

*Canopy Community
Development District*

*Agenda Package
November 2, 2021*

AGENDA

Canopy
Community Development District
Meeting Agenda

Tuesday
November 2, 2021
11:00 a.m.

Dorothy B. Oven Park
3205 Thomasville Road
Tallahassee, FL
Call In #: 865-606-8207
Participation Passcode #: 7700

Board of Supervisors Meeting

- I. Roll Call
- II. Public Comment Period (¹Speakers will fill out a card and submit it to the District Manager prior to the beginning of the meeting)
- III. Approval of Minutes of the October 5, 2021 Meeting
- IV. Approval of Landscape Maintenance Agreement with Truly Tailored Landscaping, LLC
- V. Consideration of Resolution 2022-03 Authorizing & Approving Change of Designated Registered Agent & Registered Office
- VI. Approval of Change Order #9 for Sandco, LLC for Welaunee Boulevard, Segment 3A
- VII. Discussion of Memorandum Regarding June 2022 Stormwater Reporting Requirements
- VIII. Acceptance of Engagement Letter with Carr, Riggs & Ingram to Perform the Audit for Fiscal Year 2021
- IX. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager's Report
 - 1. Approval of Check Register Summary & Requisition Summary
 - 2. Balance Sheet & Income Statement
- X. Other Business
- XI. Supervisors Requests
- XII. Adjournment

¹ Comments will be limited to three (3) minutes

MINUTES

**MINUTES OF MEETING
CANOPY
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Canopy Community Development District was held Tuesday, **October 5, 2021** at 11:00 a.m. at Dorothy B. Oven Park, 3205 Thomasville Road, Tallahassee, Florida.

Present and constituting a quorum were:

Tom Asbury	Chairman by telephone
Gregg Patterson	Vice Chairman
John “Al” Russell	Assistant Secretary
Colleen Castille	Assistant Secretary
David Brady	Assistant Secretary

Also present were:

Darrin Mossing	District Manager <i>by telephone</i>
Darrin Mossing, Jr.	GMS
Lