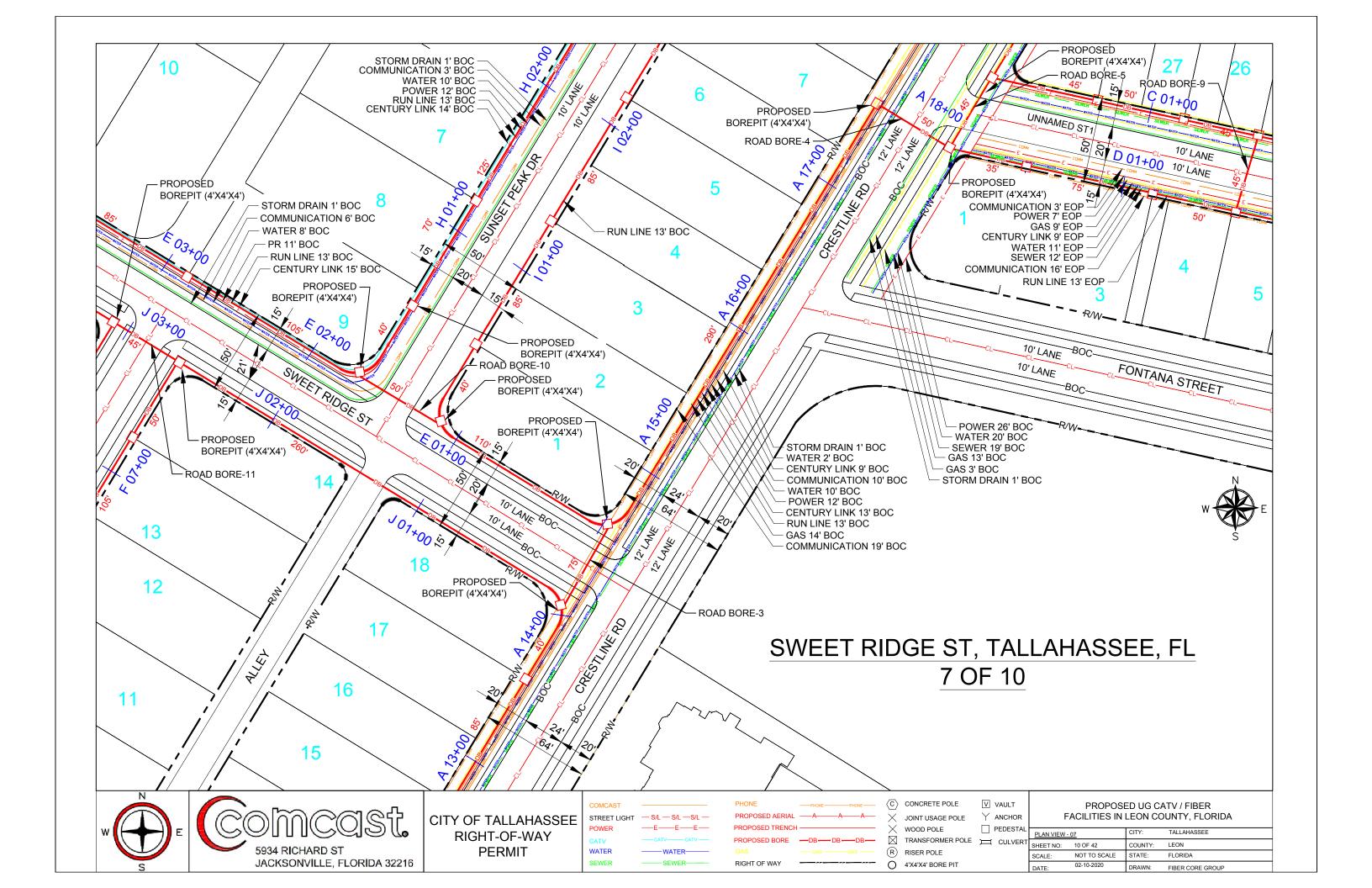


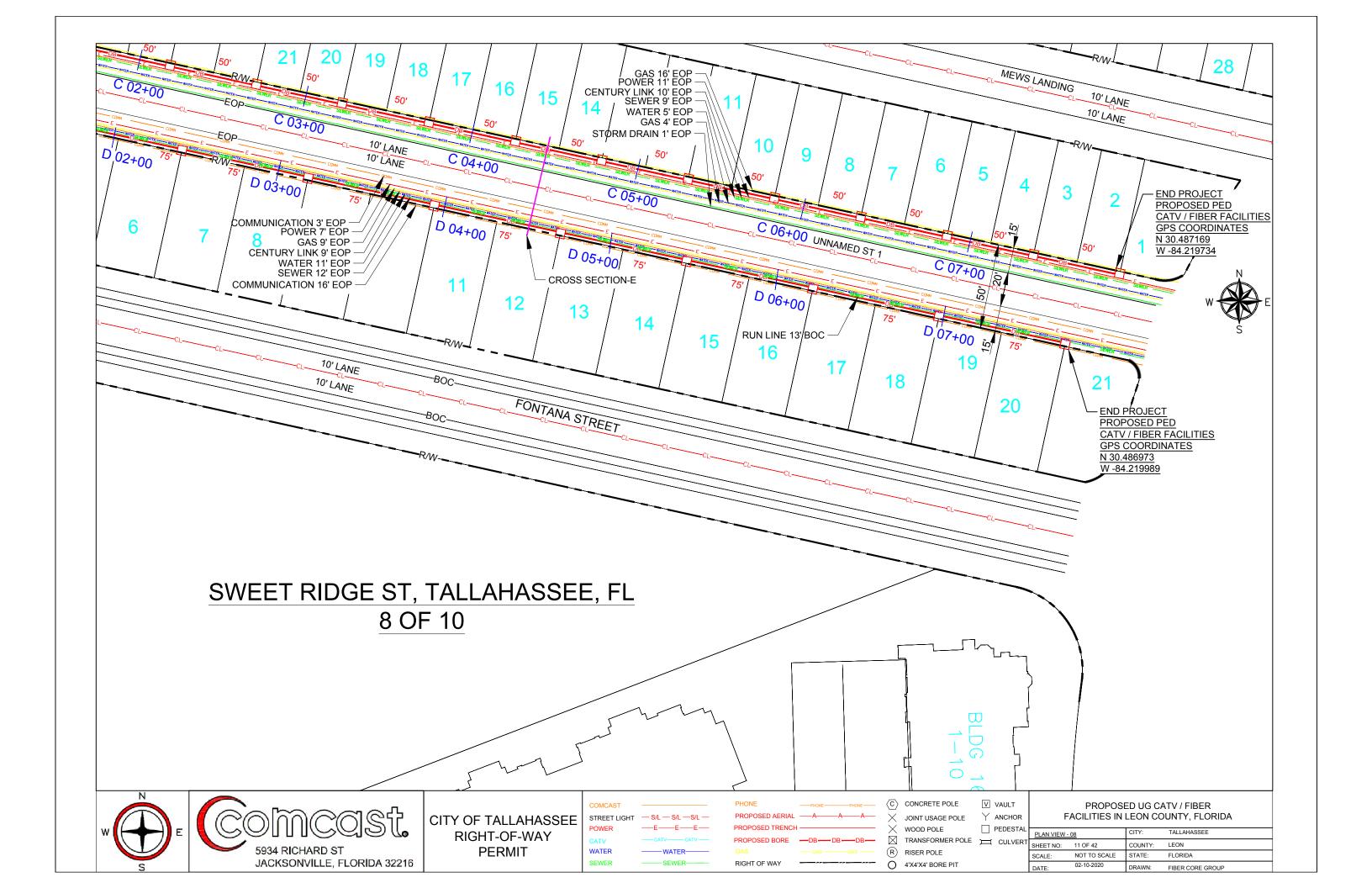


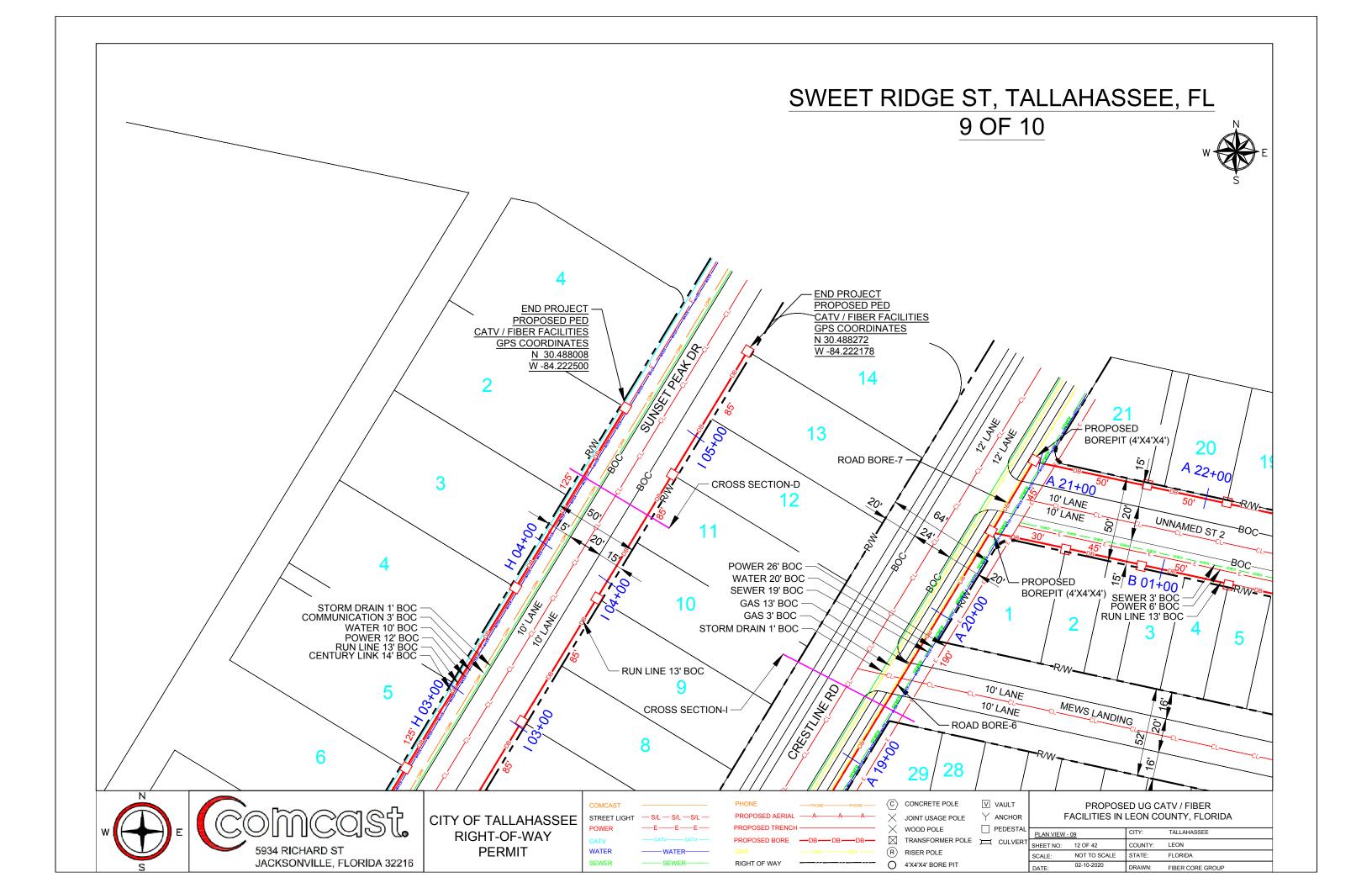


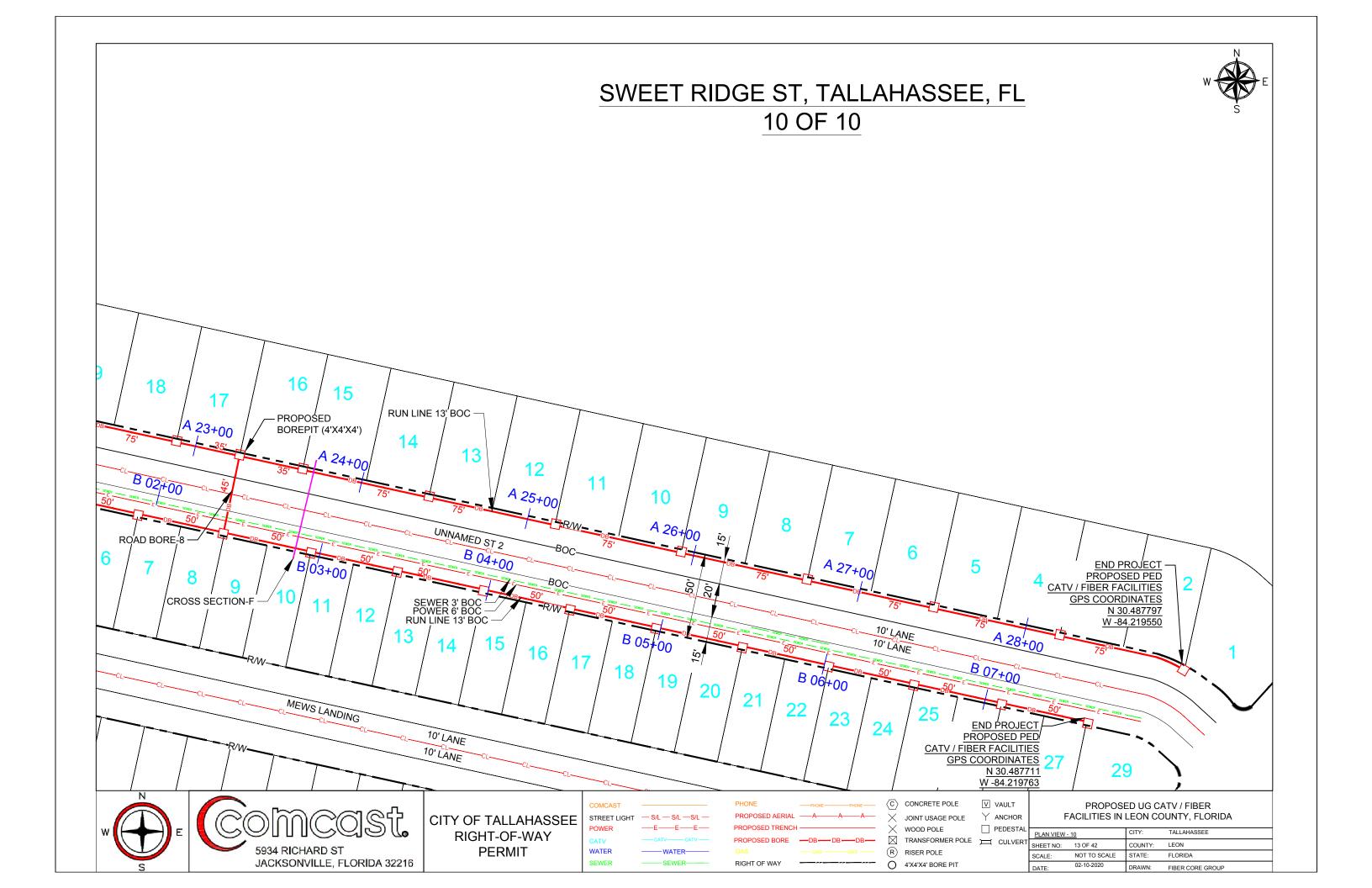


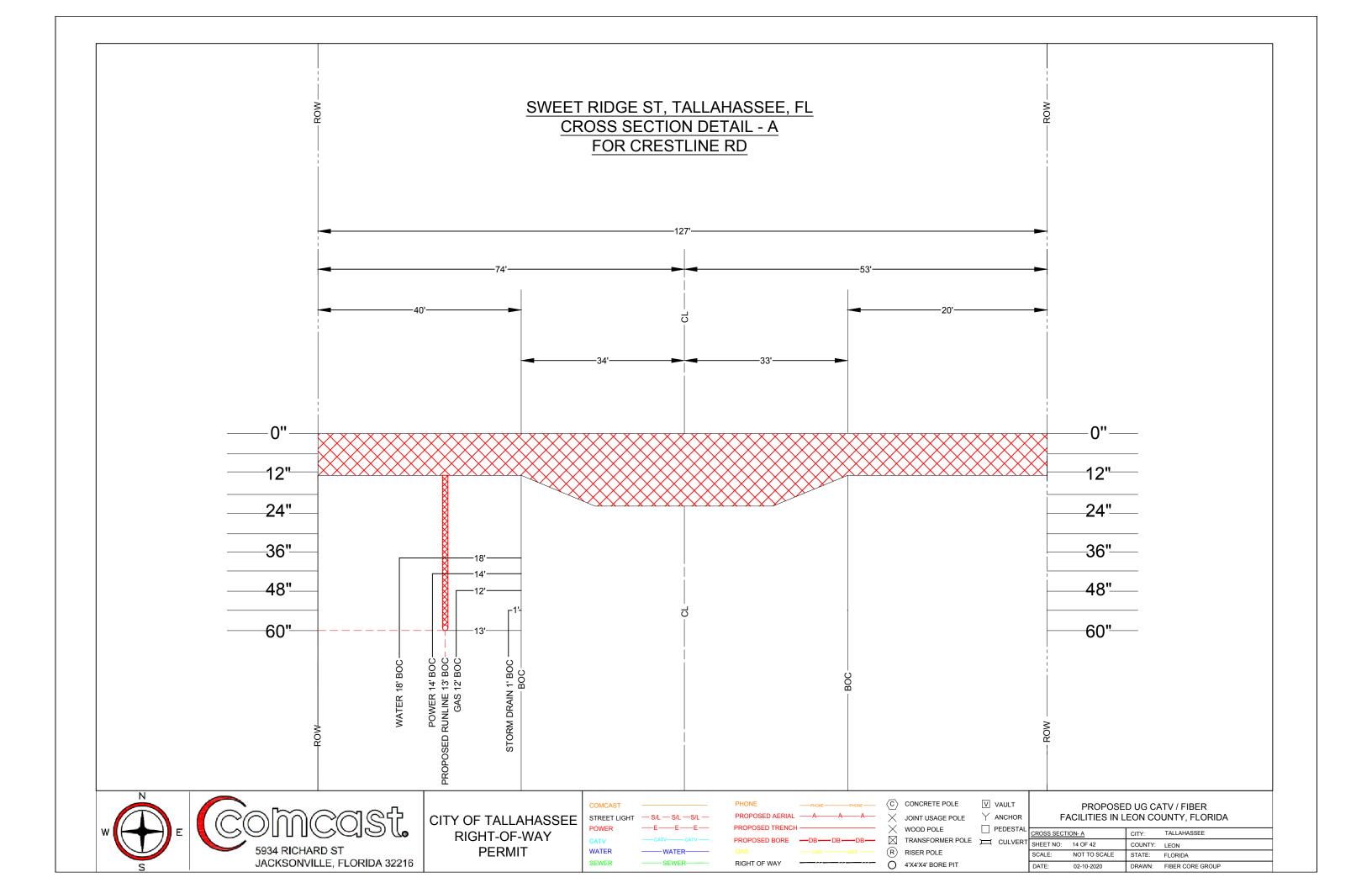


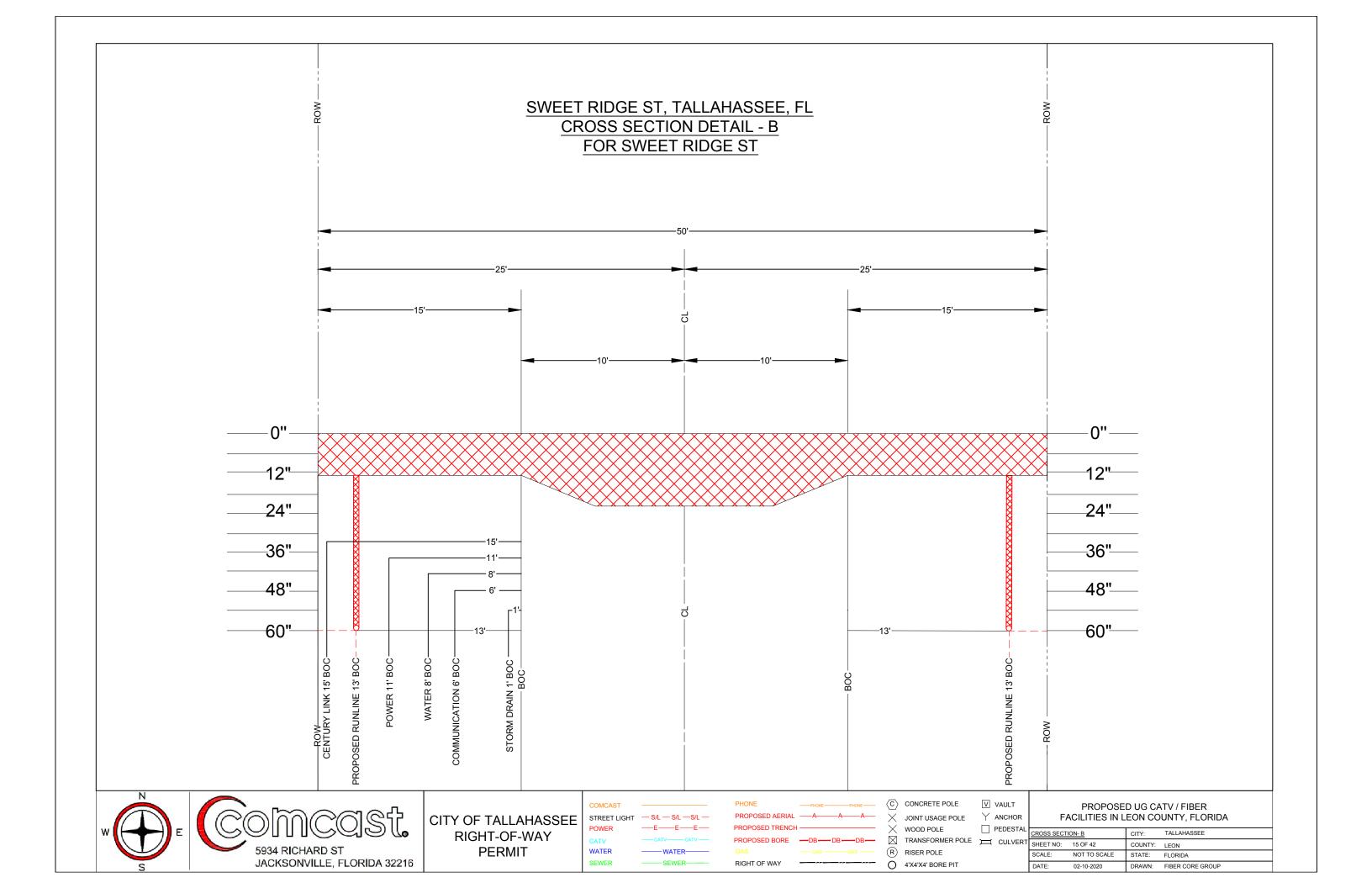


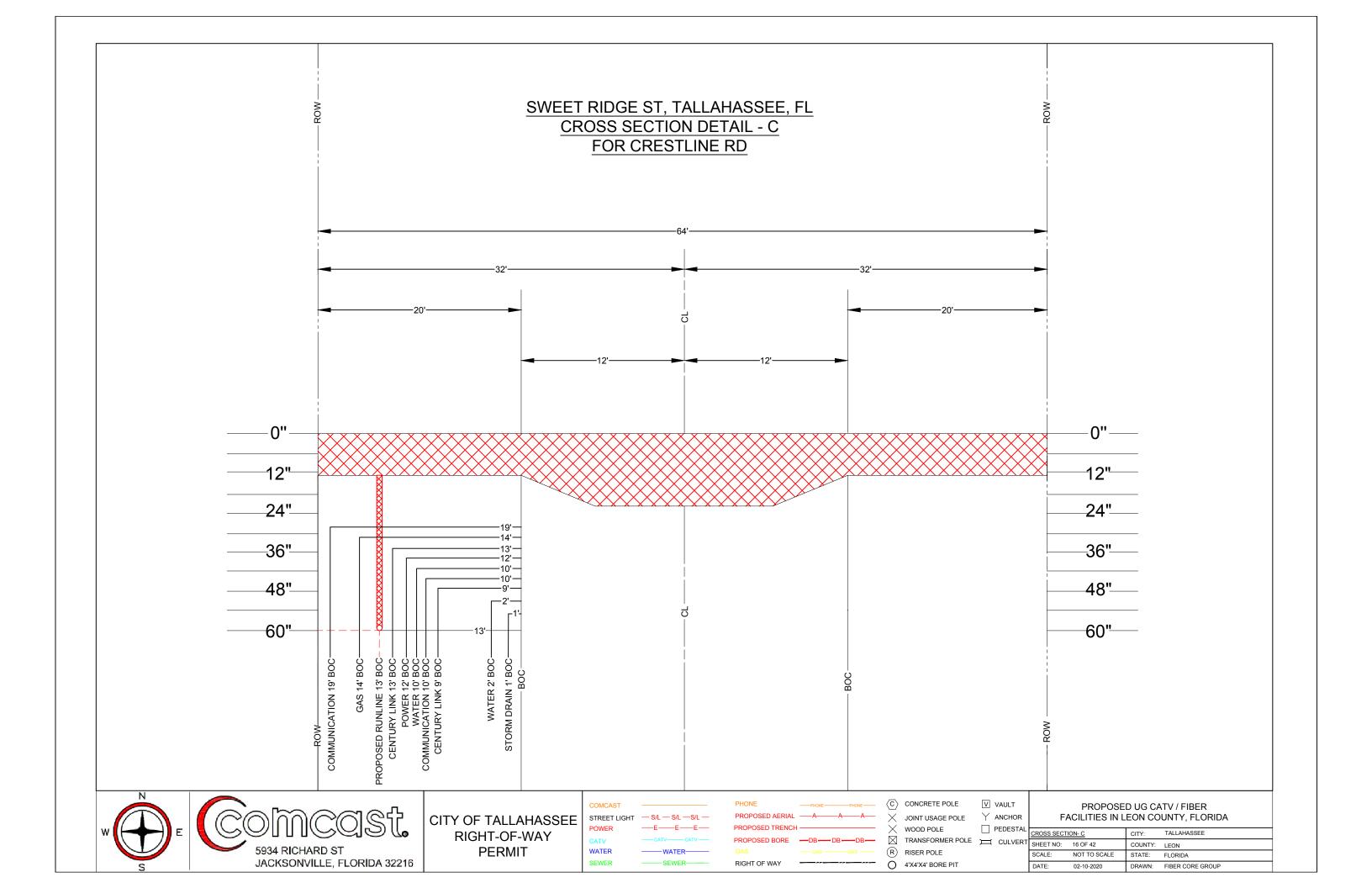


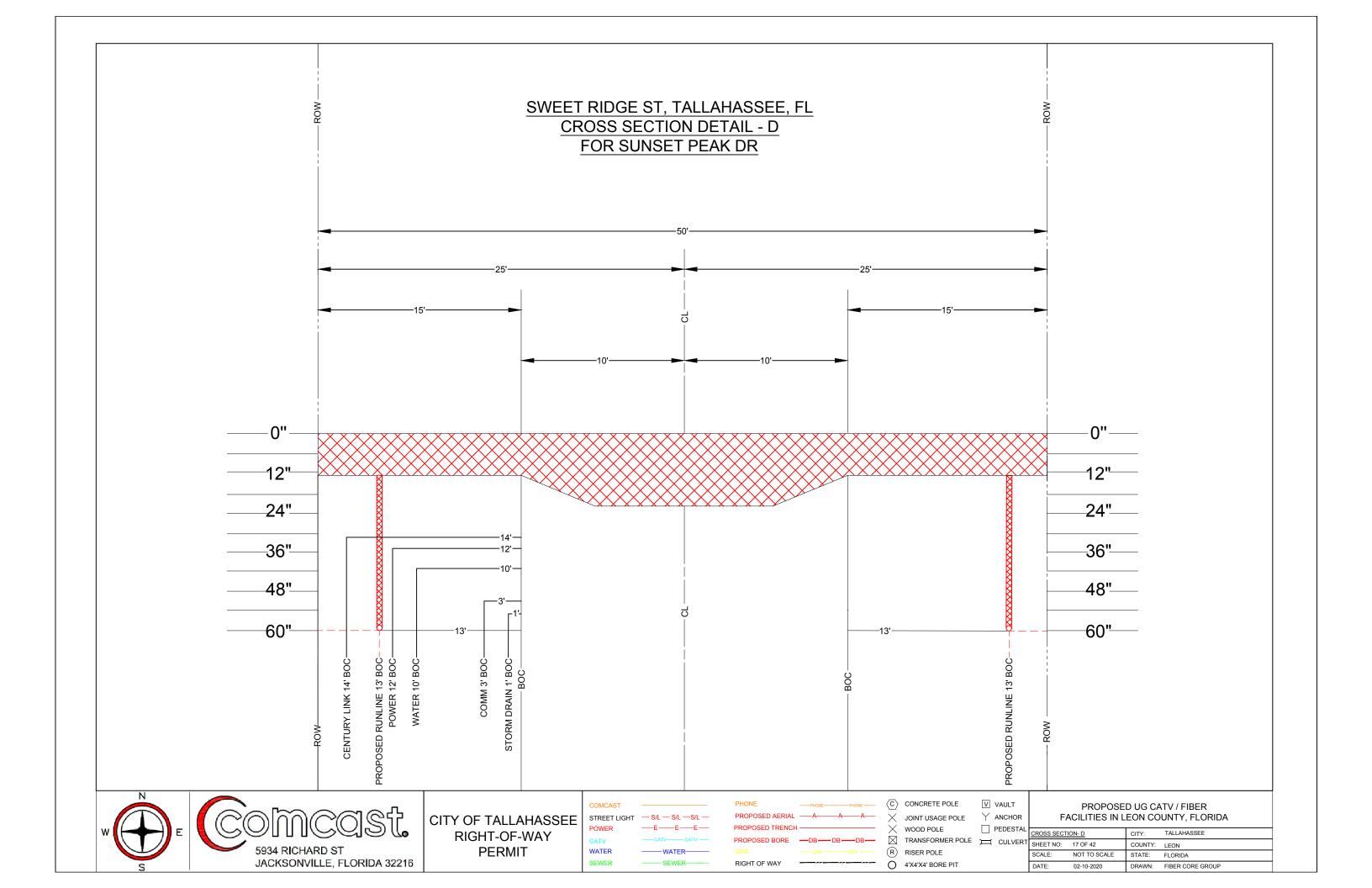


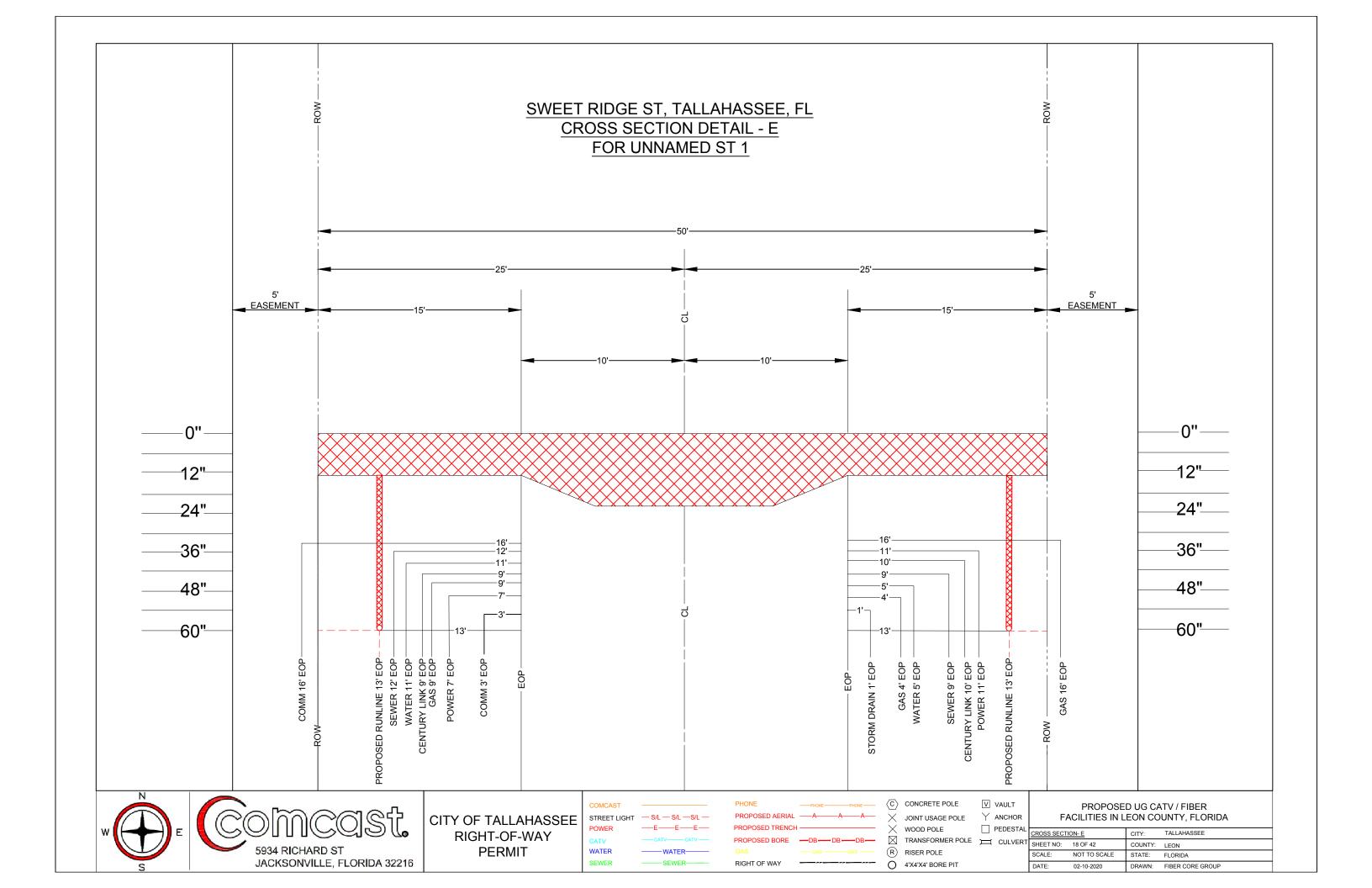


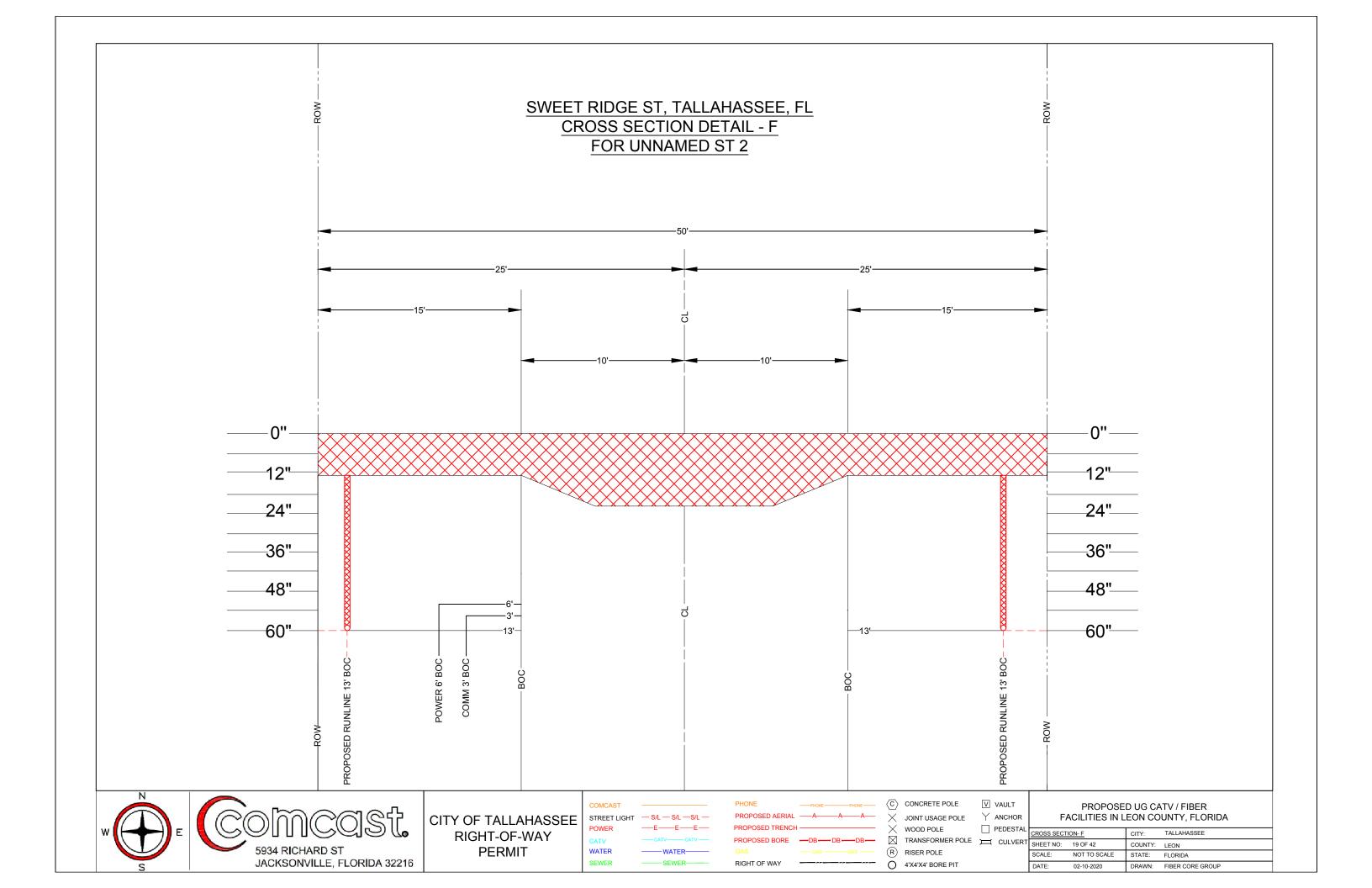


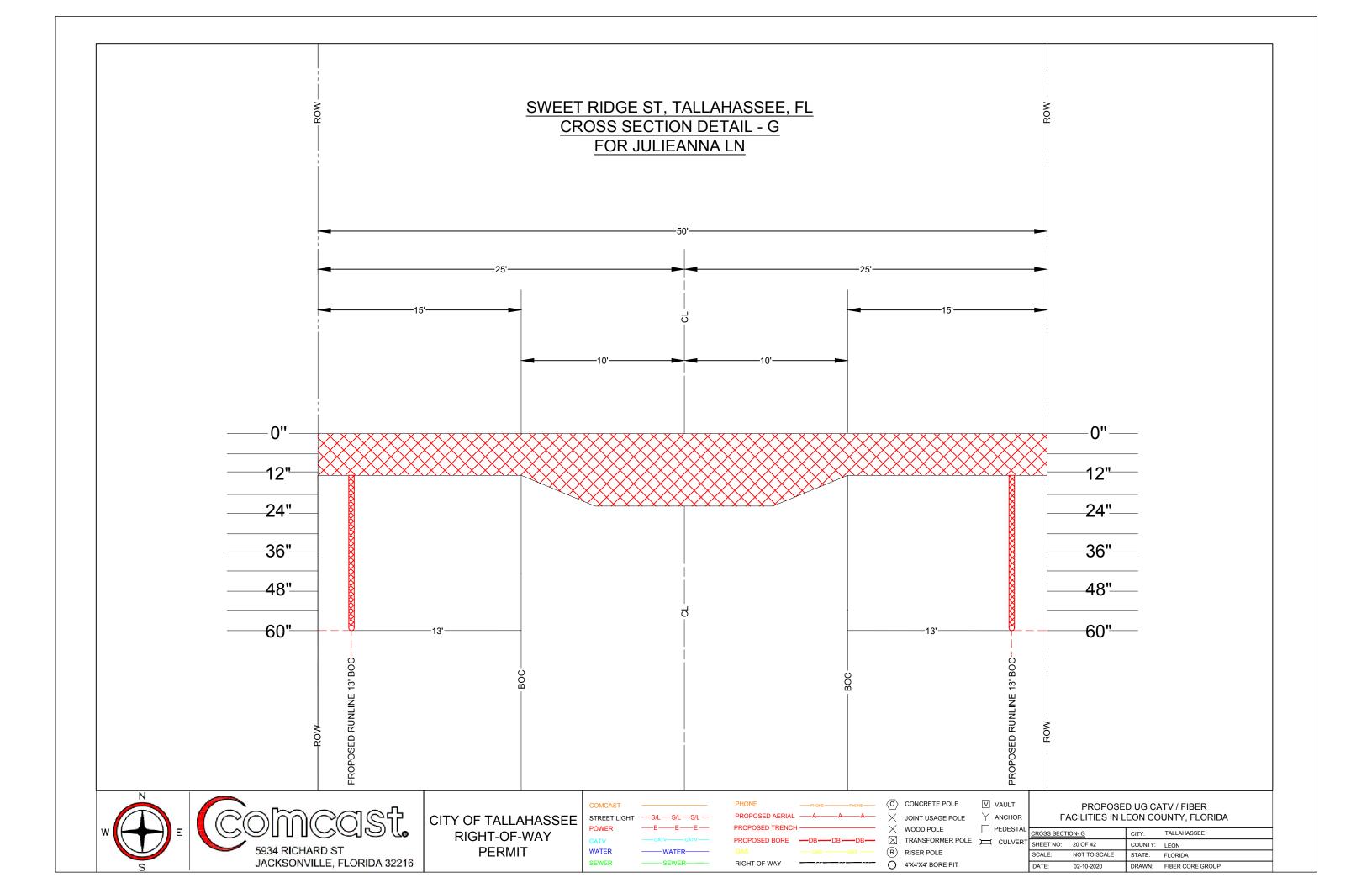


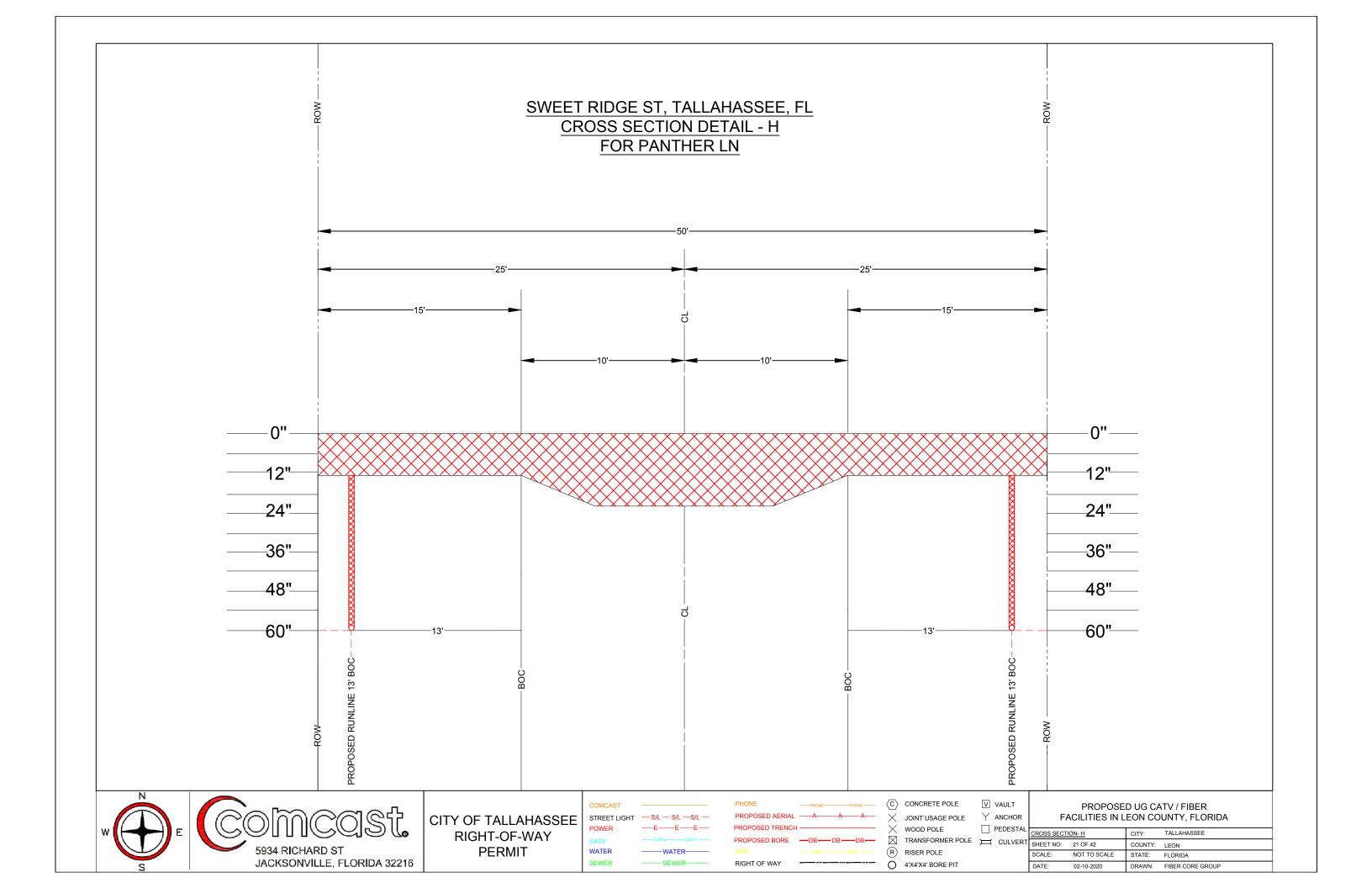


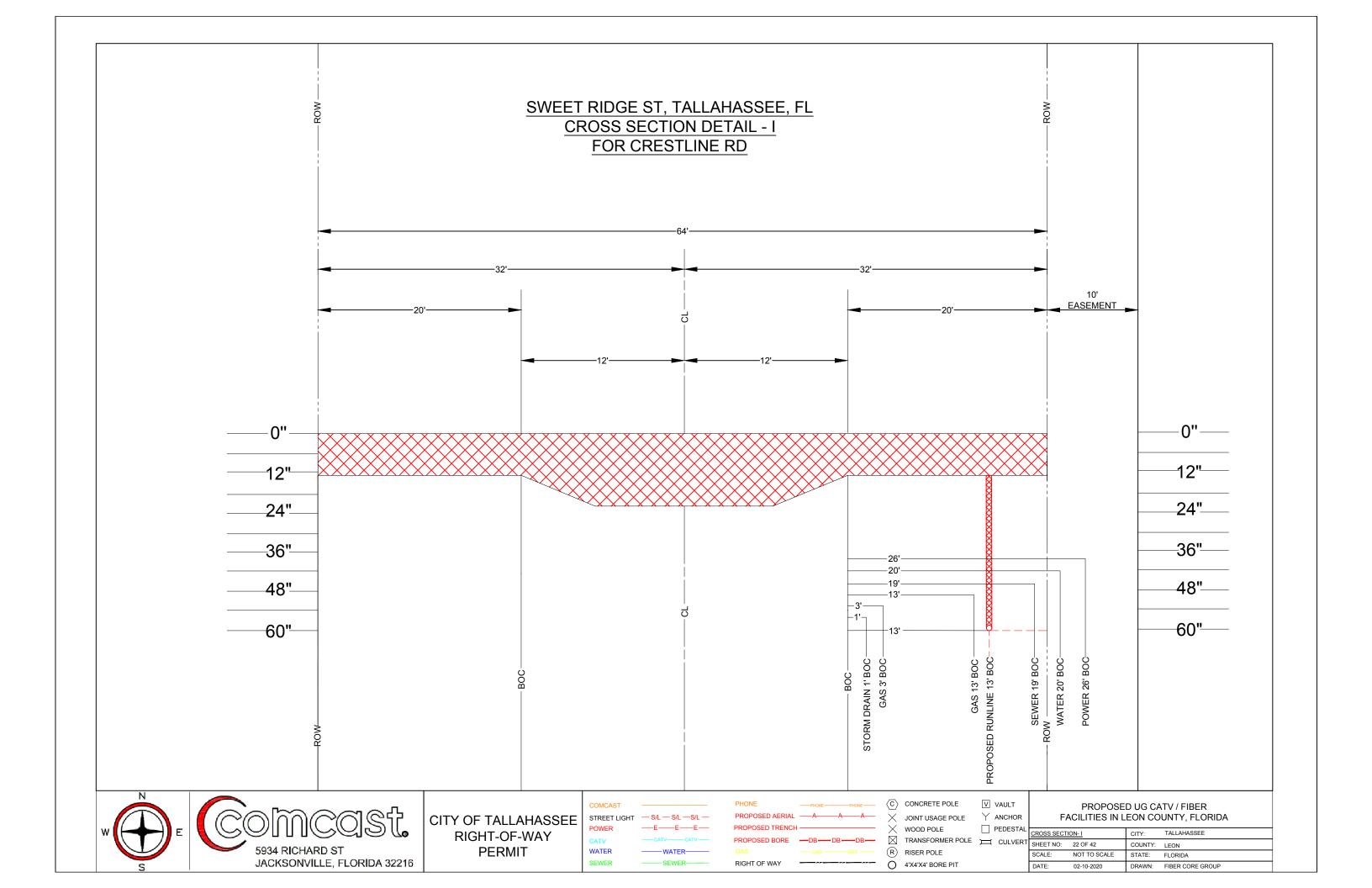


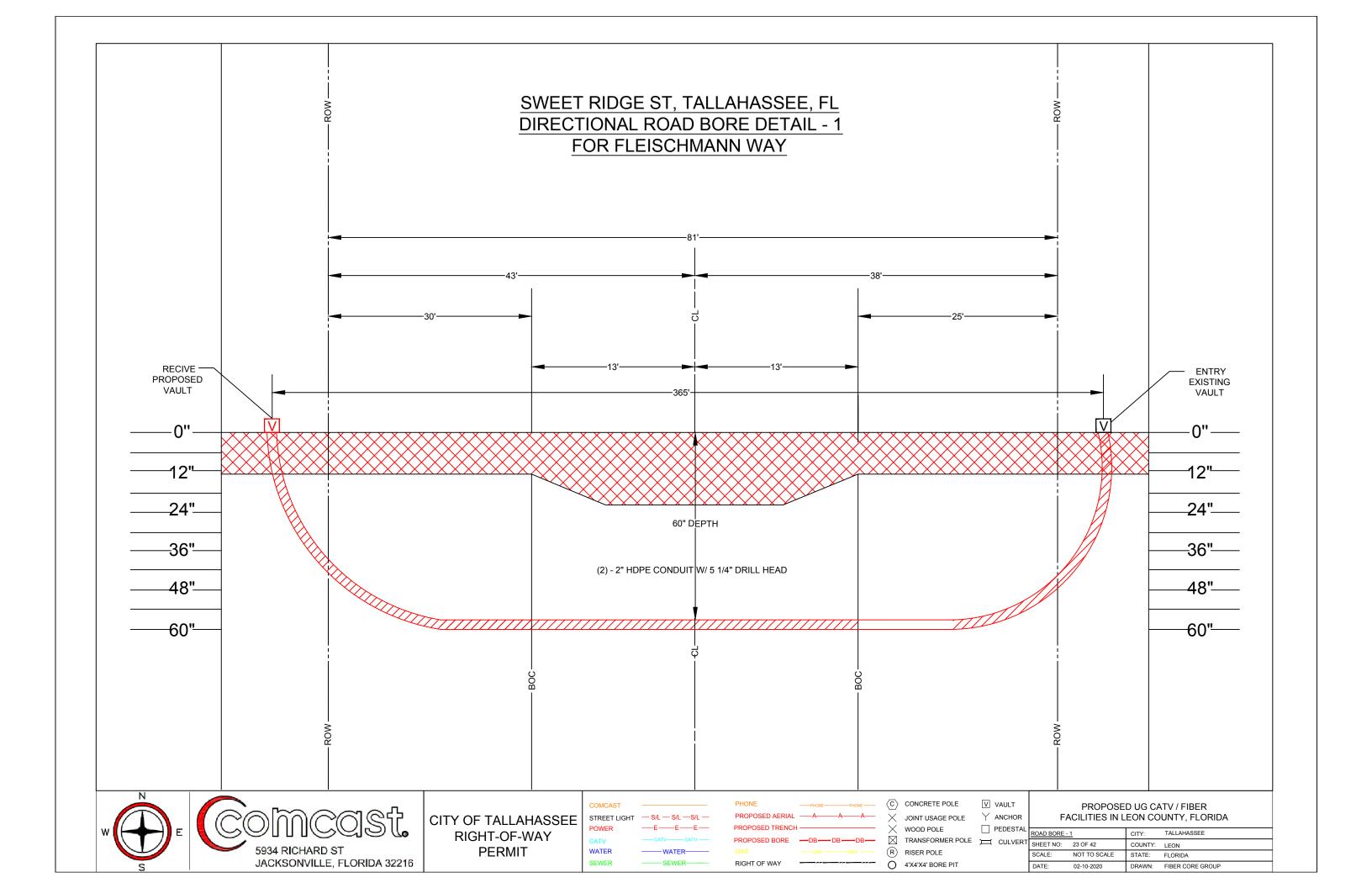


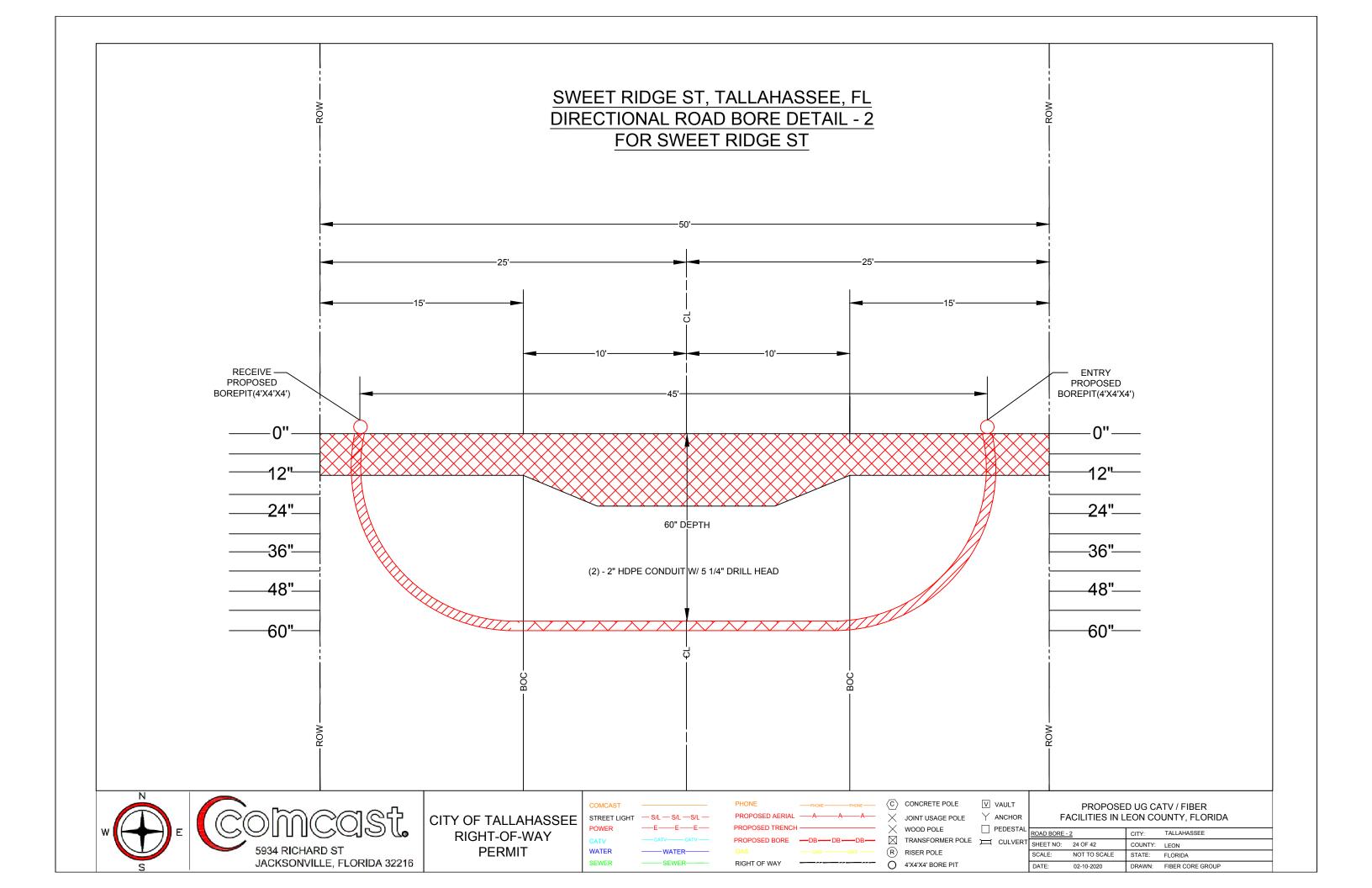


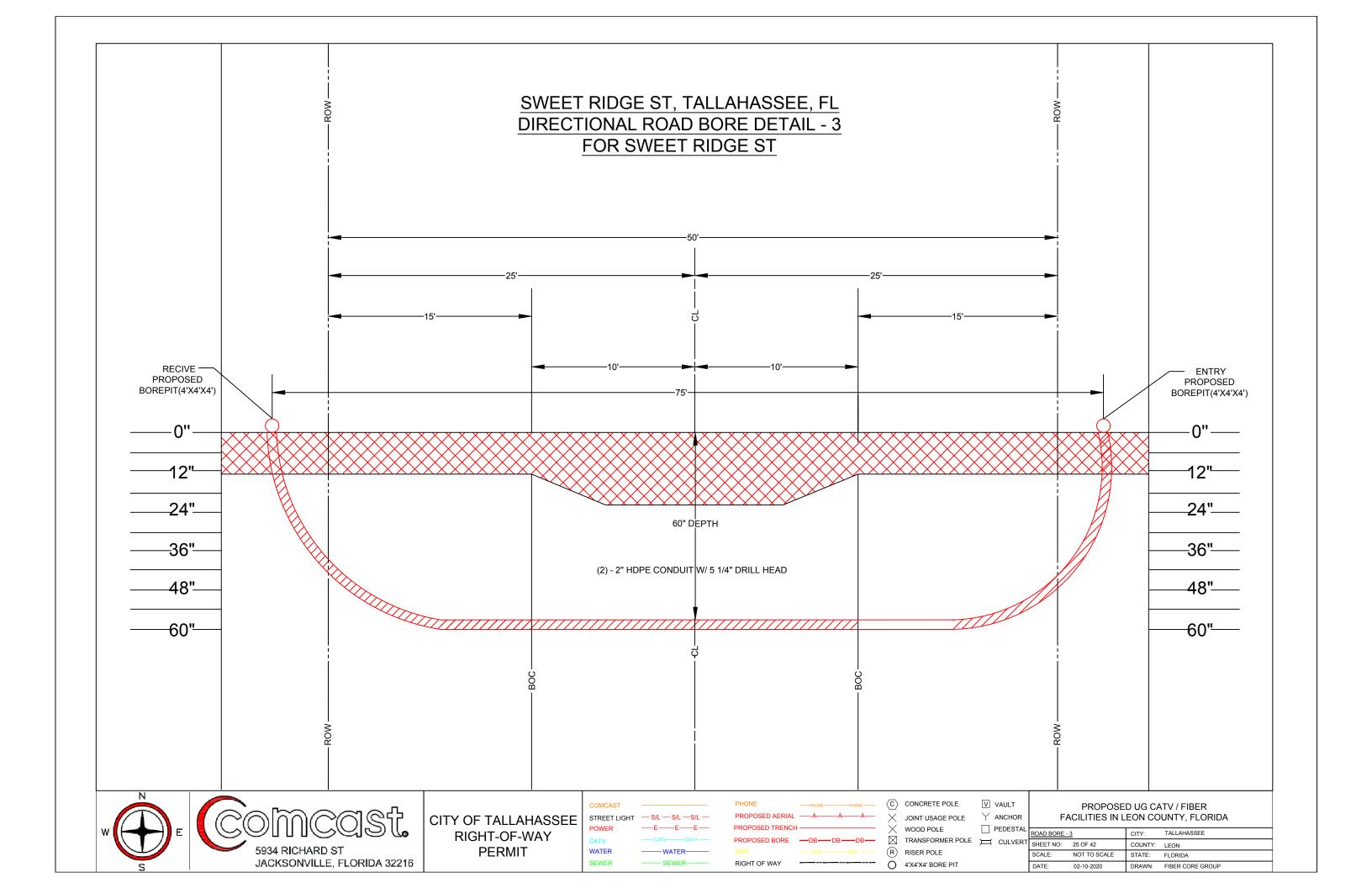


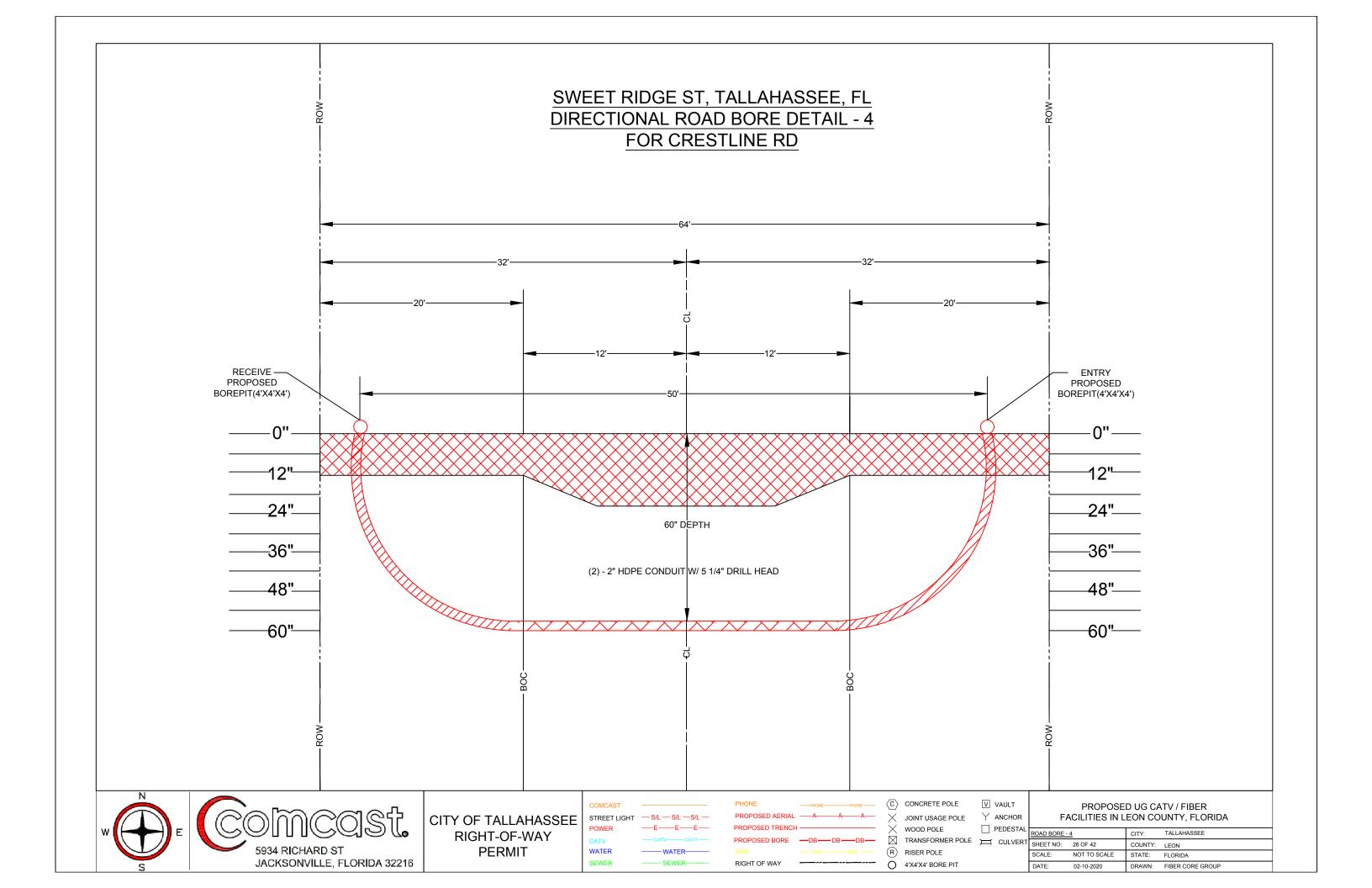


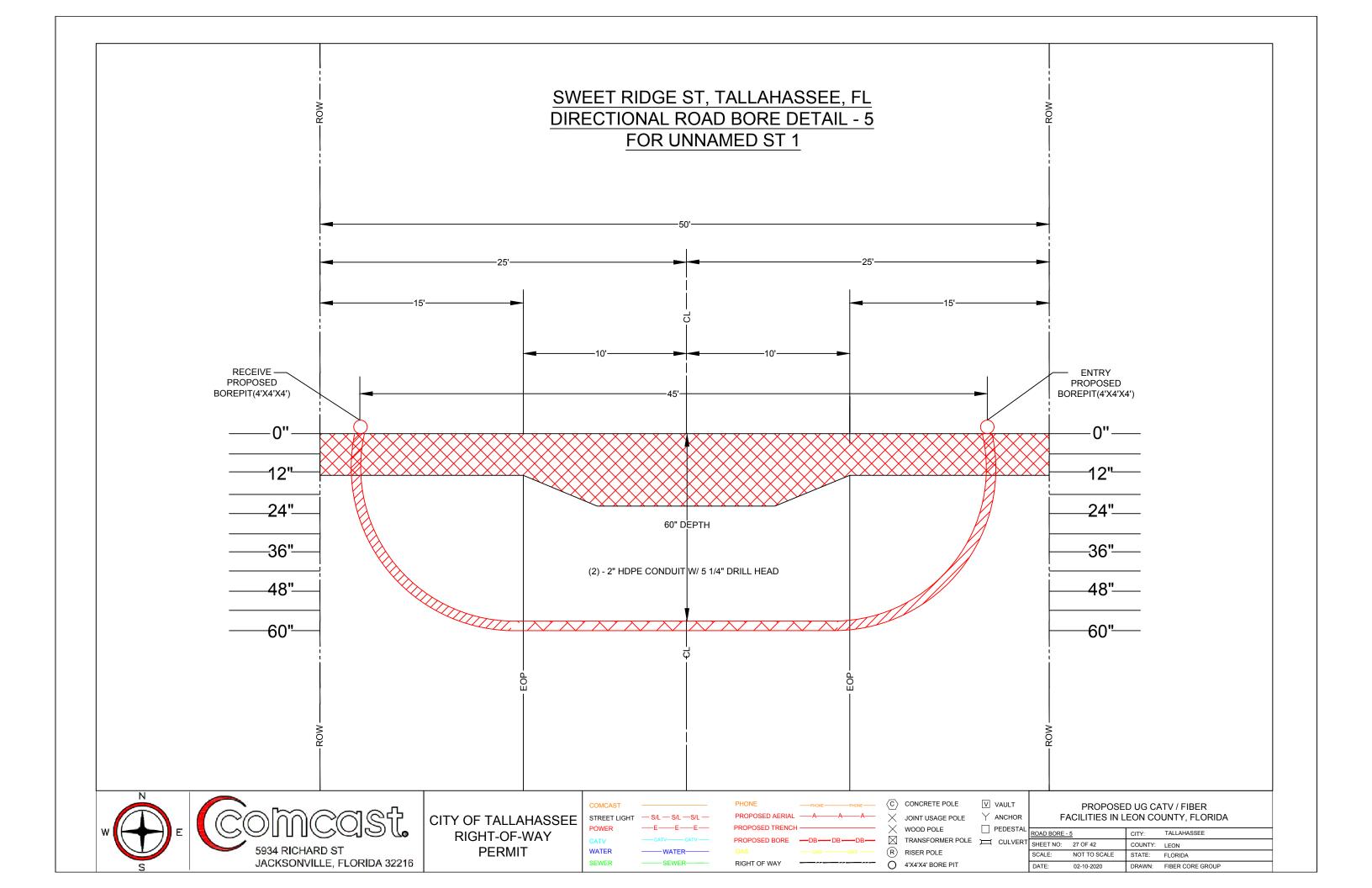


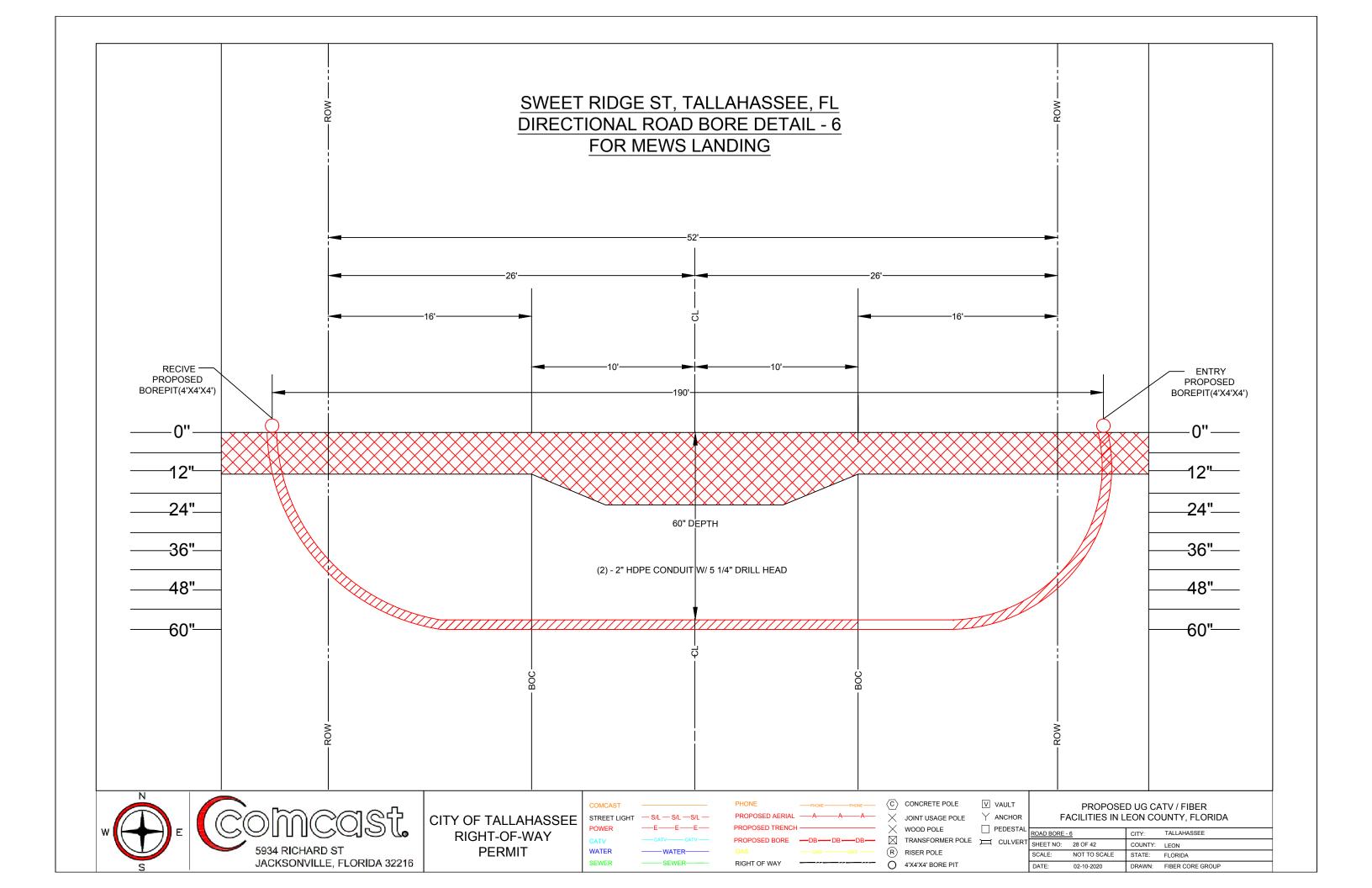


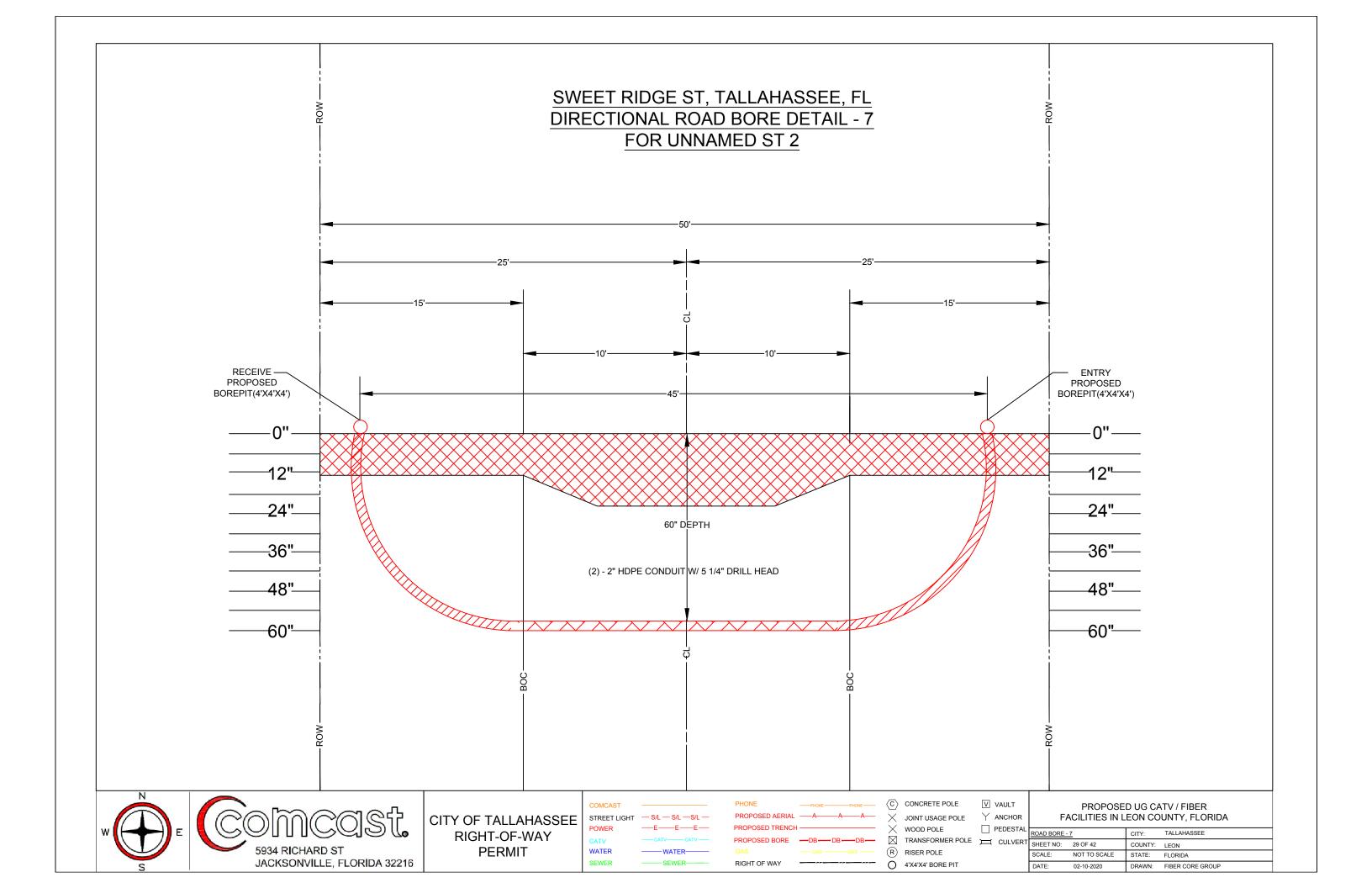


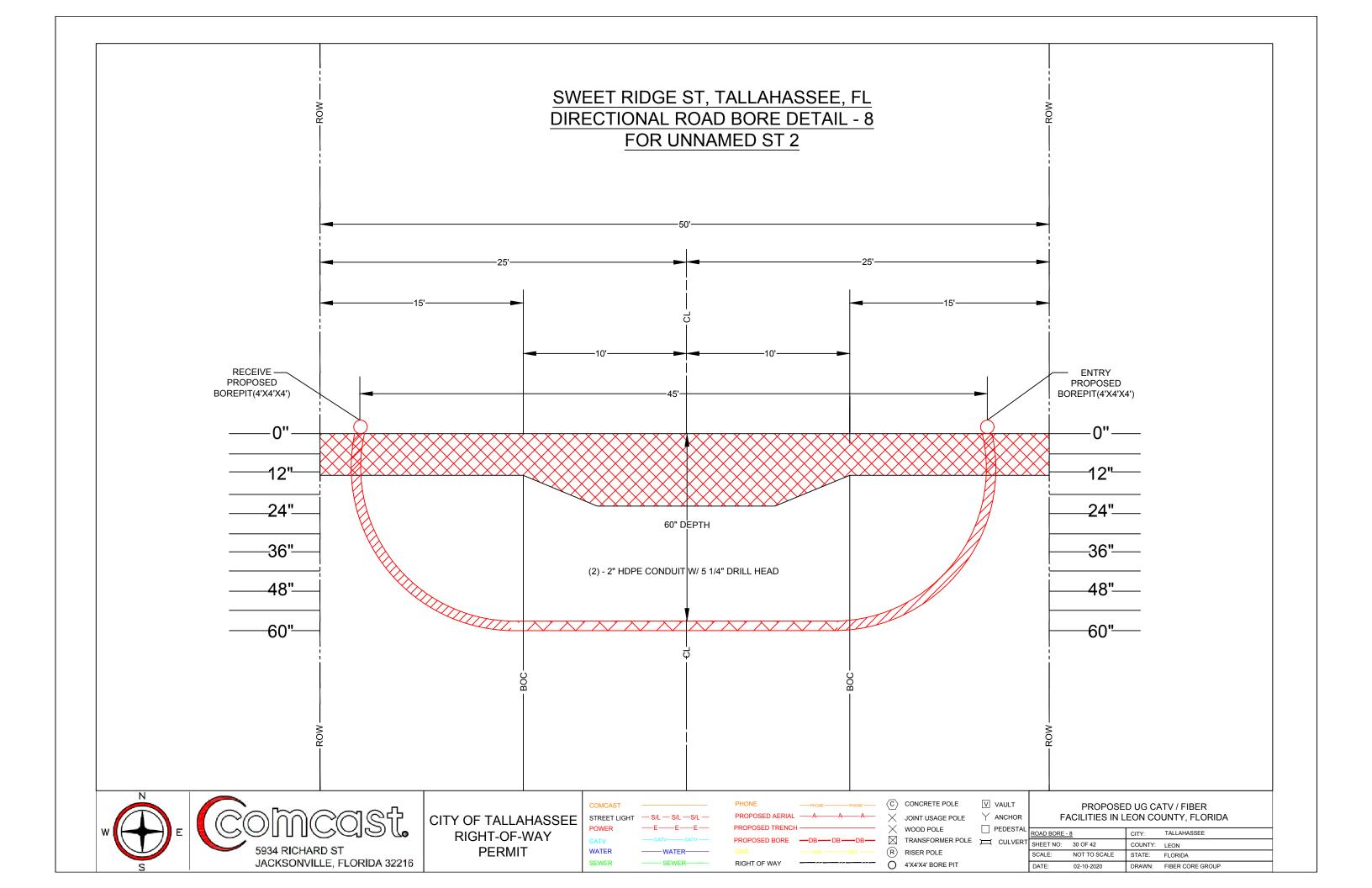


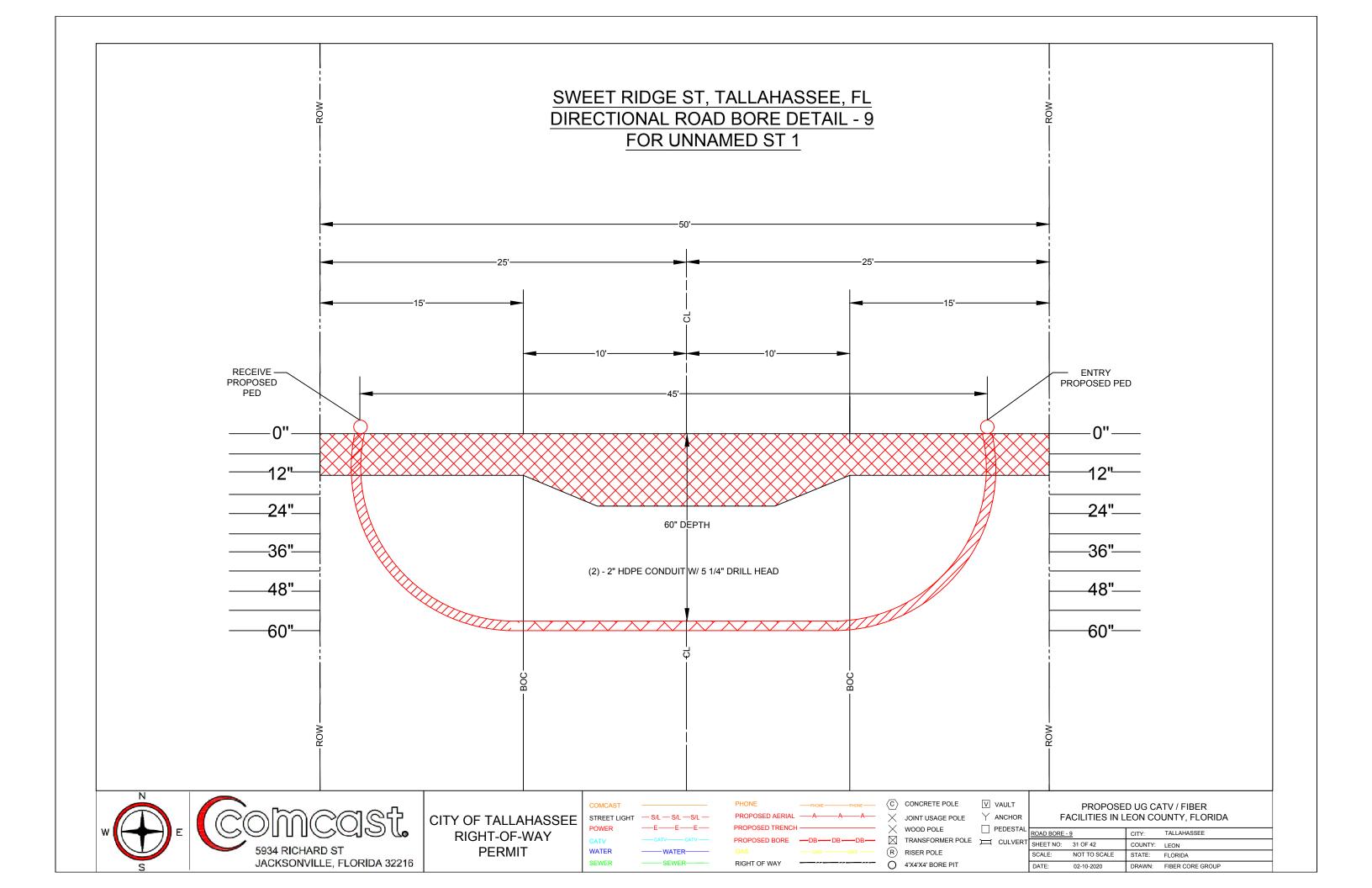


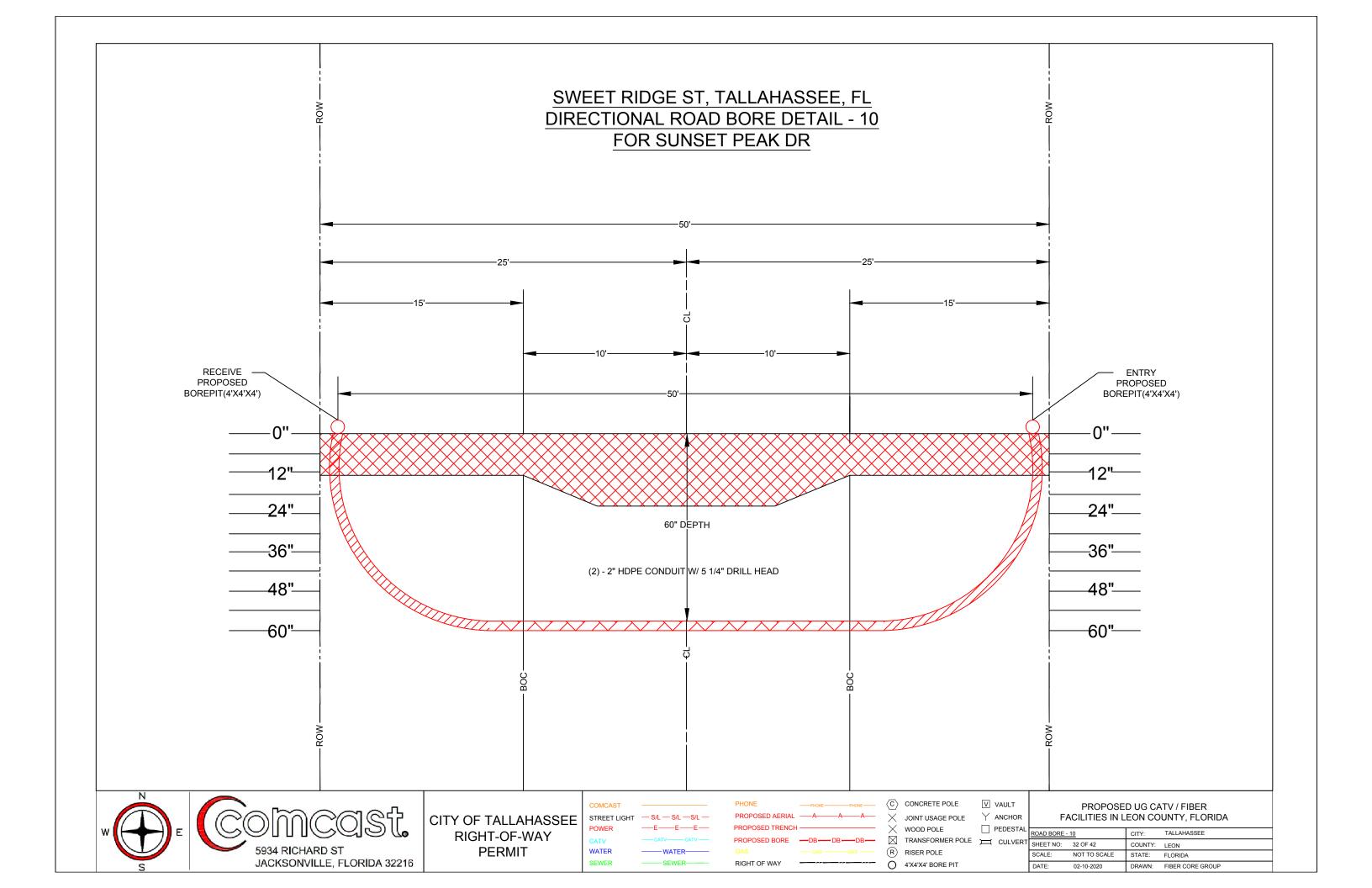


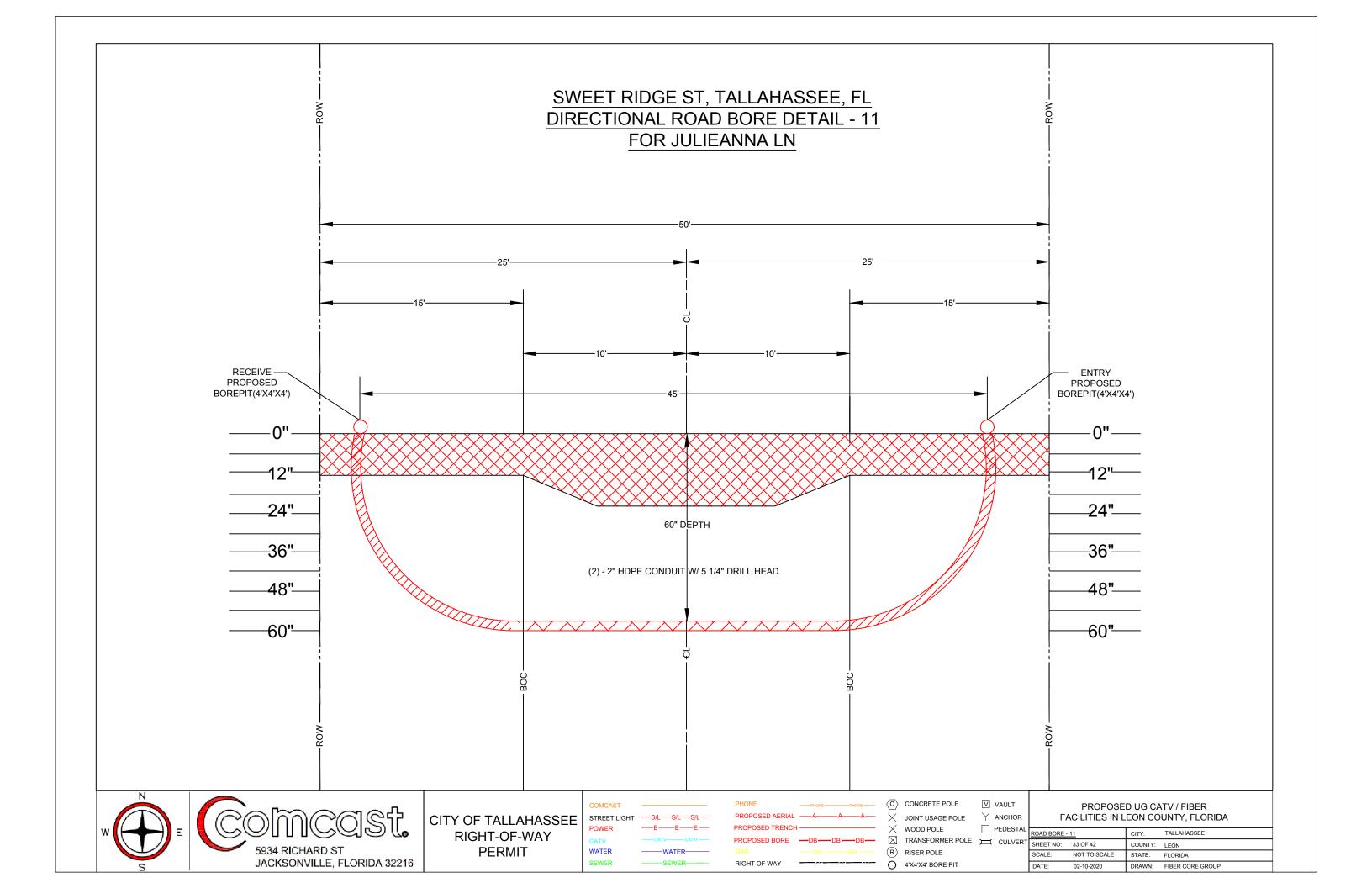


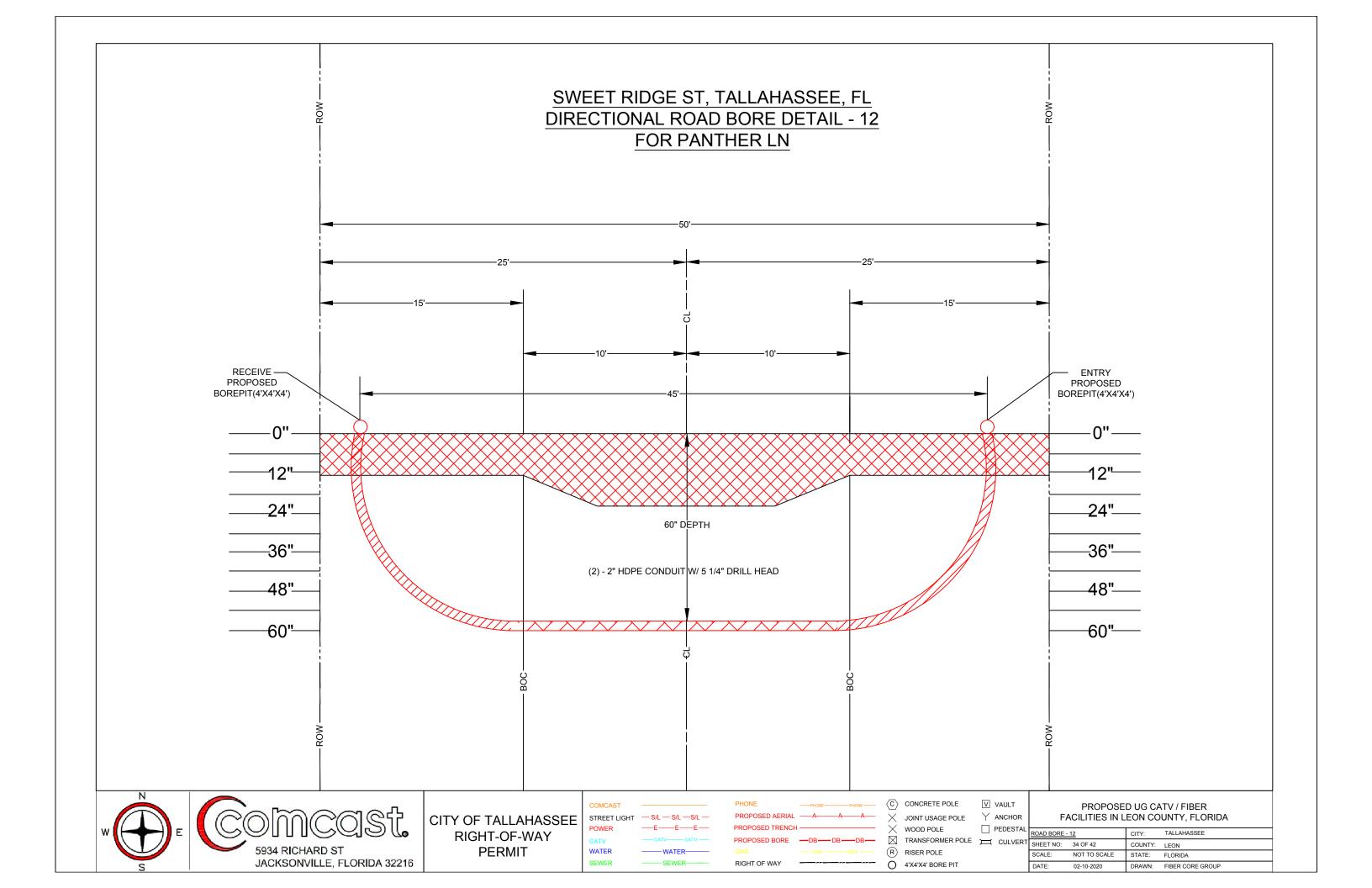


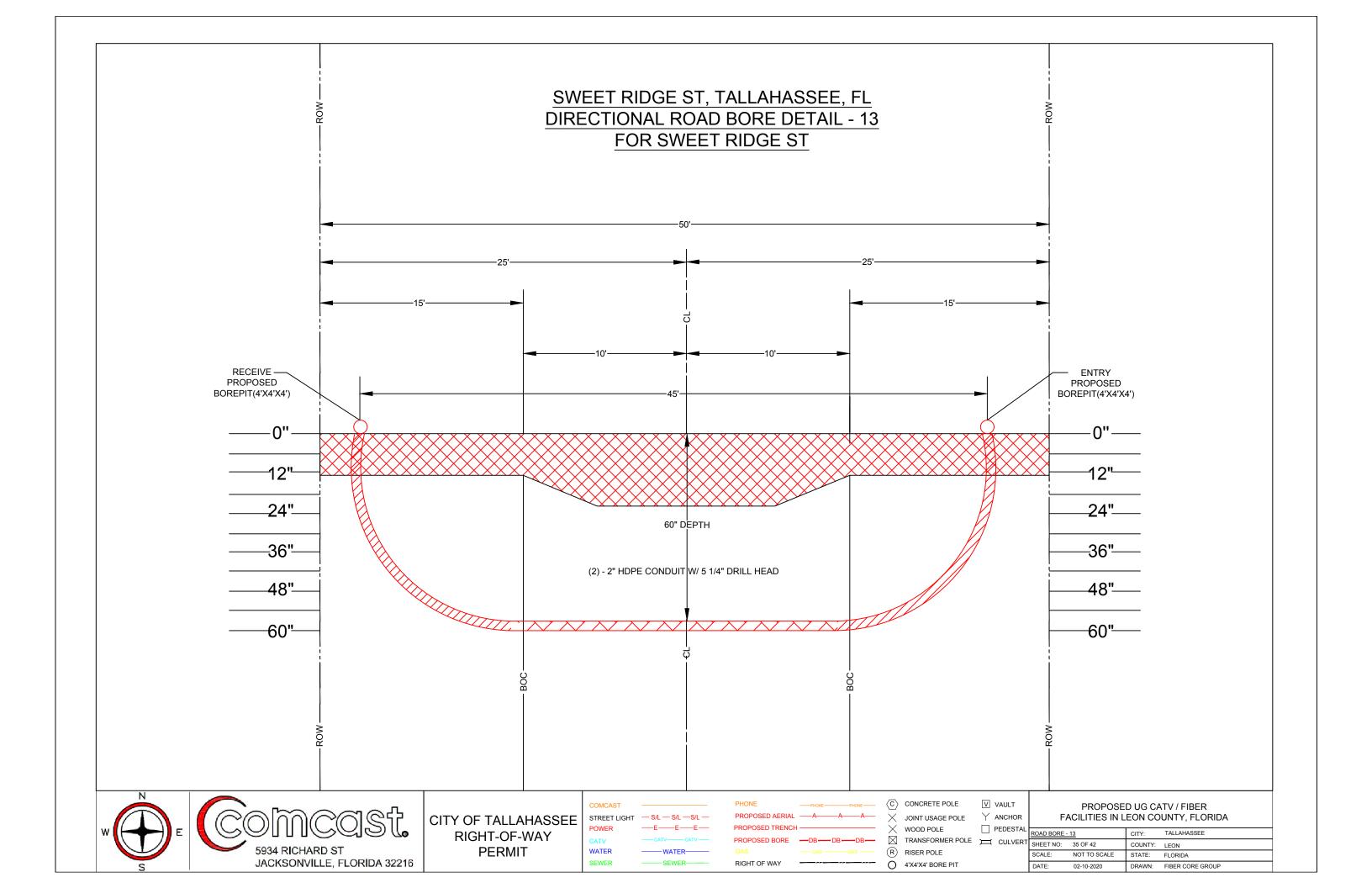


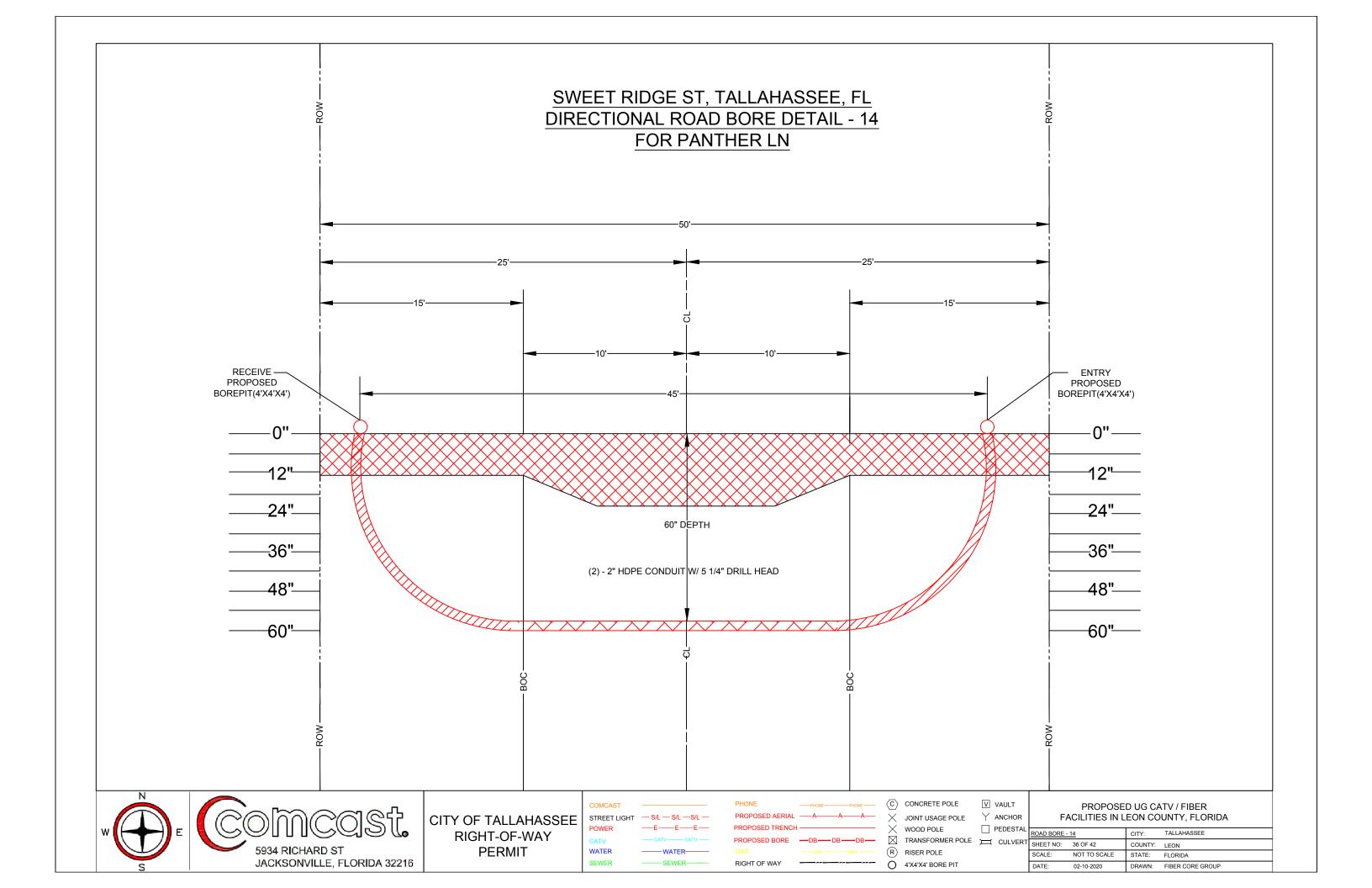


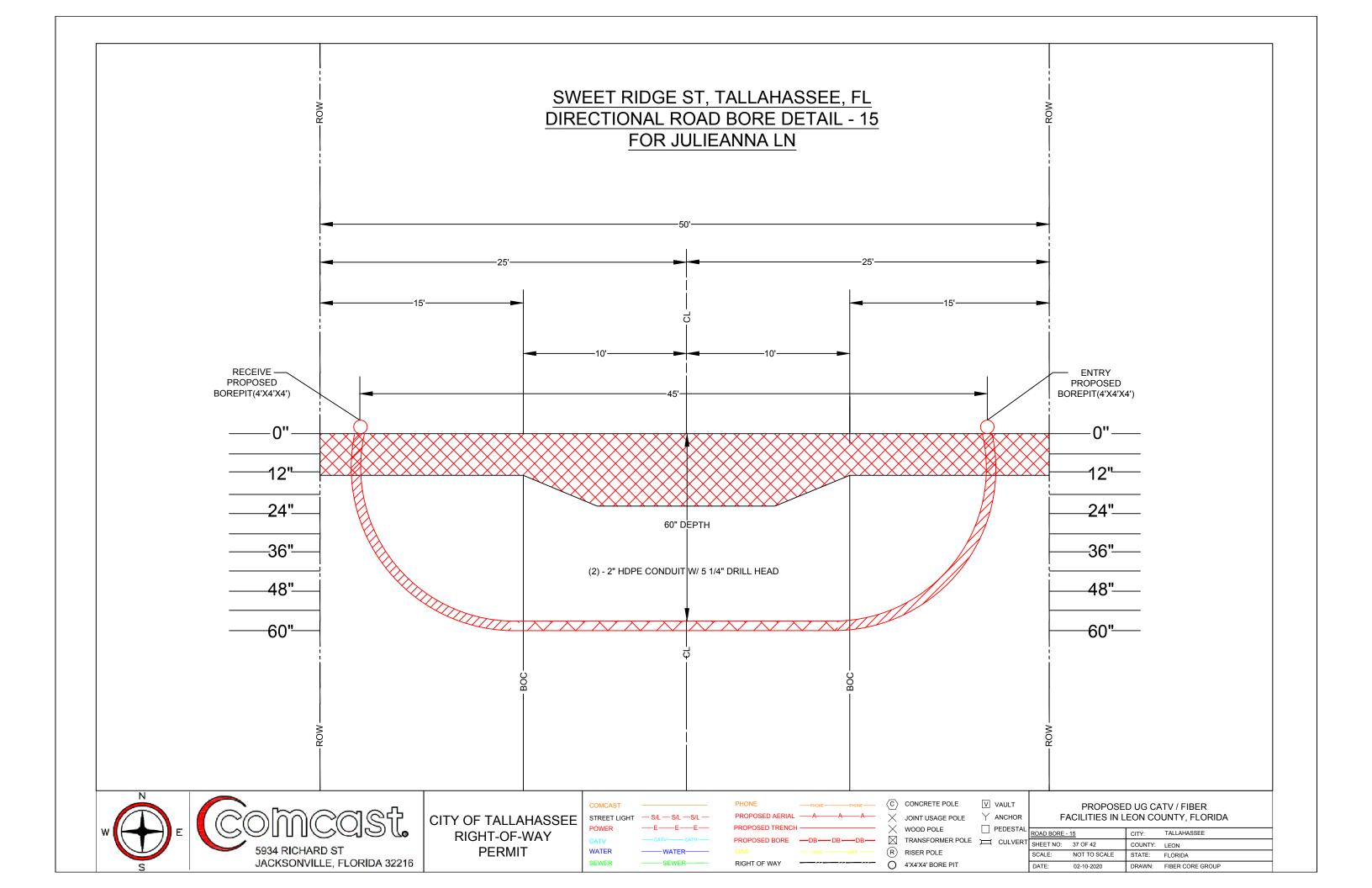


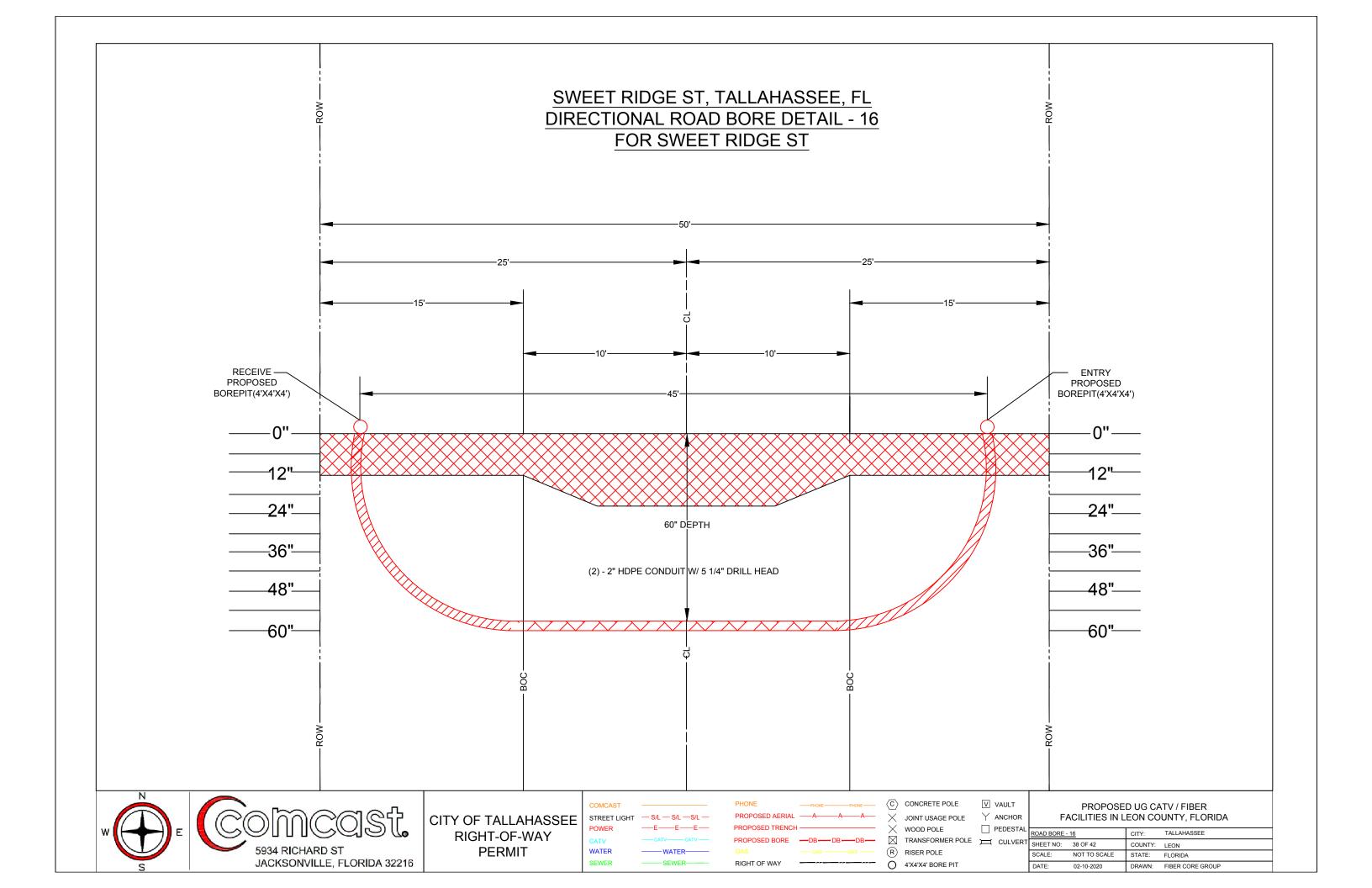




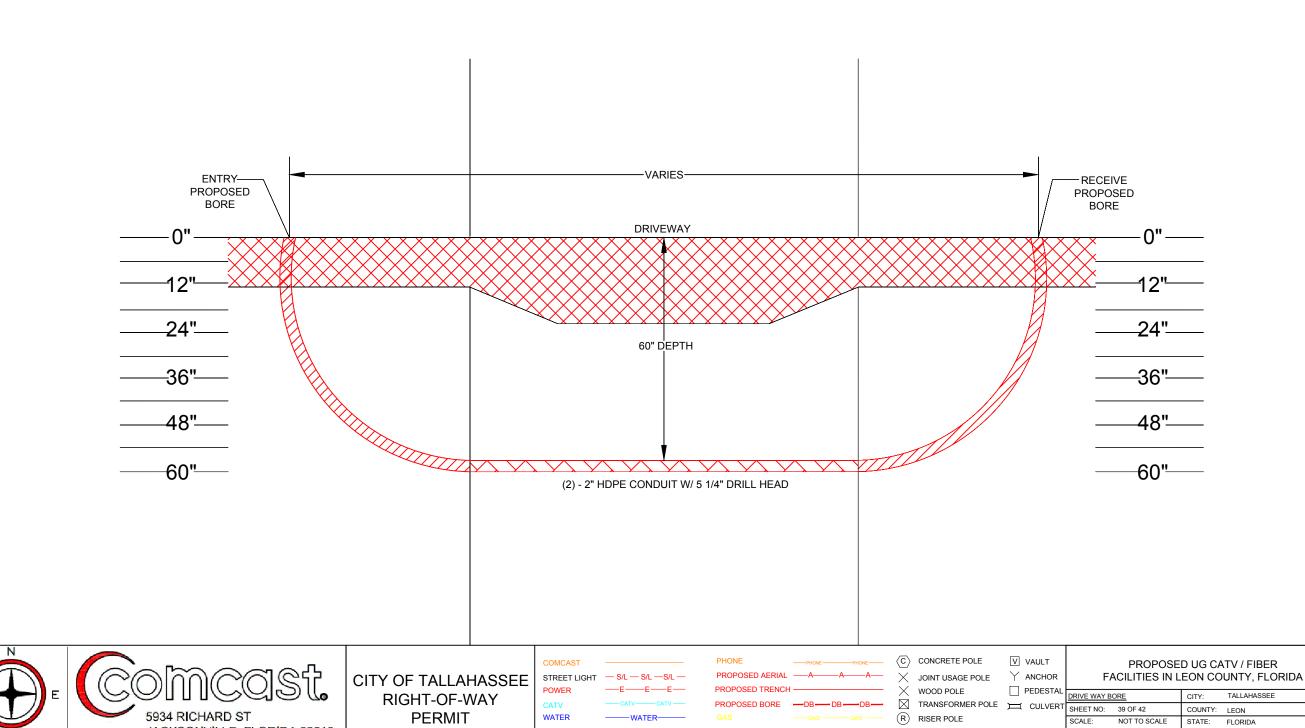








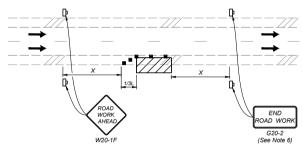
# SWEET RIDGE ST, TALLAHASSEE, FL DRIVE WAY BORE DETAIL



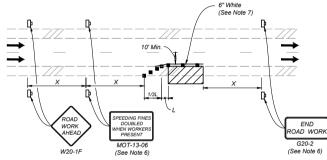
4'X4'X4' BORE PIT

DRAWN: FIBER CORE GROUP

JACKSONVILLE, FLORIDA 32216



SHOULDER WORK BETWEEN 2' AND 15' FROM THE TRAVELED WAY (Multilane Roadway Shown, Two-Lane Roadway Similar)



SHOULDER WORK LESS THAN 2' FROM THE TRAVELED WAY WITH WORK ZONE SPEED OF 45 MPH OR LESS (Multilane Roadway Shown, Two-Lane Roadway Similar)

## NOTES:

- 1. L = Taper Length
  X = Work Zone Sign Distance
  See Index 102-000 for L and X values.
- For incidental work (e.g., mowing or litter removal), only the Road Work Ahead sign is required.
- As determined by the Engineer, use a flagger or lane closure to accommodate a significant amount of work vehicle ingress and egress.
- 4. For work less than two feet from the traveled way and work zone speed greater than 45 MPH, use a lane closure.
- 5. This Index may be applied to the medians of divided roadways.
- 6. The "Speeding Fines Doubled When Workers Present" signs (MOT-13-06) and "End Road Work" signs (G20-2) along with associated work zone sign distances may be omitted when the temporary condition is in place for 24 hours or less.
- Temporary pavement markings may be omitted when the temporary condition is in place for 24 hours or less.

## SYMBOLS:



■ Channelizing Device ( See Index 102-000 )

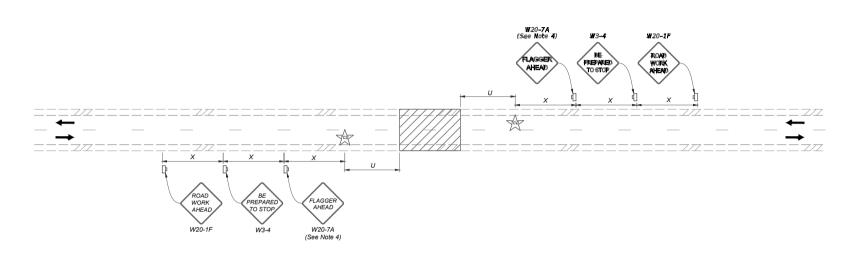
Work Zone Sign

Lane Identification and Directional of Traffic

LAST OF REVISION

11/01/19





## (Two-Lane Roadway Shown, Multilane Roadway Similar)

## NOTES:

- 1. U = Buffer Length X = Work Zone Sign Distance See Index 102-000 for "U" and "X" values.
- 2. Do not use this Index for limited access roadways.
- 3. Use this Index for temporary daytime road closures of 5 minutes or less.
- 4. Optionally, use "Flagger Ahead" sign with symbol (W20-7) instead of "Flagger Ahead" sign with text (W20-7A).

## SYMBOLS:

Work Space

□ Work Zone Sign

Lane Identification and Direction of Traffic

Traffic Control Officer

DESCRIPTION:

APPLIES TO TWO-LANE AND MULTILANE ROADWAYS

LAST REVISION 11/01/19

FY 2020-21 STANDARD PLANS

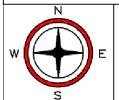
TEMPORARY ROADWAY CLOSURE

INDEX SHEET

102-020 41 OF 42

# THE FOLLOWING STANDARD PLANS ARE IN ACCORDANCE WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION 2020-2021 102-000 INDEX AND APPLY TO SWEET RIDGE ST, TALLAHASSEE, FL

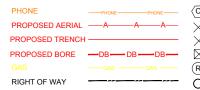
- STANDARD PLANS INDEX NO 102-010 (WORK ON THE SHOULDER)
- STANDARD PLANS INDEX NO 102-020 (TEMPORARY ROADWAY CLOSURE)





CITY OF TALLAHASSEE RIGHT-OF-WAY PERMIT





PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN LEON COUNTY, FLORIDA

L	TRAFFIC CONT	ROL RULES-01	CITY:	TALLAHASSEE
T	SHEET NO:	42 OF 42	COUNTY:	LEON
	SCALE:	NOT TO SCALE	STATE:	FLORIDA
	DATE:	02-10-2020	DRAWN:	FIBER CORE GROUP



Restoration Plan & Time Frame for Comcast Project at SWEET RIDGE ST, TALLAHASSEE

4. Section 17-401 (C) (5)- Need a restoration plan and estimated cost to restore the right of way per this section — Restoration estimate: (22) 4x4 bore pits at approximately 1' wide equals 39.11 SY or 352' Approx. total SY of work equals 39.11 SY times \$3.00 (cost per SY for Sod) equals \$117.33. Also, the new peds will be hidden by one of the following which will be identified by the tag left on the tree/shrub:

# 2' - 3' tall - Sun or Shade:

Flax Lily

Coontie palm

Dwarf Walter's Viburnum

**Dwarf Yaupon** 

'Wintergreen' Japanese Boxwood

'Shi Shi Gashira' Dwarf Camellia

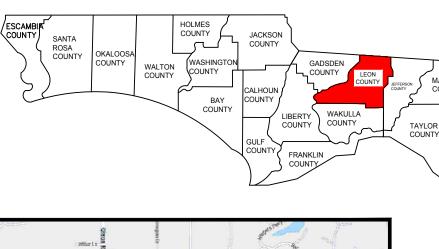
Restoration of 321sqft. Peds and bore pits \$1284.00

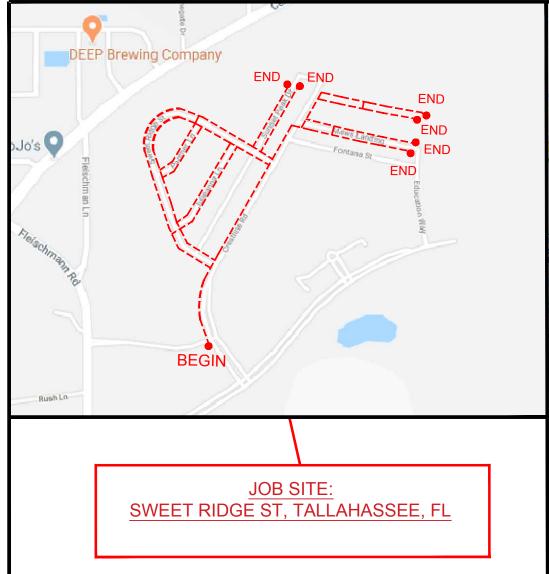
5. Section 17-401 (C) (6)- Need time table for construction. Once permit is approved & locates are on ground this project should take up to 7 business days to complete construction. All disturbed areas will be restored to same or better condition.

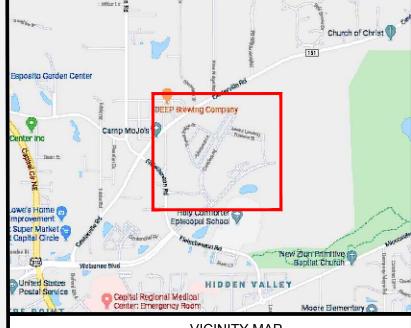
Any questions please contact Chris Osborn – cosborn@seutilities.com

# COMCAST PERMIT REQUEST FOR SWEET RIDGE ST, TALLAHASSEE, FL

THESE PLANS WERE PREPARED UNDER THE RESPONSIBLE CHARGE OF COMCAST AND ARE EXEMPT FROM THE SIGNING AND SEALING REQUIREMENTS PRESCRIBED IN SECTION 471 OF THE FLORIDA STATUTES

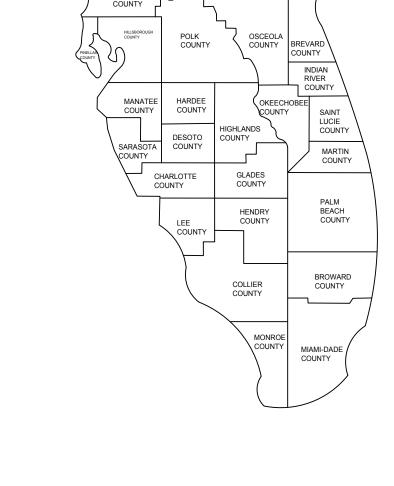






# **VICINITY MAP** SWEET RIDGE ST, TALLAHASSEE, FL

JOB NUMBER:	JB0000177616
PROJECT T	OTALS
PROPOSED AERIAL FOOTAGE	0'
PROPOSED UG CATV/FIBER	12639'
TOTAL FOOTAGE	12639'
TOTAL PROPOSED BORES	16
PROPOSED PED	101
PROPOSED BORE PITS	22



NASSAU COUNTY

COUNTY

FLAGLER

SEMINOLE COUNTY

COUNTY

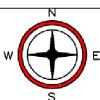
CITRUS

HERNANDO COUNTY PASCO

HAMILTON COUNTY

COUNTY

LAFAYETT COUNTY





CITY OF TALLAHASSEE **RIGHT-OF-WAY PERMIT** 



R RISER POLE 4'X4'X4' BORE PIT

X JOINT USAGE POLE 

V VAULT Y ANCHOR PEDESTA 

PROPOSED UG CATV / FIBER FACILITIES IN LEON COUNTY, FLORIDA

AL					
	VICINITY VIEW	<u>v</u>	CITY:	TALLAHASSEE	
RT	SHEET NO:	1 OF 42	COUNTY:	LEON	
	SCALE:	NOT TO SCALE	STATE:	FLORIDA	
	DATE:	02-10-2020	DRAWN:	FIBER CORE GROUP	

# **NOTES**

ALL PROPOSED CONSTRUCTION WILL BE PER THE CITY OF TALLAHASSEE SPECIFICATIONS AS WELL AS ALL NECESSARY SAFETY CODES.

ALL PROPOSED CATV WILL BE WITHIN THE CITY OF TALLAHASSEE RIGHT-OF-WAY.

ALL PROPOSED UNDERGROUND CATV WILL BE BURIED A MINIMUM OF 36" DEEP EXCEPT ROAD BORES 60" DEEP AND DRIVEWAY BORES AT 60" DEEP.

ALL PROPOSED UNDERGROUND CATV ROAD BORES WILL USE CITY APPROVED DIRECTIONAL BORE MACHINE. AS WELL AS COUNTY APPROVED CONDUIT.

ALL PROPOSED CATV ROAD BORES WILL EXTEND A MINIMUM OF 42' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED CATV DRIVEWAY BORES WILL EXTEND A MINIMUM OF 6' BEYOND THE EDGE OF PAVEMENT.

ALL PROPOSED BORES WILL BE IN A (4'X4'X4') PIT AND WILL USE (2)2" HDPE CONDUIT AT 48" DEPTH USING A 5 1/4" DRILL HEAD.

ALL PROPOSED AERIAL WILL BE .700" DIAMETER AND WILL BE LASHED TO .250" STEEL STRAND CABLE USING .125" STANDARD GALVANIZED LASHING WIRE.

ALL PROPOSED AERIAL CATV CROSSING ROADWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 18'-0"

ALL PROPOSED AERIAL CATV CROSSING DRIVEWAYS WILL HAVE MINIMUM MID-SPAN HEIGHT OF 16'-0"

LOCATES WILL BE REQUIRED IN ALL PROPOSED UNDERGROUND AREAS AT LEAST 48 HRS PRIOR TO CONSTRUCTION.

NOTIFICATIONS TO ALL UTILITIES INVOLVED WILL BE MADE PRIOR TO CONSTRUCTION.

ALL DISTRIBUTED AREA WITHIN THE RIGHT OF WAY WILL BE RESTORED TO ORIGINAL OR BETTER CONDITION BY GRADING AND RE-SODDING. SOD ALL AREAS DISTURBED BY CONSTRUCTION WITH BERMUDA SOD. "ALL CRACKED SIDEWALK IS TO BE REPLACED FROM JOINT TO JOINT WITHIN 7 DAYS OF WORK COMPLETION."

WORK OPERATIONS ARE TO BE MINDFUL NOT TO DAMAGE THE PAVER SIDEWALK WHEN POSITIONING EQUIPMENT. ANY DAMAGE INCLUDING TRACK MARKS WILL BE REPAIRED OR REPLACED BY THE CONTRACTOR.

# CONSTRUCTION NOTES

IN ORDER TO REDUCE THE DISRUPTION AND COST OF UTILITY DAMAGES OCCURRING IN THE RIGHT-OF-WAY AND EASEMENTS. THE PERMITTEE SHALL PREVENT DAMAGES TO EXISTING UTILITIES CAUSED BY THE WORK THROUGH FIELD VERIFICATION OF THE LOCATION OF THE EXISTING UTILITIES IN CASE OF OPEN EXCAVATION. VERIFICATION MAY BE PERFORMED DURING THE PERMITTEES WORK. IN THE CASE OF DIRECTIONAL DRILLING, VERIFICATION SHALL TAKE PLACE PRIOR TO MOBILIZATION OF THE DRILLING EQUIPMENT.

THE PERMITTEE SHALL VERIFY THE LOCATION OF THE EXISTING UTILITIES AS NEEDED TO AVOID CONTACT WITH DETECTION EQUIPMENT OR OTHER ACCEPTABLE MEANS. SUCH METHODS MAY INCLUDE BUT SHALL NOT BE LIMITED TO-"SOFT DIG"-EQUIPMENT AND GROUND PENETRATION RADAR (GPR). THE EXCAVATOR SHALL BE HELD LIABLE FOR DAMAGES CAUSED TO CITY'S/COUNTIES/ STATE INFRASTRUCTURE AND THE EXISTING **FACILITIES OF THE OTHER UTILITY COMPANIES** 

ALL UTILITIES LOCATED BY VISUAL INSPECTION, TO BE **VERIFIED BY LOCATES** 

EOT REPRESENTS EDGE OF TRAVEL NOT TRUE EDGE OF **PAVEMENT** 

E/P REPRESENTS THE TRUE **EDGE OF PAVEMENT** 

**EOD REPRESENTS THE EDGE** OF DIRT

HAND DIG TRENCHES 36" DEEP ACROSS DIRT ROAD

RIGHT OF WAY PROPOSED AERIAL **BURIED POWER** AT&T \_\_\_\_\_ AT&T \_\_\_\_\_ AT&T \_\_\_ —GAS—GAS—GAS— STORM SEWER -SEWER ----SEWER -WATER —WATER ——WATER — **FENCE** COAX

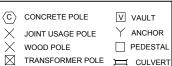




CITY OF TALLAHASSEE **RIGHT-OF-WAY PERMIT** 

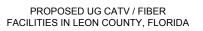






PROPOSED UG CATV / FIBER FACILITIES IN LEON COUNTY, FLORIDA

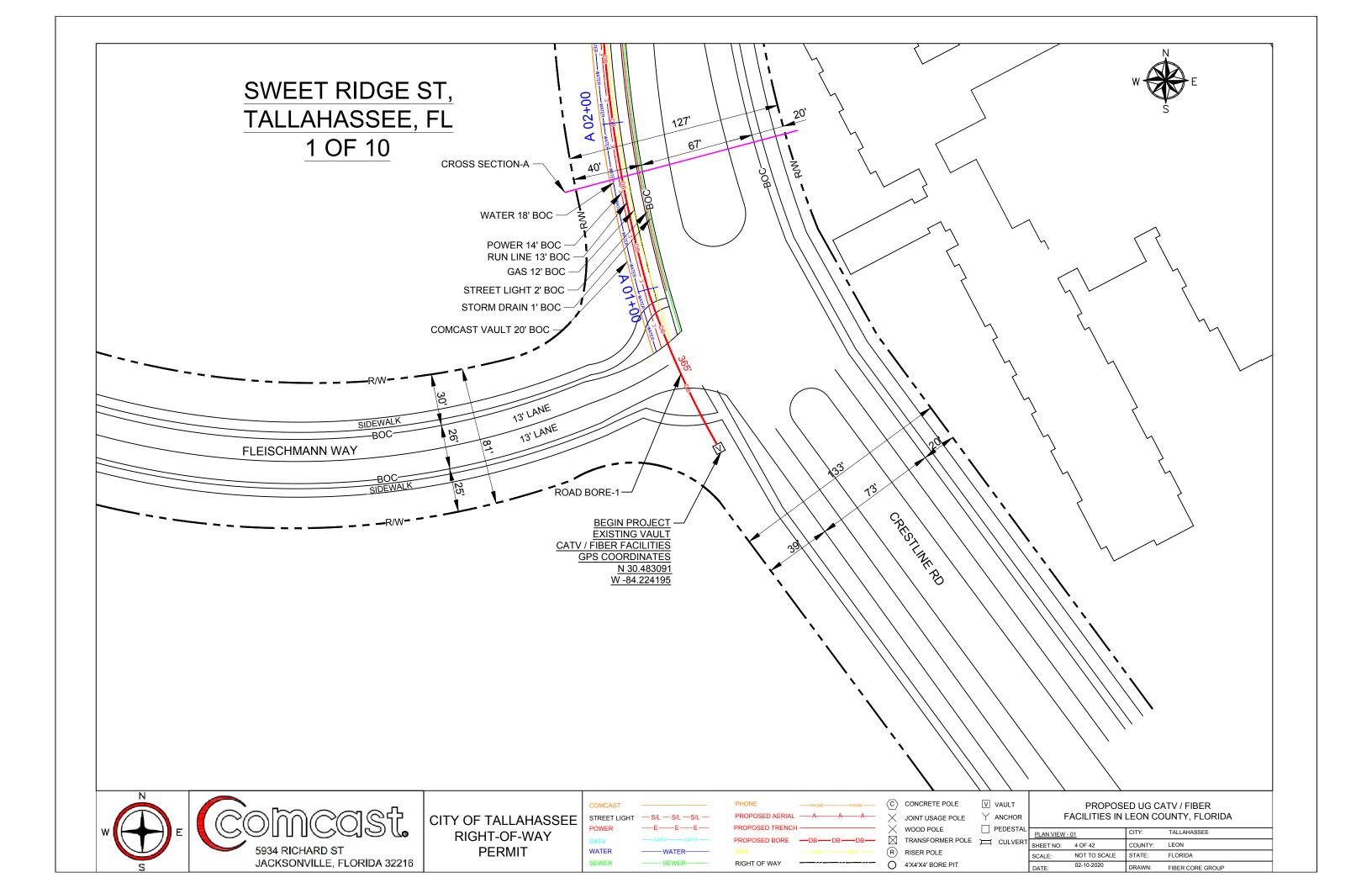
-	CONSTRUCTION NOTES		CITY:	TALLAHASSEE
T	SHEET NO:	2 OF 42	COUNTY:	LEON
	SCALE:	NOT TO SCALE	STATE:	FLORIDA
	DATE:	02-10-2020	DRAWN:	FIBER CORE GROUP

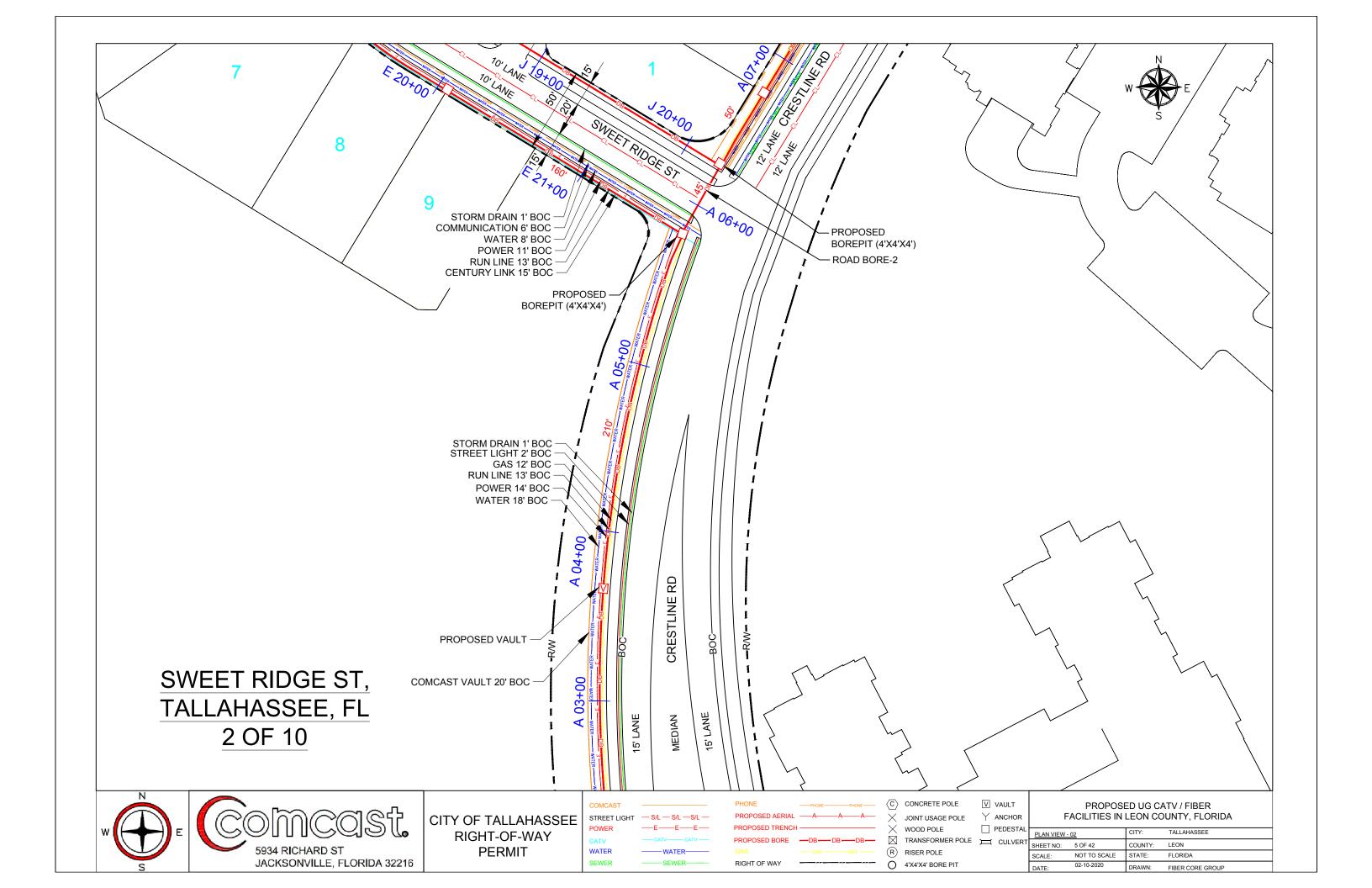


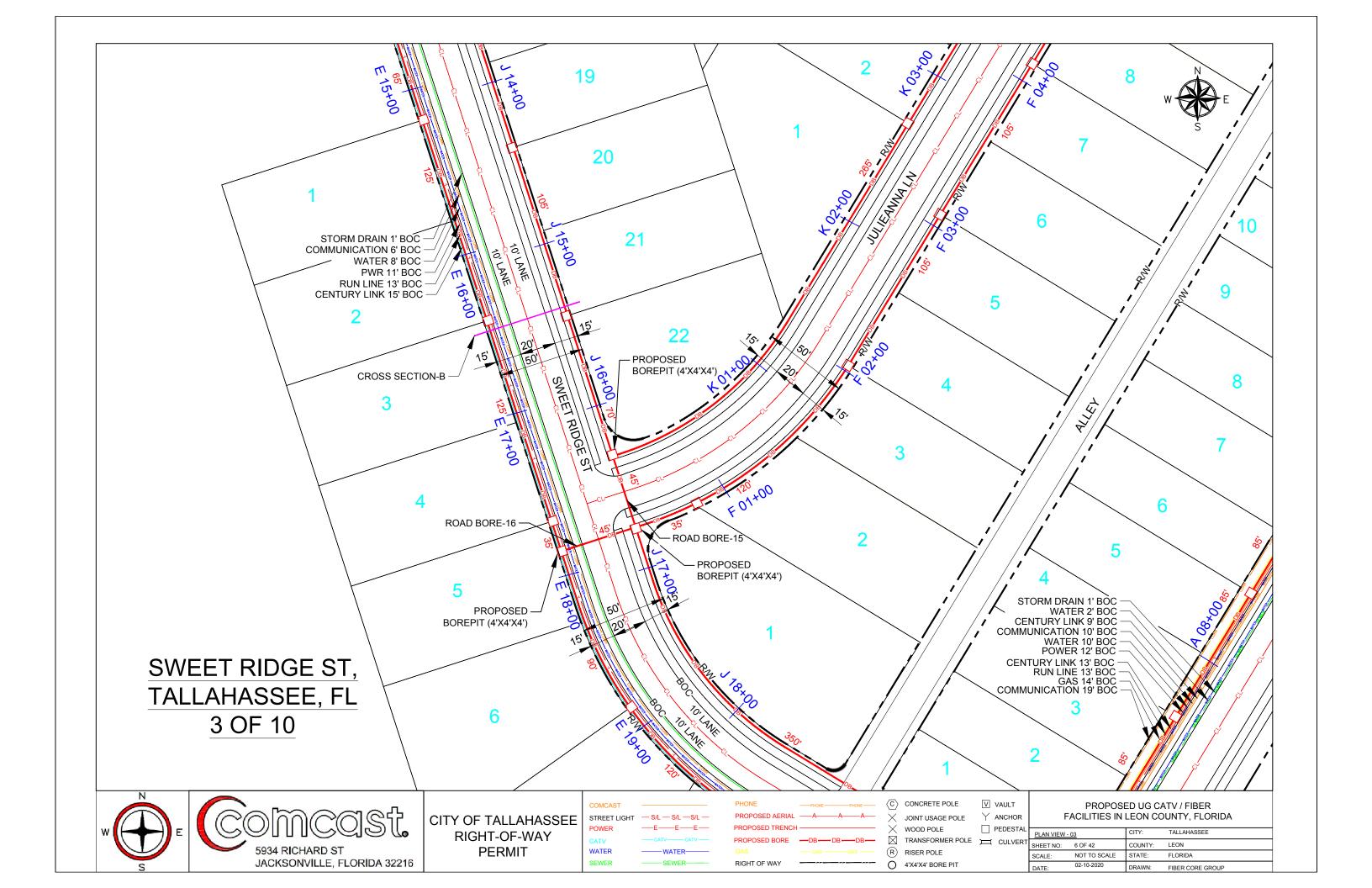
OVERALL VIEW		CITY:	TALLAHASSEE
SHEET NO:	3 OF 42	COUNTY:	LEON
SCALE:	NOT TO SCALE	STATE:	FLORIDA
DATE:	02-10-2020	DRAWN:	FIBER CORE GROUP

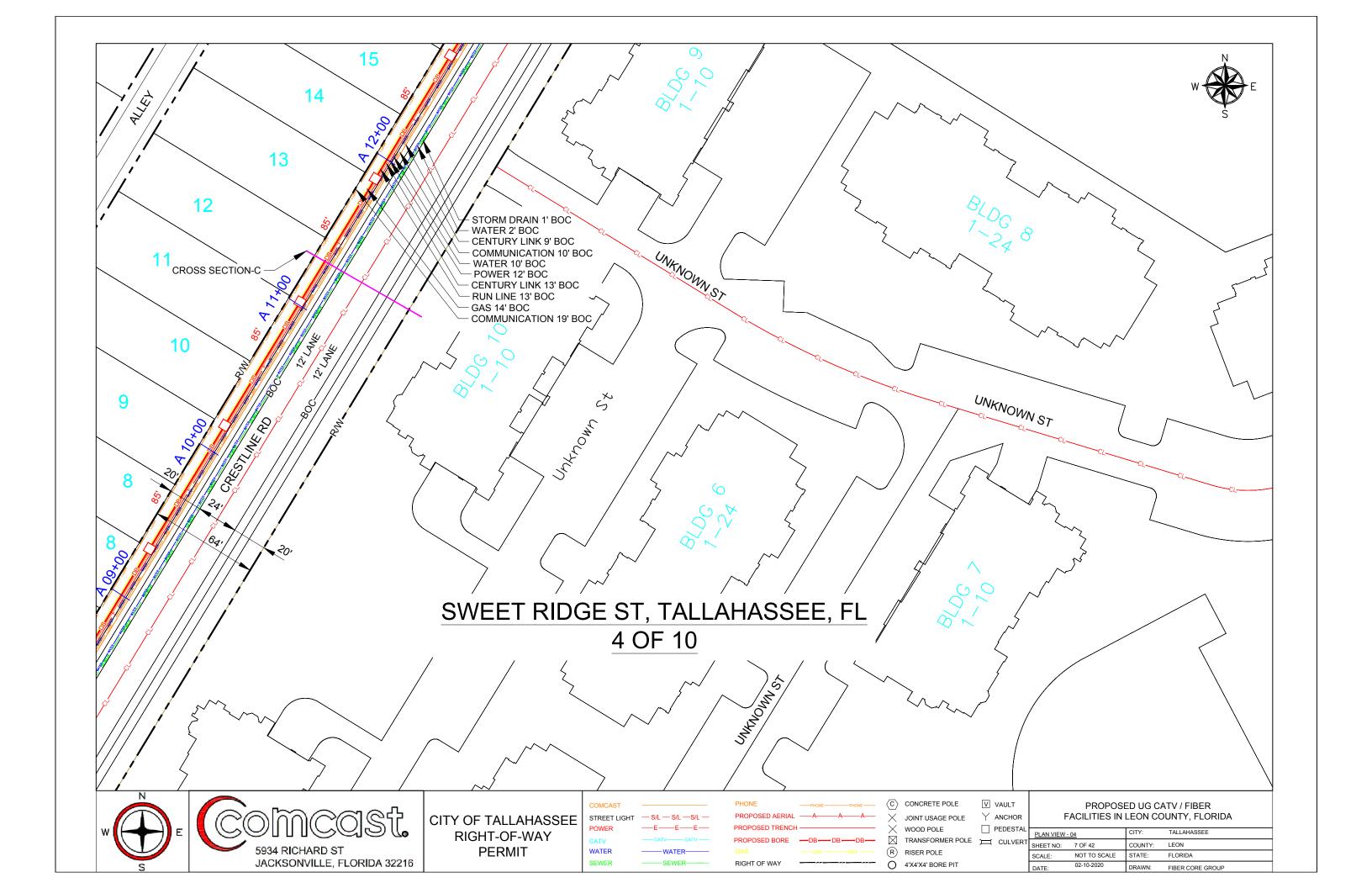


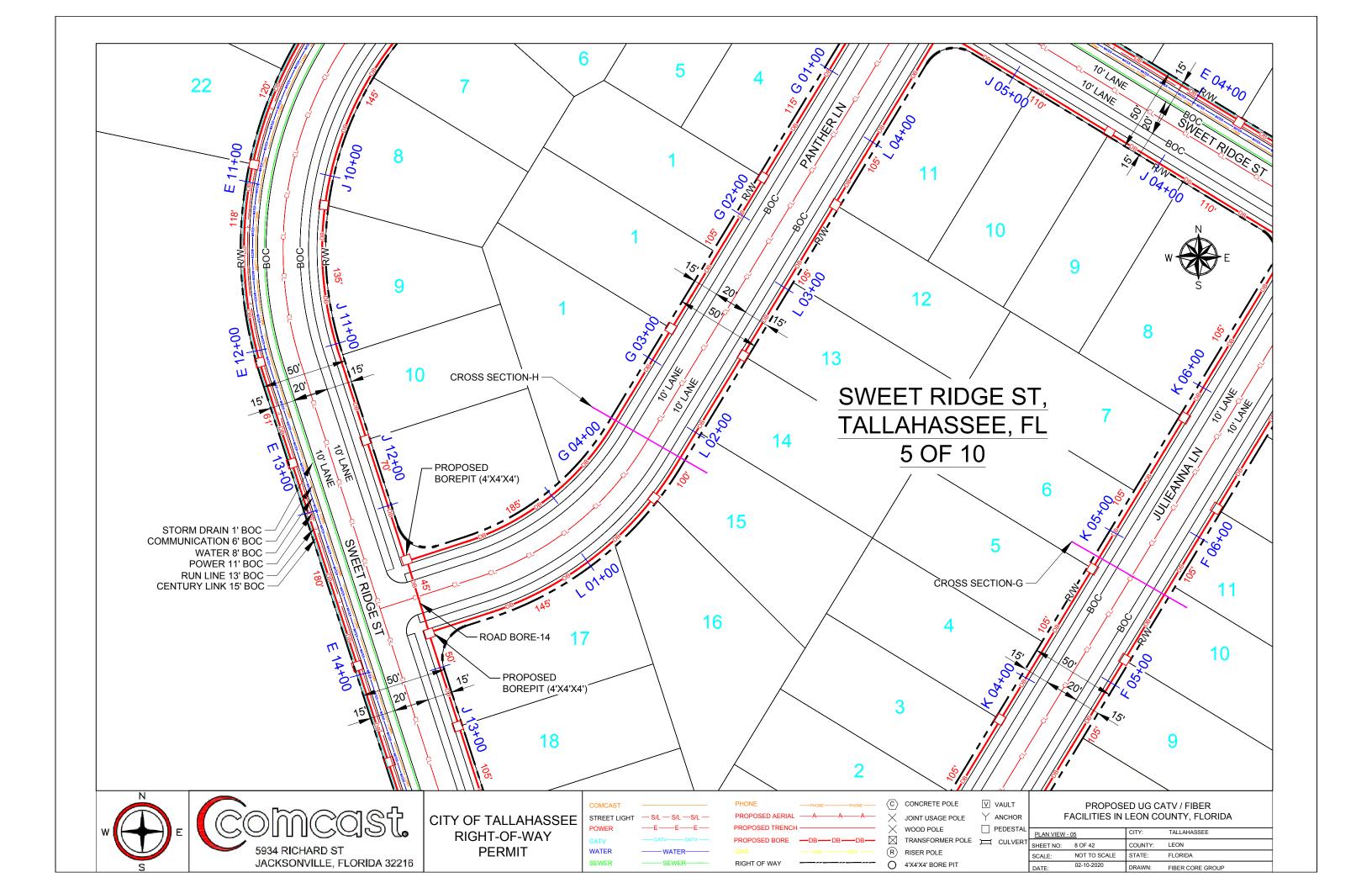


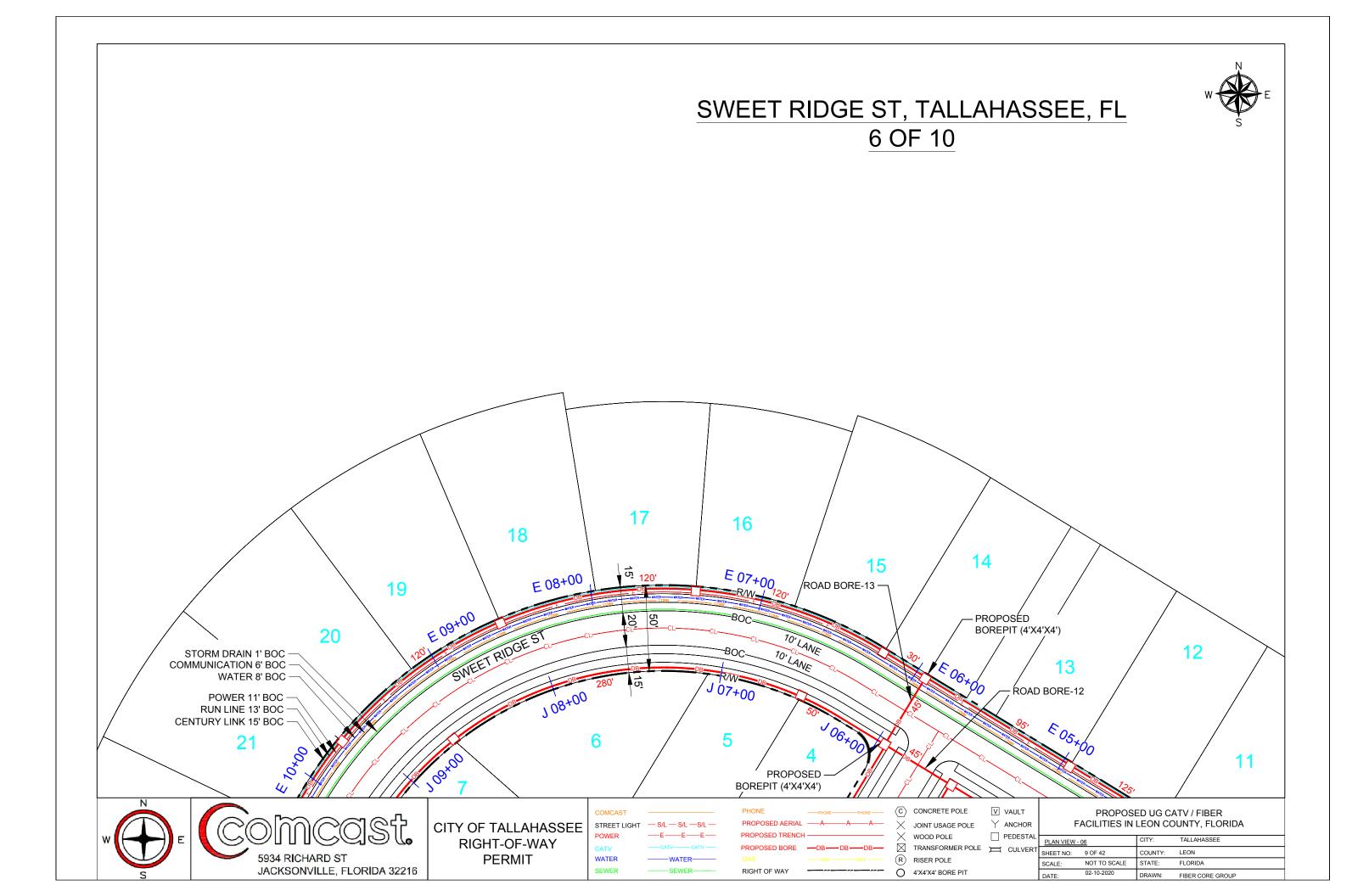


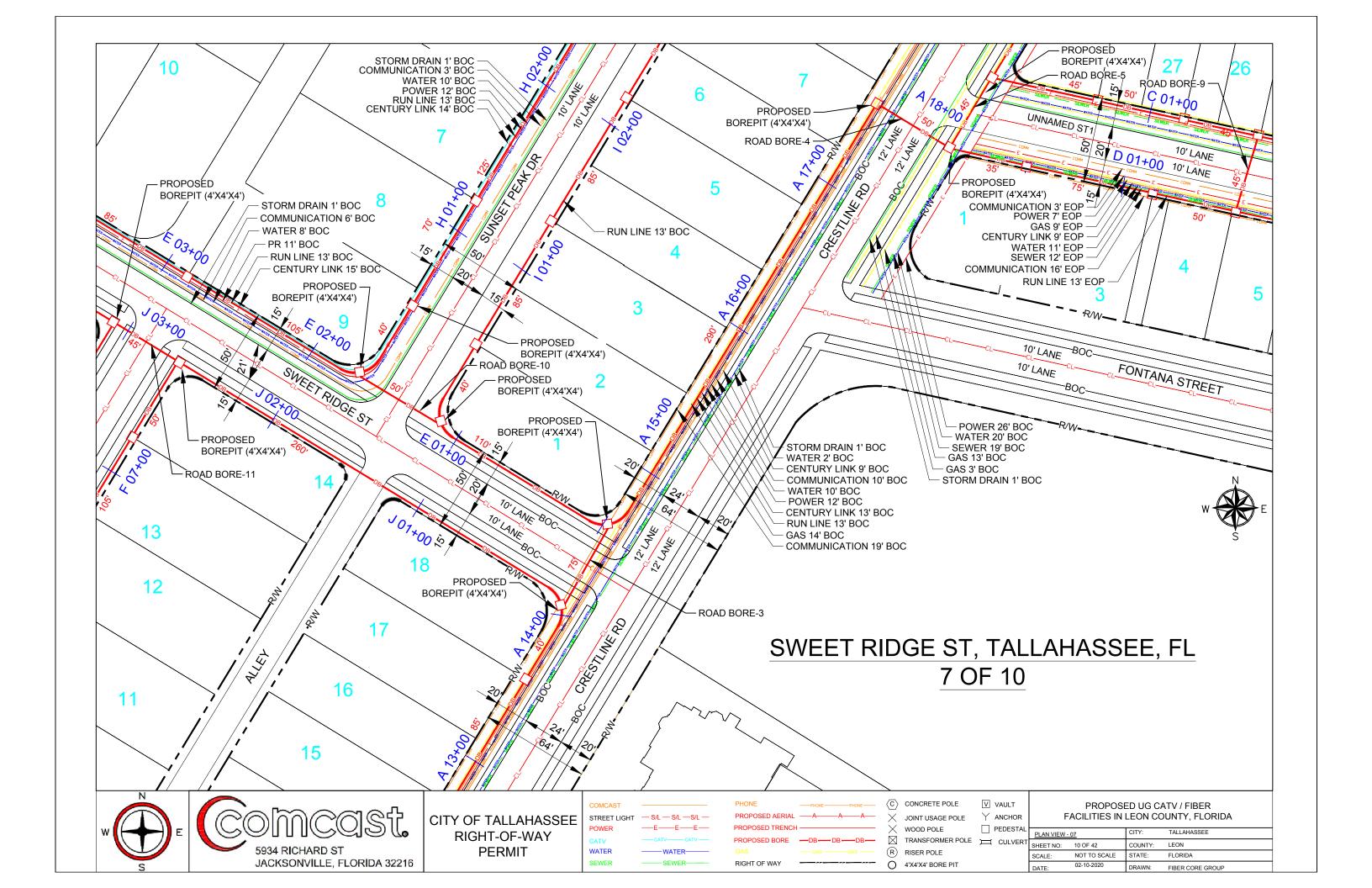


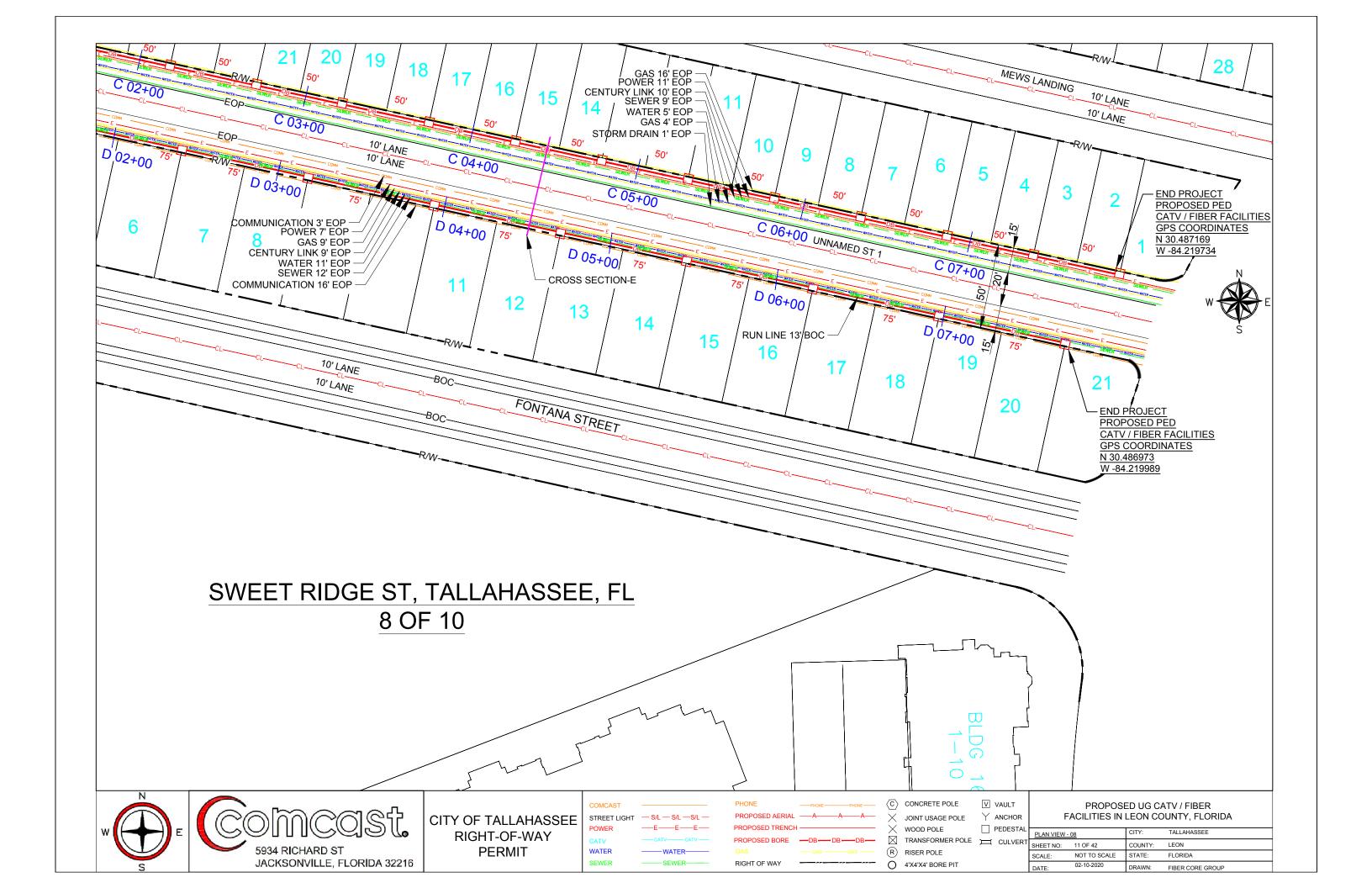


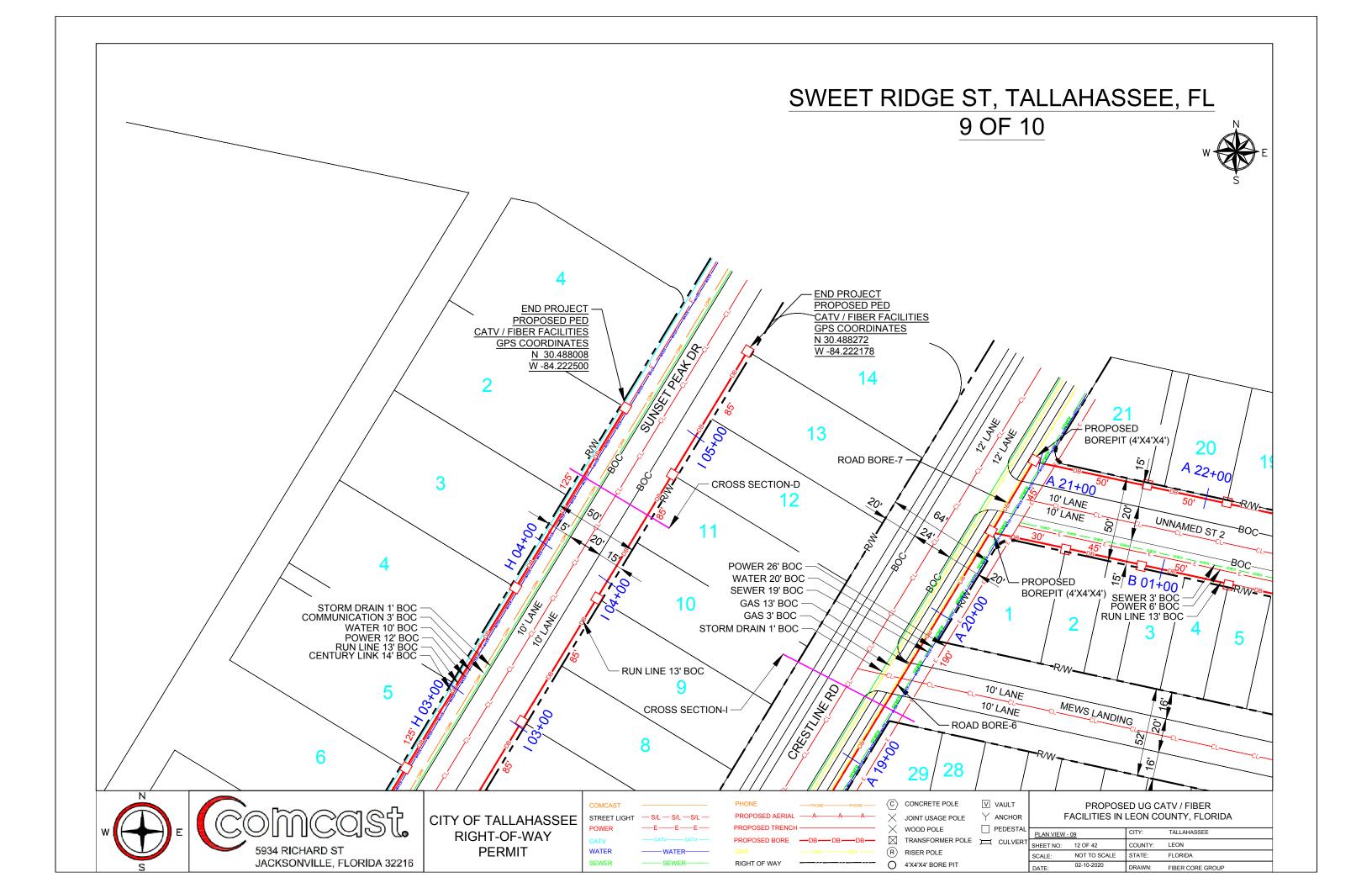


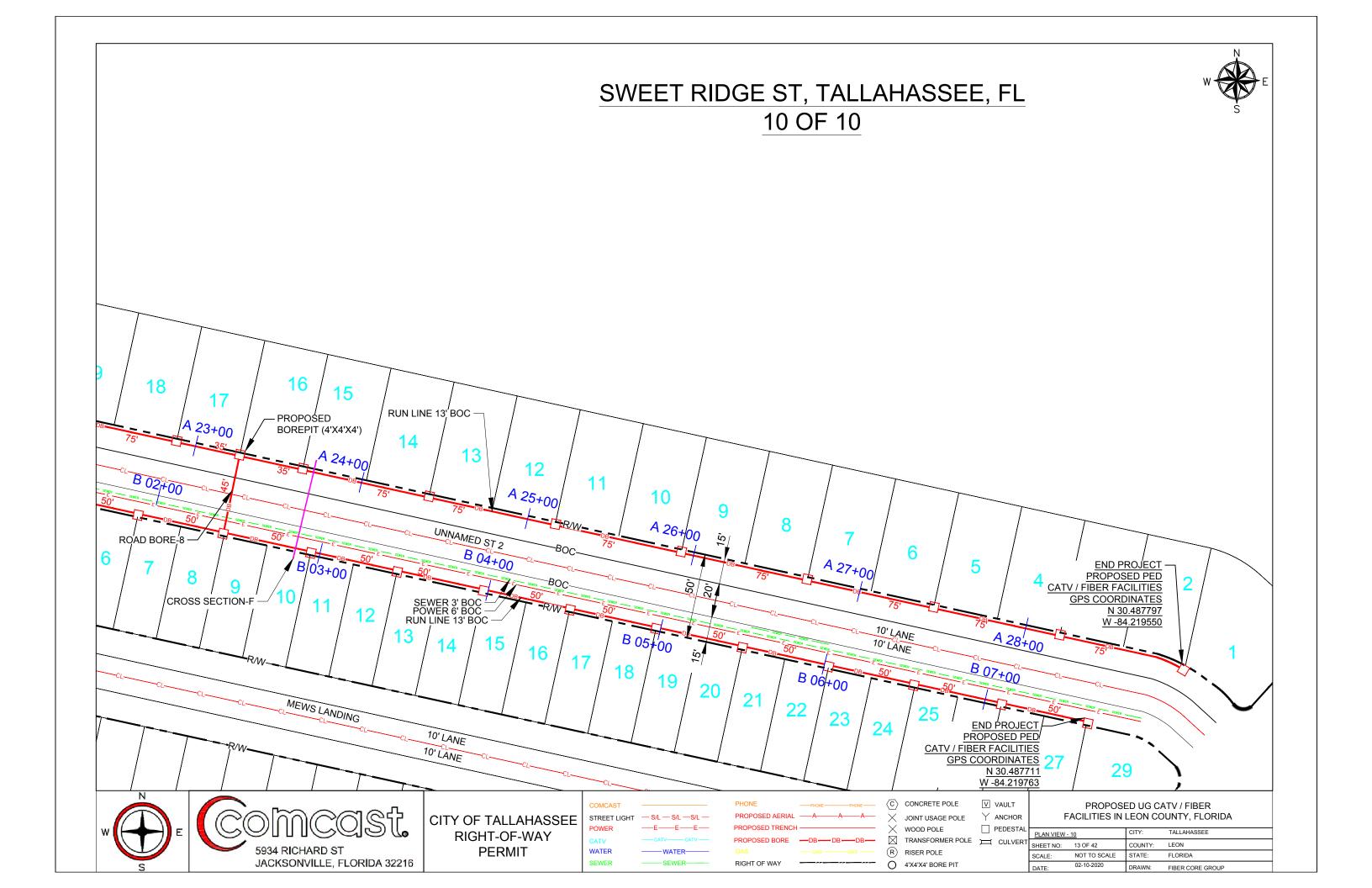


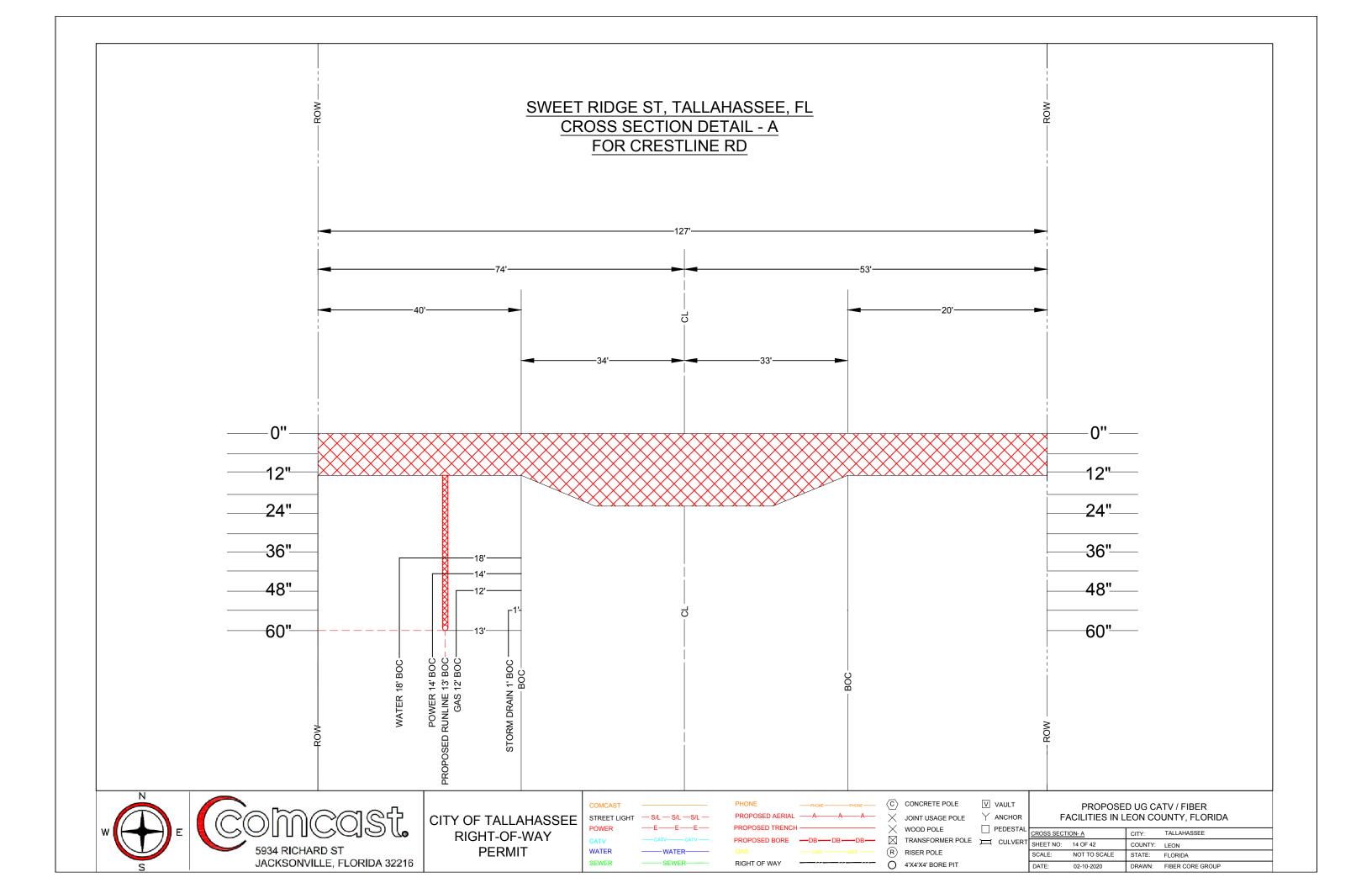


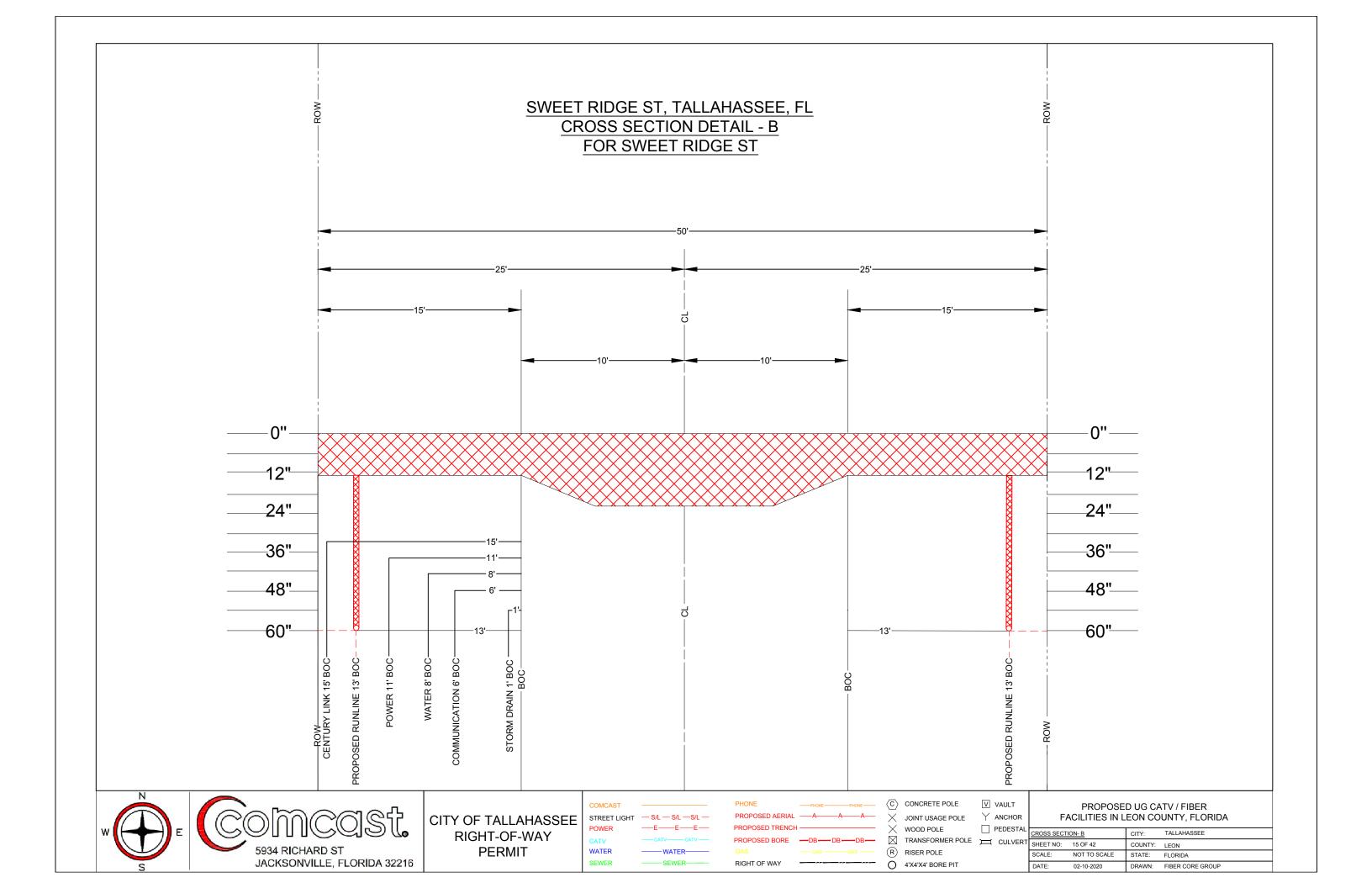


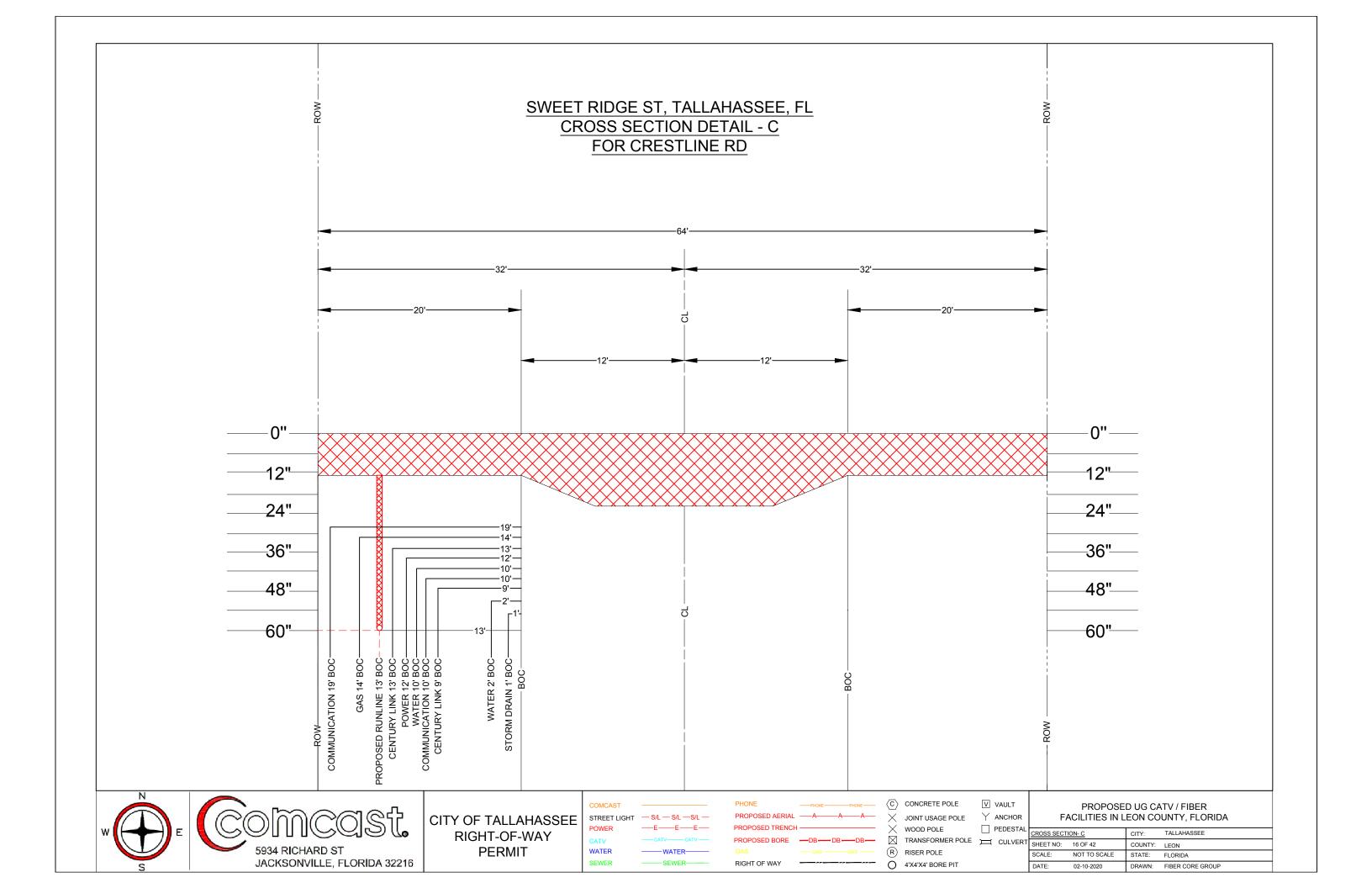


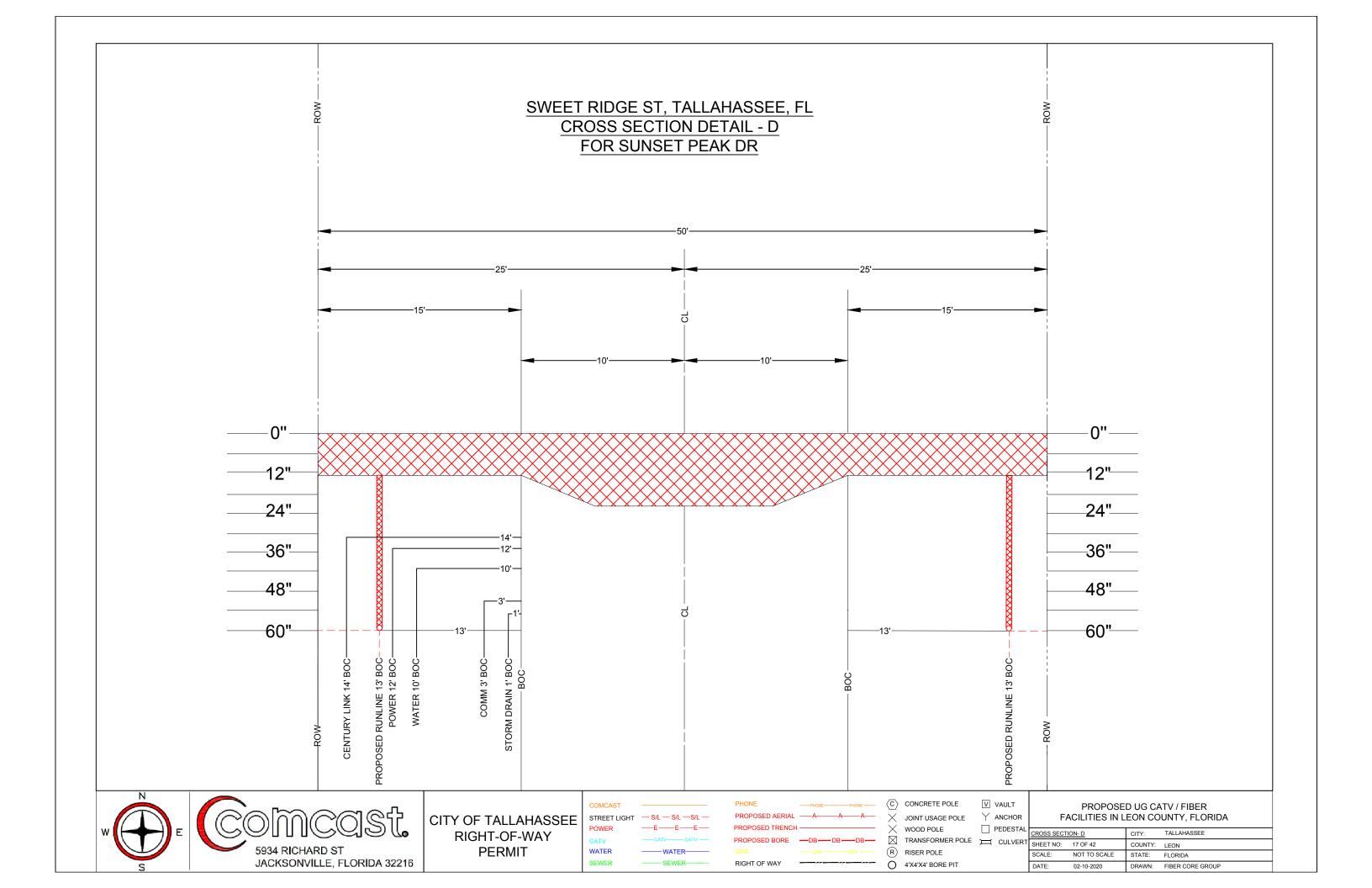


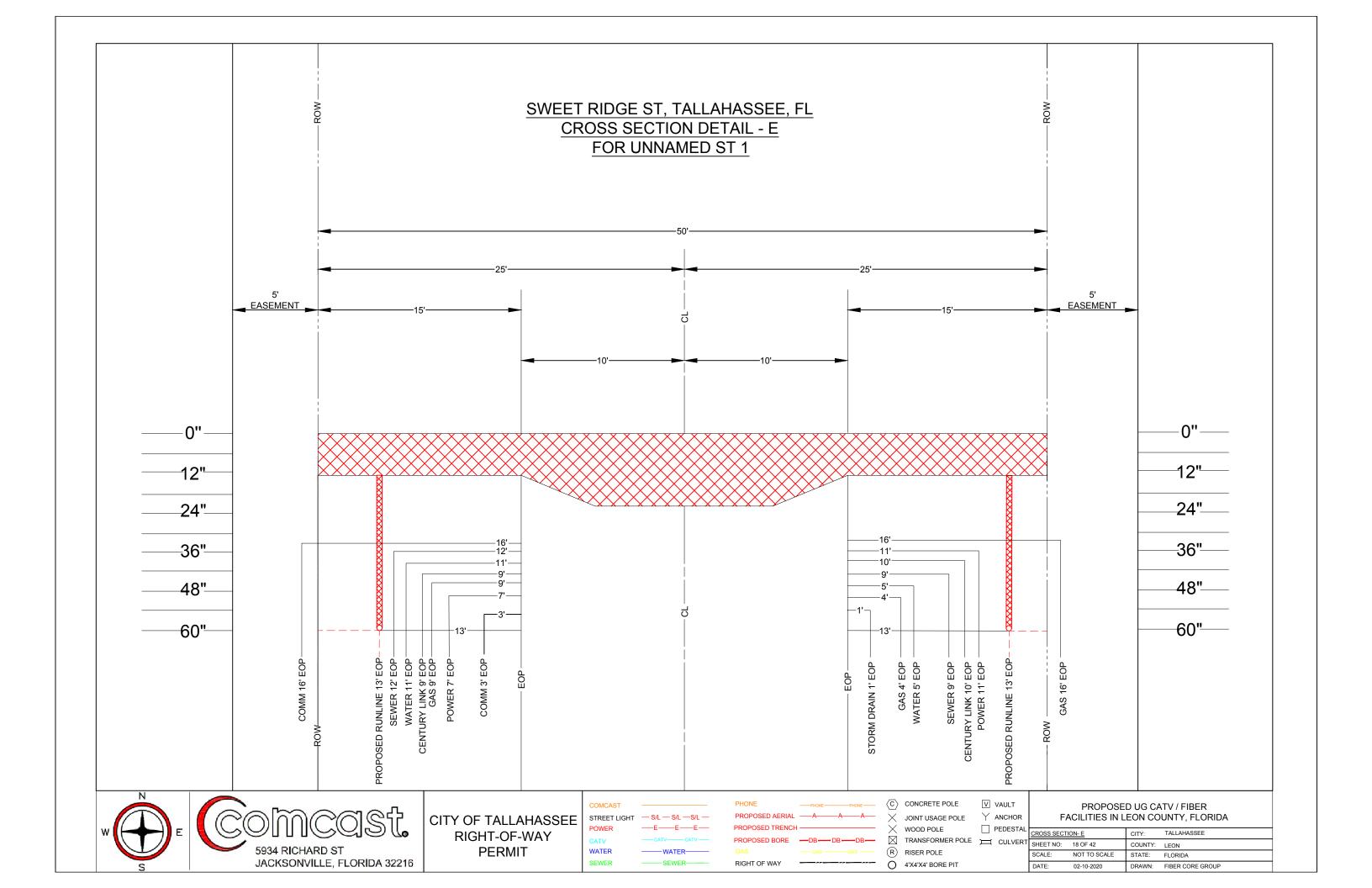


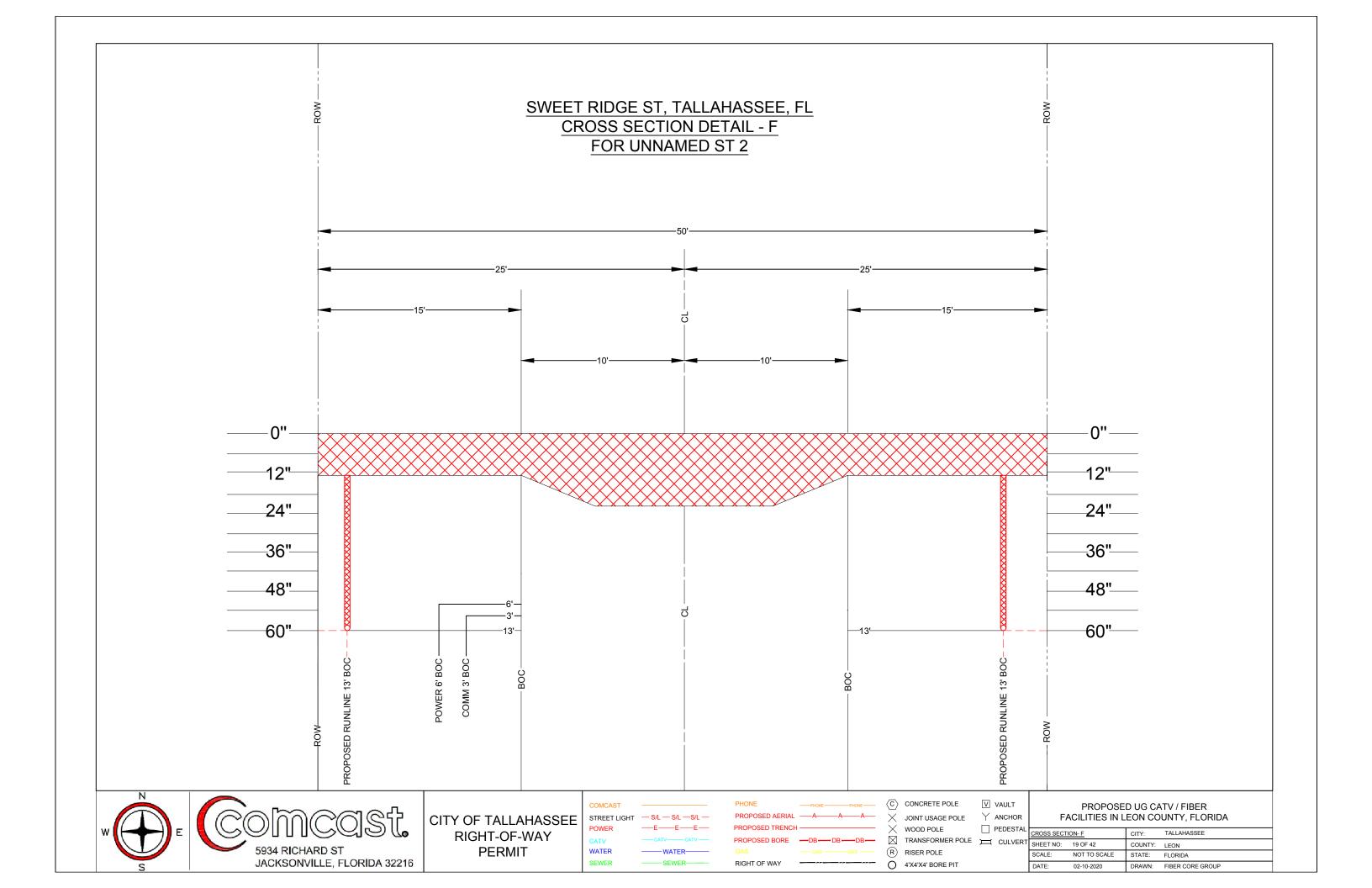


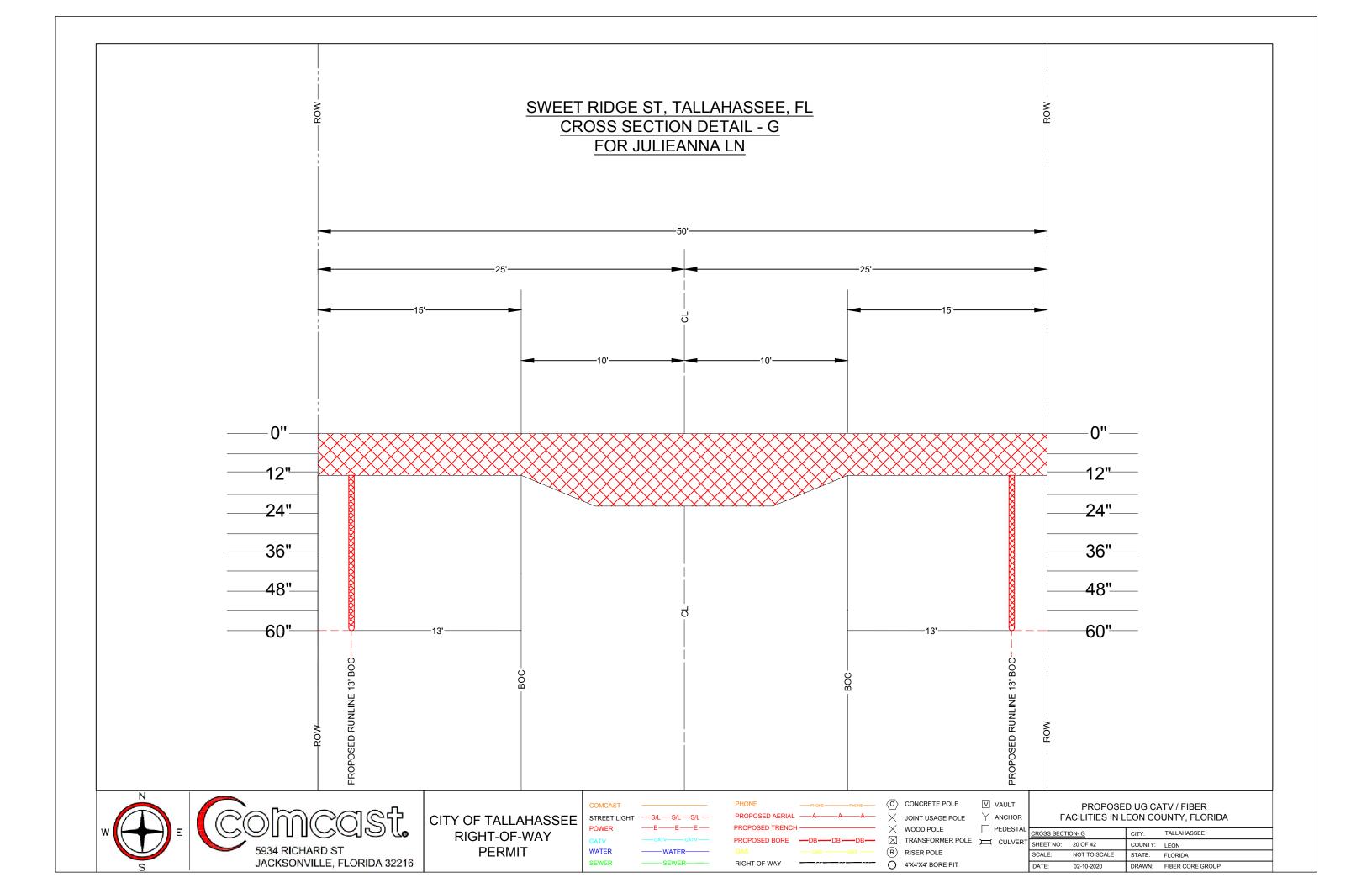


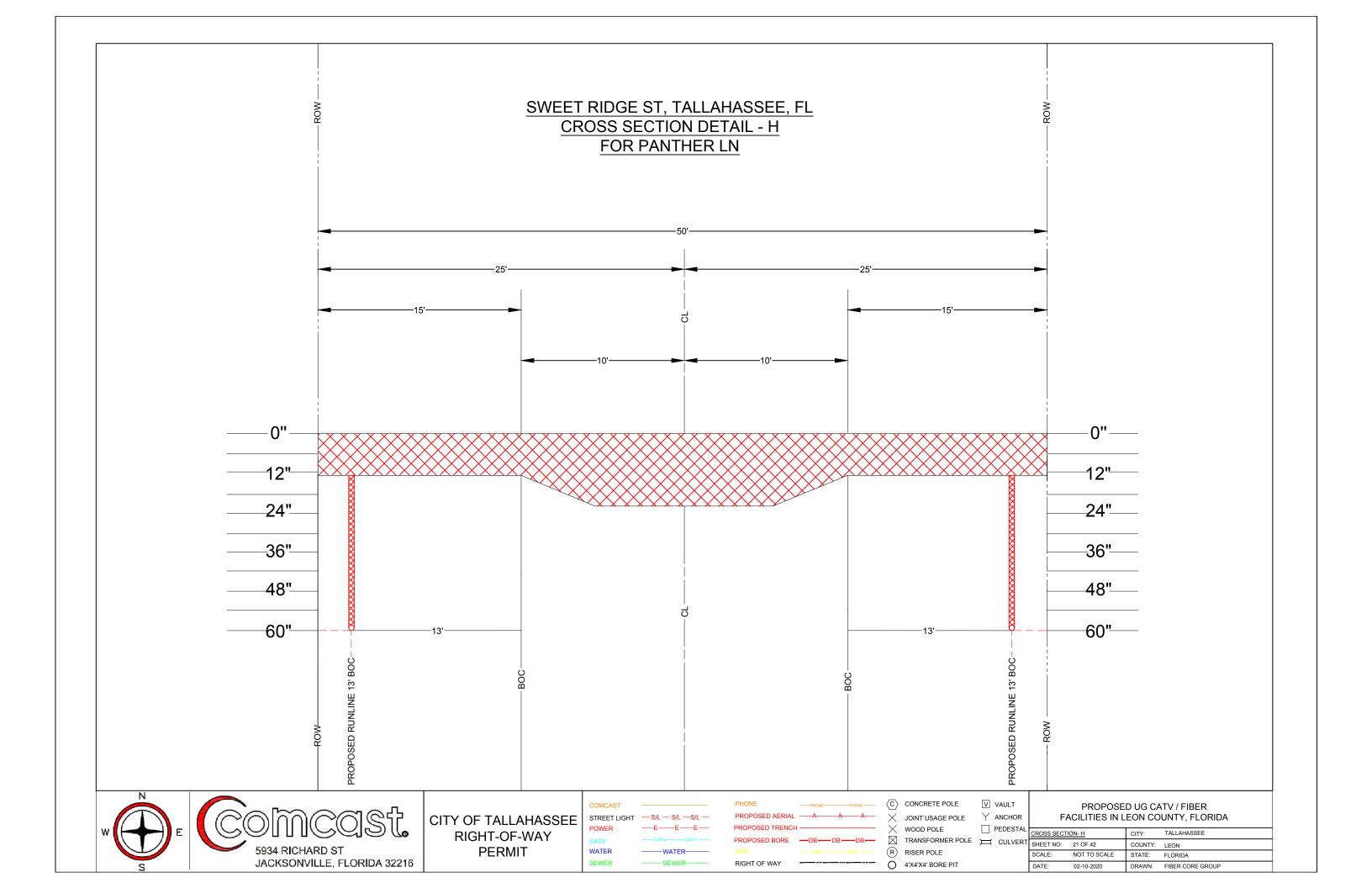


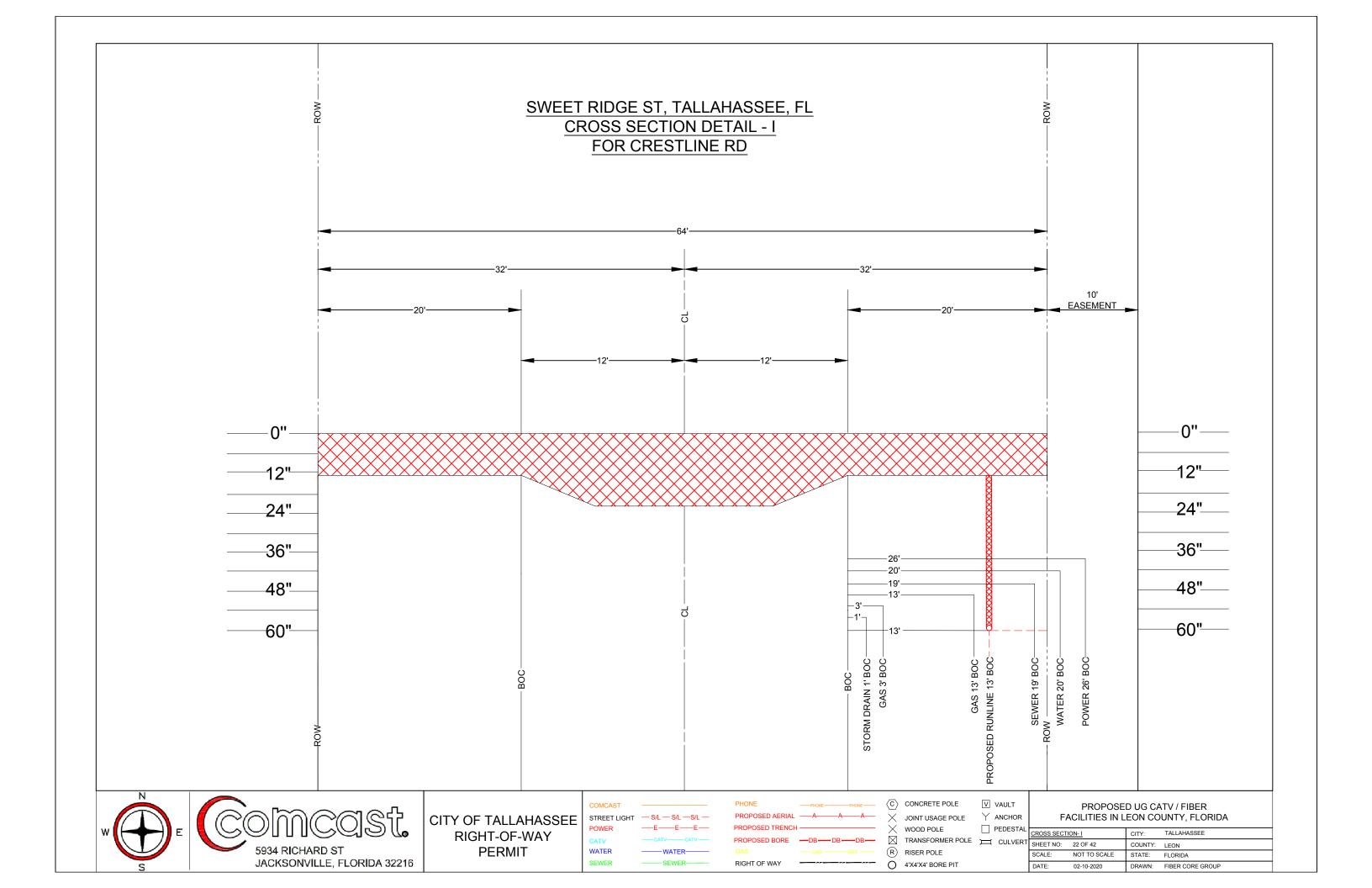


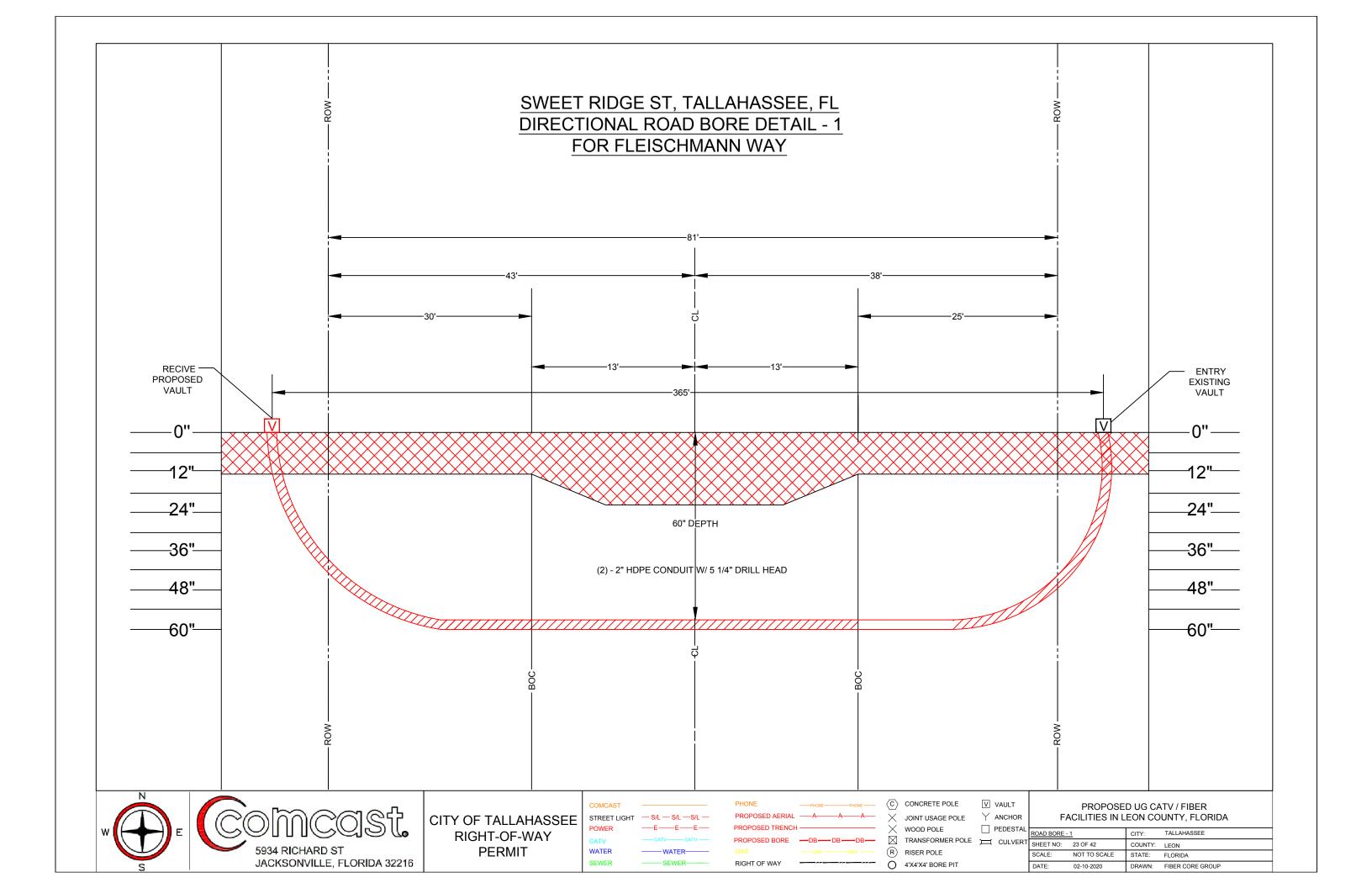


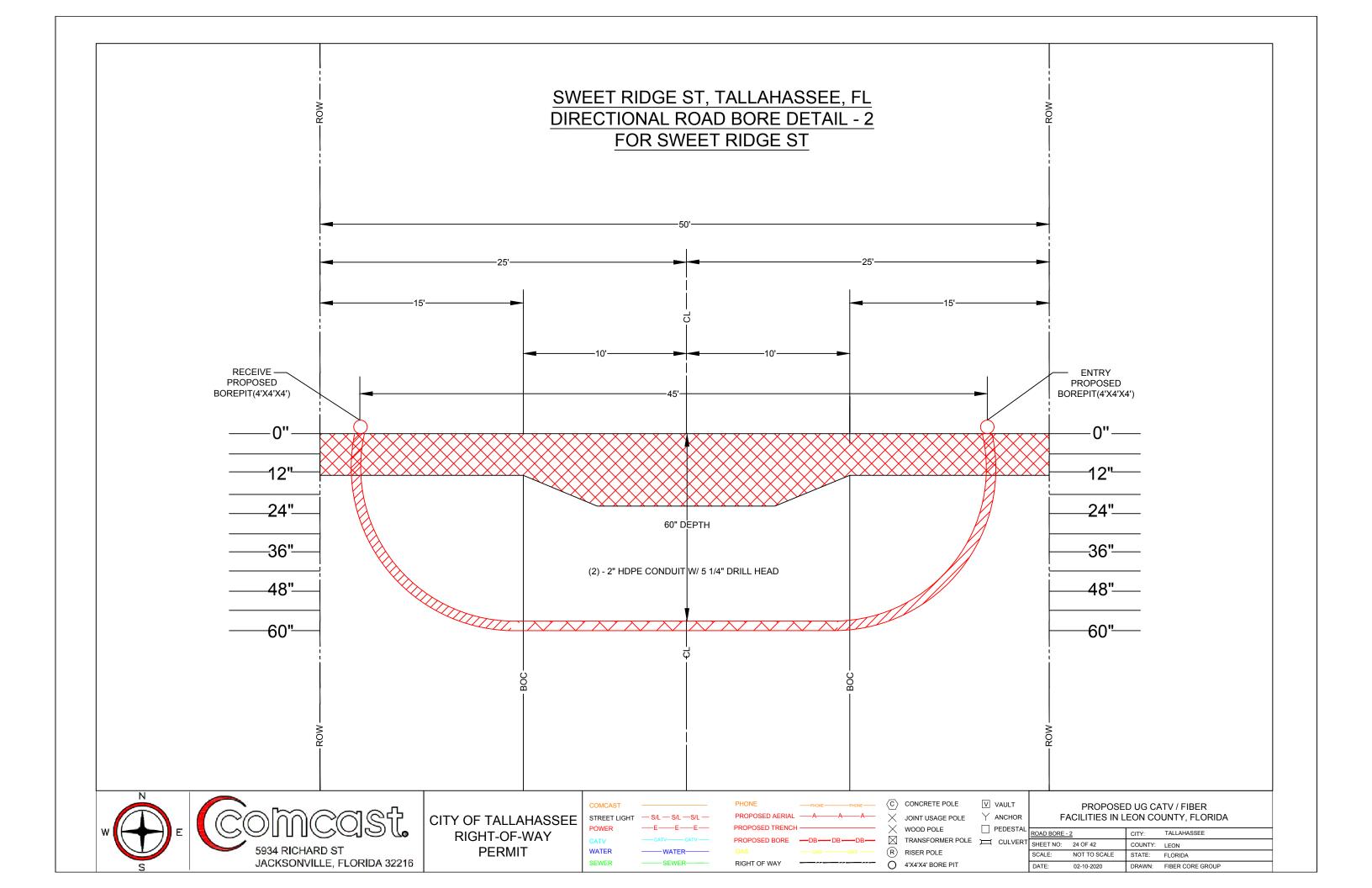


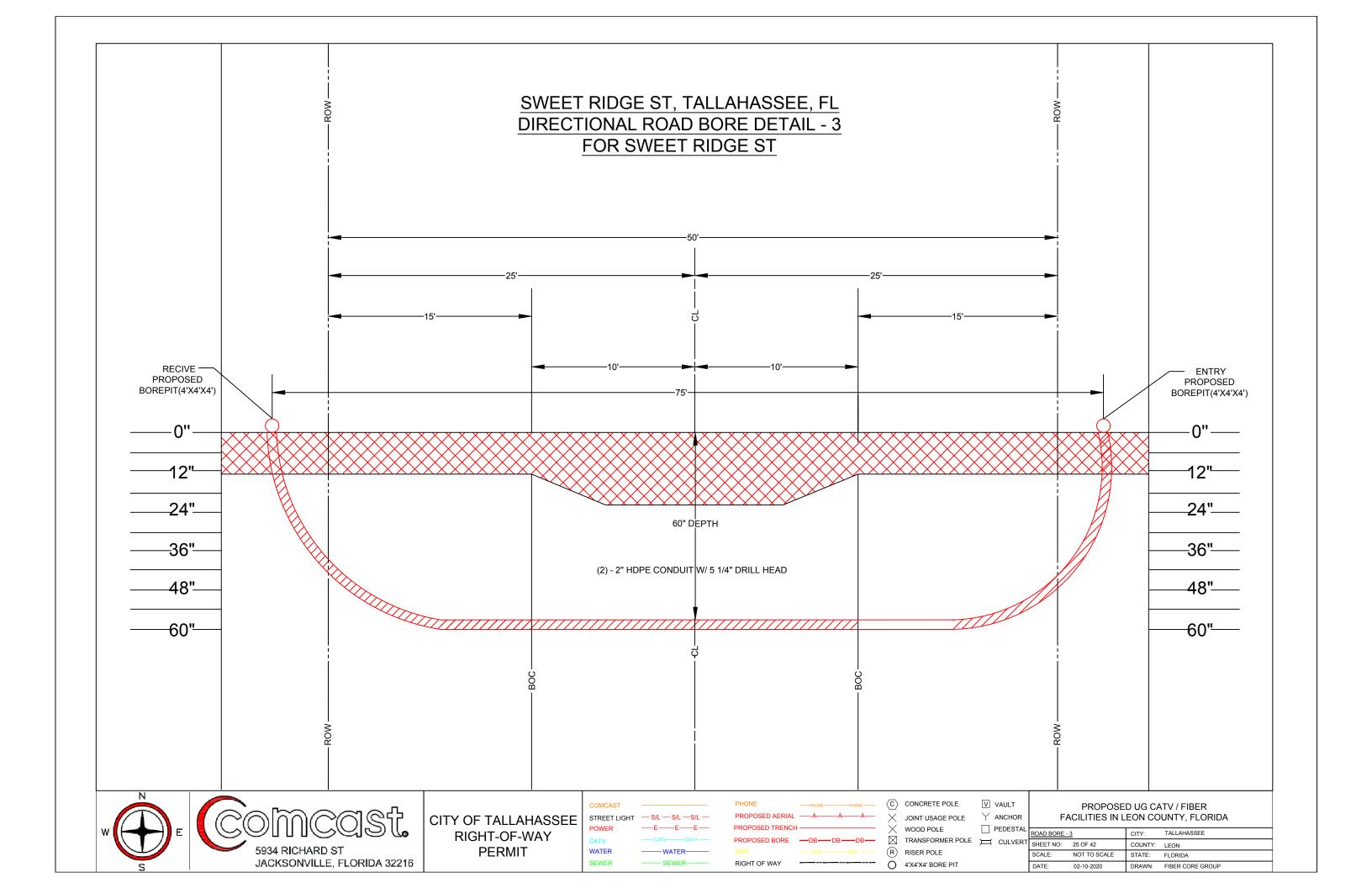


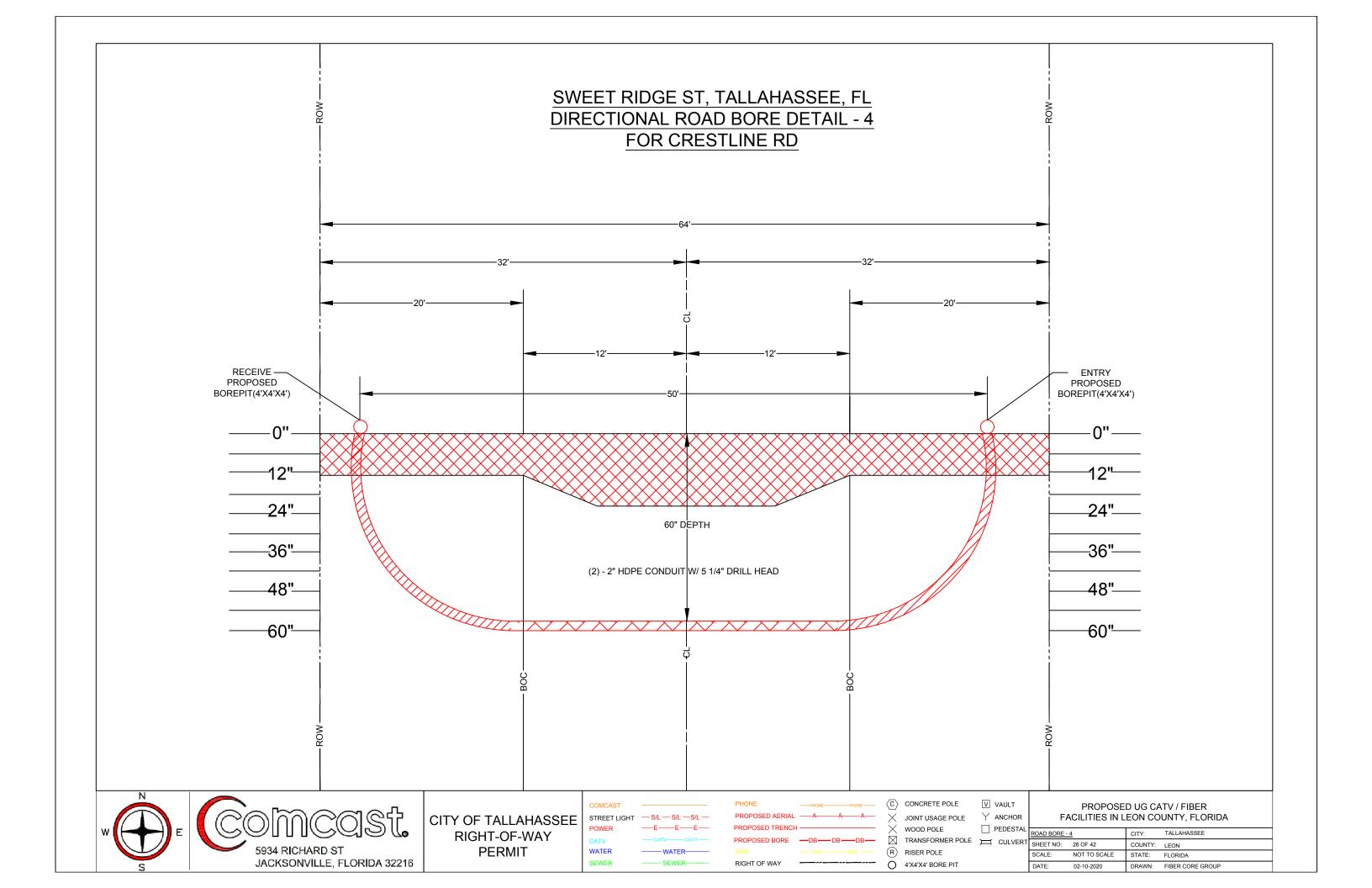


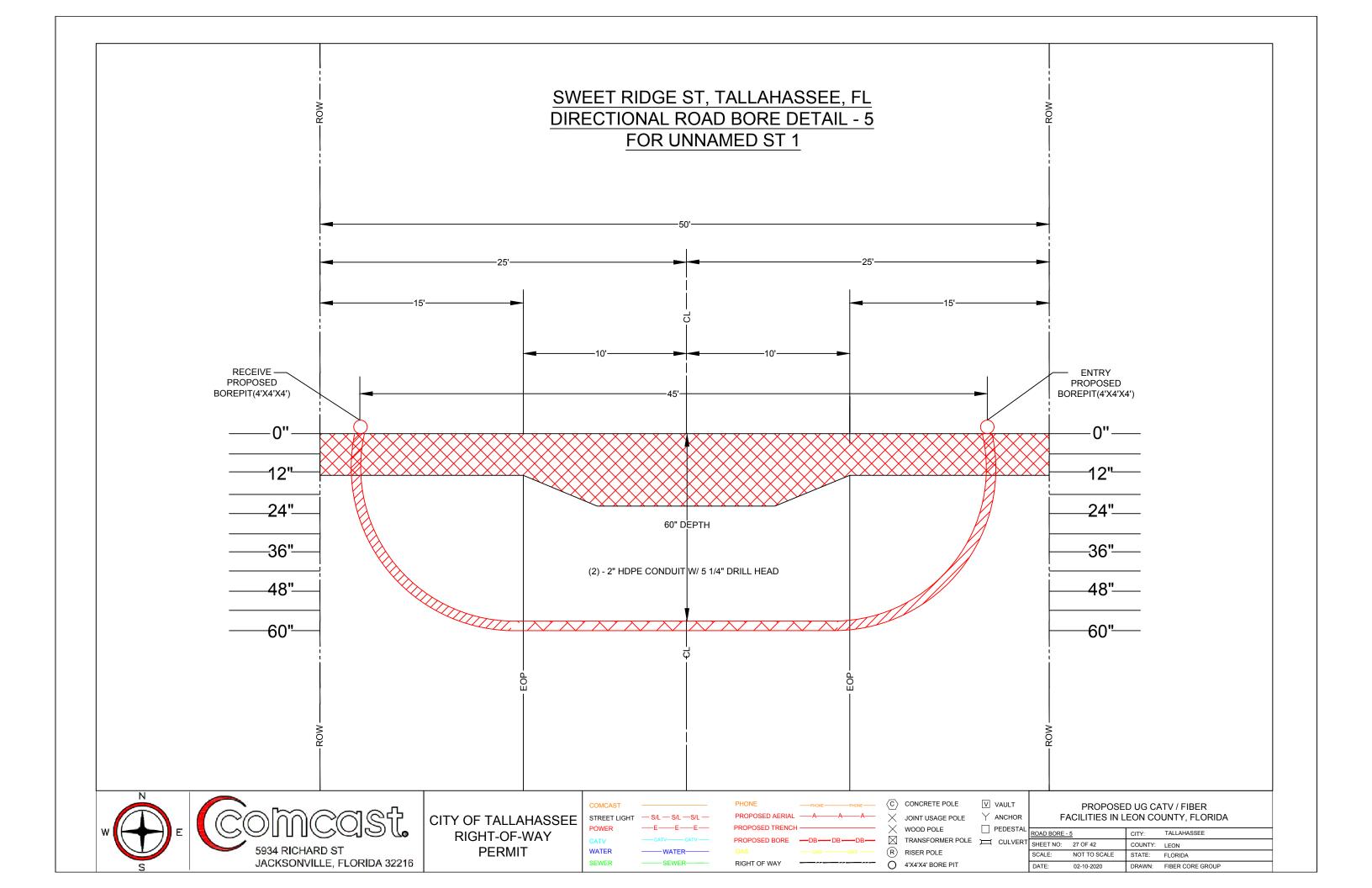


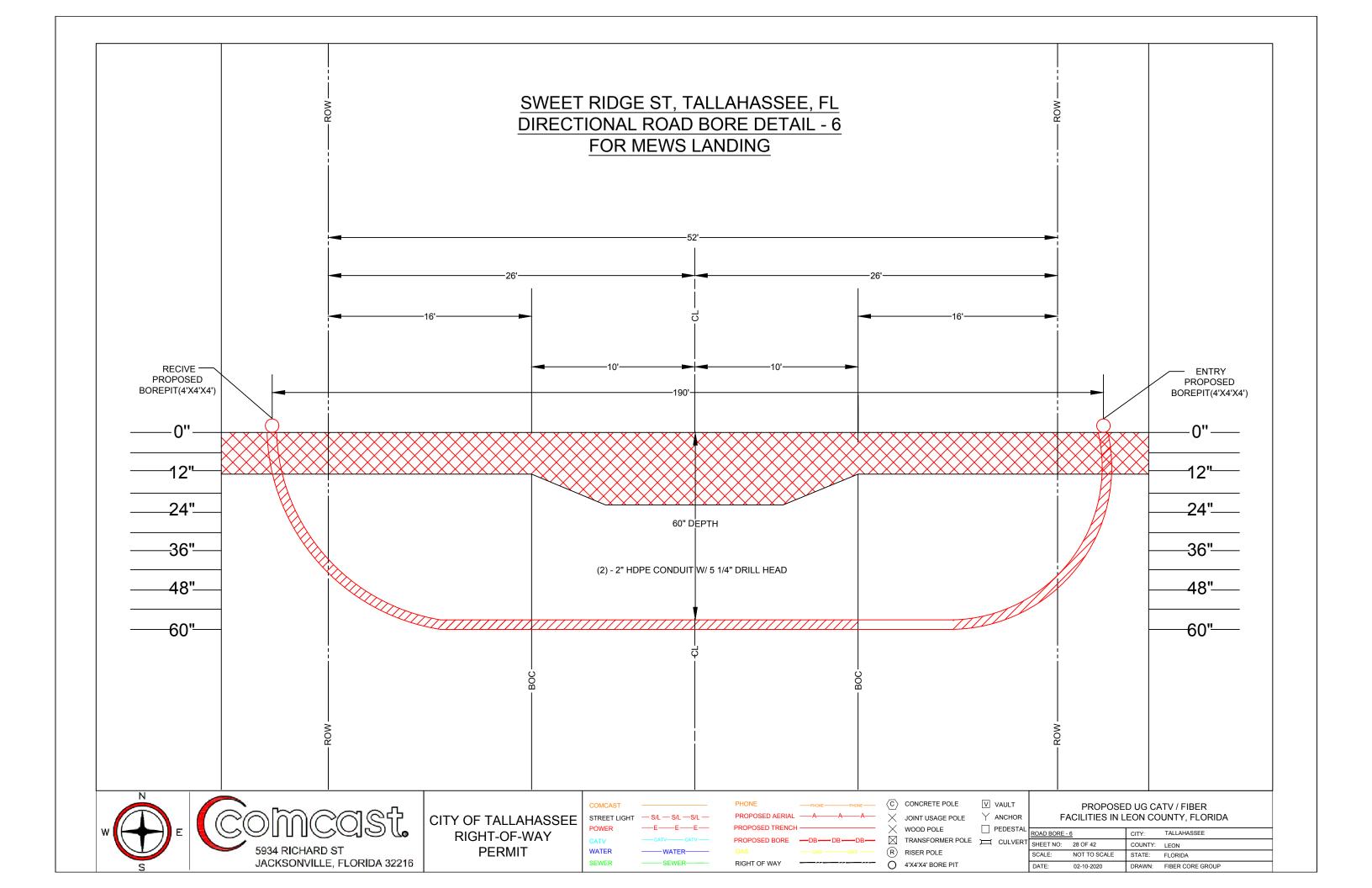


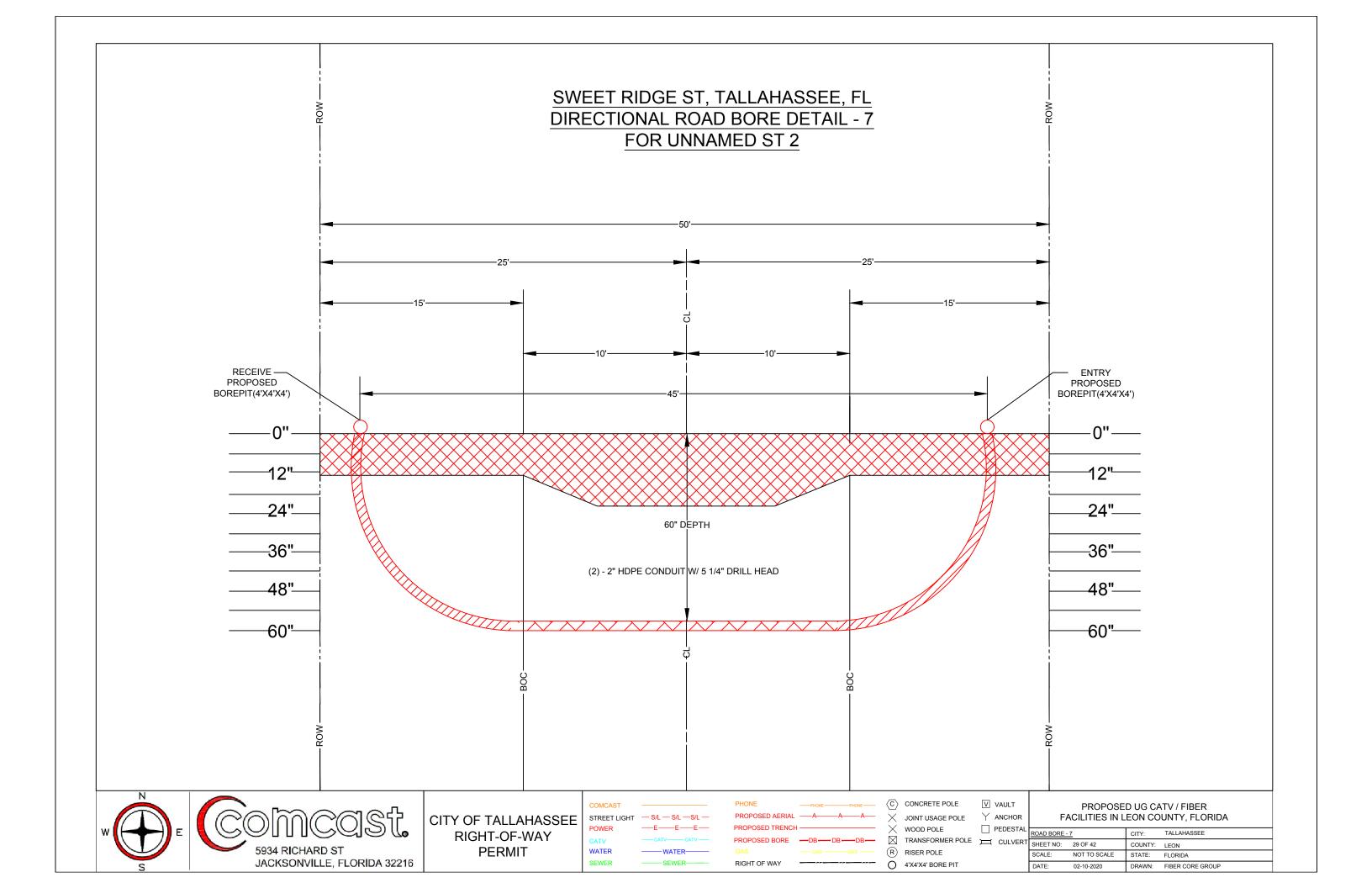


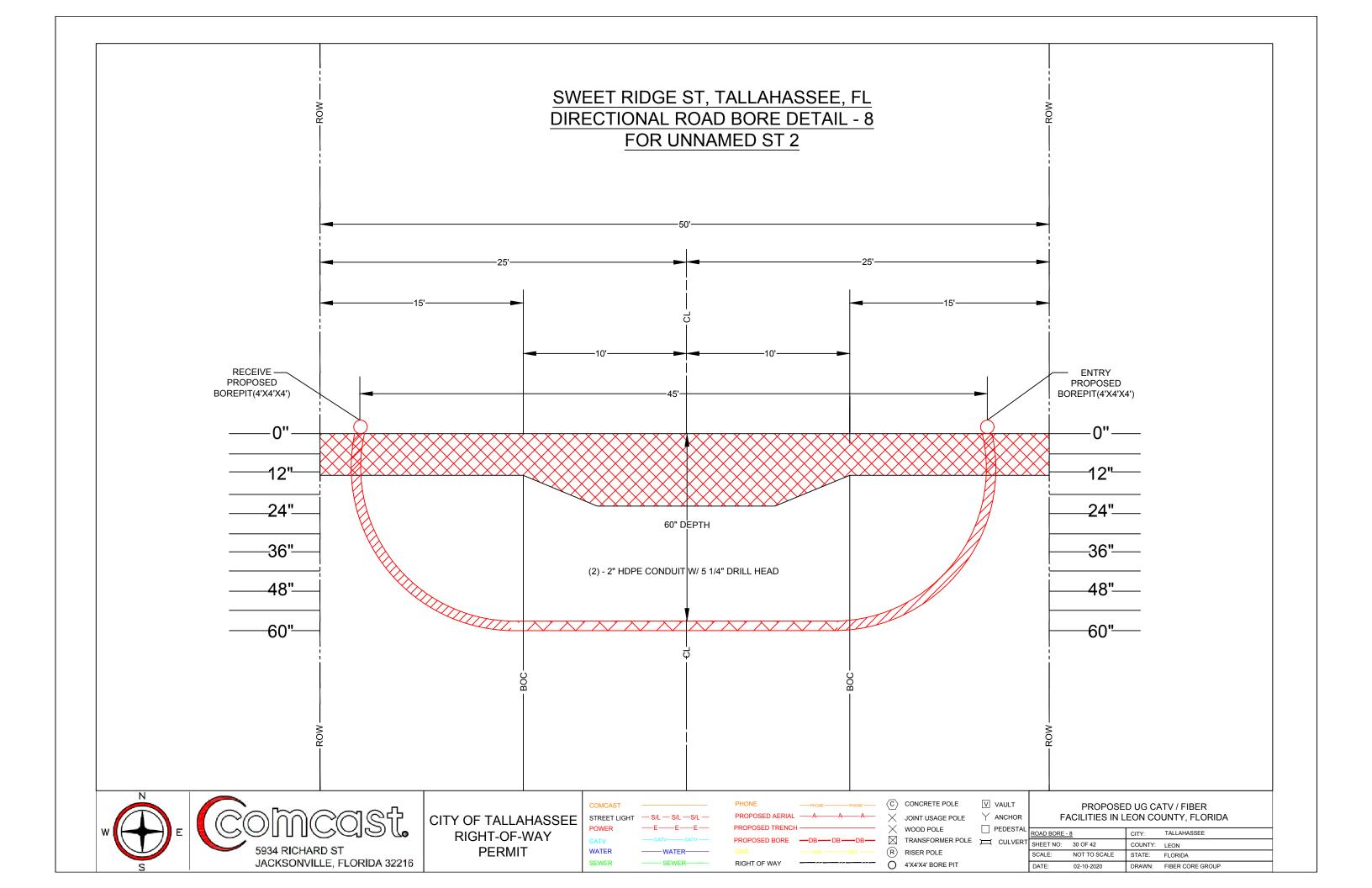


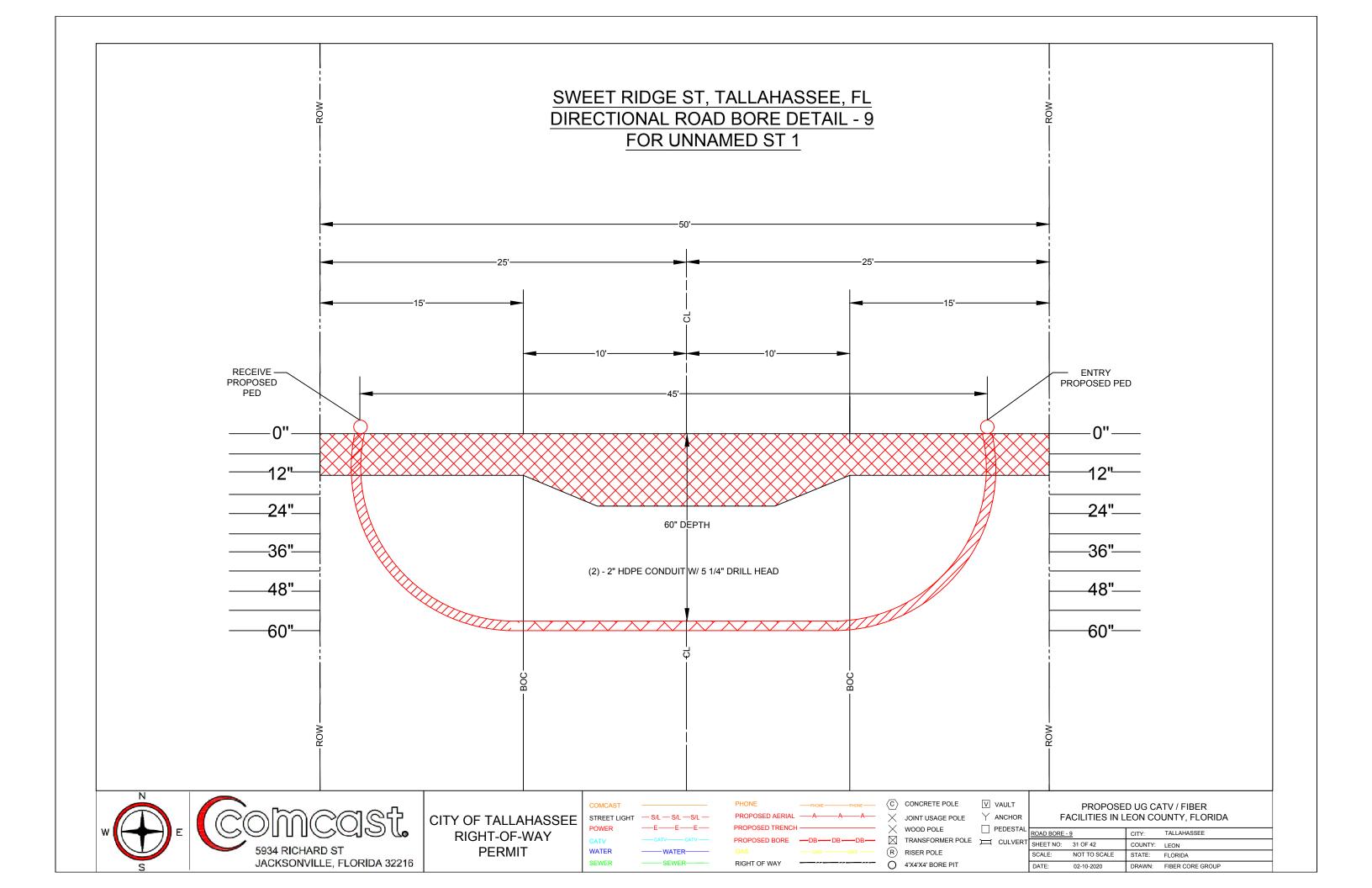


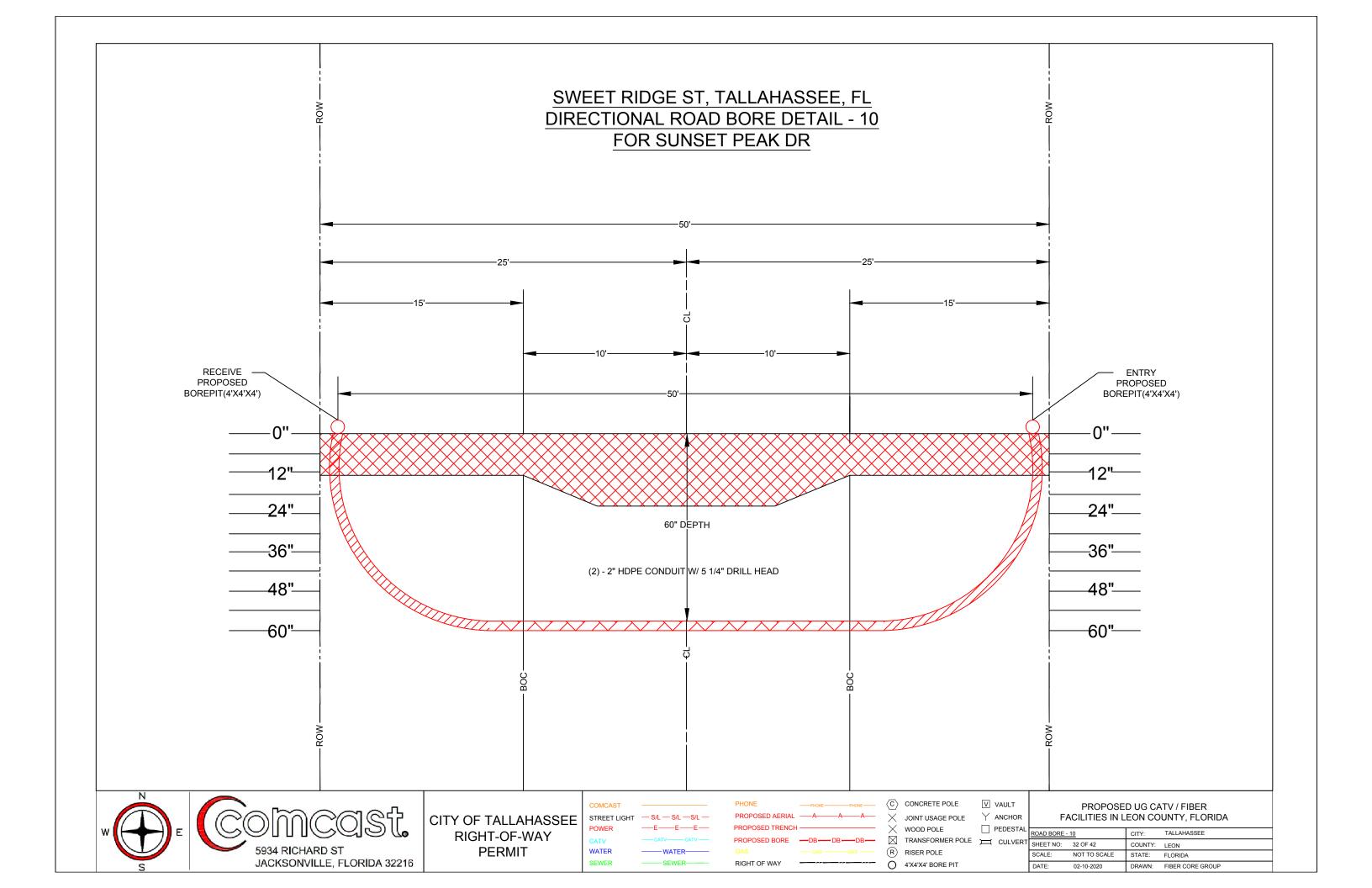


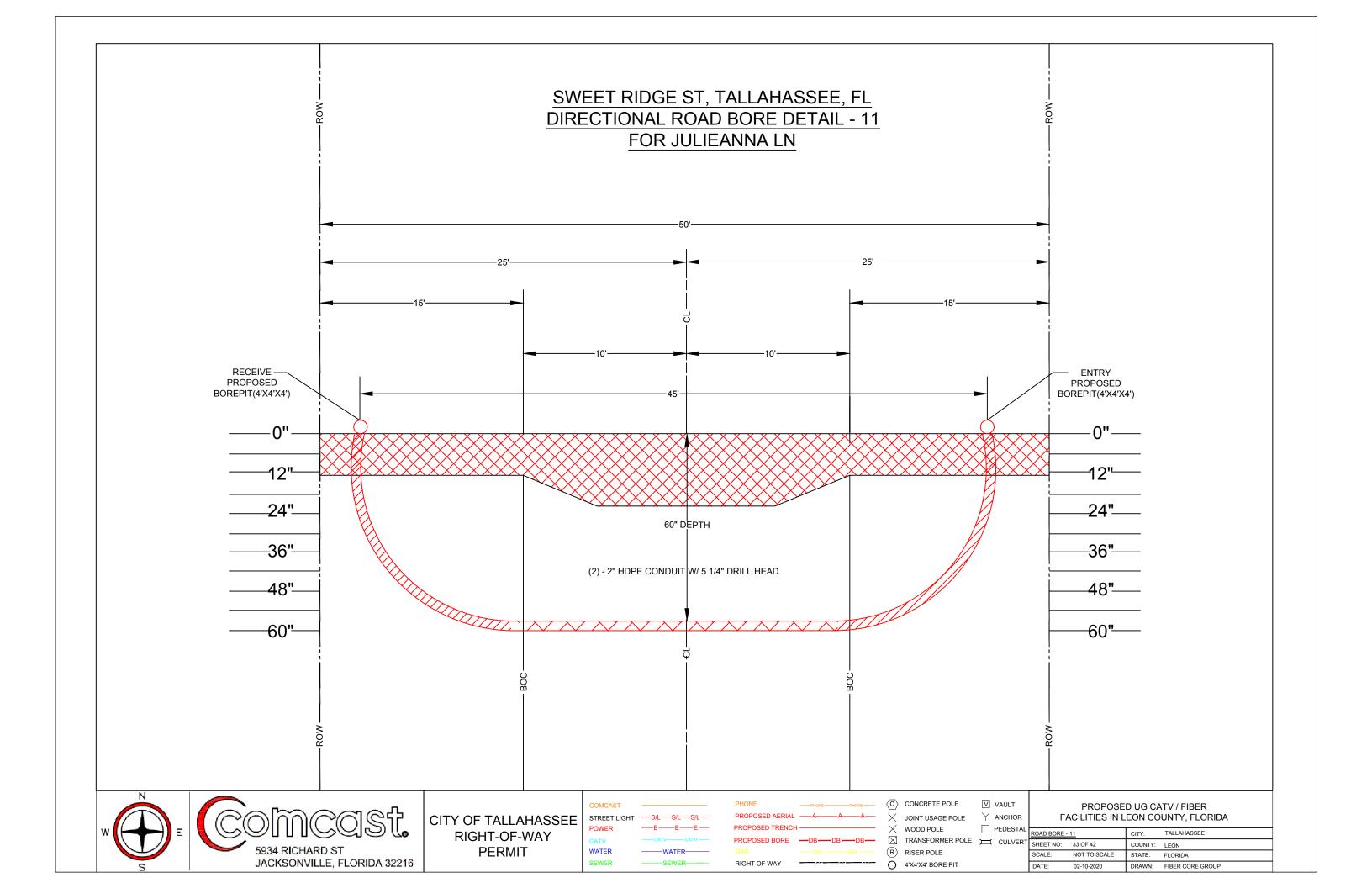


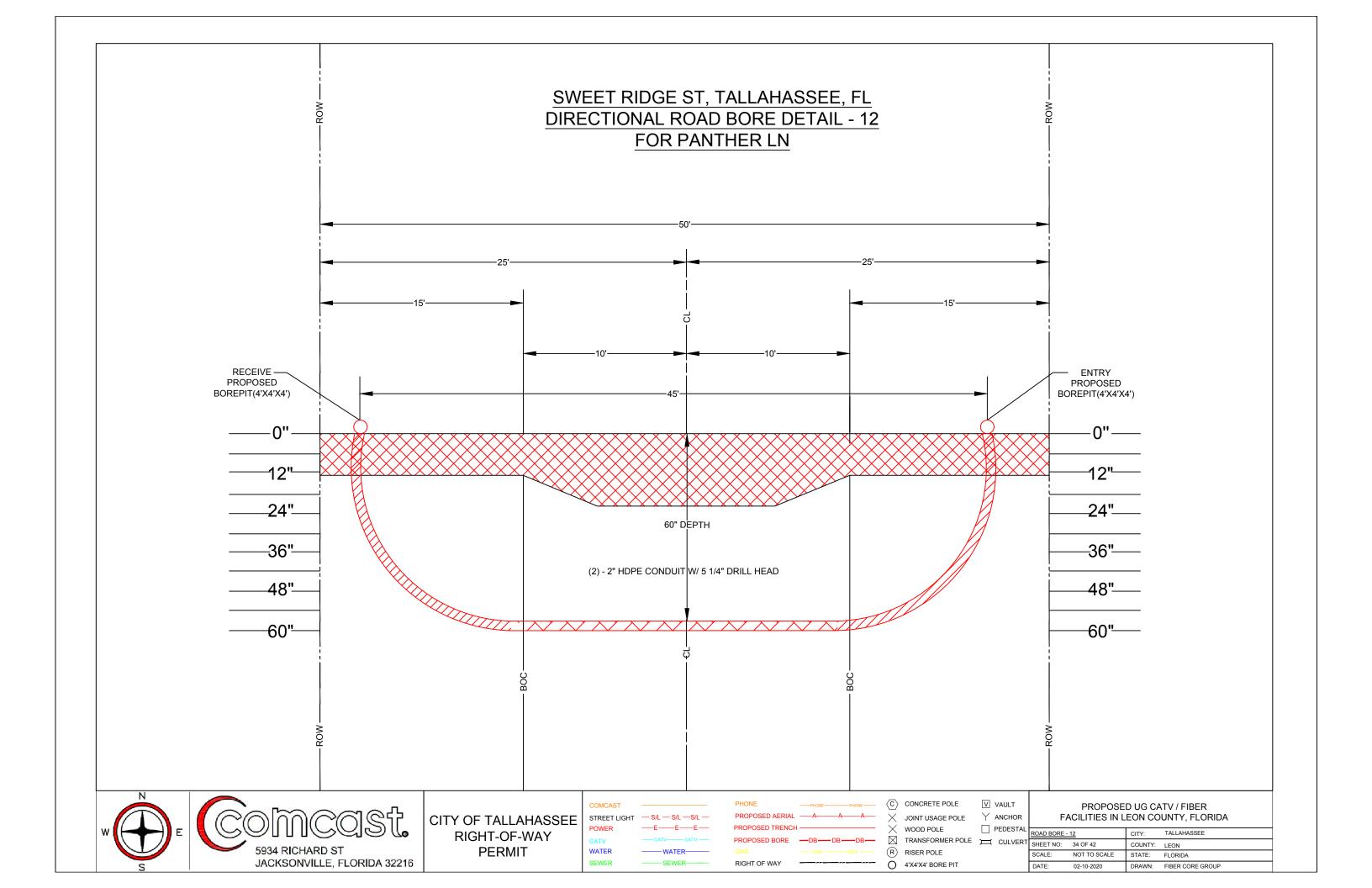


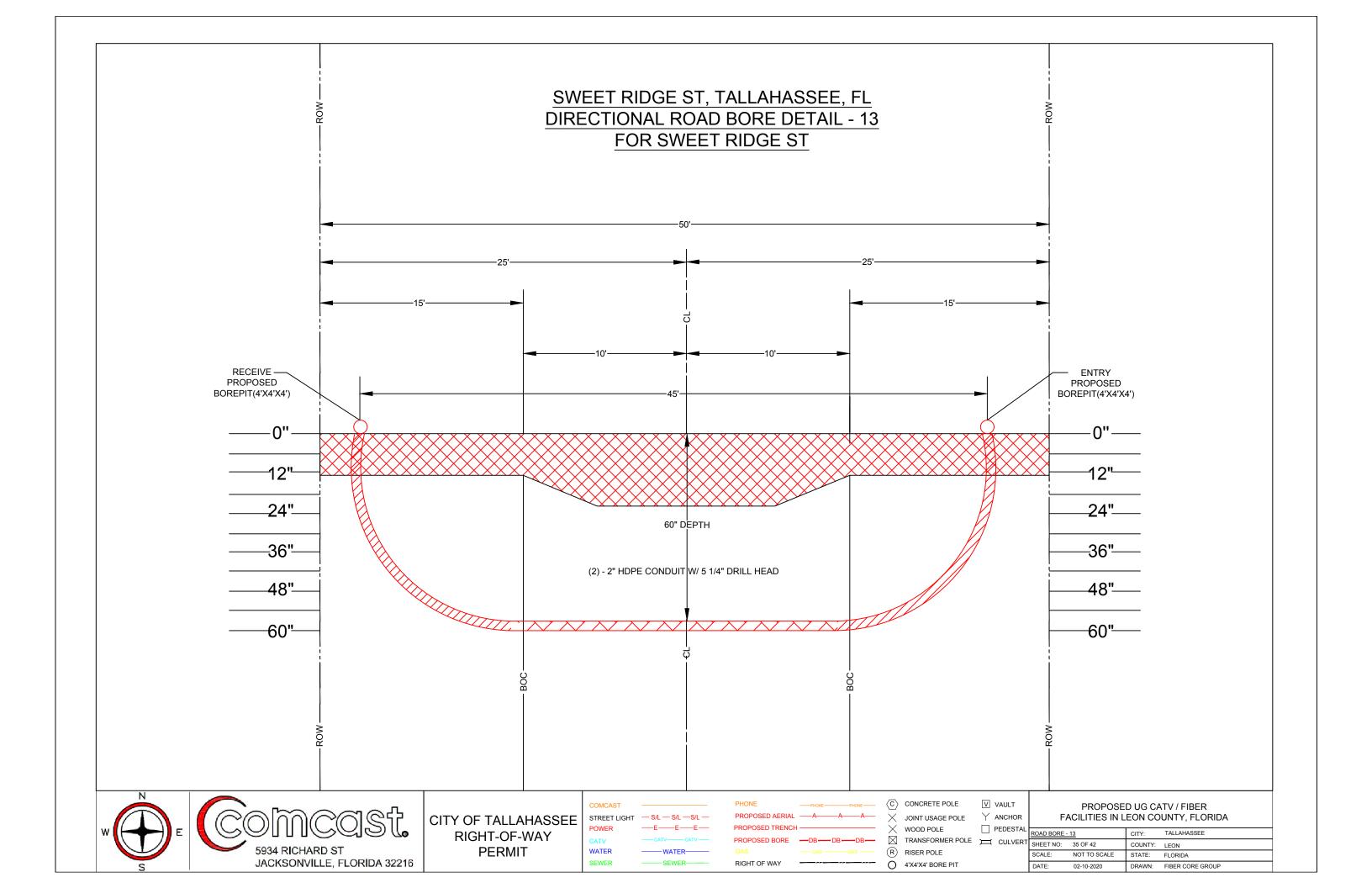


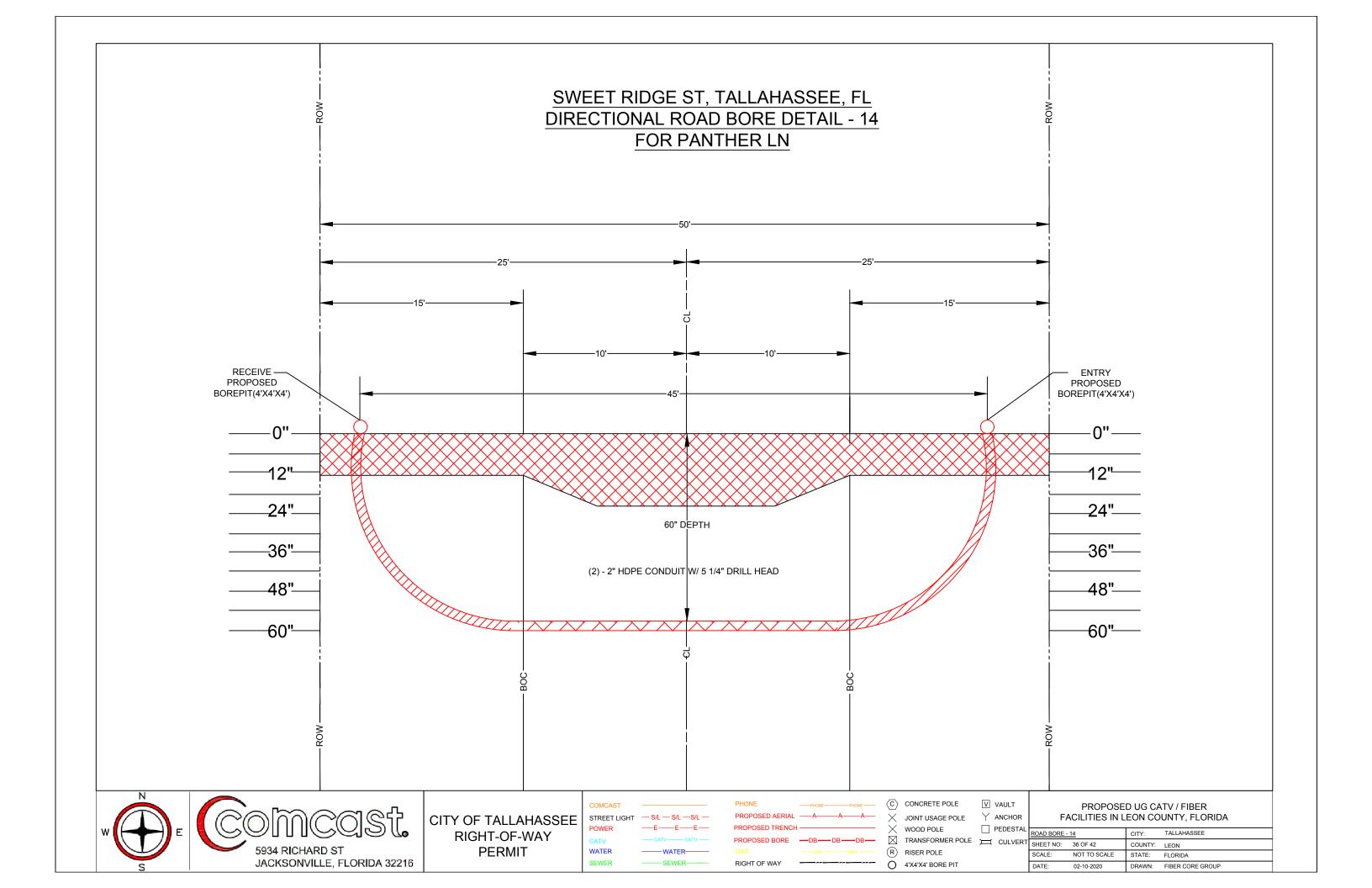


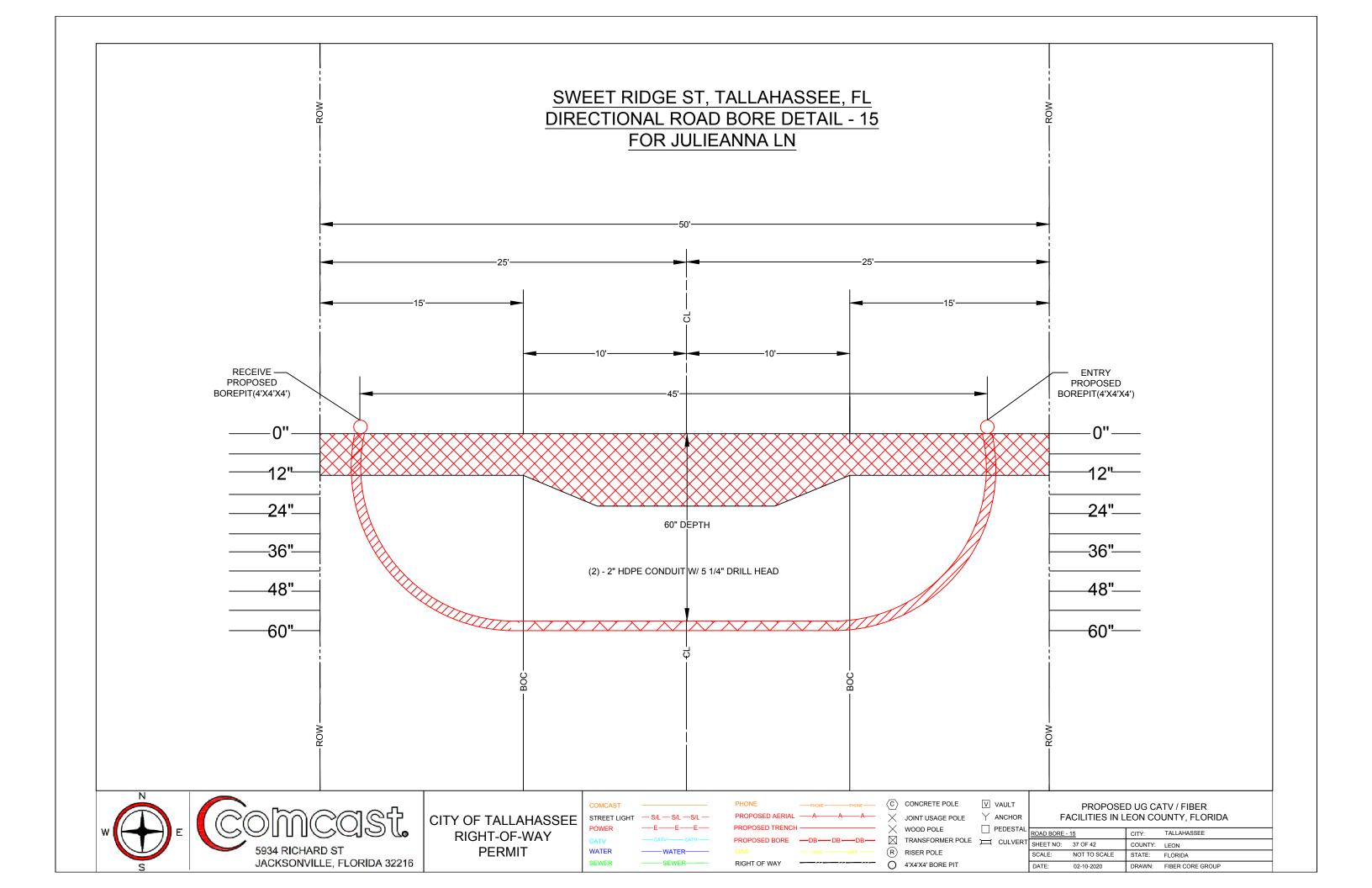


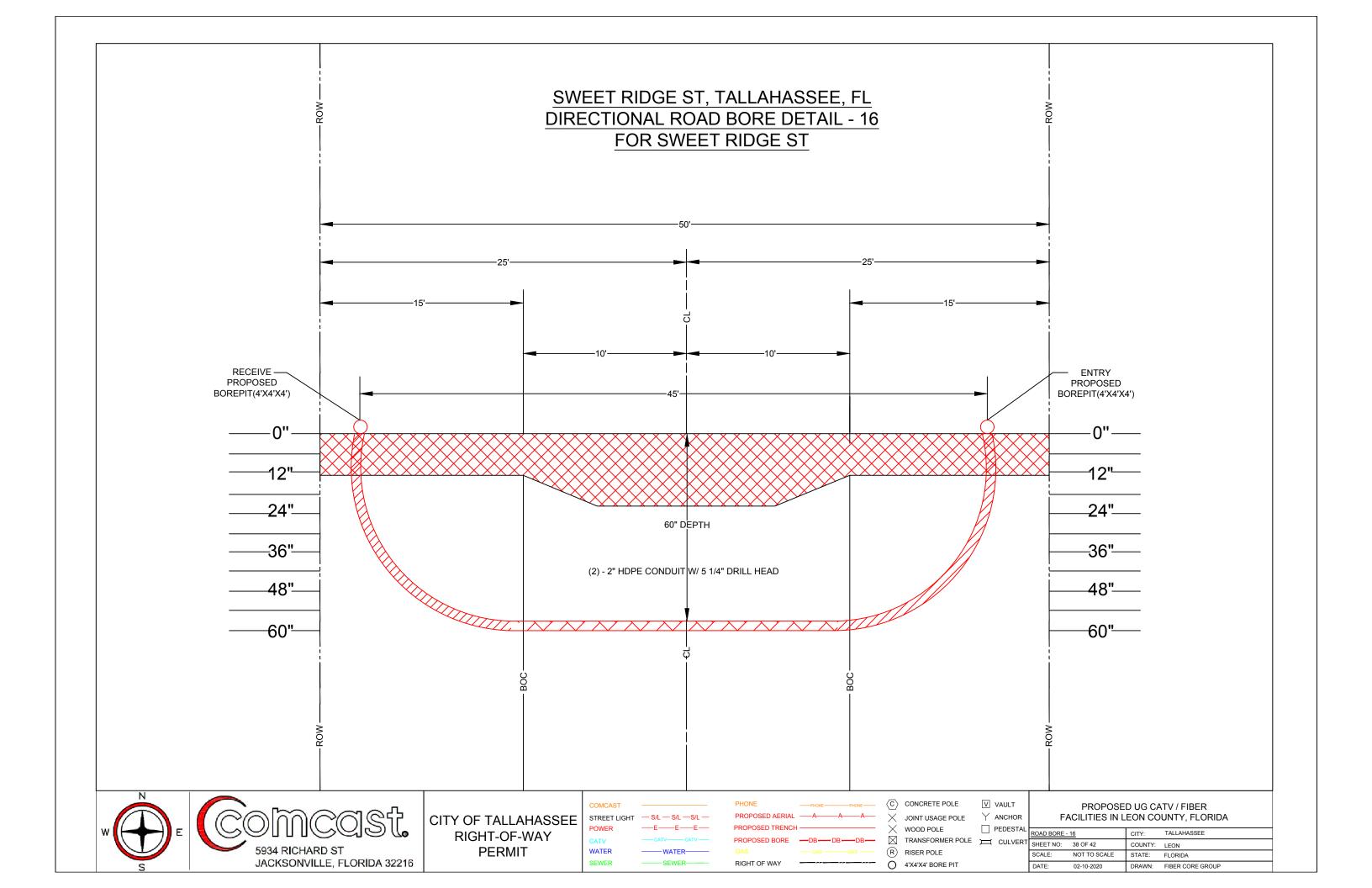




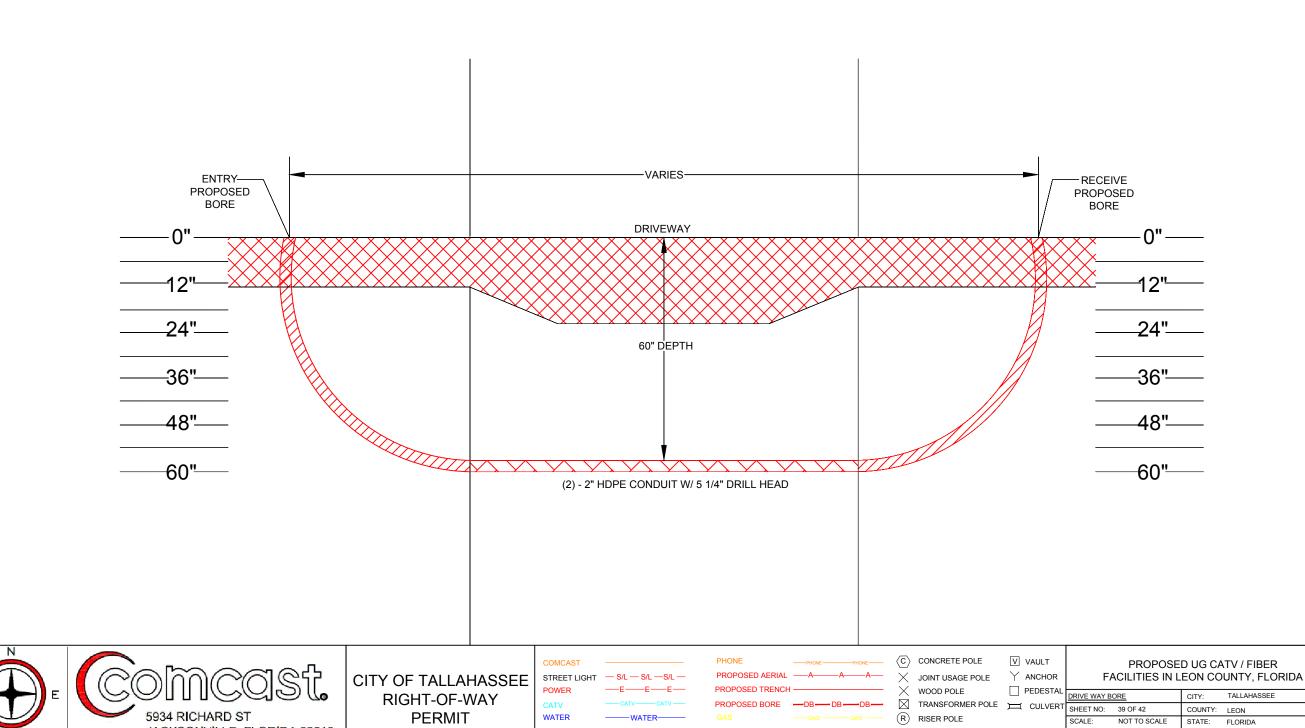








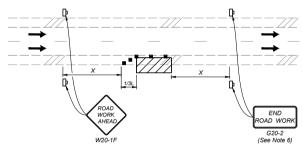
#### SWEET RIDGE ST, TALLAHASSEE, FL DRIVE WAY BORE DETAIL



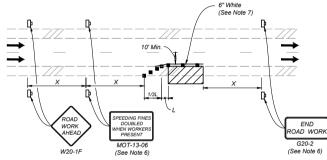
4'X4'X4' BORE PIT

DRAWN: FIBER CORE GROUP

JACKSONVILLE, FLORIDA 32216



SHOULDER WORK BETWEEN 2' AND 15' FROM THE TRAVELED WAY (Multilane Roadway Shown, Two-Lane Roadway Similar)



SHOULDER WORK LESS THAN 2' FROM THE TRAVELED WAY WITH WORK ZONE SPEED OF 45 MPH OR LESS (Multilane Roadway Shown, Two-Lane Roadway Similar)

#### NOTES:

- 1. L = Taper Length
  X = Work Zone Sign Distance
  See Index 102-000 for L and X values.
- For incidental work (e.g., mowing or litter removal), only the Road Work Ahead sign is required.
- As determined by the Engineer, use a flagger or lane closure to accommodate a significant amount of work vehicle ingress and egress.
- 4. For work less than two feet from the traveled way and work zone speed greater than 45 MPH, use a lane closure.
- 5. This Index may be applied to the medians of divided roadways.
- 6. The "Speeding Fines Doubled When Workers Present" signs (MOT-13-06) and "End Road Work" signs (G20-2) along with associated work zone sign distances may be omitted when the temporary condition is in place for 24 hours or less.
- Temporary pavement markings may be omitted when the temporary condition is in place for 24 hours or less.

#### SYMBOLS:



■ Channelizing Device ( See Index 102-000 )

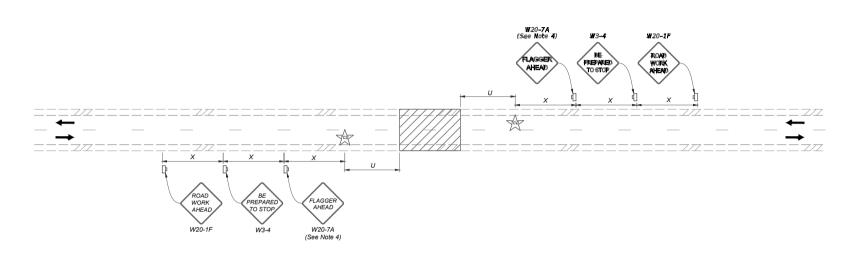
Work Zone Sign

Lane Identification and Directional of Traffic

LAST OF REVISION

11/01/19





#### (Two-Lane Roadway Shown, Multilane Roadway Similar)

#### NOTES:

- 1. U = Buffer Length X = Work Zone Sign Distance See Index 102-000 for "U" and "X" values.
- 2. Do not use this Index for limited access roadways.
- 3. Use this Index for temporary daytime road closures of 5 minutes or less.
- 4. Optionally, use "Flagger Ahead" sign with symbol (W20-7) instead of "Flagger Ahead" sign with text (W20-7A).

#### SYMBOLS:

Work Space

□ Work Zone Sign

Lane Identification and Direction of Traffic

Traffic Control Officer

DESCRIPTION:

APPLIES TO TWO-LANE AND MULTILANE ROADWAYS

LAST REVISION 11/01/19

FY 2020-21 STANDARD PLANS

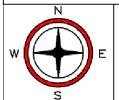
TEMPORARY ROADWAY CLOSURE

INDEX SHEET

102-020 41 OF 42

# THE FOLLOWING STANDARD PLANS ARE IN ACCORDANCE WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION 2020-2021 102-000 INDEX AND APPLY TO SWEET RIDGE ST, TALLAHASSEE, FL

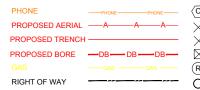
- STANDARD PLANS INDEX NO 102-010 (WORK ON THE SHOULDER)
- STANDARD PLANS INDEX NO 102-020 (TEMPORARY ROADWAY CLOSURE)





CITY OF TALLAHASSEE RIGHT-OF-WAY PERMIT





PROPOSED AERIAL & UG CATV / FIBER FACILITIES IN LEON COUNTY, FLORIDA

L	TRAFFIC CONT	ROL RULES-01	CITY:	TALLAHASSEE
T	SHEET NO:	42 OF 42	COUNTY:	LEON
	SCALE:	NOT TO SCALE	STATE:	FLORIDA
	DATE:	02-10-2020	DRAWN:	FIBER CORE GROUP

# **SECTION VIII**

This Instrument Prepared By and Return To: Right-of-Way Department/Amy Powell Florida Gas Transmission Company 2405 Lucien Way, Suite 200 Maitland, Florida 32751

Project No.: 19-265

Tract No.: FLMEA-LEON-052

#### **ENCROACHMENT AGREEMENT**

THIS ENCROACHMENT AGREEMENT ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between FLORIDA GAS TRANSMISSION COMPANY, LLC, a Delaware limited liability company ("FGT"), with principal offices at 1300 Main Street, Houston, Texas 77002 and Canopy Community Development District, a unit of local special purpose government established and existing pursuant to Chapter 190, Florida Statutes, and with an address c/o Governmental Management Services – Central Florida, LLC, ("Canopy"), 219 E. Livingston Street, Orlando, FL 32801.

#### **WITNESSETH THAT:**

WHEREAS, FGT is the owner and holder of an easement under the provisions of that certain Natural Gas Pipeline Easement Agreement dated February 12, 1959, recorded in Book 240, Page 217, Official Records, Leon County, Florida; and that certain Amended and Restated Natural Gas Pipeline Easement dated August 29, 2012, recorded in Book 4412, Page 1025, Official Records, Leon County, Florida (collectively "Easement Agreement"), covering lands located in Leon County, Florida as described in the Easement Agreement ("Lands"); and

**WHEREAS**, pursuant to the authority contained in the Easement Agreement, FGT has constructed and currently operates and maintains a twenty-four inch (24") natural gas pipeline and related surface and subsurface appurtenances, (collectively, the "Pipeline Facilities"), across and through the Lands; and

- **WHEREAS**, CANOPY is presently performing construction work pursuant to a construction easement that includes that portion of the Lands described in Exhibit "B" attached hereto and made a part hereof for all purposes ("Owned Premises"), with Pipeline Facilities situated thereon:
- WHEREAS, CANOPY seeks consent for roadway improvements, all necessary utilities for development, storm drains, appurtences, which also includes a minimum of a 12' paved multi-use path, 5' sidewalk and curbing crossing the fifty foot (50') wide FGT easement ("Easement Area") and the Pipeline Facilities as depicted on Exhibit "B" attached hereto and made a part hereof ("Encroachment"), pursuant to the terms and provisions of this Agreement; and
- **WHEREAS**, CANOPY has been advised by FGT that FGT is a natural gas transmission company and that FGT operates a high pressure underground natural gas Pipeline Facilities through the Owned Premises; and
- **WHEREAS**, CANOPY has requested written consent from FGT to install, construct, maintain, use, operate, repair, replace and enjoy the Encroachment upon a portion of the Easement Area and in close proximity to the Pipeline Facilities; and
- **WHEREAS**, FGT is willing to grant such consent upon the terms and conditions hereafter set forth.
- **NOW, THEREFORE**, in consideration of the mutual covenants, terms and conditions set forth in this Encroachment Agreement, FGT and CANOPY agree as follows:
- 1. To the extent that FGT has the right to do so, FGT hereby grants consent to CANOPY to install, construct, maintain, use, operate, repair, replace and enjoy the

Tract No. FLMEA-LEON-052

Encroachment on the Owned Premises and the Easement Area, and in close proximity to the Pipeline Facilities, subject to compliance with the following terms and conditions:

A. CANOPY hereby assumes all risks for damages, injuries, or loss to either property or persons, caused by, or arising out of, or resulting from, or in any way associated with the installation, construction, use, maintenance, repair or replacement of the Encroachment.

- B. The consent granted herein is limited exclusively to the proposed Encroachment upon the Owned Premises within the Easement Area. CANOPY shall not alter the grade or permit such alteration anywhere on the Easement Area without the prior express written consent of FGT.
- C. CANOPY shall at all times conduct all activities on the Easement Area in such a manner as not to unreasonably interfere with or impede the operation and maintenance of the Pipeline Facilities, as conducted in the past, present or future, in any manner whatsoever.
- D. Except as to the Encroachment, CANOPY shall not construct, plant or create additional improvements of any kind, including but not limited to, fences, sheds, irrigation or drainage systems, utilities other than the Encroachment, decking, pole barns, parking lots, roadways, pools, ponds, trees or shrubs within the confines of the Easement Area without the prior express written consent of FGT.
- E. CANOPY understands and agrees that FGT may not have the authority to grant CANOPY permission to construct the Encroachment in the Easement Area. This Agreement merely defines the terms by which FGT will not object, and that CANOPY will obtain permission for the Encroachment from the underlying fee CANOPY of the Lands or third parties having an interest in the Owned Premises. The consent granted by this instrument shall not constitute or be construed as a subordination, merger, assignment, conveyance or relinquishment of any of the right, title and interest of FGT under the provisions of the Easement Agreement.
- 2. CANOPY agrees that the Encroachment and any additional approved improvements constructed or installed in the Easement Area shall be constructed in accordance with the Engineering and Construction Specifications detailed in Exhibit "A" attached hereto and made a part hereof. Installation, construction, maintenance, repair and replacement of the Encroachment shall be the sole responsibility, and performed at the sole cost and expense of CANOPY.
- 3. CANOPY agrees to indemnify, protect, and hold harmless FGT, its parent, affiliates, subsidiaries, and their directors, officers, employees, representatives, and agents (hereinafter "FGT Entities") from and against any and all actions or causes of action, claims, demands, liabilities, loss, damage, injury, suit, proceeding, judgment, cost or expense of whatever kind or nature, including but not limited to reasonable attorneys' fees, to the extent caused by CANOPY or its employees, contractors, representatives or agents, or to the extent arising out of, or resulting from, or associated with CANOPY's installation, construction, use, maintenance, repair or replacement of the Encroachment, or from the operation, maintenance, use or presence of FGT's Pipeline Facilities upon or in the vicinity of the Easement Area except where such loss, cost, liability, or expense was proximately caused solely by the gross negligence, actions or omissions of FGT or its employees or contractors.

In addition, CANOPY agrees to indemnify, defend and hold harmless FGT and the FGT Entities from and against any liability, damage, claims, loss, cause of action, suit, proceeding, judgment, cost (including the cost or expense of environmental response, removal or remediation activities), fees or expense, including reasonable attorney's fees, to the extent arising from: (a) CANOPY's non-compliance with any laws, regulations and orders applicable to the CANOPY or the operation and maintenance of the Encroachment on the Owned Premises and the Easement Area described herein, and (b) any incidents, acts, releases, negligence, transactions or omissions, or conditions on or affecting the Easement Area to the extent caused by, arising out of, resulting from, or associated with CANOPY's installation, construction,

Tract No. FLMEA-LEON-052

use, maintenance, repair or replacement of the Encroachment to the extent that such installation, construction, use, maintenance, repair or replacement of the Encroachment would (i) contribute to or constitute a violation of any local, state or federal environmental rule, regulation, law or judicial order, (ii) result, in whole or in part, in any requirement to clean up or otherwise remedy or remediate a condition, (iii) give rise to any lien, liability, injunction, order, restriction, claim, expense, damage, fine or penalty, (iv) adversely affect human health or the environment at or near the Easement Area, or (v) constitute a violation of the terms of this Encroachment Agreement, except to the extent any of the aforementioned was caused by FGT, its employees or contractors.

However, nothing herein shall be deemed as a waiver of immunity or limits of liability of the CANOPY beyond any statutory limited waiver of immunity or limits of liability that may have been adopted by the Florida Legislature in Section 768.28, Florida Statutes, or other statute, and nothing herein shall inure to the benefit of any third party for the purpose of allowing any claim that would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

- 4. CANOPY shall take reasonable steps to protect the Pipeline Facilities at all times during CANOPY's performance of any work associated with the Encroachment including maintaining a minimum of three feet (3') of cover over the subsurface Pipeline Facilities at all times.
- 5. FGT agrees that the Encroachment is critical infrastructure to CANOPY's operations. Should FGT need CANOPY to temporarily remove or relocate any of the Encroachment within the Easement Area in order for FGT to construct, maintain, operate, repair, remove, replace or resize the Pipeline Facilities, CANOPY shall pay the cost of removing and replacing or reinstalling the Encroachment. In addition, all repair and maintenance work performed by FGT on its existing or additional Pipeline Facilities located on the Easement Area, shall be performed in a reasonable workmanlike manner and FGT shall restore the surface and grade of Owned Premises where the work is performed, but shall not be liable for loss, damage, or replacement to the Encroachment or any equipment and facilities that exist within the Easement Area, unless such damage is caused by FGT, or its agents or employees, negligence or willful misconduct.
- 6. CANOPY acknowledges that the construction of homes or buildings in the vicinity of the Pipeline Facilities may require FGT to upgrade the existing pipeline in accordance with federal regulations. CANOPY agrees, to the extent it is legally able, to provide FGT with temporary construction easements for additional workspace necessary to complete the upgrade and at no cost to FGT
- 7. This Agreement in no way constitutes a waiver by FGT of its rights to enjoy the Easement Area unencumbered by the construction, operation, maintenance or use of the Encroachment within the Easement Area.
- 8. It is expressly agreed to by and between FGT and CANOPY that if CANOPY is in violation of any terms or conditions set forth in this Encroachment Agreement, CANOPY shall cure such default within sixty (60) days following written notice from FGT to CANOPY specifying the nature of the default. If, however, the nature of the default or violation is such that it cannot be cured within such sixty (60) day period, CANOPY shall have begun and be diligently pursuing the cure of such default within the sixty (60) day cure period. In the event that CANOPY fails to cure the default within the ninety (60) day cure period, (or in the event of a default not capable of being cured within such sixty (60) day period, begun and diligently pursue the cure within the sixty (60) day period ) following written notice of default from FGT to CANOPY, FGT may, following expiration of the sixty (60) day cure period terminate FGT's consent to the Encroachment upon ten (10) days' prior written notice to CANOPY. CANOPY expressly agrees that if FGT terminates its consent to the Encroachment based upon CANOPY's failure to cure a violation of the Encroachment Agreement, CANOPY will continue to be bound by the terms of the Encroachment Agreement and CANOPY shall immediately remove any and all of the Encroachment which may be situated on the Easement Area, or if CANOPY fails to remove any and all of the Encroachment, FGT may, at its option, remove the

Tract No. FLMEA-LEON-052

Encroachment at the expense of CANOPY and without any liability whatsoever. If such violation by CANOPY constitutes or results in an emergency or a dangerous condition, FGT shall only be required to provide whatever prior notice is reasonable under the circumstances before exercising its rights to remove the Encroachment or otherwise cure the violation. The failure of FGT to exercise the option to terminate as to any such violation shall not constitute a waiver of FGT's future right to exercise such option as to the same or any future violation. The non-prevailing party agrees to pay the prevailing party's costs, including reasonable attorneys' fees and costs, arising out of the enforcement of the terms of the Encroachment Agreement. The remedies outlined herein are not exclusive and FGT and CANOPY do not waive any legal or equitable remedies or sovereign immunity protections afforded under the law.

- 9. The provisions of the Easement Agreement, and all rights, powers, privileges, and duties, obligations, and liabilities created thereby, shall remain in full force and effect and are not affected hereby except to the extent and in the manner specifically and particularly set forth herein.
- 10. CANOPY and FGT stipulate and agree that the statements and information contained in the introductory paragraphs and recitations of this Agreement are true and correct and are incorporated herein by this reference.
- 11. This instrument and the covenants and agreements herein contained shall extend to and be binding upon CANOPY and the heirs, executors, personal representatives, successors and assigns of CANOPY and upon FGT and the successors and assigns of FGT and the benefits of this Agreement shall run with the land. This Encroachment Agreement may be executed in counterparts, each of which when conformed shall be an original and all of which together shall constitute a single document.
- 12. CANOPY and FGT hereby agree that this Agreement may be assigned by CANOPY to the City of Tallahassee ("City") or Leon County ("County") to the extent necessary and requested or required by the City or the County.

**IN WITNESS WHEREOF**, the parties have executed this instrument the day and year first above written.

WITNESSES:	"FGT" FLORIDA GAS TRANSMISSION COMPANY, LLC
Name:	, and the second se
Name:	DAVID SHELLHOUSE VICE PRESIDENT
ACKNOWL	EDGEMENT
STATE OF FLORIDA COUNTY OF ORANGE	
	nowledged before me on this day of LLHOUSE, VICE PRESIDENT OF FLORIDA
GAS TRANSMISSION COMPANY, LLC, a of the company. He is personall	Delaware limited liability company, on behalf y known to me or has produced f identification) as identification.
	Notary Public
	Name (Printed):

My Commission Expires:\_\_\_

Project No. 19-2650 Tract No. FLMEA-LEON-052

WITNESSES:	"CANOPY" CANOPY COMMUNITY DEVELOPMENT DISTRICT
Name:	By:
Name:	Namo:
	Title:
	ACKNOWLEDGEMENT
STATE OF	
, 2020, by <b>TC</b>	ent was acknowledged before me on this day of DM ASBURY, as CHAIRMAN of CANOPY COMMUNITY a unit of special purpose local government, existing
pursuant to Chapter 190, Florida	Statutes, on behalf of the District. He is personally known (type of identification) as
	Notary Public
	Name (Printed):
	,

Tract No. FLMEA-LEON-052

#### **EXHIBIT "A"**

## Attached to and made a part of that certain ENCROACHMENT AGREEMENT Dated , 2020

### By and between FLORIDA GAS TRANSMISSION COMPANY, LLC and CANOPY COMMUNITY DEVELOPMENT DISTRICT

#### **ENGINEERING AND CONSTRUCTION SPECIFICATIONS**

- 1. No work can be done in FGT's easement property unless FGT has reviewed and approved the plans and an agreement in writing has been entered into between FGT and CANOPY. Any encroachment consented to by FGT shall not interfere with the operation, maintenance, and access of FGT's pipeline facilities, including but not limited to, close interval surveys; leak detection surveys; pipeline patrol, pipeline marking and similar activities.
- 2. CANOPY shall provide a minimum of forty-eight (48) hours' notice to FGT prior to any installation, construction, excavation, or demolition work on the easement area. To ensure further safety, CANOPY must call appropriate ONE CALL for a locate by calling 811. An FGT representative must be present when any work is done on the easement area. The onsite FGT representative will have the authority to shutdown work by the CANOPY if the CANOPY's activities are judged to be unsafe by the FGT representative. The FGT representative will be invited to participate in CANOPY's safety meetings. This provision applies each time FGT's pipeline facilities are crossed.
- 3. Existing ground elevation is to be maintained.
- 4. For vehicles and/or construction equipment requesting approval to cross FGT's facilities, each crossing location will be reviewed on a case-by-case, site-specific basis and will require the surveyed elevation of the pipeline and/or facility verified by an FGT field representative to be performed by the party requesting the crossing encroachment and submitted to FGT. The execution of a wheel load calculation must be completed and approved by FGT prior to crossing FGT's facilities for every vehicle and/or construction equipment requesting to cross. FGT may require matting or other suitable material be installed to achieve the necessary support for such crossing. This too will be site specific and case-by-case only.
- 5. Where consent for roadway crossings has been granted, a minimum of forty-eight inches (48") of cover, including thirty-six (36") of undisturbed or compacted soil, shall be maintained within the easement area.
- 6. Upon completion of paragraph 1, sidewalks, trails and bike paths may cross FGT's pipelines at an angle provided the width does not exceed forty-eight inches (48").
- 7. When crossing an FGT pipeline (via drill or open lay) CANOPY must visually verify the elevation of the pipeline both vertically and horizontally, by an FGT approved method such as vacuum excavation with an FGT field representative on-site at all times during this operation. When using directional drill method, a minimum vertical clearance of ten feet (10') from the pipeline is required across the entire easement.
- 8. Where the encroachment includes utilities, all such utilities crossing the easement area must have a minimum separation of twenty-four inches (24") between the utility and the FGT pipeline(s) at the point of crossing. No utilities shall be constructed between the surface of the easement area and the top of the subsurface pipeline facilities unless agreed to in writing by FGT. No parallel utilities, structures, and/or appurtenances are permitted within the easement area. All proposed aerial crossings will be reviewed on a case-by-case basis.
- 9. Where consent for fiber optic, telephone and/or cable television lines has been granted, lines must be placed in a rigid non-metallic conduit across the entire easement width with bags of concrete-mix placed directly above and below the conduit across the confines of the easement. Orange warning burial tape must be placed a minimum of 18" directly above the cable across the width of the easement. Crossings must be clearly and permanently marked on each side of the easement with permanent identification.
- 10. Where consent for utility lines has been granted, electric lines must be encased in pvc or steel throughout the entire easement area. Cables energized to 600 volts or more must cross a minimum of three feet (3') below the subsurface pipeline facilities, and also be encased in concrete, color coded red, across the entire easement width, and have external, spiral wound, neutrals grounded on each side of the easement. The cable crossing should be clearly and permanently marked on each side of the easement where permissible.

Tract No. FLMEA-LEON-052

11. Where consent for fencing has been granted, the CANOPY must install and maintain a vehicle access gate at least twelve feet (12') in width at each point in the fence line(s) crossing the easement area. Posthole excavations for fencing placed on the easement area shall not be greater than eighteen inches (18") below the ground surface elevation. No fence posts shall be placed over the pipeline facilities or closer than six feet (6') on either side of the pipeline facilities. Any exceptions will be determined by FGT management. Any such fence shall be constructed and maintained by CANOPY in such a manner that does not prevent FGT personnel from viewing the easement area from the ground level through the fence(s) (i.e. no solid fences allowed). No fencing parallel to the FGT pipeline facilities will be allowed within the easement area. FGT's access to its pipeline facilities shall be maintained by CANOPY. If the gate is locked with CANOPY's lock, CANOPY shall provide FGT with keys or allow a FGT lock to enable access.

- 12. No retention ponds, ditches or swales shall be allowed within the easement area.
- 13. No roto-mixing or vibrating machinery is allowed within the easement area.
- 14. When conducting pile driving operations, CANOPY shall adhere to a minimum separation of twenty-five feet (25') from the outside edge of the FGT pipeline.
- 15. Excavations that expose the FGT pipeline must follow OSHA standards. Time will be allowed for a FGT representative to inspect and make coating repairs as the subsurface pipeline facilities are exposed.
- 16. Twelve inches (12") of backfill around the subsurface pipeline facilities shall be sand or clean fill; free of rocks and debris.
- 17. With prior approval, no more than twenty feet (20') of pipe shall be exposed at any given time; if more than twenty feet (20') of pipe is to be exposed, all Standard Operating Procedures (SOP) must be adhered to, pressure reductions must be scheduled at least one (1) year in advance and engineering stress calculations must be performed by FGT Engineering and approved by FGT management prior to allowing any more than the twenty feet (20') of exposed pipe.
- 18. With prior approval and an FGT representative on site at all times, excavation equipment equipped with toothless buckets may be allowed to dig or excavate within three (3) feet of the pipeline facilities. All other construction/excavation equipment will not be allowed to perform any excavation within three feet (3') of the pipeline facilities. All mechanical excavation performed within three feet (3') of the pipeline will be performed parallel to the pipeline (i.e. track-hoe may not reach over the pipeline to dig on the opposite side of the pipeline).
- 19. All excavation within twenty-four (24") from the top or thirty-six inches (36") from the side or bottom of the pipeline shall be by manual means. After top exposure, excavation up to twenty four inches (24") from the side or bottom of the exposed pipeline may proceed by mechanical means if the FGT representative is satisfied it may be done safely with the equipment and operator available.
- 20. Barriers adequate to prevent vehicular damage to any exposed pipeline facilities shall be installed and maintained at all times.
- 21. All FGT pipeline facilities, cathodic protection equipment, and test lead wires shall be protected from damage by construction activity at all times.
- 22. No installation, construction, excavation, or demolition work shall be performed within the easement area on weekends or holidays.
- 23. The CANOPY shall provide and install temporary construction fence along the easement boundaries for the entire length of the proposed work area to preserve and protect the pipeline(s). The fence must be maintained for the duration of the development or construction activity.
- 24. Where consent for landscaping has been granted, CANOPY shall not plant shrubs on the easement area which are classified as "deep rooted" or are projected to exceed an eventual growth height of four (4) feet. Shrubs shall be planted so that no part, at its ultimate growth, shall be closer than ten feet (10') to the pipeline facilities. No trees shall be planted on the easement.
- 25. These Engineering and Construction Specifications may address activities on the easement area for which FGT has not granted consent to CANOPY to include as part of the encroachment. Notwithstanding anything to the contrary contained in these Engineering and Construction Specifications, FGT's consent is and shall be limited to the encroachment as described and limited by the Encroachment Agreement to which this Exhibit is attached.

Project No. 19-2650 Tract No. FLMEA-LEON-052

EXHIBIT "B"

Attached to and made a part of that certain ENCROACHMENT AGREEMENT Dated

By and between FLORIDA GAS TRANSMISSION COMPANY, LLC and CANOPY COMMUNITY DEVELOPMENT DISTRICT

**DESCRIPTION OF THE OWNED PREMISES** 



Project No. 19-2650 Tract No. FLMEA-LEON-052

# EXHIBIT "C" Attached to and made a part of that certain ENCROACHMENT AGREEMENT Dated \_\_\_\_\_\_

By and between
FLORIDA GAS TRANSMISSION COMPANY, LLC
and CANOPY COMMUNITY DEVELOPMENT DISTRICT

#### **DESCRIPTION AND DRAWINGS OF THE ENCROACHMENT**





#### **REBATE REPORT**

\$11,405,000

#### **Canopy Community Development District**

**Special Assessment Bonds,** 

\$2,225,000 Series 2018A-1

\$5,480,000 Series 2018A-2

\$2,735,000 Series 2018A-3

\$965,000 Series 2018A-4

Dated: November 8, 2018 Delivered: November 8, 2018

Rebate Report to the Computation Date November 8, 2023 Reflecting Activity To October 31, 2019



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www.amteccorp.com

February 26, 2020

Canopy Community Development District c/o Ms. Katie Costa Governmental Management Services-CF, LLC 9145 Narcoossee Road, Suite A206 Orlando, FL 32827

Re: \$11,405,000 Canopy Community Development District, Special Assessment Bonds, \$2,225,000 Series 2018A-1, \$5,480,000 Series 2018A-2, \$2,735,000 Series 2018A-3, \$965,000 Series 2018A-4

Dear Ms. Costa:

AMTEC has prepared certain computations relating to the above referenced bond issue (the "Bonds") at the request of the Canopy Community Development District (the "District")

The scope of our engagement consisted of preparing the computations shown in the attached schedules to determine the Rebatable Arbitrage as described in Section 103 of the Internal Revenue Code of 1954, Section 148(f) of the Internal Revenue Code of 1986, as amended (the "Code"), and all applicable Regulations issued thereunder. The methodology used is consistent with current tax law and regulations and may be relied upon in determining the rebate liability. Certain computational methods used in the preparation of the schedules are described in the Summary of Computational Information and Definitions.

Our engagement was limited to the computation of Rebatable Arbitrage based upon the information furnished to us by the District. In accordance with the terms of our engagement, we did not audit the information provided to us, and we express no opinion as to the completeness, accuracy or suitability of such information for purposes of calculating the Rebatable Arbitrage.

We have scheduled the next Report as of October 31, 2020. Thank you and should you have any questions, please do not hesitate to contact us.

Very truly yours,

Michael J. Scarfo Senior Vice President Caitlyn C. McGovern

Analyst

## **SUMMARY OF REBATE COMPUTATIONS**

Our computations, contained in the attached schedules, are summarized as follows:

For the November 8, 2023 Computation Date Reflecting Activity from November 8, 2018 through October 31, 2019

Fund	Taxable	Net	Rebatable
Description	Inv Yield	Income	Arbitrage
A-1/A-2 Acquisition & Construction Fund	2.083694%	138,141.44	(341,095.96)
A-3 Acquisition & Construction Fund	2.144803%	94.32	(218.05)
A-3 Acquisition & Construction Fund (Restricted)	2.087360%	30,855.55	(75,843.98)
A-4 Acquisition & Construction Fund	2.144525%	32.50	(75.14)
A-1 Debt Service Reserve Fund	2.087079%	1,674.56	(4,117.57)
A-3 Debt Service Reserve Fund	2.087063%	2,134.05	(5,247.47)
A-4 Debt Service Reserve Fund	2.087060%	666.88	(1,639.81)
A-1/A-2 Cost of Issuance Fund	1.976544%	221.24	(601.31)
A-3 Cost of Issuance Fund	1.975985%	78.51	(213.47)
A-4 Cost of Issuance Fund	1.976621%	27.71	(75.31)
Totals	2.084259%	\$173,926.76	\$(429,128.07)
Bond Yield	6.079682%		

Based upon our computations, no rebate liability exists.

## SUMMARY OF COMPUTATIONAL INFORMATION AND DEFINITIONS

## **COMPUTATIONAL INFORMATION**

- 1. For purposes of computing Rebatable Arbitrage, investment activity is reflected from November 8, 2018, the date of the closing, to October 31, 2019, the Computation Period. All nonpurpose payments and receipts are future valued to the Computation Date of November 8, 2023.
- 2. Computations of yield are based on a 360-day year and semiannual compounding on the last day of each compounding interval. Compounding intervals end on a day in the calendar year corresponding to Bond maturity dates or six months prior.
- 3. For investment cash flow, debt service and yield computation purposes, all payments and receipts are assumed to be paid or received respectively, as shown on the attached schedules.
- 4. Purchase prices on investments are assumed to be at fair market value, representing an arm's length transaction.
- 5. During the period between November 8, 2018 and October 31, 2019, the District made periodic payments into the A-1 Interest, A-1 Principal, A-1 Sinking Fund, A-1 Prepayment, A-1 Revenue, A-2 Interest, A-2 Principal, A-2 Revenue, A-2 Sinking Fund, A-2 Prepayment, A-3 Interest, A-3 Principal, A-3 Sinking Fund, A-3 Prepayment, A-3 Revenue, A-4 Interest, A-4 Principal Funds, A-4 Sinking Fund, A-4 Revenue, and A-4 Prepayment Funds (collectively, the "Debt Service Fund") that were used, along with the interest earned, to provide the required debt service payments.

Under Section 148(f)(4)(A), the rebate requirement does not apply to amounts in certain bona fide debt service funds. The Regulations define a bona fide debt service fund as one that is used primarily to achieve a proper matching of revenues with principal and interest payments within each bond year. The fund must be depleted at least once each bond year, except for a reasonable carryover amount not to exceed the greater of the earnings on the fund for the immediately preceding bond year or 1/12<sup>th</sup> of the principal and interest payments on the issue for the immediately preceding bond year.

We have reviewed the Debt Service Fund and have determined that the funds deposited have functioned as a bona fide debt service fund and are not subject to the rebate requirement.

## **DEFINITIONS**

## 6. Computation Date

November 8, 2023.

## 7. Computation Period

The period beginning on November 8, 2018, the date of the closing, and ending on October 31, 2019.

### 8. Bond Year

Each one-year period (or shorter period from the date of issue) that ends at the close of business on the day in the calendar year that is selected by the Issuer. If no day is selected by the Issuer before the earlier of the final maturity date of the issue or the date that is five years after the date of issue, each bond year ends at the close of business on the anniversary date of the issuance.

### 9. Bond Yield

The discount rate that, when used in computing the present value of all the unconditionally payable payments of principal and interest with respect to the Bonds, produces an amount equal to the present value of the issue price of the Bonds. Present value is computed as of the date of issue of the Bonds.

### 10. Taxable Investment Yield

The discount rate that, when used in computing the present value of all receipts of principal and interest to be received on an investment during the Computation Period, produces an amount equal to the fair market value of the investment at the time it became a nonpurpose investment.

#### 11. Issue Price

The price determined on the basis of the initial offering price at which price a substantial amount of the Bonds was sold.

## 12. Rebatable Arbitrage

The Code defines the required rebate as the excess of the amount earned on all nonpurpose investments over the amount that would have been earned if such nonpurpose investments were invested at the Bond Yield, plus any income attributable to the excess. Accordingly, the Regulations require that this amount be computed as the excess of the future value of all the nonpurpose receipts over the future value of all the nonpurpose payments. The future value is computed as of the Computation Date using the Bond Yield.

### 13. Funds and Accounts

The Funds and Accounts activity used in the compilation of this Report was received from the District and US Bank, Trustee, as follows:

Fund	Account Number
A-1 Revenue	258220000
A-1 Interest	258220001
A-1 Sinking	258220002
A-1 Debt Service Reserve	258220003
A-1 Prepayment	258220004
A-2 Revenue	258220005
A-2 Interest	258220006
A-2 Sinking	258220007
A-3 Prepayment	258220008
A-1/A-2 Acquisition & Construction	258220009
A-1/A-2 Cost of Issuance	258220010
A-3 Revenue	250083000
A-3 Interest	250083001
A-3 Sinking	250083002
A-3 Debt Service Reserve	250083003
A-3 Prepayment	250083004
A-3 Acquisition & Construction	250083005
A-3 Acquisition & Construction (Restricted)	250083006
A-3 Cost of Issuance	250083007
A-4 Revenue	273746000
A-4 Interest	273746001
A-4 Sinking	273746002
A-4 Debt Service Reserve	273746003
A-4 Prepayment	273746004
A-4 Acquisition & Construction	273746005
A-4 Cost of Issuance	273746006

## **METHODOLOGY**

### **Bond Yield**

The methodology used to calculate the bond yield was to determine the discount rate that produces the present value of all payments of principal and interest through the maturity date of the Bonds.

## **Investment Yield and Rebate Amount**

The methodology used to calculate the Rebatable Arbitrage, as of October 31, 2019, was to calculate the future value of the disbursements from all funds, subject to rebate, and the value of the remaining bond proceeds, at the yield on the Bonds, to November 8, 2023. This figure was then compared to the future value of the deposit of bond proceeds into the various investment accounts at the same yield. The difference between the future values of the two cash flows, on November 8, 2023, is the Rebatable Arbitrage.

## **Canopy Community Development District**

Special Assessment Bonds, \$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4

Delivered: November 8, 2018

## **Sources of Funds**

Par Amount	<u>\$11,405,000.00</u>
Total	\$11,405,000.00

## **Uses of Funds**

A-1/A-2 Acquisition & Construction Fund	\$ 7,309,992.26
A-3 Acquisition & Construction Fund	1,019,257.82
A-3 Acquisition & Construction Fund (Restricted)	1,500,000.00
A-4 Acquisition & Construction Fund	893,101.79
A-1 Debt Service Reserve Fund	82,146.25
A-3 Debt Service Reserve Fund	104,687.50
A-4 Debt Service Reserve Fund	32,714.38
A-1/A-2 Cost of Issuance Fund	158,761.49
A-3 Cost of Issuance Fund	56,354.68
A-4 Cost of Issuance Fund	19,883.83
Underwriter's Discount	228,100.00
Total	\$11,405,000.00

## PROOF OF ARBITRAGE YIELD

\$11,405,000 Canopy Community Development District Special Assessment Bonds, \$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4

			Present Value
Date	Debt Service	Total	to 11/08/2018 @ 6.0796824748%
05/01/2019	332,758.30	332,758.30	323,317.69
11/01/2019	346,222.50	346,222.50	326,475.57
05/01/2020	386,222.50	386,222.50	353,449.84
11/01/2020	345,097.50	345,097.50	306,497.44
05/01/2021	390,097.50	390,097.50	336,242.82
11/01/2021	343,822.50	343,822.50	287,613.30
05/01/2022	498,822.50	498,822.50	404,963.17
11/01/2022	339,147.50	339,147.50	267,210.14
05/01/2023	509,147.50	509,147.50	389,316.44
11/01/2023	334,012.50	334,012.50	247,865.83
05/01/2024	509,012.50	509,012.50	366,587.13
11/01/2024	328,723.75	328,723.75	229,760.13
05/01/2025	518,723.75	518,723.75	351,863.76
11/01/2025	323,000.00	323,000.00	212,635.49
05/01/2026	528,000.00	528,000.00	337,335.44
11/01/2026	316,816.25	316,816.25	196,440.18
05/01/2027	526,816.25	526,816.25	317,012.83
11/01/2027	310,478.75	310,478.75	181,319.45
05/01/2028	540,478.75	540,478.75	306,327.47
11/01/2028	303,527.50	303,527.50	166,955.29
05/01/2029	538,527.50	538,527.50	287,478.15
11/01/2029	296,422.50	296,422.50	153,568.78
05/01/2030	556,422.50	556,422.50	279,763.65
11/01/2030	288,578.75	288,578.75	140,813.98
05/01/2031	558,578.75	558,578.75	264,521.30
11/01/2031	280,425.00	280,425.00	128,880.67
05/01/2032	570,425.00	570,425.00	254,427.72
11/01/2032	271,657.50	271,657.50	117,593.25
05/01/2033	581,657.50	581,657.50	244,355.91
11/01/2033	262,276.25	262,276.25	106,932.40
05/01/2034	597,276.25	597,276.25	236,330.84
11/01/2034	252,156.25	252,156.25	96,829.95
05/01/2035	602,156.25	602,156.25	224,410.92
11/01/2035 05/01/2036	241,572.50 611,572.50	241,572.50 611,572.50	87,372.97 214,670.50
11/01/2036	230,375.00	230,375.00	78,479.20
05/01/2037	625,375.00	625,375.00	206,754.31
11/01/2037	218,438.75	218,438.75	70,087.18
05/01/2038	633,438.75	633,438.75	197,246.06
11/01/2038	205,888.75	205,888.75	62,220.16
05/01/2039	650,888.75	650,888.75	190,897.44
11/01/2039	192,325.00	192,325.00	54,742.41
05/01/2040	667,325.00	667,325.00	184,340.34
11/01/2040	177,861.25	177,861.25	47,682.51
05/01/2041	677,861.25	677,861.25	176,365.42
11/01/2041	162,626.25	162,626.25	41,063.70
05/01/2042	697,626.25	697,626.25	170,956.28
11/01/2042	146,335.00	146,335.00	34,802.09
05/01/2043	716,335.00	716,335.00	165,336.24
11/01/2043	128,962.50	128,962.50	28,887.51
05/01/2044	728,962.50	728,962.50	158,469.88
11/01/2044	110,665.00	110,665.00	23,347.84
05/01/2045	750,665.00	750,665.00	153,701.23
11/01/2045	91,157.50	91,157.50	18,114.17
05/01/2046	771,157.50	771,157.50	148,718.12
11/01/2046	70,440.00	70,440.00	13,183.63
05/01/2047	790,440.00	790,440.00	143,575.18

## PROOF OF ARBITRAGE YIELD

\$11,405,000 Canopy Community Development District Special Assessment Bonds, \$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4

Date	Debt Service	Total	Present Value to 11/08/2018 @ 6.0796824748%
11/01/2047	48,487.50	48,487.50	8,547.42
05/01/2048	823,487.50	823,487.50	140,882.52
11/01/2048	24,861.25	24,861.25	4,127.79
05/01/2049	839,861.25	839,861.25	135,330.99
	25,722,480.80	25,722,480.80	11,405,000.00

## Proceeds Summary

Delivery date	11/08/2018
Par Value	11,405,000.00
Target for yield calculation	11,405,000.00

## BOND DEBT SERVICE

## \$2,225,000 Canopy Community Development District Special Assessment Bonds, Series 2018A-1

Period					Annual
Ending	Principal	Coupon	Interest	Debt Service	Debt Service
11/08/2018					
05/01/2019			65,087.65	65,087.65	65,087.65
11/01/2019			67,721.25	67,721.25	,
05/01/2020	25,000	6.000%	67,721.25	92,721.25	160,442.50
11/01/2020	20,000	0.00070	66,971.25	66,971.25	100,112.00
05/01/2021	30,000	6.000%	66,971.25	96,971.25	163,942.50
11/01/2021	,		66,071.25	66,071.25	,
05/01/2022	30,000	6.000%	66,071.25	96,071.25	162,142.50
11/01/2022	,		65,171.25	65,171.25	,
05/01/2023	35,000	6.000%	65,171.25	100,171.25	165,342.50
11/01/2023	,		64,121.25	64,121.25	,
05/01/2024	35,000	6.000%	64,121.25	99,121.25	163,242.50
11/01/2024	,		63,071.25	63,071.25	,
05/01/2025	35,000	6.000%	63,071.25	98,071.25	161,142.50
11/01/2025	,		62,021.25	62,021.25	,
05/01/2026	40,000	6.000%	62,021.25	102,021.25	164,042.50
11/01/2026	,		60,821.25	60,821.25	,
05/01/2027	40,000	6.000%	60,821.25	100,821.25	161,642.50
11/01/2027	,		59,621.25	59,621.25	,
05/01/2028	45,000	6.000%	59,621.25	104,621.25	164,242.50
11/01/2028	.,		58,271.25	58,271.25	, , , , , , , , , , , , , , , , , , , ,
05/01/2029	45,000	6.000%	58,271.25	103,271.25	161,542.50
11/01/2029	,		56,921.25	56,921.25	,
05/01/2030	50,000	6.000%	56,921.25	106,921.25	163,842.50
11/01/2030	,		55,421.25	55,421.25	,
05/01/2031	50,000	6.000%	55,421.25	105,421.25	160,842.50
11/01/2031	,		53,921.25	53,921.25	,.
05/01/2032	55,000	6.000%	53,921.25	108,921.25	162,842.50
11/01/2032	,		52,271.25	52,271.25	,
05/01/2033	60,000	6.000%	52,271.25	112,271.25	164,542.50
11/01/2033	,		50,471.25	50,471.25	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
05/01/2034	65,000	6.000%	50,471.25	115,471.25	165,942.50
11/01/2034	,		48,521.25	48,521.25	,
05/01/2035	65,000	6.000%	48,521.25	113,521.25	162,042.50
11/01/2035			46,571.25	46,571.25	
05/01/2036	70,000	6.000%	46,571.25	116,571.25	163,142.50
11/01/2036	*		44,471.25	44,471.25	
05/01/2037	75,000	6.000%	44,471.25	119,471.25	163,942.50
11/01/2037			42,221.25	42,221.25	
05/01/2038	80,000	6.000%	42,221.25	122,221.25	164,442.50
11/01/2038			39,821.25	39,821.25	
05/01/2039	85,000	6.150%	39,821.25	124,821.25	164,642.50
11/01/2039			37,207.50	37,207.50	
05/01/2040	90,000	6.150%	37,207.50	127,207.50	164,415.00
11/01/2040			34,440.00	34,440.00	
05/01/2041	95,000	6.150%	34,440.00	129,440.00	163,880.00
11/01/2041			31,518.75	31,518.75	
05/01/2042	100,000	6.150%	31,518.75	131,518.75	163,037.50
11/01/2042			28,443.75	28,443.75	
05/01/2043	110,000	6.150%	28,443.75	138,443.75	166,887.50
11/01/2043			25,061.25	25,061.25	
05/01/2044	115,000	6.150%	25,061.25	140,061.25	165,122.50
11/01/2044			21,525.00	21,525.00	
05/01/2045	125,000	6.150%	21,525.00	146,525.00	168,050.00
11/01/2045			17,681.25	17,681.25	
05/01/2046	130,000	6.150%	17,681.25	147,681.25	165,362.50
11/01/2046			13,683.75	13,683.75	
05/01/2047	140,000	6.150%	13,683.75	153,683.75	167,367.50

## BOND DEBT SERVICE

## \$2,225,000 Canopy Community Development District Special Assessment Bonds, Series 2018A-1

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/01/2047			9,378.75	9,378.75	
05/01/2048	150,000	6.150%	9,378.75	159,378.75	168,757.50
11/01/2048			4,766.25	4,766.25	
05/01/2049	155,000	6.150%	4,766.25	159,766.25	164,532.50
	2,225,000		2,761,450.15	4,986,450.15	4,986,450.15

## BOND DEBT SERVICE

## \$5,480,000 Canopy Community Development District Special Assessment Bonds, Series 2018A-2

Period		_			Annual
Ending	Principal	Coupon	Interest	Debt Service	Debt Service
11/08/2018					
05/01/2019			161,956.83	161,956.83	161,956.83
11/01/2019			168,510.00	168,510.00	101,930.83
05/01/2020			168,510.00	168,510.00	337,020.00
11/01/2020			168,510.00	168,510.00	337,020.00
05/01/2021			168,510.00	168,510.00	337,020.00
11/01/2021			168,510.00	168,510.00	337,020.00
05/01/2022	75,000	6.150%	168,510.00	243,510.00	412,020.00
11/01/2022	75,000	0.13076	166,203.75	166,203.75	412,020.00
05/01/2023	80,000	6.150%	166,203.75	246,203.75	412,407.50
11/01/2023	80,000	0.15070	163,743.75	163,743.75	412,407.50
05/01/2024	85,000	6.150%	163,743.75	248,743.75	412,487.50
11/01/2024	65,000	0.15070	161,130.00	161,130.00	412,407.50
05/01/2025	90,000	6.150%	161,130.00	251,130.00	412,260.00
11/01/2025	70,000	0.15070	158,362.50	158,362.50	112,200.00
05/01/2026	95,000	6.150%	158,362.50	253,362.50	411,725.00
11/01/2026	75,000	0.15070	155,441.25	155,441.25	111,723.00
05/01/2027	100,000	6.150%	155,441.25	255,441.25	410,882.50
11/01/2027	100,000	0.15070	152,366.25	152,366.25	110,002.50
05/01/2028	110,000	6.150%	152,366.25	262,366.25	414,732.50
11/01/2028	110,000	0.12070	148,983.75	148,983.75	111,752.50
05/01/2029	115,000	6.150%	148,983.75	263,983.75	412,967.50
11/01/2029	115,000	0.15070	145,447.50	145,447.50	112,707.50
05/01/2030	125,000	6.150%	145,447.50	270,447.50	415,895.00
11/01/2030	120,000	0.12070	141,603.75	141,603.75	112,072.00
05/01/2031	130,000	6.150%	141,603.75	271,603.75	413,207.50
11/01/2031	150,000	0.10070	137,606.25	137,606.25	113,207.50
05/01/2032	140,000	6.150%	137,606.25	277,606.25	415,212.50
11/01/2032	,		133,301.25	133,301.25	,
05/01/2033	150,000	6.150%	133,301.25	283,301.25	416,602.50
11/01/2033	,		128,688.75	128,688.75	,
05/01/2034	160,000	6.150%	128,688.75	288,688.75	417,377.50
11/01/2034			123,768.75	123,768.75	*
05/01/2035	170,000	6.150%	123,768.75	293,768.75	417,537.50
11/01/2035			118,541.25	118,541.25	
05/01/2036	180,000	6.150%	118,541.25	298,541.25	417,082.50
11/01/2036			113,006.25	113,006.25	
05/01/2037	190,000	6.150%	113,006.25	303,006.25	416,012.50
11/01/2037			107,163.75	107,163.75	
05/01/2038	200,000	6.150%	107,163.75	307,163.75	414,327.50
11/01/2038			101,013.75	101,013.75	
05/01/2039	215,000	6.150%	101,013.75	316,013.75	417,027.50
11/01/2039			94,402.50	94,402.50	
05/01/2040	230,000	6.150%	94,402.50	324,402.50	418,805.00
11/01/2040			87,330.00	87,330.00	
05/01/2041	245,000	6.150%	87,330.00	332,330.00	419,660.00
11/01/2041			79,796.25	79,796.25	
05/01/2042	260,000	6.150%	79,796.25	339,796.25	419,592.50
11/01/2042			71,801.25	71,801.25	
05/01/2043	275,000	6.150%	71,801.25	346,801.25	418,602.50
11/01/2043			63,345.00	63,345.00	
05/01/2044	295,000	6.150%	63,345.00	358,345.00	421,690.00
11/01/2044	240.005		54,273.75	54,273.75	
05/01/2045	310,000	6.150%	54,273.75	364,273.75	418,547.50
11/01/2045	226 000	£ 1.500/	44,741.25	44,741.25	410 100 5
05/01/2046	330,000	6.150%	44,741.25	374,741.25	419,482.50
11/01/2046	250.000	6.1500/	34,593.75	34,593.75	410 107 50
05/01/2047	350,000	6.150%	34,593.75	384,593.75	419,187.50

## BOND DEBT SERVICE

## \$5,480,000 Canopy Community Development District Special Assessment Bonds, Series 2018A-2

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/01/2047			23,831.25	23,831.25	
05/01/2048	375,000	6.150%	23,831.25	398,831.25	422,662.50
11/01/2048			12,300.00	12,300.00	
05/01/2049	400,000	6.150%	12,300.00	412,300.00	424,600.00
	5,480,000		7,018,591.83	12,498,591.83	12,498,591.83

## BOND DEBT SERVICE

## \$2,735,000 Canopy Community Development District Special Assessment Bonds, Series 2018A-3

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/08/2018					
05/01/2019			82,144.97	82,144.97	82,144.97
11/01/2019			85,468.75	85,468.75	
05/01/2020			85,468.75	85,468.75	170,937.50
11/01/2020			85,468.75	85,468.75	
05/01/2021			85,468.75	85,468.75	170,937.50
11/01/2021			85,468.75	85,468.75	
05/01/2022	35,000	6.250%	85,468.75	120,468.75	205,937.50
11/01/2022			84,375.00	84,375.00	
05/01/2023	40,000	6.250%	84,375.00	124,375.00	208,750.00
11/01/2023			83,125.00	83,125.00	
05/01/2024	40,000	6.250%	83,125.00	123,125.00	206,250.00
11/01/2024			81,875.00	81,875.00	
05/01/2025	45,000	6.250%	81,875.00	126,875.00	208,750.00
11/01/2025			80,468.75	80,468.75	
05/01/2026	50,000	6.250%	80,468.75	130,468.75	210,937.50
11/01/2026			78,906.25	78,906.25	
05/01/2027	50,000	6.250%	78,906.25	128,906.25	207,812.50
11/01/2027			77,343.75	77,343.75	
05/01/2028	55,000	6.250%	77,343.75	132,343.75	209,687.50
11/01/2028			75,625.00	75,625.00	
05/01/2029	55,000	6.250%	75,625.00	130,625.00	206,250.00
11/01/2029			73,906.25	73,906.25	
05/01/2030	60,000	6.250%	73,906.25	133,906.25	207,812.50
11/01/2030			72,031.25	72,031.25	
05/01/2031	65,000	6.250%	72,031.25	137,031.25	209,062.50
11/01/2031			70,000.00	70,000.00	
05/01/2032	70,000	6.250%	70,000.00	140,000.00	210,000.00
11/01/2032			67,812.50	67,812.50	
05/01/2033	75,000	6.250%	67,812.50	142,812.50	210,625.00
11/01/2033			65,468.75	65,468.75	
05/01/2034	80,000	6.250%	65,468.75	145,468.75	210,937.50
11/01/2034			62,968.75	62,968.75	
05/01/2035	85,000	6.250%	62,968.75	147,968.75	210,937.50
11/01/2035			60,312.50	60,312.50	
05/01/2036	90,000	6.250%	60,312.50	150,312.50	210,625.00
11/01/2036	,		57,500.00	57,500.00	,
05/01/2037	95,000	6.250%	57,500.00	152,500.00	210,000.00
11/01/2037	,		54,531.25	54,531.25	,
05/01/2038	100,000	6.250%	54,531.25	154,531.25	209,062.50
11/01/2038			51,406.25	51,406.25	
05/01/2039	110,000	6.250%	51,406.25	161,406.25	212,812.50
11/01/2039	-,		47,968.75	47,968.75	,
05/01/2040	115,000	6.250%	47,968.75	162,968.75	210,937.50
11/01/2040	-,		44,375.00	44,375.00	.,
05/01/2041	120,000	6.250%	44,375.00	164,375.00	208,750.00
11/01/2041	.,		40,625.00	40,625.00	,
05/01/2042	130,000	6.250%	40,625.00	170,625.00	211,250.00
11/01/2042	,		36,562.50	36,562.50	,
05/01/2043	140,000	6.250%	36,562.50	176,562.50	213,125.00
11/01/2043	,		32,187.50	32,187.50	,
05/01/2044	145,000	6.250%	32,187.50	177,187.50	209,375.00
11/01/2044	,		27,656.25	27,656.25	,
05/01/2045	155,000	6.250%	27,656.25	182,656.25	210,312.50
11/01/2045	,000		22,812.50	22,812.50	,5.2.50
05/01/2046	165,000	6.250%	22,812.50	187,812.50	210,625.00
11/01/2046	100,000	0.25070	17,656.25	17,656.25	210,025.00
05/01/2047	175,000	6.250%	17,656.25	192,656.25	210,312.50
	,,,,,,,,,		, 50 0.20	-,-,000.20	,5.12.50

## BOND DEBT SERVICE

## \$2,735,000 Canopy Community Development District Special Assessment Bonds, Series 2018A-3

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/01/2047			12,187.50	12,187.50	
05/01/2048	190,000	6.250%	12,187.50	202,187.50	214,375.00
11/01/2048			6,250.00	6,250.00	
05/01/2049	200,000	6.250%	6,250.00	206,250.00	212,500.00
	2,735,000		3,566,832.47	6,301,832.47	6,301,832.47

## BOND DEBT SERVICE

## \$965,000 Canopy Community Development District Special Assessment Bonds, Series 2018A-4

Period	D: : 1		<b>.</b>	D.L.C.	Annual
Ending	Principal	Coupon	Interest	Debt Service	Debt Service
11/08/2018					
05/01/2019			23,568.85	23,568.85	23,568.85
11/01/2019			24,522.50	24,522.50	25,500.05
05/01/2020	15,000	5.000%	24,522.50	39,522.50	64,045.00
11/01/2020	15,000	5.00070	24,147.50	24,147.50	01,015.00
05/01/2021	15,000	5.000%	24,147.50	39,147.50	63,295.00
11/01/2021	15,000	3.00070	23,772.50	23,772.50	05,275.00
05/01/2022	15,000	5.000%	23,772.50	38,772.50	62,545.00
11/01/2022	10,000	2.00070	23,397.50	23,397.50	02,5 15.00
05/01/2023	15,000	5.000%	23,397.50	38,397.50	61,795.00
11/01/2023	10,000	2.00070	23,022.50	23,022.50	01,770.00
05/01/2024	15,000	5.000%	23,022.50	38,022.50	61,045.00
11/01/2024	10,000	2.00070	22,647.50	22,647.50	01,010.00
05/01/2025	20,000	5.000%	22,647.50	42,647.50	65,295.00
11/01/2025	20,000	2.00070	22,147.50	22,147.50	05,275.00
05/01/2026	20,000	5.000%	22,147.50	42,147.50	64,295.00
11/01/2026	20,000	3.00070	21,647.50	21,647.50	01,275.00
05/01/2027	20,000	5.000%	21,647.50	41,647.50	63,295.00
11/01/2027	20,000	3.00070	21,147.50	21,147.50	05,275.00
05/01/2028	20,000	5.000%	21,147.50	41,147.50	62,295.00
11/01/2028	20,000	2.00070	20,647.50	20,647.50	02,270.00
05/01/2029	20,000	5.000%	20,647.50	40,647.50	61,295.00
11/01/2029	20,000	3.00070	20,147.50	20,147.50	01,275.00
05/01/2030	25,000	5.000%	20,147.50	45,147.50	65,295.00
11/01/2030	23,000	5.00070	19,522.50	19,522.50	05,275.00
05/01/2031	25,000	5.000%	19,522.50	44,522.50	64,045.00
11/01/2031	23,000	5.00070	18,897.50	18,897.50	01,015.00
05/01/2032	25,000	5.000%	18,897.50	43,897.50	62,795.00
11/01/2032	23,000	3.00070	18,272.50	18,272.50	02,775.00
05/01/2033	25,000	5.000%	18,272.50	43,272.50	61,545.00
11/01/2033	23,000	5.00070	17,647.50	17,647.50	01,515.00
05/01/2034	30,000	5.000%	17,647.50	47,647.50	65,295.00
11/01/2034	50,000	3.00070	16,897.50	16,897.50	05,275.00
05/01/2035	30,000	5.000%	16,897.50	46,897.50	63,795.00
11/01/2035	30,000	2.00070	16,147.50	16,147.50	05,770.00
05/01/2036	30,000	5.000%	16,147.50	46,147.50	62,295.00
11/01/2036	30,000	2.00070	15,397.50	15,397.50	02,270.00
05/01/2037	35,000	5.000%	15,397.50	50,397.50	65,795.00
11/01/2037	35,000	5.00070	14,522.50	14,522.50	05,775.00
05/01/2038	35,000	5.000%	14,522.50	49,522.50	64,045.00
11/01/2038	,		13,647.50	13,647.50	,
05/01/2039	35,000	5.150%	13,647.50	48,647.50	62,295.00
11/01/2039	,		12,746.25	12,746.25	,
05/01/2040	40,000	5.150%	12,746.25	52,746.25	65,492.50
11/01/2040	-,		11,716.25	11,716.25	,
05/01/2041	40,000	5.150%	11,716.25	51,716.25	63,432.50
11/01/2041	-,		10,686.25	10,686.25	,
05/01/2042	45,000	5.150%	10,686.25	55,686.25	66,372.50
11/01/2042	,		9,527.50	9,527.50	
05/01/2043	45,000	5.150%	9,527.50	54,527.50	64,055.00
11/01/2043			8,368.75	8,368.75	
05/01/2044	45,000	5.150%	8,368.75	53,368.75	61,737.50
11/01/2044	- ,		7,210.00	7,210.00	y <del>.</del>
05/01/2045	50,000	5.150%	7,210.00	57,210.00	64,420.00
11/01/2045			5,922.50	5,922.50	
05/01/2046	55,000	5.150%	5,922.50	60,922.50	66,845.00
11/01/2046			4,506.25	4,506.25	
05/01/2047	55,000	5.150%	4,506.25	59,506.25	64,012.50
	,		•	•	

## BOND DEBT SERVICE

## \$965,000 Canopy Community Development District Special Assessment Bonds, Series 2018A-4

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
11/01/2047			3,090.00	3,090.00	
05/01/2048	60,000	5.150%	3,090.00	63,090.00	66,180.00
11/01/2048			1,545.00	1,545.00	
05/01/2049	60,000	5.150%	1,545.00	61,545.00	63,090.00
	965,000		970,606.35	1,935,606.35	1,935,606.35

Canopy Community Development District
Special Assessment Bonds,
\$2,225,000 Series 2018A-1
\$5,480,000 Series 2018A-2
\$2,735,000 Series 2018A-3
\$965,000 Series 2018A-4
A-1/A-2 Acquisition & Construction Fund

## ARBITRAGE REBATE CALCULATION DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (6.079682%)
11/08/18 12/04/18 01/03/19 02/04/19 03/04/19 04/02/19 05/02/19 05/14/19 06/04/19 06/14/19 07/02/19 08/02/19 09/04/19 10/02/19	Beg Bal	-7,309,992.26	-9,862,084.65
10/31/19	MMkt Acc	10,092.68	12,841.80
11/08/23	TOTALS:	138,141.44	-341,095.96

ISSUE DATE: 11/08/18 REBATABLE ARBITRAGE: -341,095.96 COMP DATE: 11/08/23 NET INCOME: 138,141.44 BOND YIELD: 6.079682% TAX INV YIELD: 2.083694%

Canopy Community Development District Special Assessment Bonds, \$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4 A-3 Acquisition & Construction Fund

## ARBITRAGE REBATE CALCULATION DETAIL REPORT

DATE:	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (6.079682%)
DAIL	DESCRIPTION	(FAIMENIS)	(0.079002%)
11/08/18	Beg Bal	-1,019,257.82	-1,375,105.00
11/08/18		1,019,257.82	1,375,105.00
12/04/18		-44.17	-59.33
01/03/19		-177.83	-237.73
02/04/19		-199.05	-264.73
03/04/19		-184.71	-244.43
04/02/19		-204.50	-269.36
05/02/19		-197.90	-259.37
05/14/19		-7,506.37	-9,818.45
06/04/19		-204.50	-266.60
07/02/19		-197.90	-256.80
08/02/19		-200.05	-258.30
08/02/19		-6.15	-7.94
09/04/19		-182.27	-234.09
10/02/19		-167.79	-214.49
10/31/19	MMkt Bal	9,552.03	12,153.89
10/31/19	MMkt Acc	15.48	19.70
11/08/23	TOTALS:	94.32	-218.05

ISSUE DATE: 11/08/18 REBATABLE ARBITRAGE: -218.05 COMP DATE: 11/08/23 NET INCOME: 94.32 BOND YIELD: 6.079682% TAX INV YIELD: 2.144803%

## Canopy Community Development District Special Assessment Bonds,

\$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4

A-3 Acquisition & Construction Fund (Restricted)

## ARBITRAGE REBATE CALCULATION DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (6.079682%)
11/08/18 10/31/19 10/31/19 10/31/19	Beg Bal MMkt Bal MMkt Acc	-1,500,000.00 37,200.00 1,491,128.89 2,526.66	-2,023,685.72 47,332.82 1,897,294.03 3,214.89
11/08/23	TOTALS:	30,855.55	-75 <b>,</b> 843.98
ISSUE DAT	: 11/08/23	REBATABLE ARBITRAGE: NET INCOME:	-75,843.98 30,855.55

BOND YIELD: 6.079682% TAX INV YIELD: 2.087360%

Canopy Community Development District
Special Assessment Bonds,
\$2,225,000 Series 2018A-1
\$5,480,000 Series 2018A-2
\$2,735,000 Series 2018A-3
\$965,000 Series 2018A-4
A-4 Acquisition & Construction Fund

## ARBITRAGE REBATE CALCULATION DETAIL REPORT

		RECEIPTS	FUTURE VALUE @ BOND YIELD OF
DATE	DESCRIPTION	(PAYMENTS)	(6.079682%)
11/08/18 11/08/18 12/04/18 01/03/19 02/04/19 03/04/19 05/02/19 05/14/19 06/04/19 07/02/19 08/02/19 08/02/19 09/04/19 10/02/19 10/31/19	Beg Bal	-893,101.79 893,101.00 -13.80 -55.57 -62.20 -57.72 -63.91 -61.84 -2,648.52 -63.91 -61.84 -2.17 -62.52 -56.96 -52.43 3,291.34	-1,204,904.89 1,204,903.83 -18.54 -74.29 -82.72 -76.38 -84.18 -81.05 -3,464.31 -83.32 -80.24 -2.80 -80.72 -73.15 -67.02 4,187.86
10/31/19	MMkt Acc	5.34	6.79
11/08/23	TOTALS:	32.50	-75.14

ISSUE DATE: 11/08/18 REBATABLE ARBITRAGE: -75.14
COMP DATE: 11/08/23 NET INCOME: 32.50
BOND YIELD: 6.079682% TAX INV YIELD: 2.144525%

Canopy Community Development District Special Assessment Bonds, \$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4 A-1 Debt Service Reserve Fund

## ARBITRAGE REBATE CALCULATION DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (6.079682%)
11/08/18 12/04/18 01/03/19 02/04/19 03/04/19 04/02/19 05/02/19 06/04/19 07/02/19 08/02/19 09/04/19 10/02/19 10/31/19	Beg Bal  MMkt Bal  MMkt Acc	-82,146.25 34.66 139.54 156.19 144.94 160.47 155.29 160.47 155.29 156.98 143.02 131.66 82,146.25 136.05	-110,825.46 46.56 186.54 207.73 191.80 211.37 203.53 209.20 201.51 202.69 183.68 168.30 104,521.88 173.11
11/08/23	TOTALS:	1,674.56	-4,117.57

ISSUE DATE: 11/08/18 REBATABLE ARBITRAGE: -4,117.57 COMP DATE: 11/08/23 NET INCOME: 1,674.56 BOND YIELD: 6.079682% TAX INV YIELD: 2.087079%

Canopy Community Development District Special Assessment Bonds, \$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4 A-3 Debt Service Reserve Fund

## ARBITRAGE REBATE CALCULATION DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (6.079682%)
11/08/18 12/04/18 01/03/19 02/04/19 03/04/19 04/02/19 05/02/19 06/04/19 07/02/19 08/02/19 09/04/19 10/02/19 10/31/19	Beg Bal  MMkt Bal  MMkt Acc	-104,687.50 44.17 177.83 199.05 184.71 204.50 197.90 204.50 197.90 200.05 182.27 167.79 104,687.50 173.38	-141,236.40 59.33 237.73 264.73 244.43 269.36 259.37 266.60 256.80 258.30 234.09 214.49 133,203.09 220.61
11/08/23	TOTALS:	2,134.05	-5,247.47

ISSUE DATE: 11/08/18 REBATABLE ARBITRAGE: -5,247.47 COMP DATE: 11/08/23 NET INCOME: 2,134.05 BOND YIELD: 6.079682% TAX INV YIELD: 2.087063%

Canopy Community Development District Special Assessment Bonds, \$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4 A-4 Debt Service Reserve Fund

## ARBITRAGE REBATE CALCULATION DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (6.079682%)
11/08/18 12/04/18 01/03/19 02/04/19 03/04/19 04/02/19 05/02/19 06/04/19 07/02/19 08/02/19 09/04/19 10/02/19 10/31/19	Beg Bal  MMkt Bal  MMkt Acc	-32,714.38 13.80 55.57 62.20 57.72 63.91 61.84 63.91 61.84 62.52 56.96 52.43 32,714.38 54.18	-44,135.75 18.54 74.29 82.72 76.38 84.18 81.05 83.32 80.24 80.72 73.15 67.02 41,625.37 68.94
11/08/23	TOTALS:	666.88	-1,639.81

ISSUE DATE: 11/08/18 REBATABLE ARBITRAGE: -1,639.81 COMP DATE: 11/08/23 NET INCOME: 666.88 BOND YIELD: 6.079682% TAX INV YIELD: 2.087060%

Canopy Community Development District Special Assessment Bonds, \$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4 A-1/A-2 Cost of Issuance Fund

## ARBITRAGE REBATE CALCULATION DETAIL REPORT

			FUTURE VALUE @
		RECEIPTS	BOND YIELD OF
DATE	DESCRIPTION	(PAYMENTS)	(6.079682%)
11/00/10		450 561 40	011 100 01
11/08/18	Beg Bal	-158,761.49	-214,188.91
11/08/18		20,943.00	28,254.70
11/08/18		4,391.27	5,924.37
11/08/18		37,156.95	50,129.33
11/08/18		33,779.04	45,572.11
11/08/18		33,779.04	45,572.11
11/19/18		1,182.27	1,592.11
11/26/18		6 <b>,</b> 586.91	8,859.99
05/14/19		21,146.93	27,660.53
08/02/19		17.32	22.36
11/08/23		221 24	601 21
11/08/23	TOTALS:	221.24	-601.31

ISSUE DATE: 11/08/18 REBATABLE ARBITRAGE: -601.31 COMP DATE: 11/08/23 NET INCOME: 221.24 BOND YIELD: 6.079682% TAX INV YIELD: 1.976544%

Canopy Community Development District Special Assessment Bonds, \$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4 A-3 Cost of Issuance Fund

## ARBITRAGE REBATE CALCULATION DETAIL REPORT

			FUTURE VALUE @
		RECEIPTS	BOND YIELD OF
DATE	DESCRIPTION	(PAYMENTS)	(6.079682%)
44 /00 /40		56.054.60	T.C. 000 44
11/08/18	Beg Bal	-56,354.68	-76,029.44
11/08/18		7,434.03	10,029.43
11/08/18		1,558.75	2,102.95
11/08/18		13,189.39	17,794.12
11/08/18		11,990.36	16,176.48
11/08/18		11,990.36	16,176.48
11/19/18		419.66	565.14
11/26/18		2,338.12	3,144.98
05/14/19		7,506.37	9,818.45
08/02/19		6.15	7.94
11/08/23	TOTALS:	78.51	-213.47
			-213.47

ISSUE DATE: 11/08/18 REBATABLE ARBITRAGE: -213.47 COMP DATE: 11/08/23 NET INCOME: 78.51 BOND YIELD: 6.079682% TAX INV YIELD: 1.975985%

Canopy Community Development District Special Assessment Bonds, \$2,225,000 Series 2018A-1 \$5,480,000 Series 2018A-2 \$2,735,000 Series 2018A-3 \$965,000 Series 2018A-4 A-4 Cost of Issuance Fund

## ARBITRAGE REBATE CALCULATION DETAIL REPORT

DATE	DESCRIPTION	RECEIPTS (PAYMENTS)	FUTURE VALUE @ BOND YIELD OF (6.079682%)
11/08/18 11/08/18 11/08/18 11/08/18 11/08/18 11/08/18 11/19/18 11/26/18 05/14/19 08/02/19	Beg Bal	-19,883.83 4,230.60 4,230.60 4,653.66 549.98 2,622.97 148.07 824.97 2,648.52 2.17	-26,825.75 5,707.60 5,707.60 6,278.36 741.99 3,538.71 199.40 1,109.66 3,464.31 2.80
11/08/23	TOTALS:	27.71	-75.31

ISSUE DATE: 11/08/18 REBATABLE ARBITRAGE: -75.31
COMP DATE: 11/08/23 NET INCOME: 27.71
BOND YIELD: 6.079682% TAX INV YIELD: 1.976621%

# **SECTION X**

# **Canopy Community Development District**

**FINANCIAL STATEMENTS** 

**September 30, 2019** 



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#### INDEPENDENT AUDITORS' REPORT

To the Board of Supervisors Canopy Community Development District Leon County, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and each major fund of Canopy Community Development District (hereinafter referred to as "District"), as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

## **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

## Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February XX, 2020, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

CARR, RIGGS & INGRAM, LLC

Can, Rigge & Ingram, L.L.C.

Miramar Beach, Florida February XX, 2020 **Management's Discussion and Analysis** 



Our discussion and analysis of the Canopy Community Development District's financial performance provides an overview of the District's financial activities for the fiscal year ended September 30, 2019. Please read it in conjunction with the District's financial statements, which begin on page 8.

#### **FINANCIAL HIGHLIGHTS**

- At September 30, 2019, the assets of the District exceeded its liabilities by approximately \$2.4 million.
- During the fiscal year ended September 30, 2019, the District issued \$11,405,000 of Series 2018
   Special Assessment Bonds.
- During the fiscal year ended September 30, 2019, the District constructed additional infrastructure of approximately \$3.3 million, incurred approximately \$337,000 and \$432,000 of interest and bond issuance cost expenditures, respectively, and repaid principal of \$415,000.

#### **USING THE ANNUAL REPORT**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities on pages 8 – 9 provide information about the activities of the District as a whole and present a longer-term view of the District's finances. Fund financial statements start on page 10. For governmental activities, these statements tell how these services were financed in the short-term as well as what remains for future spending. Fund financial statements also report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds.

## Reporting the District as a Whole

Our analysis of the District as a whole begins on page 4. One of the most important questions asked about the District's finances is, "Is the District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net position and related changes during the current year. You can think of the Districts' net position – the difference between assets and liabilities – as one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position is one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors; however, such as changes in the District's assessment base and the condition of the District's infrastructure, to assess the overall health of the District.

## Reporting the District's Most Significant Funds

Our analysis of the District's major funds begins on page 5. The fund financial statements begin on page 10 and provide detailed information about the most significant funds – not the District as a whole. Some funds are required to be established by State law and by bond covenants. All of the District's funds are governmental fund-types.

• Governmental funds – All of the District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs.

#### THE DISTRICT AS A WHOLE

The following table reflects the condensed Statement of Net Position and is compared to the prior year.

September 30,	2019		2018	Change
Assets		-		
Current and other assets	\$ 8,685,574	\$	27,001	\$ 8,658,573
Capital assets, net	7,214,745		3,896,861	3,317,884
Total assets	\$ 15,900,319	\$	3,923,862	\$ 11,976,457
Liabilities				
Current liabilities	\$ 2,913,898	\$	2,060,708	\$ 853,190
Other liabilities	10,545,000		-	10,545,000
Total liabilities	13,458,898		2,060,708	11,398,190
Net position				
Net investment in capital assets	1,902,751		1,860,297	42,454
Restricted for:				
Debt service	489,690		-	489,690
Unrestricted	48,980		2,857	46,123
Total net position	2,441,421		1,863,154	578,267
Total liabilities and net position	\$ 15,900,319	\$	3,923,862	\$ 11,976,457

For more detailed information, see the accompanying Statement of Net Position.

During the fiscal year ended September 30, 2019, total assets and liabilities increased by approximately \$12 million and \$11.4 million, respectively, over the prior fiscal year. The increases are due to the issuance of the Series 2018 bonds and infrastructure construction during the current year.

The following schedule compares the Statement of Activities for the current and previous fiscal year.

Year ended September 30,	2019		2018		Change	
Revenues:						
Program revenues:						
Charges for services	\$ 1,651,158	\$	80,045	\$	1,571,113	
Grants and contributions	152,990		-		152,990	
General revenues:						
Developer contributions	15,492		2,000,000		(1,984,508)	
Interest and other revenues	132		-		132	
Total revenues	1,819,772		2,080,045		(260,273)	
Expenses:						
General government	188,692		219,777		(31,085)	
Maintenance and operations	5,380		-		5,380	
Bond issue costs	432,100		-		432,100	
Interest	615,333		-		615,333	
Total expenses	1,241,505		219,777		1,021,728	
Change in net assets	578,267		1,860,268		(1,282,001)	
Net position, beginning of year	1,863,154		2,886		1,860,268	
Net position, ending of year	\$ 2,441,421	\$	1,863,154	\$	578,267	

For more detailed information, see the accompanying Statement of Activities.

Revenues decreased by approximately \$260,000 from the prior year, while expenses increased by approximately \$1 million. The decrease in revenues is due to the Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency contributing \$2 million to fund a portion of the Dove Pond Stormwater Facility in the prior year. The increase in expenses is primarily due to the issuance of the Series 2018 Special Assessment Bonds and the related costs of issuance and interest expenditures. The overall result was a \$578,267 increase in net position for fiscal year 2019.

## THE DISTRICT'S FUNDS

As the District completed the year, its governmental funds (as presented in the balance sheet on page 10) reported a combined fund balance of approximately \$6.5 million, which is an increase over last year's fund balance deficit that totaled approximately \$2 million. Significant transactions are discussed below.

• During the fiscal year ended September 30, 2019, the District issued \$11,405,000 of Series 2018 Special Assessment Bonds.

 During the year ended September 30, 2019, the District established additional infrastructure of approximately \$3.3 million, incurred approximately \$337,000 of interest expenditures, and repaid principal of \$415,000.

The overall increase in fund balance for the year ended September 30, 2019 totaled \$8,528,268.

## **GOVERNMENTAL FUNDS BUDGETARY HIGHLIGHTS**

An Operating budget was established by the governing board for the District pursuant to the requirements of Florida Statutes. The budget to actual comparison for the general fund, including the original budget and final adopted budget, is shown at page 23.

The District experienced an unfavorable variance in revenues as compared to the budget in the amount of \$173,653. Conversely, the District has a favorable variance in expenditures as compared to the budget in the amount of \$219,776. The variance in revenues occurred primarily due to the District issuing bonds and levying assessments, which resulted in a reduction of developer contributions. The variance in expenditures occurred primarily due to anticipated maintenance and operations and amenity center expenditures that were not incurred in the current year.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

## **Capital Assets**

At September 30, 2019, the District had approximately \$7.2 million invested in capital assets. This amount represents an increase of approximately \$3.3 million over the fiscal year 2018 total.

A listing of capital assets by major category for the current and prior year follows:

September 30,			2019	2018	Change
Capital assets not b	eing depred	ciated	\$ 7,214,745	\$ 3,896,861	\$ 3,317,884

More information about the District's capital assets is presented in Note 3 to the financial statements.

#### Debt

At September 30, 2019, the District had approximately \$11 million of bonds outstanding. This amount represents a net increase of approximately \$11 million from the fiscal year 2018 total.

### Canopy Community Development District Management's Discussion and Analysis

A listing of debt amounts outstanding for the current and prior year is as follows:

September 30,	2019	2018		Change			
Series 2018 A-1	\$ 2,225,000	\$ -	· Ş	2,225,000			
Series 2018 A-2	5,065,000	-		5,065,000			
Series 2018 A-3	2,735,000	_		2,735,000			
Series 2018 A-4	965,000	-		965,000			
Total bonds payable	\$ 10,990,000	\$ -	\$	10,990,000			

More information about the District's long-term debt is presented in Note 4 to the financial statements.

#### **FUTURE FINANCIAL FACTORS**

Canopy Community Development District is an independent special district that operates under the provisions of Chapter 190, Florida Statutes. The District operates under an elected Board of Supervisors, which establishes policy and sets assessment rates. Assessment rates for fiscal year 2020 were established to provide for the operations of the District as well as the necessary debt service requirements.

#### **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide a general overview of the District's finances. If you have questions about this report or need additional financial information, contact the Canopy Community Development District's management company at 9145 Narcoossee Road, Suite A206, Orlando, Florida 32827.

### **Basic Financial Statements**

## **Canopy Community Development District Statement of Net Position**

September 30,		2019
	Gov	ernmental
	Α	ctivities
Assets		
Cash and cash equivalents	\$	8,362,504
Due from developer		315,445
Prepaid expenses		7,625
Capital assets:		
Not being depreciated		7,214,745
<del>-</del>		45 000 240
Total assets		15,900,319
Liabilities		
Accounts payable		61,704
Contracts payable		37,200
Retainage payable		261,968
Due to developer		1,830,141
Accrued interest payable		277,885
Non-current liabilities:		
Due within one year		445,000
Due in more than one year		10,545,000
Total liabilities		13,458,898
Net position		
Net investment in capital assets		1,902,751
Restricted for:		1,302,731
Debt service		489,690
Unrestricted		48,980
		, - 30
Total net position	\$	2,441,421

## **Canopy Community Development District Statement of Activities**

Year ended September 30,						2	2019				
										Ne	et (Expense)
										Revenue and	
										Changes in	
				<u>P</u>	ro	gram	Revenu	<u>ies</u>		N	et Position
									Capital		
			С	harges for		Gran	ts and	Gr	ants and	Go	vernmental
Functions/Programs	Е	xpenses		Services	С	Contri	butions	Cor	tributions		Activities
Primary government:											
Governmental activities:											
General government	\$	(188,692)	\$	131,821	ç	\$		\$	-	\$	(56,871)
Maintenance and operations		(5,380)		3,759			-		-		(1,621)
Bond issue costs		(432,100)		-			-		-		(432,100)
Interest		(615,333)		1,515,578			8,205		144,785		1,053,235
Total governmental activities	\$(	1,241,505)	\$	1,651,158	ς,	\$	8,205	\$	144,785		562,643
	Gei	neral Reve									
		////		ntributions							15,492
		100000		ther reven		es					132
	Total general revenues										15,624
	Cha	ange in net	po	sition							578,267
	Net	position -	beg	ginning of y	/ea	ar					1,863,154
	Net	t position -	end	d of year						\$	2,441,421

## Canopy Community Development District Balance Sheet – Governmental Funds

September 30, 2019

September 30,	2019							
						o :: 1		Total
						Capital	Go	vernmental
	Gen	eral Fund	De	ebt Service	Pr	oject Fund		Funds
Assets								
Cash and cash equivalents	\$	53,957	\$	671,678	\$	7,636,869	\$	8,362,504
Due from developer		-		315,445		-		315,445
Prepaid expenditures		7,625		-		-		7,625
Total assets	\$	61,582	\$	987,123	¢	7,636,869	\$	8,685,574
10tal 4330t3	<u> </u>	01,302	<u> </u>	307,123	7	7,030,003	7	0,003,374
Liabilities and Fund Balances								
Liabilities								
Accounts payable	\$	12,602	\$	-	\$	49,102	\$	61,704
Contracts payable		-		-		37,200		37,200
Retainage payable		_		-		261,968		261,968
Due to developer		-		-		1,830,141		1,830,141
Total liabilities		12,602		-		2,178,411		2,191,013
Fund balances								
Nonspendable		7,625		-		-		7,625
Restricted for debt service		-		987,123		-		987,123
Restricted for capital projects				-		5,458,458		5,458,458
Unassigned		41,355		-		-		41,355
Total fund balances		48,980		987,123		5,458,458		6,494,561
Total liabilities and fund balances	\$	61,582	\$	987,123	\$	7,636,869	\$	8,685,574

# Canopy Community Development District Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position

September 30,	2019
Total fund balances, governmental funds	\$ 6,494,561
Capital assets used in governmental activities are not financial resources and therefore are not reported in the fund financial statements.	7,214,745
Liabilities not due and payable from current resources, including accrued interest, are not reported in the fund financial statements.	(11,267,885)
Total net position - governmental activities	\$ 2,441,421

# Canopy Community Development District Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds

Year ended September 30,	2019								
								Total	
	(	General				Capital		vernmental	
		Fund	De	ebt Service	Project Fund			Funds	
Revenues									
Assessments	\$	135,580	\$	698,075	\$	-	\$	833,655	
Developer contributions		14,492		-		1,000		15,492	
Prepayment revenue		-		817,503		-		817,503	
Interest and other revenues		-		8,205		144,917		153,122	
Total revenues		150,072		1,523,783		145,917		1,819,772	
Expenditures									
Current:									
General government		98,569		_		90,123		188,692	
Maintenance and operations		5,380		-		-		5,380	
Debt service:		,							
Principal		_		415,000		-		415,000	
Interest		-		337,448		-		337,448	
Bond issue costs		-		-		432,100		432,100	
Capital outlay				_		3,317,884		3,317,884	
Total expenditures		103,949	7	752,448		3,840,107		4,696,504	
Fuence (deficit) of never page			9		>				
Excess (deficit) of revenues over expenditures		46,123		771,335		(3,694,190)		(2,876,732)	
over experiuitures		40,123		771,333		(3,034,130)		(2,870,732)	
Other Financing Sources (Uses)									
Transfers in		-		-		3,760		3,760	
Transfers out		-		(3,760)		-		(3,760)	
Bond issuance proceeds		-		219,548	1	11,185,452		11,405,000	
Total other financing sources (uses)		-		215,788	1	11,189,212		11,405,000	
Net change in fund balances		46,123		987,123		7,495,022		8,528,268	
Fund balances (deficit),									
beginning of year		2,857				(2,036,564)		(2,033,707)	

48,980 \$ 987,123 \$ 5,458,458 \$

6,494,561

Fund balances, end of year

#### Canopy Community Development District Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

September 30,	2019
Net change in fund balances - governmental fund	\$ 8,528,268
Capital outlay, reported as expenditures in the governmental funds, is shown as capital assets on the Statement of Net Position.	3,317,884
Governmental funds report principal payments on bonds when debt is paid, whereas these payments are eliminated in the Statement of Activities and recognized as a decrease in bonds payable in the Statement of Net Position.	415,000
Bond proceeds which are reported as other financing sources in the governmental funds are recognized as long-term liabilities in the Statement of Net Position.	(11,405,000)
The change in accrued interest between the current and prior year is recorded	
on the Statement of Activities but not on the fund financial statements.	(277,885)
Change in net position of governmental activities	\$ 578,267

#### **NOTE 1: NATURE OF ORGANIZATION**

The Canopy Community Development District (the "District") was established on May 24, 2017 pursuant to the Uniform Community Development District Act of 1980, otherwise known as Chapter 190, Florida Statutes, by the City of Tallahassee Ordinance No. 17-O-08. The Act provides, among other things, the power to manage basic services for community development, power to borrow money and issue bonds, and to levy and assess non-ad valorem assessments for the financing and delivery of capital infrastructure.

The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of certain infrastructure necessary for community development within the District.

The District is governed by a Board of Supervisors ("Board"), which is comprised of five members. The Supervisors are elected by the owners of property within the District. At September 30, 2019, one Board member is affiliated with the Developer, Ox Bottom Mortgage Holdings, LLC. The Board of Supervisors of the District exercises all powers granted to the District pursuant to Chapter 190, Florida Statutes.

The Board has the final responsibility for:

- 1. Assessing and levying assessments.
- 2. Approving budgets.
- 3. Exercising control over facilities and properties.
- 4. Controlling the use of funds generated by the District.
- 5. Approving the hiring and firing of key personnel.
- 6. Financing improvements.

In evaluating how to define the government, for financial reporting purposes, management has considered all potential component units. The decision to include or exclude a potential component unit in the reporting entity was made by applying the criteria set forth by Generally Accepted Accounting Principles (GAAP) as defined by the Governmental Accounting Standards Board (GASB). Based on the foregoing criteria, no potential component units were found.

#### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the District conform to GAAP as applicable to governments in accordance with those promulgated by GASB. The following is a summary of the more significant policies:

#### **Government-wide and Fund Financial Statements**

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all the non-fiduciary activities of the primary government.

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Governmental activities, which normally are supported by assessments, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The business-type activities are reported separately in government-wide financial statements; however, at September 30, 2019, the District did not have any significant business-type activities. Therefore, no business-type activities are reported. Assessments and other items not properly included as program revenues (i.e., charges to customers or applicants who purchase, use, or directly benefit from goods or services) are reported as general revenues.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

#### Measurement Focus, Basis of Accounting and Basis of Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and other similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Assessments, including debt service assessments along with operation and maintenance assessments, are non-ad valorem special assessments imposed on all lands located within the District and benefited by the District's activities, operation and maintenance. Assessments are levied and certified for collection by the District prior to the start of the fiscal year which begins October 1<sup>st</sup> and ends on September 30<sup>th</sup>. Operation and maintenance special assessments are imposed upon all benefited lands located in the District. Debt service special assessments are imposed upon certain lots and lands as described in each resolution imposing the special assessment for each series of bonds issued by the District.

Assessments and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues in the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the District.

The District reports the following major governmental funds:

General Fund – The General Fund is the primary operating fund of the District. It is used to account

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

for all financial resources except those required to be accounted for in other funds.

<u>Debt Service Fund</u> – The Debt Service Fund is used to account for the accumulation of resources for the annual payment of principal and interest on long-term debt.

<u>Capital Projects Fund</u> – The Capital Projects Fund is used to account for the financial resources to be used in the acquisition or construction of major infrastructure within the District.

For the year ended September 30, 2019, the District does not report any proprietary funds.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed. When committed, assigned, or unassigned resources are available for use in the governmental fund financial statements, it is the government's policy to use committed resources first, followed by assigned resources, then unassigned resources as needed.

#### Cash, Deposits and Investments

The District maintains deposits with "Qualified Public Depositories" as defined in Chapter 280, Florida Statutes. All Qualified Public Depositories must place with the Treasurer of the State of Florida securities in accordance with collateral requirements determined by the State's Chief Financial Officer. In the event of default by a Qualified Public Depository, the State Treasurer will pay public depositors all losses. Losses in excess of insurance and collateral will be paid through assessments between all Qualified Public Depositories.

Under this method, all the District's deposits are fully insured or collateralized at the highest level of security as defined by GASB, Statement Number 40, Deposits and Investment Disclosures (An Amendment of GASB, Statement Number 3).

The District is authorized to invest in financial instruments as established by Section 218.415, Florida Statutes. The authorized investments include among others direct obligations of the U.S. Treasury; the Local Government Surplus Trust Funds as created by Section 218.405, Florida Statutes; SEC registered money market funds with the highest credit quality rating from a nationally recognized rating agency; and interest-bearing time deposits or savings accounts in authorized financial institutions.

#### Capital Assets

Capital assets, which include primarily infrastructure assets (e.g., roads, sidewalks, water management systems and similar items), are reported in the governmental activities column in the government-wide

#### NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

financial statements. Capital assets are defined by the District as assets with an initial/individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost and estimated historical cost if purchased or constructed. Donated assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the primary government will be depreciated using the straight-line method over the estimated useful lives. Estimated useful lives for financial reporting purposes are as follows:

	Asset	Year	rs
Infrastructure			25

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

#### **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the U.S. requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position and balance sheet – governmental funds will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District does not have any of this type of item at September 30, 2019.

In addition to liabilities, the statement of financial position and balance sheet – governmental funds will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District does not have any of this type of item at September 30, 2019.

#### **NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

#### **Fund Equity**

Net position in the government-wide financial statements represents the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources and is categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents assets related to infrastructure and property, plant and equipment, net of any related debt. Restricted net position represents the assets restricted by the District's bond covenants.

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned, or unassigned. Nonspendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by creditors, grantors, or contributors or by enabling legislation or constitutional provisions. Committed fund balance is a limitation imposed by the District board through approval of resolutions. Assigned fund balance is a limitation imposed by a designee of the District board. Unassigned fund balance in the General Fund is the net resources in excess of what can be properly classified in one of the above four categories. Negative unassigned fund balance in other governmental funds represents excess expenditures incurred over the amounts restricted, committed, or assigned to those purposes.

#### **Budgets**

The District is required to establish a budgetary system and an approved annual budget. Annual budgets are legally adopted on a basis consistent with GAAP for the General Fund. Any revision to the budget must be approved by the District Board. The budgets are compared to actual expenditures. In instances where budget appropriations and estimated revenues have been revised during the year, budget data presented in the financial statements represent final authorization amounts.

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- A. Each year the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- B. A public hearing is conducted to obtain comments.
- C. Prior to October 1, the budget is legally adopted by the District Board.
- D. All budget changes must be approved by the District Board.
- E. Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America.

#### **NOTE 3: CAPITAL ASSETS**

The District will encompass approximately 424 acres. The Development plan for the proposed lands within the District includes approximately 900 single family residential units to be constructed in approximately seven phases. In addition to the single family residential units, the project plans to include parks and a central amenity center in the form of a clubhouse. The estimated cost of the project is \$90.9 million.

The following is a summary of changes in the capital assets for the year ended September 30, 2019:

	Beginning		Transfers and	Ending
	Balance	Additions	Conveyances	Balance
<b>Governmental Activities:</b>				
Capital assets not being depreciated				
Infrastructure under construction	\$ 3,896,861	\$ 3,317,884	\$ -	\$ 7,214,745
Total capital assets, not being depreciated	3,896,861	3,317,884	-	7,214,745
Governmental activities capital assets, net	\$ 3,896,861	\$ 3,317,884	\$ -	\$ 7,214,745

#### **NOTE 4: BONDS PAYABLE**

In October 2018, the District issued \$11,405,000 of Special Assessment Bonds, Series 2018, consisting of \$2,225,000 of Series 2018 A-1 Bonds, \$5,480,000 of Series 2018 A-2 Bonds, \$2,735,000 of Series 2018 A-3 Bonds, and \$965,000 of Series 2018 A-4 Bonds with interest rates ranging from 5.00% to 6.25%. The Bonds were issued to finance the acquisition and construction of the 2019 project. Interest is paid semiannually on each May 1 and November 1. Principal payments on the Series 2018 A-1 and Series 2018 A-4 Bonds are made serially commencing on May 1, 2020 through May 1, 2049. Principal payments on the Series 2018 A-2 and Series 2018 A-3 Bonds are made serially commencing on May 1, 2022 through May 1, 2049.

Long-term liability activity for the year ended September 30, 2019 was as follows:

	Beginnir	ıg						Due	e Within
	Balance	9	Additions	Re	eductions	En	ding Balance	Or	ne Year
Governmental Activities									
Bonds Payable:									
Series 2018 A-1	\$	-	\$ 2,225,000	\$	-	\$	2,225,000	\$	25,000
Series 2018 A-2		-	5,480,000		415,000		5,065,000	4	405,000
Series 2018 A-3		-	2,735,000		-		2,735,000		-
Series 2018 A-4		-	965,000		-		965,000		15,000
	\$	-	\$ 11,405,000	\$	(415,000)	\$	10,990,000	\$ 4	145,000

#### **NOTE 4: BONDS PAYABLE (Continued)**

The Bond Indenture requires that the District maintain adequate funds in reserve accounts to meet the debt service reserve requirements as defined in the Indenture. The requirements have been met for the fiscal year ended September 30, 2019.

The Bond Indenture has certain restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedure to be followed by the District on assessments to property owners. The District agreed to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District is in compliance with the requirements of the Bond Indenture.

At September 30, 2019, the scheduled debt service requirements on bonds payable were as follows:

				<b>Total Debt</b>
Year Ending September 30,	Principal	Interest		Service
				~
2020	\$ 445,000	\$	654,470	\$ 1,099,470
2021	45,000		639,766	684,766
2022	145,000		637,216	782,216
2023	160,000		618,481	778,481
2024	165,000		618,826	783,826
2025 - 2029	995,000		2,931,396	3,926,396
2030 - 2034	1,355,000		2,591,468	3,946,468
2035- 2039	1,830,000		2,128,048	3,958,048
2040 - 2044	2,480,000		1,498,144	3,978,144
2045 - 2049	3,370,000		641,102	4,011,102
	\$ 10,990,000	\$	12,958,917	\$ 23,948,917

#### **NOTE 5: RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District maintains commercial insurance coverage to mitigate the risk of loss. Coverage may not extend to all situations. Management believes such coverage is sufficient to preclude any significant uninsured losses to the District. There have not been any claims filed on this commercial coverage since inception.

#### **NOTE 6: MANAGEMENT COMPANY**

The District has contracted with a management company, Governmental Management Services, to perform management advisory services, which include financial and accounting advisory services. Certain employees of the management company also serve as officers (Board appointed non-voting

#### **NOTE 6: MANAGEMENT COMPANY (Continued)**

positions) of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, and other administrative costs.

#### **NOTE 7: RELATED PARTY TRANSACTIONS**

A significant portion of the District's activity is dependent upon the continued involvement of the Developer, Ox Bottom Mortgage Holdings, LLC, the loss of which could have a material adverse effect on the District's operations.

The Developer funded the general operations of the District until the bond issuance and assessment levy in November 2018. For the year ended September 30, 2019, the Developer contributed approximately \$14,000 to fund the general operations. In addition, the Developer contributed \$1,000 to the Capital Projects Fund.

The Developer was assessed \$105,692 and \$632,165 for operations and maintenance and debt service costs, respectively, of which \$315,445 was due from Developer at September 30, 2019. In addition, during the year ended September 30, 2019, the developer remitted prepayment assessments totaling \$817,503.

During the years ended September 30, 2019 and September 30, 2018, the Developer paid for certain infrastructure costs and professional fees totaling approximately \$1.2 million. Total advances owed to the Developer at September 30, 2019 totaled approximately \$1.8 million, which is recorded as Due to developer on the accompanying Statement of Net Position and Balance Sheet – Governmental Funds.

#### **NOTE 8: INTERGOVERNMENTAL REVENUE**

In March 2019, the District entered into an interlocal agreement with the City of Tallahassee and Leon County-City of Tallahassee Blueprint Intergovernmental Agency. The District has agreed to construct part of segment 3 of Welaunee Boulevard and the accompanying sidewalks and multipurpose trails, along with the turn lane portion of segment 2. The Agency has included Welaunee Boulevard as part of the Blueprint 2020 Infrastructure project 25, Northeast Gateway: Welaunee Critical Area Plan Regional Infrastructure Phase 1. In accordance with the agreement, the City will reimburse actual construction costs of the project incurred by the District subject to (a) completion of an entire phase of the project with phasing as follows: B-3, B-4 and then B-5; (b) acceptance of completed phases of the project by the City, subject to compliance with all approved plans and specifications and permitting conditions, which acceptance will not be unreasonably withheld by the City; (c) dedication of the completed phase or phases of the Project to the City; and (d) submission and acceptance by the City of the project documentation. Payment shall be to the District within 90 days of submission of an authorized pay request. No payment shall be due from the City to the District prior to October 1, 2019. The District

#### **NOTE 8: INTERGOVERNMENTAL REVENUE**

shall complete construction of the project, and all roadway constituting the project, shall be dedicated and accepted by the City, by or before December 31, 2022. The City and Agency funding for the project will not exceed \$5,813,124.48. There were no funds received for this project during the year ended September 30, 2019.

#### **NOTE 9: COMMITMENTS**

In November 2017, the District entered into a contract to construct the Dove Pond Stormwater Facility. The contract totaled approximately \$4.5 million, including change orders. There is \$25,812 remaining on the contract. The contract is expected to be completed in early fiscal year 2020.

In addition, in December 2017, the District entered into a contract for Phase I and II site work. The contract totaled approximately \$897,000, including change orders. There is \$496,709 remaining on the contract. No pay requests have been provided nor has any work been performed since January 31, 2019. The contract is expected to be completed in fiscal year 2020.

In September 2019, the District entered into an agreement for construction services for Units 4 and 5 Dove Pond Walking Trail totaling \$90,153. The project will commence and will be completed in fiscal year 2020.

#### **NOTE 10: SUBSEQUENT EVENTS**

In October 2019, the District entered into a contract totaling approximately \$10 million for the infrastructure improvements of Units 4 and 5. Construction commenced in November 2019 and is anticipated to be completed in fall 2020.

In November 2019, the District entered into a facilities cost sharing agreement with Canopy Commercial Property Owners Association, Inc. In accordance with the agreement, the District shall provide the Association with District operation and maintenance for the stormwater management facilities; provide and maintain landscaping and supporting irrigation, operate and maintain the District's infrastructure and amenities; operate, maintain, alter, reconfigure, and replace Developer signage, development directional markers, and development lighting consistent with standards required for a first-class development; and remove all papers, debris and refuse from the District facilities, and wash and sweep paved areas consistent with standards required for a first-class development. The Association shall pay the Association Allocated Cost to the District within 30 days of receipt of an invoice from the District. Payments are expected to approximate \$67,180 annually.

# Required Supplemental Information (Other than MD&A)

#### Canopy Community Development District Budget to Actual Comparison Schedule – General Fund

Year ended September 30,	2019						
	Or	iginal and	Actual	Variance with			
	Fin	al Budget		Amounts	F	inal Budget	
Revenues							
Assessments	\$	137,952	\$	135,580	\$	(2,372)	
Developer contributions		185,273		14,492		(170,781)	
Interest and other revenues		500		-		(500)	
Total revenues		323,725		150,072		(173,653)	
Expenditures							
General government		116,575		98,569		18,006	
Maintenance and operations		136,250		5,380		130,870	
Amenity center		70,900		-		70,900	
Total expenditures		323,725	_	103,949		219,776	
					-		
Excess of revenues over expenditures	\$	<b>N</b> 49	\$	46,123	\$	46,123	



Carr, Riggs & Ingram, LLC Certified Public Accountants 500 Grand Boulevard Suite 210 Miramar Beach, Florida 32550

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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Supervisors Canopy Community Development District Leon County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Canopy Community Development District (hereinafter referred to as the "District"), as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated February XX, 2020.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CARR, RIGGS & INGRAM, LLC

Cau, Rigge & Ingram, L.L.C.

Miramar Beach, Florida February XX, 2020



#### MANAGEMENT LETTER

Carr, Riggs & Ingram, LLC Certified Public Accountants 500 Grand Boulevard Suite 210 Miramar Beach, Florida 32550

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To the Board of Supervisors
Canopy Community Development District
Leon County, Florida

#### **Report on the Financial Statements**

We have audited the financial statements of the Canopy Community Development District ("District") as of and for the fiscal year ended September 30, 2019, and have issued our report thereon dated February XX, 2020.

#### **Auditors' Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

#### **Other Reporting Requirements**

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated February XX, 2020, should be considered in conjunction with this management letter.

#### **Prior Audit Findings**

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding financial audit report.

#### Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The information required is disclosed in the notes to the financial statements.

#### **Financial Condition and Management**

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the District. It is management's responsibility to monitor the District's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

#### **Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

#### **Purpose of this Letter**

Our management letter is intended solely for the information and use of Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

CARR, RIGGS & INGRAM, LLC

Can, Rigge & Ingram, L.L.C.

Miramar Beach, Florida February XX, 2020



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#### INDEPENDENT ACCOUNTANT'S REPORT

To the Board of Supervisors Canopy Community Development District Leon County, Florida

We have examined Canopy Community Development District's compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2019. Management of the District is responsible for the District's compliance with the specified requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and performed the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2019.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

CARR, RIGGS & INGRAM, LLC

Cau, Rigge & Ingram, L.L.C.

Miramar Beach, Florida February XX, 2020



#### **ESCROW AGREEMENT**

THIS ESCROW AGREEMENT ("Agreement") is made and entered into as of April \_\_, 2020 ("Effective Date"), by and among OX BOTTOM MORTGAGE HOLDINGS, LLC, a Florida limited liability company ("Ox Bottom"), CANOPY COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes ("District"), CAPITAL CITY BANK, N.A., ("Capital City Bank"), and AUSLEY & MCMULLEN, P.A. ("Escrow Agent"), with reference to the following facts:

**WHEREAS**, the District was established by an ordinance adopted by the City Commission of the City of Tallahassee, Florida ("**City**"), for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure; and

**WHEREAS**, on or about June 6, 2016, Ox Bottom, Toe2, Inc., and the City entered into an Amended and Restated Development Agreement ("**Development Agreement**"), which provides for the rights and responsibilities for various Canopy Planned Unit Development ("**Development**") related matters, including but not limited to the construction of Welaunee Blvd Segments 1, 2 and 3, and various sidewalks and multipurpose trails associated with the Development; and

**WHEREAS**, the Development Agreement provides in pertinent part that Ox Bottom shall construct and pay for Welaunee Boulevard Segment 1 and the City shall construct and fund Welaunee Boulevard Segment 2 and Segment 3; and

WHEREAS, the Development Agreement provides that Ox Bottom, on its own or through the District, may opt to construct all or part of Welaunee Boulevard Segments 2 and 3, the sidewalks and multipurpose trails along Welaunee Boulevard Segments 2 and 3 (together, the "Project") sooner than scheduled, and the City will reimburse Ox Bottom for actual construction costs no sooner than December 31, 2020, subject to an agreement between the City and Ox Bottom; and

WHEREAS, the Development Agreement provides that the District may independently satisfy obligations for constructing and/or financing infrastructure, projects, systems or public facilities set forth in the Development Agreement and in Chapter 190, Florida Statutes, and to the extent such obligations are met or performed by the District, then Ox Bottom shall no longer be subject to the obligations and the District shall assume Ox Bottom's rights and responsibilities as it relates to financing, constructing and reimbursement; and

**WHEREAS,** pursuant to that certain Interlocal Agreement between the District, the City and the Blueprint Intergovernmental Agency, dated December 2018 ("Interlocal Agreement"), and attached hereto as **Exhibit A**, the District has agreed to assume the obligations of Ox Bottom for advanced funding and construction of the Project as defined and described in the Development Agreement and Interlocal Agreement; and

**WHEREAS**, the Interlocal Agreement provides the City shall reimburse the District for the Project as soon as (a) the Project is completed and (b) funds are available, but in no event later

than December 31, 2020, subject to the terms and conditions set forth in the Interlocal Agreement (the funds to be reimbursed to the District from the City, hereinafter called the "**Reimbursement Funds**"); and

- **WHEREAS**, Ox Bottom is the primary owner and developer of lands within the boundaries of the District and is a party to the Development Agreement; and
- **WHEREAS**, the sole funding source for the District to meet its contractual obligations under the Interlocal Agreement and specifically to complete the Project is from Ox Bottom; and
- **WHEREAS**, pursuant to that certain Construction Funding Agreement between the District and Ox Bottom, dated August 6, 2019 ("Construction Funding Agreement"), Ox Bottom has agreed to provide the funding necessary to complete the Project and the District has agreed to, within forty-five days of receipt of the anticipated Reimbursement Funds by the District from the City, reimburse Ox Bottom until full reimbursement is made or until all funds received from the City are exhausted; and
- WHEREAS, in order to meet its funding obligations under the Construction Funding Agreement, Ox Bottom has obtained a loan from Capital City Bank pursuant to that certain Loan Agreement dated \_\_\_\_\_\_ ("Loan"); and
- **WHEREAS**, Ox Bottom hereby agrees that Reimbursement Funds remitted to the District pursuant to the Interlocal Agreement should be paid directly to Capital City Bank in order to repay the amount of the Loan; and
- **WHEREAS**, the District, Ox Bottom, and Capital City Bank desire to enter this Escrow Agreement to provide for an escrow account into which Reimbursement Funds received pursuant to the Interlocal Agreement will be placed until the same can be paid to Capital City Bank; and
- **WHEREAS**, the District, Ox Bottom, and Capital City Bank wish to designate Ausley & McMullen, P.A. as Escrow Agent for said escrow account.
- **NOW, THEREFORE**, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, Ox Bottom, District, and Capital City Bank agree as follows:
- 1. <u>Recitals</u>. The foregoing recitals are true and complete and are hereby incorporated into this Agreement by this reference.
- 2. <u>Assignment of Right to Reimbursement Funds</u>. Ox Bottom hereby assigns its rights to any Reimbursement Funds under the Construction Funding Agreement, up to the amount of the Loan, to Capital City Bank.
  - 3. Procedures for Receipt and Disbursement of Funds.
- (a) Upon receipt of any Reimbursement Funds pursuant to the Interlocal Agreement, the District shall deliver such Reimbursement Funds to Escrow Agent ("**Escrow Funds**"). Escrow Agent shall hold the Escrow Funds in an escrow account, with interest, if any,

to be payable to Ox Bottom. Ox Bottom shall provide to Escrow Agent an IRS Form W-9 for reporting any interest earned.

- (b) Within five (5) business days of depositing such Escrow Funds with the Escrow Agent, District shall give notice as provided herein to Ox Bottom and Capital City Bank.
- (c) Within five (5) business days of receipt of the aforementioned notice, Capital City Bank shall submit to the Escrow Agent a disbursement request in substantially the form attached hereto as **Exhibit A**, stating the balance remaining to be paid on the Loan, providing instructions for how to remit payment to Capital City Bank, and requesting payment to Capital City Bank of the Escrow Funds up to the amount of the balance of the Loan ("**Disbursement Request**").
- (d) Within five (5) business days of receipt of a valid Disbursement Request, Escrow Agent shall remit payment to Capital City Bank according to the payment instructions on said Disbursement Request.
- (e) In the event that Loan balance is fully satisfied and excess Escrow Funds remain, Capital City Bank shall provide to the Escrow Agent evidence of satisfaction of said Loan, and Escrow Agent shall release such excess Escrow Funds to Ox Bottom for satisfaction of the District's obligations under the Construction Funding Agreement, and Escrow Agent shall thereupon be deemed relieved of any further obligations under this Agreement.
- 4. <u>Escrow Funds Contingent upon Receipt of Reimbursement Funds</u>. The District's obligation to deposit the Escrow Funds with the Escrow Agent is wholly contingent upon receipt of the Reimbursement Funds pursuant to the Interlocal Agreement. In the event that no Reimbursement Funds are received, the District shall have no obligation to deposit any money with the Escrow Agent. The District, Ox Bottom, and Capital City Bank agree that this Escrow Agreement provides a mechanism by which the Reimbursement Funds shall be used to repay the Loan, but that the District in no way intends to assume any rights or obligations related to said Loan whatsoever. Capital City Bank's sole recourse is against Ox Bottom pursuant to its Loan agreement and related terms.

#### 5. Escrow Provisions.

- (a) The parties acknowledge and agree that Escrow Agent is acting solely as a stakeholder at the request and for the convenience of the parties in holding the Escrow Funds. Escrow Agent shall not be deemed to be the agent of either of the parties in its capacity as escrow agent, and Escrow Agent shall not be liable for any act or omission on Escrow Agent's part unless constituting gross negligence or willful misfeasance. Escrow Agent may rely upon and shall be protected in acting or refraining from acting upon any notice, instruction or request furnished to it by the parties under this Agreement and believed by Escrow Agent to be genuine.
- (b) Escrow Agent shall not be responsible or liable for any risk associated with the amount of the Escrow Funds exceeding the then-applicable Federal Escrow Funds Insurance

Commission limits for such accounts. The Escrow Agent shall not be responsible for any fluctuations in the interest paid on the Escrow Funds or for penalties due to early withdrawal.

- (c) District, Ox Bottom, and Capital City Bank acknowledge and agree that the Escrow Agent shall hold and deliver the Escrow Funds strictly in accordance with the terms and conditions of this Agreement. If a party makes a written demand upon Escrow Agent for delivery of the Escrow Funds other than in strict accordance with the terms of this Agreement, then Escrow Agent shall give written notice to the other two parties of the proposed payment. If Escrow Agent does not receive written acceptance of the proposed payment from both of the other two parties within five (5) business days after the giving of such notice, Escrow Agent is hereby authorized to withhold such payment. If Escrow Agent does receive such written acceptance from the other two parties within such five (5) business day period, Escrow Agent is hereby authorized to make the payment.
- In the event of any dispute as to the disbursement of the Escrow Funds or any claim thereto by any party or persons other than in strict accordance with this Agreement, Escrow Agent shall have the right to bring a suit in interpleader in the Circuit Court for Leon County, naming the parties to this Agreement and any other parties as may be appropriate in the opinion of Escrow Agent. Escrow Agent shall be entitled to withhold from the Escrow Funds a sum equal to all costs (including reasonable attorneys' fees and costs) incurred by Escrow Agent in filing such interpleader action prior to placing the balance of the Escrow Funds in the registry of the court. Upon filing of such suit and placing of the balance of the Escrow Funds in the registry of the court, Escrow Agent shall have the right to withdraw from said suit and Escrow Agent shall be relieved and discharged of all further obligations and responsibilities under this Agreement. In addition, Escrow Agent may resign as escrow agent at any time upon giving written notice to the parties; provided, however, that such resignation shall take effect no earlier than ten (10) days after such notice is given. Escrow Agent shall have the right to utilize the services of lawyers within its own firm or any other firm as its attorneys, and such election shall not affect or in any way prejudice or limit Escrow Agent's entitlement to reasonable attorneys' fees and costs for the services rendered.
- (e) The parties to this Agreement jointly and severally agree to indemnify and hold Escrow Agent harmless from and against any and all costs, claims or damages against, arising out of, or in connection with this Agreement and/or Escrow Agent's actions or failure to act hereunder, including without limitation the costs and expenses (including reasonable attorneys' fees and costs) of defending itself against the claims of liability hereunder, unless constituting gross negligence or willful misfeasance, which indemnification shall survive and any termination of this Agreement.
- (f) Ox Bottom and the District hereby acknowledges that Escrow Agent is also Capital City Bank's attorney in this transaction and hereby waives any potential conflicts arising on account thereof, or on account of Escrow Agent representing itself and District in any dispute that arises under this Agreement. Ox Bottom and the District shall not object to or request a disqualification of Escrow Agent as counsel for Capital City Bank.

Agreement ("Notices") shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows: If to District: Canopy Community Development District 219 E. Livingston St. Orlando, FL 32801 Attn: District Manager With a copy to: Hopping Green & Sams, P.A. 119 South Monroe Street, Suite 300 Tallahassee, Florida 32301 Attn: Jennifer Kilinski If to Ox Bottom: Ox Bottom Mortgage Holdings, LLC 4708 Capital Circle NW Tallahassee, Florida 32303 Attn: Tom Asbury With a copy to: Manausa Law Firm, P.A. 1701 Hermitage Blvd., Suite 100 Tallahassee, FL 32308 Attn: Dan Manausa If to Capital City Bank: With a copy to: If to Escrow Agent:

Notices. All notices, requests, consents and other communications under this

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for any party may deliver Notice on behalf of that party. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change

in name or address to which Notices shall be sent by providing the same on five (5) days' written notice to the parties and addressees set forth herein.

- 7. <u>Entire Agreement</u>. This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement, and no prior written documents or contemporary oral statements, representations, promises, or understandings not embodied in this Agreement shall be of any force and/or effect.
- 8. <u>Amendment; Conflict</u>. This Agreement may not be amended or modified except by a written instrument executed by the party to be charged.
- 9. <u>Waiver</u>. Neither this Agreement nor any provision hereof may be waived, modified, amended, discharged or terminated except by an instrument in writing signed by the party against which the endorsement of such waiver, modification, amendment, discharge or termination is sought, and then only to the extent set forth in such instrument.
- 10. <u>Attorneys' Fees</u>. In the event of any litigation arising from this Agreement, the prevailing party shall be entitled to reimbursement of attorneys' fees and costs incurred at all proceedings, including, without limitation, before trial, at trial and all appellate levels, from the non-prevailing party. The provisions of this Section shall survive the termination of this Agreement without time limitation.
- 11. <u>Applicable Law.</u> This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any dispute arising under this Agreement shall lie solely and exclusively in the courts located in Leon County, Florida.
- 12. <u>No Assignment; Binding Effect</u>. Neither party shall have the right to assign its rights, duties or obligations under this Agreement without the consent of the other parties hereto, except that Escrow Agent may withdraw from, or assign its duties and obligations in accordance with the terms of Section 5(d) of this Agreement. Subject to the foregoing limitations, this Agreement shall be binding upon and inure to the benefit of the parties hereto, and their successors and assigns.
- 13. <u>Time</u>. Time shall be of the essence with respect to this Agreement. The calculation of the number of days that has passed during any time period prescribed in the Agreement shall be based on calendar days, unless otherwise expressly set forth herein, and shall commence on the day immediately following the action or event giving rise to the commencement of the period and shall expire at 11:59 pm Eastern Time on the last day of the time period. Furthermore, any time period provided for herein which shall end on a Saturday, Sunday or legal holiday in the State of Florida, shall extend to 11:59 pm on the next business day. The term "business day" as used herein shall not include Saturday, Sunday and legal holidays in the State of Florida. For all purposes under this Agreement, all times shall mean either Eastern Standard Time or Eastern Daylight Time as then applicable in Hillsborough County.
- 14. <u>Counterparts; Facsimile or PDF Execution</u>. This Agreement may be executed in one or more separate counterparts, each of which shall be deemed an original, and all of which,

when taken together, shall constitute one and the same instrument. To facilitate execution and delivery of this Agreement, the parties may execute and exchange executed counterparts by facsimile or e-mail in a PDF file to the other party or to the other party's counsel. Facsimile or signatures in a PDF file shall have the same legal effect as original signatures.

[Remainder of Page Left Intentionally Blank, Signature Page Follows]



Attest:	CANOPY COMMUNITY DEVELOPMENT DISTRICT
	By: Printed Name:
Secretary/Assistant Secretary	Title:
	OX BOTTOM MORTGAGE HOLDINGS, LLC
	By: Printed Name:
	Printed Name:
	Title:
	CAPITAL CITY BANK
	By:
	Printed Name:
	Title:
	ESCROW AGENT:
	AUSLEY & MCMULLEN, P.A.
	By:
	Printed Name:
	Title:

Exhibit A: Disbursement Request

# **SECTION XII**

# SECTION C

i.

## **Canopy**Community Development District

#### Summary of Operating Checks

January 28, 2019 to March 22, 2020

Bank	Date	Check No.'s		Amount
General Fund	2/6/20	130	ć	158.14
General Fund			ş	
	2/11/20	131	\$	3,823.24
	2/14/20	132	\$	79.07
	2/21/20	133	\$	7,453.41
	3/11/20	134-138	\$	17,044.70
			\$	28,558.56
			Ś	28,558.56

#### Summary of Requisitions

Date	Requisition #	Payee	Description		Amount
3/19/20	Series 2018A1/2 - Requisition 7 Series 2018A1/2 - Requisition 8	Sandco, LLC Sandco, LLC	Pay Application 4 - Unit 4 & 5 Pay Application 6 - Unit 3	\$ \$	146,610.00 8,352.00
3/19/20	Series 2018A3 - Requisition 6	Sandco, LLC	Pay Application # 3 - Amenity Center Site Work	\$	175,786.82
				\$	330,748.82
				\$	330,748.82

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/23/20 PAGE 1
\*\*\* CHECK DATES 01/28/2020 - 03/22/2020 \*\*\* CANOPY CDD - GENERAL FUND

CHECK DATES 01/		NOFI CDD - GENERAL FUND NK A GENERAL FUND			
CHECK VEND# DATE I	INVOICEEXPENSED TO DATE INVOICE YRMO DPT ACCT# S	VENDOR NAME UB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
2/06/20 00006 1/	/07/20 010720 202001 310-51300-4	9000	*	79.07	
	CDD MTG-1/7/20 /30/20 020420 202001 300-15500-1		*	79.07	
	CDD MTG-2/4/20	CITY OF TALLAHASSEE			158.14 000130
2/11/20 00001 2/	/01/20 36 202002 310-51300-3	CITY OF TALLAHASSEE 	*	2,916.67	
	/01/20 36 202002 310-51300-3		*	208.33	
2,	INFO TECH-FEB20 /01/20 36	1300	*	666.67	
2,	DISSEMINATION-FEB20 /01/20 36	1000	*	.15	
2,	OFFICE SUPPLIES /01/20 36 202002 310-51300-4		*	31.42	
	POSTAGE	GOVERNMENTAL MANAGEMENT SERVICES			3,823.24 000131
2/14/20 00006 2/	/13/20 021820 202002 310-51300-4			79.07	
	CDD MTG-2/18/20	CITY OF TALLAHASSEE			79.07 000132
2/21/20 00005 1/	/15/20 112195 201912 310-51300-3	1500	*	7,453.41	
	COST SHR/WELAUNEE/BP/RFP	HOPPING GREEN & SAMS			7,453.41 000133
3/11/20 00018 2/	/26/20 6229-02- 202002 310-51300-3	2200	*	450.00	
	AUDIT SER2018 A-1/A-2/A-3	AMTEC			450.00 000134
3/11/20 00010 3/	/02/20 03022020 202003 300-20700-1	0100	*	1,183.11	
	FY20 DEBT SERVICE S18A-1	CANOPY CDD C/O USBANK			1,183.11 000135
	/02/20 03022020 202003 300-20700-1	0100	*		
	FY20 DEBT SERVICE S18A-4	CANOPY CDD C/O USBANK			2,576.18 000136
	/01/20 37 202003 310-51300-3	4000	*	2,916.67	
3,	MANAGEMENT FEES - MAR20 /01/20 37 202003 310-51300-3		*	208.33	
	INFO TECH - MAR20 /01/20 37		*	666.67	
3,	DISSEMINATIO - MAR20 /01/20 37 202003 310-51300-4		*	3.99	
	POSTAGE	GOVERNMENTAL MANAGEMENT SERVICES			3,795.66 000137

CANO CANOPY CDD KCOSTA

*** CHECK DATES 01/28/2020 - 03/22/2020 ***	ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTE CANOPY CDD - GENERAL FUND BANK A GENERAL FUND	R RUN 3/23/20 PAGE 2
CHECK VEND#INVOICE EXPENSED TO DATE DATE INVOICE YRMO DPT ACCT#		AMOUNTCHECK AMOUNT #
3/11/20 00005 2/19/20 112880 202001 310-51300- GPI/RFP MANUALS/FIA	-31500 *	9,039.75
GFI/RFP MANUALS/FIA	HOPPING GREEN & SAMS	9,039.75 000138
	TOTAL FOR BANK A	28,558.56
	TOTAL FOR REGISTER	28,558.56

CANO CANOPY CDD KCOSTA

ii.



# Canopy Community Development District

Unaudited Financial Reporting February 29, 2020



## **Table of Contents**

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13	Series 2018 A3 - Restricted Construction Schedule
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15-16	Assessment Receipt Schedule

### Canopy COMMUNITY DEVELOPMENT DISTRICT BALANCE SHEET February 29, 2020

<u>-</u>	GENERAL	DEBT SERVICE	CAPITAL PROJECT	TOTAL
ASSETS:				
CASH	\$89,306	\$0	\$3,091	\$92,397
INVESTMENTS	ψ0,000	Ψ	Ψ5,071	Ψ,2,0,7,
SERIES 2018 A1 & A2				
RESERVE A1	\$0	\$82,146	\$0	\$82,146
REVENUE A1	\$0	\$27,047	\$0	\$27,047
REVENUE A2	\$0	\$8,371	\$0	\$8,371
PREPAYMENT A2	\$0	\$14,254	\$0	\$14,254
CONSTRUCTION	\$0	\$0	\$5,026,221	\$5,026,221
SERIES 2018 A3	ΨΟ	ΨΟ	Ψ5,020,221	Ψ3,020,221
RESERVE A3	\$0	\$104,688	\$0	\$104,688
REVENUE A3	\$0 \$0	\$148	\$0	\$148
CONSTRUCTION	\$0 \$0	\$0	\$10,173	\$10,173
CONSTRUCTION-RESTRICTED	\$0 \$0	\$0 \$0	\$1,021,291	\$1,021,291
SERIES 2018 A4	ΨΟ	ΨΟ	Ψ1,021,271	Ψ1,021,271
RESERVE A4	\$0	\$32,714	\$0	\$32,714
REVENUE A4	\$0 \$0	\$77,334	\$0	\$77,334
CONSTRUCTION	\$0 \$0	\$0	\$3,487	\$3,487
PREPAID EXPENSES	\$759	\$0	\$3,407	\$759
DUE FROM GENERAL FUND	\$0	\$3,759	\$6,331	\$10,090
DOL FROM GENERAL FORD	40	ψ3,737	\$0,331	\$10,070
TOTAL ASSETS	\$90,065	\$350,461	\$6,070,594	\$6,511,120
LIABILITIES:				
ACCOUNTS PAYABLE	\$12,720	\$0	\$25,925	\$38,645
RETAINAGE PAYABLE	\$0	\$0	\$261,967	\$261,967
DUE TO DEVELOPER	\$0	\$0	\$1,898,503	\$1,898,503
DUE TO CAPITAL PROJECTS	\$6,331	\$0	\$0	\$6,331
DUE TO DEBT SERVICE	\$3,759	\$0	\$0	\$3,759
FUND EQUITY:				
FUND BALANCES:				
UNASSIGNED	\$67,254	\$0	\$0	\$67,254
RESTRICTED FOR DEBT SERVICE 2018 A1 & A2	\$0	\$133,001	\$0	\$133,001
RESTRICTED FOR DEBT SERVICE 2018 A3	\$0	\$104,835	\$0	\$104,835
RESTRICTED FOR DEBT SERVICE 2018 A4	\$0	\$112,624	\$0	\$112,624
RESTRICTED FOR CAPITAL PROJECTS 2018 A1 & A3	\$0	\$0	\$4,986,212	\$4,986,212
RESTRICTED FOR CAPITAL PROJECTS 2018 A3	\$0	\$0	\$1,031,464	\$1,031,464
RESTRICTED FOR CAPITAL PROJECTS 2018 A4	\$0	\$0	\$3,487	\$3,487
RESTRICTED FOR CAPITAL PROJECTS	\$0	\$0	(\$2,136,965)	(\$2,136,965)
TOTAL LIABILITIES & FUND EQUITY	\$90,065	\$350,461	\$6,070,594	\$6,511,120

## COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND

	ADOPTED	PRORATED BUDGET	ACTUAL	
L	BUDGET	2/29/20	2/29/20	VARIANCE
REVENUES:				
ASSESSMENTS - TAX ROLL	\$47,052	\$43,869	\$43,869	\$0
ASSESSMENTS - DIRECT	\$99,406	\$41,443	\$41,443	\$0
DEVELOPER CONTRIBUTIONS	\$174,267	\$0	\$0	\$0
INTEREST	\$500	\$208	\$0	(\$208)
MISCELLANEOUS INCOME	\$2,500	\$1,042	\$0	(\$1,042)
TOTAL REVENUES	\$323,725	\$86,562	\$85,312	(\$1,250)
EXPENDITURES:				
<u>ADMINISTRATIVE</u>				
ENGINEERING	\$12,000	\$5,000	\$0	\$5,000
ARBITRAGE	\$2,400	\$450	\$450	\$0
ASSESSMENT ADMINISTRATION	\$2,500	\$2,500	\$2,500	\$0
DISSEMINATION	\$8,000	\$3,333	\$3,333	(\$0)
ATTORNEY	\$25,000	\$10,417	\$24,029	(\$13,612)
ANNUAL AUDIT	\$5,000	\$5,000	\$5,000	\$0
TRUSTEE FEES	\$10,000	\$10,000	\$8,346	\$1,654
MANAGEMENT FEES	\$35,000	\$14,583	\$14,583	(\$0)
INFORMATION TECHNOLOGY	\$3,700	\$1,542	\$1,042	\$500
TRAVEL	\$50	\$21	\$0	\$21
TELEPHONE	\$250	\$104	\$18	\$86
POSTAGE	\$500	\$208	\$117	\$92
PRINTING & BINDING	\$1,500	\$625	\$483	\$142
INSURANCE	\$6,000	\$6,000	\$5,125	\$875
LEGAL ADVERTISING	\$2,500	\$1,042	\$230	\$811
OTHER CURRENT CHARGES	\$1,000	\$417	\$1,586	(\$1,169)
OFFICE SUPPLIES	\$1,000	\$417	\$22	\$395
DUES, LICENSE & SUBSCRIPTIONS	\$175	\$175	\$175	\$0
TOTAL MAINTENANCE EXPENDITURES	\$116,575	\$61,833	\$67,039	(\$5,205)

## COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND

Γ	ADOPTED	PRORATED BUDGET	ACTUAL	1
	BUDGET	2/29/20	2/29/20	VARIANCE
<u>MAINTENANCE</u>			, ,	-
COMMON AREA	# CO FOO	40 < 0.40	d o	<b>#26040</b>
LANDSCAPE MAINTENANCE	\$62,500	\$26,042	\$0	\$26,042
LANDSCAPE CONTINGENCY	\$10,600	\$4,417	\$0	\$4,417
PLANT REPLACEMENTS	\$7,500	\$3,125	\$0	\$3,125
IRRIGATION - REPAIRS	\$5,000	\$2,083	\$0	\$2,083
IRRIGATION - WATER	\$10,000	\$4,167	\$0	\$4,167
IRRIGATION - ELECTRIC	\$2,500	\$1,042	\$0	\$1,042
WETLAND MAINTENANCE	\$5,650	\$2,354	\$0	\$2,354
WETLAND MITIGATION REPORTING	\$1,250	\$521	\$0	\$521
LAKE MAINTENANCE	\$7,500	\$3,125	\$0	\$3,125
REPAIRS & MAINTENANCE	\$12,500	\$5,208	\$0	\$5,208
OPERATING SUPPLIES	\$1,250	\$521	\$0	\$521
AMENITY CENTER				
AMENITY MANAGEMENT STAFFING	\$18,750	\$7,813	\$0	\$7,813
POOL ATTENDANTS	\$3,750	\$1,563	\$0	\$1,563
JANITORIAL	\$3,750	\$1,563	\$0	\$1,563
POOL MAINTENANCE	\$3,750	\$1,563	\$0	\$1,563
POOL CHEMICALS	\$1,875	\$781	\$0	\$781
POOL PERMITS	\$188	\$0	\$0	\$0
POOL - ELECTRIC	\$3,750	\$1,563	\$0	\$1,563
POOL - WATER	\$250	\$104	\$0	\$104
TELEPHONE	\$625	\$260	\$0	\$260
WATER/SEWER	\$1,250	\$521	\$0	\$521
GAS	\$125	\$52	\$0	\$52
TRASH	\$600	\$250	\$0	\$250
PEST CONTROL	\$300	\$125	\$0	\$125
TERMITE BOND	\$188	\$78	\$0	\$78
INSURANCE - PROPERTY	\$6,250	\$6,250	\$0	\$6,250
CABLE/INTERNET	\$1,875	\$781	\$0	\$781
ACCESS CARDS	\$625	\$260	\$0	\$260
ACTIVITIES	\$3,750	\$1,563	\$0	\$1,563
SECURITY/ALARMS/REPAIR	\$8,750	\$3,646	\$0	\$3,646
REPAIRS & MAINTENANCE	\$8,750	\$3,646	\$0	\$3,646
OFFICE SUPPLIES	\$500	\$208	\$0	\$208
HOLIDAY DECORATIONS	\$1,250	\$0	\$0	\$0
<u>OTHER</u>				
CONTINGENCY	\$1,250	\$521	\$0	\$521
CAPITAL RESERVE	\$8,750	\$0	\$0	\$0
TOTAL MAINTENANCE EXPENDITURES	\$207,150	\$85,714	\$0	\$85,714
TOTAL EXPENDITURES	\$323,725	\$147,547	\$67,039	\$80,508
EXCESS REVENUES (EXPENDITURES)	\$0		\$18,274	
FUND BALANCE - Beginning	\$0		\$48,980	
FUND BALANCE - Ending	\$0		\$67,254	

#### COMMUNITY DEVELOPMENT DISTRICT

## DEBT SERVICE FUND ASSESSMENT AREA 2 - SERIES 2018 A1 & A2

	ADOPTED BUDGET	PRORATED BUDGET 2/29/20	ACTUAL 2/29/20	Variance
REVENUES				
ASSESSMENTS - TAX ROLL A1	\$30,132	\$28,108	\$28,108	\$0
ASSESSMENTS - DIRECT A1	\$134,594	\$0	\$0	\$0
ASSESSMENTS - DIRECT A2	\$311,498	\$0	\$0	\$0
PREPAYMENTS	\$0	\$0	\$71,310	\$71,310
INTEREST	\$500	\$208	\$2,387	\$2,179
TOTAL REVENUES	\$476,724	\$28,316	\$101,805	\$73,489
<u>EXPENDITURES</u>				
INTEREST A1 - 11/1	\$67,721	\$67,721	\$67,721	\$0
PRINCIPAL A1 - 5/1	\$25,000	\$0	\$0	\$0
INTEREST A1 - 5/1	\$67,721	\$0	\$0	\$0
INTEREST A2 - 11/1	\$155,749	\$155,749	\$155,749	\$0
SPECIAL CALL A2 - 11/1	\$300,000	\$300,000	\$405,000	(\$105,000)
INTEREST A2 - 2/1	\$0	\$0	\$923	(\$923)
SPECIAL CALL A2 - 2/1	\$0	\$0	\$60,000	(\$60,000)
INTEREST A2 - 5/1	\$155,749	\$0	\$0	\$0
TRANSFER OUT	\$0	\$0	\$577	(\$577)
TOTAL EXPENDITURES	\$771,940	\$523,470	\$689,970	(\$166,500)
EXCESS REVENUES (EXPENDITURES)	(\$295,216)	(\$495,154)	(\$588,165)	
FUND BALANCE - BEGINNING	\$523,536	\$523,536 \$721,166		
FUND BALANCE - ENDING	\$228,320	\$133,001		

#### COMMUNITY DEVELOPMENT DISTRICT

#### DEBT SERVICE FUND ASSESSMENT AREA 3 - SERIES 2018 A3

	ADOPTED BUDGET	PRORATED BUDGET 2/29/20	ACTUAL 2/29/20	Variance
REVENUES				
ASSESSMENTS - DIRECT	\$170,938	\$0	\$0	\$0
INTEREST	\$500	\$208	\$807	\$599
TOTAL REVENUES	\$171,438	\$208	\$807	\$599
<u>EXPENDITURES</u>				
INTEREST - 11/1	\$85,469	\$85,469	\$85,469	\$0
INTEREST - 5/1	\$85,469	\$0	\$0	\$0
TRANSFER OUT	\$500	\$208	\$736	(\$527)
TOTAL EXPENDITURES	\$171,438	\$85,677	\$86,204	(\$527)
EXCESS REVENUES (EXPENDITURES)	\$1		(\$85,397)	
FUND BALANCE - BEGINNING	\$85,469		\$190,233	
FUND BALANCE - ENDING	\$85,470		\$104,835	

#### COMMUNITY DEVELOPMENT DISTRICT

#### DEBT SERVICE FUND ASSESSMENT AREA 1 - SERIES 2018 A4

	ADOPTED BUDGET	PRORATED BUDGET 2/29/20	ACTUAL 2/29/20	Variance
REVENUES				
ASSESSMENTS - TAX ROLL	\$65,612	\$61,204	\$61,204	\$0
INTEREST	\$250	\$104	\$448	\$344
TOTAL REVENUES	\$65,862	\$61,308	\$61,652	\$344
<u>EXPENDITURES</u>				
INTEREST - 11/1	\$24,523	\$24,523	\$24,523	\$0
PRINCIPAL - 5/1	\$15,000	\$0	\$0	\$0
INTEREST - 5/1	\$24,523	\$0	\$0	\$0
TRANSFER OUT	\$0	\$0	\$230	(\$230)
TOTAL EXPENDITURES	\$64,045	\$24,523	\$24,752	(\$230)
EXCESS REVENUES (EXPENDITURES)	\$1,817	r.	\$36,900	
FUND BALANCE - BEGINNING	\$42,999		\$75,724	
FUND BALANCE - ENDING	\$44,815		\$112,624	

#### COMMUNITY DEVELOPMENT DISTRICT

#### **CAPITAL PROJECT FUNDS**

	SERIES 2018 A1 & A2 ACTUALS 2/29/20	SERIES 2018 A3 ACTUAL 2/29/20	SERIES 2018 A4 ACTUAL 2/29/20	CAPITAL PROJECTS ACTUAL 2/29/20	TOTAL
REVENUES					
TRANSFER IN INTEREST	\$577 \$41,354	\$736 \$10,504	\$230 \$23	•	\$1,543 \$51,882
TOTAL REVENUES	\$41,932	\$11,240	\$253	\$0	\$53,425
EXPENDITURES					
CAPITAL OUTLAY - CONSTRUCTION PROFESSIONAL FEES MISCELLANEOUS	\$1,110,847 \$0 \$0	\$477,829 \$0 \$0	\$0 \$0 \$0	\$17,604	\$1,609,926 \$17,604 \$155
TOTAL EXPENDITURES	\$1,110,847	\$477,829	\$0	\$39,009	\$1,627,684
EXCESS REVENUES (EXPENDITURES)	(\$1,068,915)	(\$466,589)	\$253	(\$39,009)	(\$1,574,259)
FUND BALANCE - BEGINNING	\$6,055,127	\$1,498,053	\$3,234	(\$2,097,956)	\$5,458,458
FUND BALANCE - ENDING	\$4,986,212	\$1,031,464	\$3,487	(\$2,136,965)	\$3,884,198

Canopy Community Development District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
REVENUES:	•												
ASSESSMENTS - TAX ROLL	\$0	\$1,298	\$35,331	\$5,436	\$1,805	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$43,869
ASSESSMENTS - DIRECT	\$0	\$16,577	\$8,289	\$8,289	\$8,289	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$41,443
DEVELOPER CONTRIBUTIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTEREST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$0	\$17,875	\$43,620	\$13,724	\$10,093	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,312
EXPENDITURES:													
<u>ADMINISTRATIVE</u>													
SUPERVISOR FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FICA EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ENGINEERING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ARBITRAGE	\$0	\$0	\$0	\$0	\$450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450
ASSESSMENT ADMINISTRATION	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500
DISSEMINATION	\$667	\$667	\$667	\$667	\$667	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,333
ATTORNEY	\$1,941	\$5,595	\$7,453	\$9,040	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,029
ANNUAL AUDIT	\$0	\$2,000	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
TRUSTEE FEES	\$0	\$8,346	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,346
MANAGEMENT FEES	\$2,917	\$2,917	\$2,917	\$2,917	\$2,917	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,583
INFORMATION TECHNOLOGY	\$208	\$208	\$208	\$208	\$208	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,042
TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TELEPHONE	\$18	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18
POSTAGE	\$26	\$0	\$54	\$5	\$31	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$117
PRINTING & BINDING	\$407	\$0	\$76	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$483
INSURANCE	\$5,125	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,125
LEGAL ADVERTISING	\$0	\$230	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$230
OTHER CURRENT CHARGES	\$500	\$0	\$315	\$432	\$339	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,586
OFFICE SUPPLIES	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22
DUES, LICENSE & SUBSCRIPTIONS	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
TOTAL MAINTENANCE EXPENDITURES	\$14,505	\$19,963	\$11,690	\$16,269	\$4,612	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$67,039

Canopy Community Development District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
MAINTENANCE	000			,u.i.	100			May	Jun	Jui	1145	Бере	
COMMON AREA													
LANDSCAPE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LANDSCAPE CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PLANT REPLACEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IRRIGATION - REPAIRS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IRRIGATION - WATER	\$0	\$0	\$0 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
IRRIGATION - WATER IRRIGATION - ELECTRIC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
WETLAND MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
WETLAND MINITENANCE WETLAND MITIGATION REPORTING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LAKE MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REPAIRS & MAINTENANCE	\$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0 \$0	\$0	\$0	\$0	\$0 \$0	\$0	\$0	\$0 \$0	\$0
OPERATING SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OF ERATING SOFF LIES	Ψ0	<b>3</b> 0	Ψ0	\$0	<b>40</b>	<b>30</b>	<b>40</b>	90	Ψ0	ΨΟ	<b>40</b>	Ψ	ΨŪ
AMENITY CENTER													
AMENITY MANAGEMENT STAFFING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POOL ATTENDANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
JANITORIAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POOL MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POOL CHEMICALS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POOL PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POOL - ELECTRIC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POOL - WATER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TELEPHONE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
WATER/SEWER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GAS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRASH	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PEST CONTROL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TERMITE BOND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INSURANCE - PROPERTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CABLE/INTERNET	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ACCESS CARDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ACTIVITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SECURITY/ALARMS/REPAIR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REPAIRS & MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
HOLIDAY DECORATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<u>OTHER</u>													
CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MAINTENANCE EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$14,505	\$19,963	\$11,690	\$16,269	\$4,612	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$67,039
EXCESS REVENUES (EXPENDITURES)	(\$14,505)	(\$2,088)	\$31,930	(\$2,545)	\$5,482	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,274

#### COMMUNITY DEVELOPMENT DISTRICT

#### **LONG TERM DEBT REPORT**

#### SERIES 2018A-1, SPECIAL ASSESSMENT REVENUE BONDS

INTEREST RATE: 6.000%, 6.150% MATURITY DATE: 5/1/2049

RESERVE FUND DEFINITION 50% OF MAXIMUM ANNUAL DEBT SERVICE

RESERVE FUND REQUIREMENT \$82,146
RESERVE FUND BALANCE \$82,146

BONDS OUTSTANDING - 11/08/18 \$2,225,000

CURRENT BONDS OUTSTANDING \$2,225,000

#### **SERIES 2018A-2, SPECIAL ASSESSMENT REVENUE BONDS**

INTEREST RATE: 6.150%

MATURITY DATE: 5/1/2049

RESERVE FUND DEFINITION NOT SECURED - N/A

RESERVE FUND REQUIREMENT \$0

RESERVE FUND BALANCE \$0

BONDS OUTSTANDING - 11/08/18 \$5,480,000
LESS: SPECIAL CALL - 05/01/19 (\$110,000)
LESS: SPECIAL CALL - 08/01/19 (\$305,000)
LESS: SPECIAL CALL - 11/01/19 (\$405,000)
LESS: SPECIAL CALL - 02/01/20 (\$60,000)
CURRENT BONDS OUTSTANDING \$4,600,000

#### **SERIES 2018A-3, SPECIAL ASSESSMENT REVENUE BONDS**

INTEREST RATE: 6.250% MATURITY DATE: 5/1/2049

RESERVE FUND DEFINITION 50% OF MAXIMUM ANNUAL DEBT SERVICE

RESERVE FUND REQUIREMENT \$104,688
RESERVE FUND BALANCE \$104,688

BONDS OUTSTANDING - 11/08/18 \$2,735,000

CURRENT BONDS OUTSTANDING \$2,735,000

#### SERIES 2018A-4, SPECIAL ASSESSMENT REVENUE BONDS

INTEREST RATE: 5.000%, 5.150% MATURITY DATE: 5/1/2049

RESERVE FUND DEFINITION 50% OF MAXIMUM ANNUAL DEBT SERVICE

RESERVE FUND REQUIREMENT \$32,714
RESERVE FUND BALANCE \$32,714

BONDS OUTSTANDING - 11/08/18 \$965,000

CURRENT BONDS OUTSTANDING \$965,000

#### COMMUNITY DEVELOPMENT DISTRICT

#### Special Assessment Revenue Bonds, Series 2018 A1/2

Fire-IV COSC	Requisition #	Contractor	Description		Requisition
iscal Year 2019 4/5/19	1	Sandco, LLC	Pay Application # 1 - Canopy Unit 3 Phase 1 & 2	\$	360,078.30
6/14/19	2	Ox Bottom Mortgage Holdings, LLC	Unit 1 Phase 6 Crestline Road, Fontana Road Improvement Reimbursement	\$	995,631.07
		TOTAL		\$	1,355,709.3
iscal Year 2019		Internat		4	2.004.22
12/1/18 12/1/18		Interest Transfer from Reserve Fund		\$ \$	3,084.22 34.66
1/1/19		Interest		\$	12,421.76
1/1/19		Transfer from Reserve Fund		\$	139.54
2/1/19		Interest		\$	13,927.37
2/1/19		Transfer from Reserve Fund		\$	156.19
3/1/19		Interest		\$	12,947.48
3/1/19		Transfer from Reserve Fund		\$	144.94
4/1/19		Interest		\$	14,360.76
4/1/19 5/1/19		Transfer from Reserve Fund Interest		\$ \$	160.47 13,336.50
5/1/19		Transfer from Reserve Fund		\$	155.29
5/14/19		Transfer from Cost of Issuance		\$	21,146.93
6/1/19		Interest		\$	13,737.71
6/1/19		Transfer from Reserve Fund		\$	160.47
7/1/19		Interest		\$	12,269.23
7/1/19		Transfer from Reserve Fund		\$	155.29
8/1/19		Interest		\$	11,603.76
8/1/19		Transfer from Reserve Fund		\$	156.98
8/1/19		Transfer from Cost of Issuance Interest		\$ \$	17.32 10,592.86
9/1/19 9/1/19		Transfer from Reserve Fund		\$ \$	143.02
3/ 1/ 13					
		TOTAL		\$	140,852.75
			Project (Construction) Fund at 11/8/18	\$	7,309,992.26
			Interest Earned thru 09/30/19	\$	140,852.75
			Requisitions Paid thru 09/30/19	\$	(1,355,709.37
				•	(_,,,
			Remaining Project (Construction) Fund	\$	6,095,135.64
			Remaining Project (Construction) Fund		6,095,135.64
Date	Requisition #	: Contractor			
iscal Year 2020			Remaining Project (Construction) Fund  Description	\$	6,095,135.64 Requisition
Fiscal Year 2020 11/25/19	3	Sandco, LLC	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3	\$	6,095,135.64 Requisition
iscal Year 2020 11/25/19 11/25/19	3 4	Sandco, LLC Sandco, LLC	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5	\$ \$	6,095,135.64 Requisition  303,885.90 165,285.00
iscal Year 2020 11/25/19	3	Sandco, LLC	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3	\$	Requisition  303,885.90 165,285.00 640,325.70
Fiscal Year 2020 11/25/19 11/25/19 1/23/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00
fiscal Year 2020 11/25/19 11/25/19 11/25/19 1/23/20 1/23/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00
iscal Year 2020 11/25/19 11/25/19 11/25/19 1/23/20 1/23/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00 1,110,846.60
iscal Year 2020 11/25/19 11/25/19 11/25/19 1/23/20 1/23/20 iscal Year 2020 10/1/19	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL  Transfer from Reserve Fund	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00 1,110,846.60
iscal Year 2020 11/25/19 11/25/19 11/23/20 1/23/20 iscal Year 2020 10/1/19 10/1/19	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL  Transfer from Reserve Fund Interest	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$ \$	Requisition  303,885.9( 165,285.0( 640,325.7( 1,350.0(  1,110,846.6(  131.66 9,767.11
iscal Year 2020 11/25/19 11/25/19 11/25/19 1/23/20 1/23/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL  Transfer from Reserve Fund	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.9( 165,285.0( 640,325.7( 1,350.0(  1,110,846.6(  9,767.11 125.02
iscal Year 2020 11/25/19 11/25/19 11/23/20 1/23/20 1/23/20 iscal Year 2020 10/1/19 10/1/19 11/1/19	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$ \$	Requisition  303,885.9( 165,285.0( 640,325.7( 1,350.0(  1,110,846.6(  131.66  9,767.11 125.0( 9,290.87
Fiscal Year 2020 11/25/19 11/25/19 11/23/20 1/23/20 1/23/20 Fiscal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.9( 165,285.0( 640,325.7( 1,350.0(  1,110,846.6(  9,767.11 125.0( 9,290.87 7,668.9( 104.65(
iscal Year 2020 11/25/19 11/25/19 11/23/20 1/23/20 iscal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC  TOTAL  Transfer from Reserve Fund Interest	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00  1,110,846.60  131.66 9,767.11 125.02 9,290.87 7,668.90 104.65 7,441.24
iscal Year 2020 11/25/19 11/25/19 11/23/20 1/23/20 iscal Year 2020 10/1/19 10/1/19 11/1/19 12/1/19 12/1/19 1/1/20 1/1/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC  TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00  1,110,846.60  131.66 9,767.11 125.00 9,290.87 7,668.90 104.65 7,441.24 108.14
iscal Year 2020 11/25/19 11/25/19 1/23/20 1/23/20 1/23/20 iscal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC  TOTAL  Transfer from Reserve Fund Interest Interest Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest Interest Interest	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00  1,110,846.60  9,767.11 125.02 9,290.87 7,668.90 104.65 7,441.24 108.14 7,186.26
Fiscal Year 2020 11/25/19 11/25/19 1/23/20 1/23/20 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 1/1/19 1/1/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00  1,110,846.60  131.66 9,767.11 125.02 9,290.87 7,668.90 104.65 7,441.24 108.14 7,186.26 107.85
Fiscal Year 2020 11/25/19 11/25/19 1/23/20 1/23/20 1/23/20 Fiscal Year 2020 10/1/19 10/1/19 11/1/19 12/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC  TOTAL  Transfer from Reserve Fund Interest Interest Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest Interest Interest	Remaining Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00  1,110,846.60  131.66 9,767.11 125.02 9,290.87 7,668.90 104.65 7,441.24 108.14 7,186.26 107.85
Fiscal Year 2020 11/25/19 11/25/19 1/23/20 1/23/20 1/23/20 Fiscal Year 2020 10/1/19 10/1/19 11/1/19 12/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund	Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5 Pay Application 5 - Unit 3  Pay Application 5 - Unit 3	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00  1,110,846.60  131.66 9,767.11 125.02 9,290.87 7,668.90 104.65 7,441.24 108.14 7,186.26 107.85  41,931.70
iscal Year 2020 11/25/19 11/25/19 1/23/20 1/23/20 1/23/20 iscal Year 2020 10/1/19 10/1/19 11/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund	Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5 Pay Application 5 - Unit 3  Pay Application 5 - Unit 3	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00  1,110,846.60  131.66 9,767.11 125.02 9,290.87 7,668.90 104.65 7,441.24 108.14 7,186.26 107.85 41,931.70  6,095,135.64 41,931.70
Fiscal Year 2020 11/25/19 11/25/19 1/23/20 1/23/20 1/23/20 Fiscal Year 2020 10/1/19 10/1/19 11/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund	Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5 Pay Application 5 - Unit 3  Pay Application 5 - Unit 3	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00
iscal Year 2020 11/25/19 11/25/19 1/23/20 1/23/20 1/23/20 iscal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20	3 4 5	Sandco, LLC Sandco, LLC Sandco, LLC Sandco, LLC TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund	Project (Construction) Fund  Description  Pay Application 4 - Unit 3 Pay Application 1 - Unit 4 & 5 Pay Application 2 & 3 - Unit 4 & 5 Pay Application 5 - Unit 3  Pay Application 5 - Unit 3	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  303,885.90 165,285.00 640,325.70 1,350.00  1,110,846.60  131.66 9,767.11 125.02 9,290.87 7,668.90 104.65 7,441.24 108.14 7,186.26 107.85 41,931.70  6,095,135.64 41,931.70

#### COMMUNITY DEVELOPMENT DISTRICT

#### Special Assessment Revenue Bonds, Series 2018 A3 - General

Date	Requisition #	Contractor	Description		Requisition
scal Year 2019 11/8/18	1	Ox Bottom Mortgage Holdings, LLC	Reimbursement for construction costs paid by Developer	\$	1,019,257.8
					4 040 257
		TOTAL		\$	1,019,257.
scal Year 2019					
12/1/18		Transfer from Reserve Fund		\$	44.
1/1/19		Interest		\$	0.0
1/1/19 2/1/19		Transfer from Reserve Fund Interest		\$ \$	177. 0.
2/1/19 2/1/19		Transfer from Reserve Fund		\$	199.
3/1/19		Interest		\$	0.
3/1/19		Transfer from Reserve Fund		\$	184.
4/1/19		Interest		\$	1.
4/1/19		Transfer from Reserve Fund		\$	204.
5/1/19		Interest		\$	1.
5/1/19 5/14/19		Transfer from Reserve Fund Transfer from Cost of Issuance		\$ \$	197. 7,506.
6/1/19		Interest		\$	10.
6/1/19		Transfer from Reserve Fund		\$	204.
7/1/19		Interest		\$	16.
7/1/19		Transfer from Reserve Fund		\$	197.
8/1/19		Interest		\$	17.
8/1/19		Transfer from Reserve Fund		\$	200.
8/1/19 9/1/19		Transfer from Cost of Issuance Interest		\$ \$	6. 15.
9/1/19		Transfer from Reserve Fund		\$	182.
-, -,					
		TOTAL		\$	9,369.
			Project (Construction) Fund at 11/8/18	\$	1,019,257.
			Interest Earned thru 09/30/19 Requisitions Paid thru 09/30/19	\$ \$	9,369.3 (1,019,257.3
			Remaining Project (Construction) Fund	\$	9,369.
Date	Requisition #	Contractor	Remaining Project (Construction) Fund  Description	\$	·
	Requisition #	Contractor		\$	·
	Requisition #	Contractor		\$	
scal Year 2020 scal Year 2020	Requisition #	TOTAL		\$	Requisition
scal Year 2020 scal Year 2020 10/1/19	Requisition #	TOTAL  Transfer from Reserve Fund		\$ \$	Requisition -
scal Year 2020 scal Year 2020 10/1/19 10/1/19	Requisition #	TOTAL  Transfer from Reserve Fund Interest		\$ \$ \$	Requisition  -  167. 14.
scal Year 2020 10/1/19 10/1/19 11/1/19	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund		\$ \$ \$ \$	Requisition  -  167. 14. 159.
scal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest		\$ \$ \$ \$ \$ \$	167. 14. 159.
scal Year 2020 scal Year 2020 10/1/19 10/1/19 11/1/19	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund		\$ \$ \$ \$	167. 14. 159. 14.
scal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	167. 14. 159. 14. 12. 133.
scal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20 1/1/20	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	167. 14. 159. 14. 12. 133. 12.
scal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	167. 14. 159. 14. 12. 133. 12. 137.
scal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20 1/1/20	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	167. 14. 159. 14. 12. 133. 12. 137.
scal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	167. 14. 159. 14. 12. 133. 12. 137.
scal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund	Description	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	167. 14. 159. 14. 12. 133. 12. 137. 3803.
scal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20 2/1/20	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund	Description  Project (Construction) Fund at 09/30/19	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	167. 144. 159. 14. 12. 133. 12. 137. 803.
scal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20 2/1/20	Requisition #	TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund	Description	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	9,369.3  Requisition   167. 14.9 159.3 14.9 12.1 133.1 137.4 803.7  803.7

#### COMMUNITY DEVELOPMENT DISTRICT

#### Special Assessment Revenue Bonds, Series 2018 A3 - Restricted

Date	Requisition #	Contractor	Description		Requisition
iscal Year 2019					
		TOTAL		\$	-
iscal Year 2019					
12/1/18		Interest		\$	632.8
1/1/19		Interest		\$	2,548.9
2/1/19		Interest		\$	2,857.8
3/1/19		Interest		\$	2,656.6
4/1/19		Interest		\$	2,946.6
5/1/19		Interest		\$	2,857.4
6/1/19		Interest		\$	2,958.2
7/1/19		Interest		\$	2,868.0
8/1/19		Interest		\$	2,905.1
9/1/19		Interest		\$	2,651.9
		TOTAL		\$	25,883.7
			Project (Construction) Fund at 11/8/18	\$	1,500,000.0
			Interest Earned thru 09/30/19	\$	25,883.7
			Requisitions Paid thru 09/30/19	\$	-
			Remaining Project (Construction) Fund	\$	1,525,883.7
Dut	P			_ <del>-</del> _	1,525,883.7
Date Fiscal Year 2020	Requisition #	Contractor	Remaining Project (Construction) Fund  Description	_ <del>-</del> _	1,525,883.7
Fiscal Year 2020			Description		Requisition
Fiscal Year 2020 10/31/19	1	Conn & Associates	<b>Description</b> Clubhouse Architectural Services	\$	Requisition 37,200.0
10/31/19 1/23/20	1 2	Conn & Associates Sandco, LLC	<b>Description</b> Clubhouse Architectural Services Pay Application 2	\$ \$	Requisition  37,200.0 168,773.8
Fiscal Year 2020 10/31/19	1	Conn & Associates	<b>Description</b> Clubhouse Architectural Services	\$	Requisition 37,200.0 168,773.8 9,300.0
10/31/19 1/23/20 1/23/20	1 2 3	Conn & Associates Sandco, LLC Conn & Associates	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services	\$ \$ \$ \$	Requisition 37,200.0 168,773.8 9,300.0 299,755.1
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services	\$ \$ \$ \$ \$	Requisition 37,200.0 168,773.8 9,300.0 299,755.1
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20 Fiscal Year 2020	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC TOTAL	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services	\$ \$ \$ \$ \$	Requisition  37,200.0 168,773.8 9,300.0 299,755.1 515,028.9
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20 Fiscal Year 2020 10/1/19	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC  TOTAL	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services	\$ \$ \$ \$ \$	Requisition  37,200.0 168,773.8 9,300.0 299,755.1 515,028.9
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20 Fiscal Year 2020 10/1/19 11/1/19	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC  TOTAL  Interest Interest	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  37,200.0 168,773.8 9,300.0 299,755.1 515,028.9
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20  Fiscal Year 2020 10/1/19 11/1/19 12/1/19	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC TOTAL  Interest Interest Interest Interest	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  37,200.0 168,773.8 9,300.0 299,755.1  515,028.9  2,445.1 2,324.2 1,902.3
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20 Fiscal Year 2020 10/1/19 11/1/19 12/1/19 1/1/20	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC  TOTAL  Interest Interest Interest Interest Interest Interest Interest	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  37,200.0 168,773.8 9,300.0 299,755.1  515,028.9  2,445.1 2,324.2 1,902.3 1,968.3
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20 Fiscal Year 2020 10/1/19 11/1/19 12/1/19	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC TOTAL  Interest Interest Interest Interest	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  37,200.0 168,773.8 9,300.0 299,755.1  515,028.5  2,445.1 2,324.2 1,902.3 1,968.3
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20 Fiscal Year 2020 10/1/19 11/1/19 12/1/19 1/1/20	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC  TOTAL  Interest Interest Interest Interest Interest Interest Interest	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  37,200.0 168,773.8 9,300.0 299,755.1 515,028.9 2,445.1 2,324.2 1,902.3 1,968.3 1,796.1
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20  Fiscal Year 2020 10/1/19 11/1/19 12/1/19 1/1/20	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC  TOTAL  Interest Interest Interest Interest Interest Interest Interest Interest	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  37,200.0 168,773.8 9,300.0 299,755.1  515,028.9  2,445.1 2,324.2 1,902.3 1,968.3 1,796.1
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20  Fiscal Year 2020 10/1/19 11/1/19 12/1/19 1/1/20	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC  TOTAL  Interest Interest Interest Interest Interest Interest Interest Interest	Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services Pay Application 1	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  37,200.0 168,773.8 9,300.0 299,755.1  515,028.9  2,445.1 2,324.2 1,902.3 1,968.3 1,796.1  10,436.2
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20 Fiscal Year 2020 10/1/19 11/1/19 12/1/19 1/1/20	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC  TOTAL  Interest Interest Interest Interest Interest Interest Interest Interest	Description  Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services Pay Application 1  Project (Construction) Fund at 09/30/19	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	
Fiscal Year 2020 10/31/19 1/23/20 1/23/20 1/24/20 Fiscal Year 2020 10/1/19 11/1/19 12/1/19 1/1/20	1 2 3	Conn & Associates Sandco, LLC Conn & Associates Sandco, LLC  TOTAL  Interest Interest Interest Interest Interest Interest Interest Interest	Clubhouse Architectural Services Pay Application 2 Clubhouse Architectural Services Pay Application 1  Project (Construction) Fund at 09/30/19 Interest Earned thru 02/29/20	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Requisition  37,200.0 168,773.8 9,300.0 299,755.1  515,028.9  2,445.1 2,324.2 1,902.3 1,968.3 1,796.1  10,436.2  1,525,883.7 10,436.2

#### COMMUNITY DEVELOPMENT DISTRICT

#### Special Assessment Revenue Bonds, Series 2018 A4

scal Year 2019	Requisition #	Contractor	Description		Requisition
11/8/18	1	Ox Bottom Mortgage Holdings LLC	Reimbursement for construction costs paid by Developer	\$	893,101.
		TOTAL		\$	893,101.
scal Year 2019					
12/1/18		Interest		\$	13.
1/1/19		Interest		\$	0.
1/1/19		Transfer from Reserve Fund		\$	55
2/1/19		Interest		\$	0
2/1/19		Transfer from Reserve Fund		\$	62
3/1/19		Interest		\$	0
3/1/19		Transfer from Reserve Fund		\$	57 0
4/1/19 4/1/19		Interest Transfer from Reserve Fund		\$ \$	63
5/1/19		Interest		\$	03
5/1/19		Transfer from Reserve Fund		\$	61
5/14/19		Transfer from Cost of Issuance		\$	2,648
6/1/19		Interest		\$	. 3
6/1/19		Transfer from Reserve Fund		\$	63
7/1/19		Interest		\$	5
7/1/19		Transfer from Reserve Fund		\$	61
8/1/19		Interest		\$	5
8/1/19		Transfer from Reserve Fund		\$	62
8/1/19		Transfer from Cost of Issuance		\$	2
9/1/19		Interest		\$	
9/1/19		Transfer from Reserve Fund		\$	56
	•	TOTAL		\$	3,232
			Project (Construction) Fund at 11/8/18	\$	893,101
			Interest Earned thru 09/30/19	\$	3,232
			Requisitions Paid thru 09/30/19	\$	(893,101
			Remaining Project (Construction) Fund	\$	3,233
			Percentage Completed		100.0
Data I	D	Contractor	Description		n
Date F	Requisition #				Requisitio
	Requisition #				Kequisitio
	Requisition #				Kequisitio
al Year 2020	requisition #	TOTAL		\$	Kequisitio
al Year 2020 cal Year 2020		TOTAL		\$	
al Year 2020 al Year 2020 10/1/19		<b>TOTAL</b> Transfer from Reserve Fund		<b>\$</b>	5.
al Year 2020 al Year 2020 10/1/19 10/1/19		TOTAL  Transfer from Reserve Fund Interest		<b>\$</b> \$ \$	52
tal Year 2020 10/1/19 10/1/19 11/1/19		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund		<b>\$</b> \$ \$ \$ \$	52 1 45
al Year 2020 al Year 2020 10/1/19 10/1/19 11/1/19 11/1/19		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest		\$ \$ \$ \$ \$	52 1 49
tal Year 2020 10/1/19 10/1/19 11/1/19		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund		\$ \$ \$ \$ \$ \$	52 9 49
cal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest		\$ \$ \$ \$ \$	52 5 49 5 4
tal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund		\$ \$ \$ \$ \$ \$ \$ \$ \$	52 4 <u>5</u> 8 8 41
tal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	52 5 49 5 4 43 43 43
cal Year 2020  10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 12/1/19 1/1/20 1/1/20		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	522 5 499 5 44 41 43
cal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	522 5 49 5 441 4 43 4 42 253
cal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund	Project (Construction) Fund at 09/30/19	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	52 5 49 5 4 41 4 43 4 42
cal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 11/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund	Interest Earned thru 02/29/20	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	52 5 49 5 4 41 43 4 42 253
cal Year 2020 10/1/19 10/1/19 11/1/19 11/1/19 12/1/19 12/1/19 12/1/19 1/1/20 1/1/20 2/1/20		TOTAL  Transfer from Reserve Fund Interest Transfer from Reserve Fund Interest Interest Transfer from Reserve Fund		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	552 49 49 43 44 43 42 253

### CANOPY COMMUNITY DEVELOPMENT DISTRICT

Special Assessment Receipts Fiscal Year 2020

> Gross Assessments \$ 50,568.00 \$ 32,400.00 \$ 70,550.00 \$ 153,518.00 Net Assessments \$ 47,028.24 \$ 30,132.00 \$ 65,611.50 \$ 142,771.74

#### ON ROLL ASSESSMENTS

							32.94%	21.11%	45.96%	100.00%
								2018A-1 DSF	2018A-4 DSF	
DATE	DESCRIPTION	GROSS AMT	COMMISSIONS	DISC/PENALTY	INTEREST	NET RECEIPTS	O&M Portion	Portion	Portion	Total
11/14/19	ACH	\$244.21	\$7.33	\$0.00	\$0.00	\$236.88	\$78.03	\$49.99	\$108.86	\$236.88
11/25/19	ACH	\$3,816.97	\$114.51	\$0.00	\$0.00	\$3,702.46	\$1,219.58	\$781.40	\$1,701.48	\$3,702.46
12/12/19	ACH	\$50,411.62	\$1,512.35	\$0.00	\$0.00	\$48,899.27	\$16,107.15	\$10,320.20	\$22,471.92	\$48,899.27
12/23/19	ACH	\$60,165.88	\$1,804.98	\$0.00	\$0.00	\$58,360.90	\$19,223.76	\$12,317.08	\$26,820.06	\$58,360.90
01/16/20	ACH	\$16,882.00	\$506.46	\$0.00	\$0.00	\$16,375.54	\$5,394.01	\$3,456.06	\$7,525.47	\$16,375.54
01/31/20	ACH	\$0.00	\$0.00	\$0.00	\$126.60	\$126.60	\$41.70	\$26.72	\$58.18	\$126.60
02/19/20	ACH	\$5,648.67	\$169.46	\$0.00	\$0.00	\$5,479.21	\$1,804.82	\$1,156.39	\$2,518.00	\$5,479.21
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$137,169.35	\$4,115.09	\$0.00	\$126.60	\$133,180.86	\$43,869.05	\$28,107.84	\$61,203.97	\$133,180.86

94%	Gross Percent Collected
\$ 16,348.65	Balance Remaining to Collect

#### DIRECT BILL ASSESSMENTS

0-01			Net Assessments	\$99,464.00	\$99,464.00
DATE	DUE	CHECK	NET	AMOUNT	GENERAL
RECEIVED	DATE	NO.	ASSESSED	RECEIVED	FUND
11/6/19	10/1/19	10210	\$8,288.67	\$8,288.67	\$8,288.67
11/6/19	11/1/19	10210	\$8,288.67	\$8,288.67	\$8,288.67
12/3/19	12/1/19	10242	\$8,288.67	\$8,288.67	\$8,288.67
1/7/20	1/1/20	10274	\$8,288.67	\$8,288.67	\$8,288.67
2/7/20	2/1/20	10305	\$8,288.67	\$8,288.67	\$8,288.67
	3/1/20		\$8,288.67		
	4/1/20		\$8,288.67		
	5/1/20		\$8,288.67		
	6/1/20		\$8,288.67		
	7/1/20		\$8,288.67		
	8/1/20		\$8,288.67		
	9/1/20		\$8,288.67		
			\$99.464.04	\$41,443.35	\$41,443.3

Ox Bottom Mortgage 2020-02	Holdings, LLC		Net Assessments	\$134,525.00	\$134,525.00
DATE RECEIVED	DUE DATE	CHECK NO.	NET ASSESSED	AMOUNT RECEIVED	DEBT SERVICE FUND 2018A-1
	4/1/20 9/30/20		\$67,262.50 \$67,262.50		
			\$134,525.00	\$0.00	\$0.00

## CANOPY COMMUNITY DEVELOPMENT DISTRICT

Special Assessment Receipts Fiscal Year 2020

Ox Bottom Mortgage	Holdings, LLC				
2020-03			Net Assessments	\$311,498.99	\$311,498.99
DATE	DUE	CHECK	NET	AMOUNT	DEBT SERVICE
RECEIVED	DATE	NO.	ASSESSED	RECEIVED	FUND 2018A-2
	4/1/20		\$155,749.50		
	9/30/20		\$155,749.50		
			\$311,498.99	\$0.00	\$0.00
Ox Bottom Mortgage	Holdings, LLC				
2020-04			Net Assessments	\$170,938.00	\$170,938.00
DATE	DUE	CHECK	NET	AMOUNT	DEBT SERVICE
RECEIVED	DATE	NO.	ASSESSED	RECEIVED	FUND 2018A-3
	4/1/20		\$85,469.00		
	9/30/20		\$85,469.00		

\$170,938.00

\$0.00

\$0.00



#### **Community Development District**

FY20 Funding Request #3 March 9, 2020

	Рауее	Cap	oital Project FY2020
1	Greenman-Pedersen, Inc. Inv# 288836 - Engineering Services - November 23, 2019 - December 20, 2019	\$	1,437.07
2	Hopping Green & Sams Inv# 112881 - Project Construction - January 2020	\$	976.35
		\$	2,413.42
	Total	: \$	2,413.42

Please make check payable to:

**Canopy Community Development District** 9145 Narcoossee Road, Suite A 206 Orlando, FL 32827

## GPI Greenman-Pedersen, Inc.

#### **Engineering and Construction Services**

Canopy Commu 9145 Narcoosse Orlando, FL 328	e Road, Suite A			January 22, 202 Project No: Invoice No:	FLX-2017 288836	
Project	FLX-201701		CDD Continuing Service	ces	3	00-538-601
Professional Se	ervices from No	vember 23, 2019 to D	ecember 20, 2019		034-60	10-538-601
Task	00100	General Services				
Professional Pe	ersonnel					
			Hours	Rate	Amount	
Jenkins, Bra	andon	12/3/2019	2.00	77.33	154.66	
Welaun	iee Blvd. Schedu	ıle				
Jenkins, Bra	andon	12/6/2019	.50	77.33	38.67	
Welaun	ee Blvd. Project	Мар				
Justice, Tra		12/6/2019	1.50	177.50	266.25	
	nee Blvd. Schedu	'				
Justice, Tra		12/11/2019	2.00	177.50	355.00	
	CDD Board Me	-	0.00	440.40	000 57	
	Joud, Ehsan	12/12/2019	3.00	113.18	339.54	
•	•	xcel sheet for Crestline	•	•	202.05	
	Joud, Ehsan	12/13/2019 stline Sidewalk Phase l	2.50	113.18	282.95	
		estline Phase II (sidew				
	Totals	(2.00.	11.50		1,437.07	
	Total Lab	or			,	1,437.07
				Takal di ta T		64 407 07
				Total this T	ask	\$1,437.07
Tools		Dukta Fastitias D				
Task <b>Task Total</b>	00200	Public Facilities R	eport 2019			
Total Fee		6,000.00				
Percent Co	mplete	100.00	Total Earned Previous Fee Billing Current Fee Billing		6,000.00 6,000.00 0.00	
			Total Fee			0.00
				Takal Abis T		0.00
				Total this T	ask	0.00

Total this Invoice

\$1,437.07

### Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

February 19, 2020

Canony CDD

Dill Number 112001

	9145 Narco	mental Ma ossee Rd.	anagement Services, LLC , Ste. A206	FEB 24 2020	Bill Number Billed through	
	Orlando, Fl			BY:	2 034-600-538	. 0
	Project Co CANCDD	00103	JLK .		034-600-538	-601
	FOR PROF	ESSIONA	AL SERVICES RENDERED	•		
•	01/13/20	JLK	Review RFP updates and corresp Dove Pond final certifications.	ondence on amenity center	construction and	0.80 hrs
	01/16/20	JLK	Confer with architect regarding a confer with Gentry and devise bi			0.80 hrs
	01/17/20	JLK	Review architect e-mail and documentate docs for same.	uments and transmit respon	ses to same;	0.80 hrs
	01/31/20	JLK	Review detailed responses and c GPI and architect regarding coor	ocument update for amenit dination on RFI plans and s	y RFP; confer with tructures for same.	1.00 hrs
		Total fee	s for this matter			\$901.00
	DISBURSE	MENTS				
		Conferen	ce Calls			13.00
		Total disl	oursements for this matter			\$13.00
	MATTER S	UMMARY	<u>t</u>			
		Kilinski, J	lennifer L.	3.40 hrs	265 /hr	\$901.00
			TOTAL	FEES		\$901.00
			TOTAL DISBURSEM	ENTS		\$13.00
		INTE	REST CHARGE ON PAST DUE BAL	ANCE		\$62.35
		Т	OTAL CHARGES FOR THIS MA	ITER		\$976.35
	BILLING S	SUMMAR'	Y			
		Kilinski, J	ennifer L.	3.40 hrs	265 /hr	\$901.00

Kilinski, Jennifer L.		3.40 hrs	265 /hr	\$901.00
	TOTAL FEES			¢001 00

TOTAL FEES \$901.00 TOTAL DISBURSEMENTS \$13.00

Project Construction	Bill No. 112881	Page 2

INTEREST CHARGE ON PAST DUE BALANCE

\$62.35

**TOTAL CHARGES FOR THIS BILL** 

\$976.35

Please include the bill number on your check.

iv.

#### **Community Development District**

FY20 Funding Request #4 March 23, 2020

	Payee		•	ital Project FY2020
1	Greenman-Pedersen, Inc.  Inv# 290628 - Western Basin Engineering Services - December 21, 2019 to January 31, 2020		\$	2,500.00
2	Inv# 290690 - Engineering Services - December 21, 2019 to January 31, 2020 <b>Hopping Green &amp; Sams</b>		\$	3,146.25
	Inv# 113591 - Project Construction - February 2020		\$	2,493.34
			\$	8,139.59
	<u> </u>	Total:	\$	8,139.59

Please make check payable to:

**Canopy Community Development District** 

9145 Narcoossee Road, Suite A 206 Orlando, FL 32827

## Greenman-Pedersen, Inc.

**Engineering and Construction Services** 

### RECEIVED

MAR 1 1 2020

Canopy Community Development District

9145 Narcoossee Road, Suite A206

Orlando, FL 32827

February 27, 2020

Project No:

FLX-2017011.03

Invoice No:

290628

**Project** 

FLX-2017011.03

CDD Western Basin Quarterly Report

Professional Services from December 21, 2019 to January 31, 2020

Task

00001

2019 - 4th Quarter Report

**Task Total** 

Total Fee

2,500.00

Percent Complete

100.00 Total Earned

2,500.00

Previous Fee Billing

0.00

Current Fee Billing

2,500.00

**Total Fee** 

2,500.00

**Total this Task** 

**Total this Task** 

\$2,500.00

Task

00002

2020 - 1st Quarter Report

Task Total

Total Fee

1,500.00

Percent Complete

0.00 Total Earned

0.00

Previous Fee Billing Current Fee Billing

0.00 0.00

**Total Fee** 

0.00 0.00

Task

00003

2020 - 2nd Quarter Report

Task Total

Total Fee

1,500.00

Percent Complete

0.00 Total Earned

0.00 0.00

Previous Fee Billing Current Fee Billing

0.00

**Total Fee** 

**Total this Task** 

0.00 0.00

Task

00004

2020 - 3rd Quarter Report

Task Total

Total Fee

1,500.00

Percent Complete

0.00 Total Earned

0.00

Previous Fee Billing Current Fee Billing

0.00

0.00

**Total Fee** 

0.00

Project	FLX-2017011.03	CDD Western Bas	in Quarterly Rep	ort	Invoice	290628
				Total this Task		0.00
				Total this Invoice		\$2,500.00
Billings to	Date					
		Current	Prior	Total		
Fee		2,500.00	0.00	2,500.00		
Totals	<b>3</b>	2,500.00	0.00	2,500.00		

## GPI Greenman-Pedersen, Inc.

**Engineering and Construction Services** 



MAR 1 1 2020

Canopy Community Development District

9145 Narcoossee Road, Suite A206

Orlando, FL 32827

February 27, 2020 BY:

Project No:

FLX-2017011.00

Invoice No:

290690

Project

FLX-2017011.00

Canopy CDD Continuing Services

Professional Services from December 21, 2019 to January 31, 2020

Task

00100

**General Services** 

**Professional Personnel** 

		Hours	Rate	Amount	
Justice, Travis	1/22/2020	1.50	177.50	266.25	
Infrastructure aquisition pa	ckage				
Justice, Travis	1/23/2020	2.00	177.50	355.00	
Pay Application Review					
Justice, Travis	1/31/2020	1.00	177.50	177.50	
Welaunee BLvd. Coordina	tion Meeting				
Stackhouse, Timothy	1/22/2020	2.00	177.50	355.00	
Creation of CAN managen	nent spreadsheet				
Stackhouse, Timothy	1/23/2020	5.00	177.50	887.50	
Site visit/inspection for CA	N requisition confirmation	١.			
Stackhouse, Timothy	1/31/2020	2.00	177.50	355.00	
Site Inspection for CAN Re	equest confirmation				
Totals		13.50		2,396.25	
Total Labor					2,396.25

Total this Task \$2,396.25

Task

00200

Public Facilities Report 2019

Task Total

Total Fee

6,000.00

Percent Complete

100.00 Total Earned

6,000.00

Previous Fee Billing Current Fee Billing 6,000.00

**Total this Task** 

Total Foo

0.00

Total Fee

0.00

0.00

Task

00300

Crestline Sidewalk Reimbursement

**Task Total** 

Total Fee

750.00

Percent Complete

100.00 Total Earned

750.00

Previous Fee Billing Current Fee Billing 0.00

- - - -

750.00

**Total Fee** 

750.00

Project	FLX-2017011.00	Canopy CDD Continuing Services		Invoice	290690
			Total this Task		\$750.00
			Total this Invoice		\$3,146.25

#### Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

March 20, 2020

Canopy CDD c/o Governmental Management Services, LLC 9145 Narcoossee Rd., Ste. A206 Orlando, FL 32827

Bill Number 113591 Billed through 02/29/2020

## Project Construction CANCDD 00103 JLK

02/03/20	JLK	Conference call on amenity RFP with architect and staff; update RFP documents; draft/edit and confer with FGT on encroachment agreement; procure construction easement documentation and disseminate same.	1.40 hrs
02/04/20	JLK	Continued edits to amenity RFP and CA documentation and transmit same to Conn.	0.80 hrs
02/05/20	JLK	Review multiple bidding, technical specifications and contract documents and provide holistic edits to same; confer with Conn on various project statuses.	2.70 hrs
02/06/20	JLK	Review Conn final edits and update same; confer regarding mediation vs. arbitration provisions and CA for same.	0.70 hrs
02/10/20	JLK	Confer with Conn and transmit various questions regarding amenity construction RFP documents, including pool permit/design plans options, ERP permit status and coordination with GPI; draft award resolution and notice and transmit to DM.	1.00 hrs
02/10/20	LMC	Prepare warranty and release for Welaunee Boulevard; prepare warranty and release for amenity center and units 4/5; prepare resolution approving RFP.	1.60 hrs
02/11/20	JLK	Update plan list for amenity RFP; confer with Conn regarding project status and review information on same.	0.70 hrs
02/26/20	JLK	Call with Conn on pre-bid mechanisms and requirements for same; post meeting call.	0.60 hrs
02/26/20	LMG	Attend conference call with Conn Architects regarding pre-bid meeting procedures.	0.40 hrs
	Total fee	s for this matter	\$2,423.50

#### **MATTER SUMMARY**

Kilinski, Jennifer L.	7.90 hrs	265 /hr	\$2,093.50
Clavenna, Lydia M Paralegal	1.60 hrs	145 /hr	\$232.00

Project Construction	Bill No. 1	13591		Page 2
Gentry, La	uren M.	0.40 hrs	245 /hr	\$98.00
INTER	TOTAL FEE EST CHARGE ON PAST DUE BALANC	_		\$2,423.50 \$69.84
то	TAL CHARGES FOR THIS MATTE	R		\$2,493.34
BILLING SUMMARY				
Kilinski, Je Clavenna, Gentry, La	Lydia M Paralegal	7.90 hrs 1.60 hrs 0.40 hrs	265 /hr 145 /hr 245 /hr	\$2,093.50 \$232.00 \$98.00
INTER	TOTAL FEE EST CHARGE ON PAST DUE BALANC			\$2,423.50 \$69.84

Please include the bill number with your payment.
WIRE/ACH Information
Synovus Bank
Hopping Green & Sams, P.A.

\$2,493.34

**TOTAL CHARGES FOR THIS BILL** 

Acct. #: 3270103901 ABA #: 061100606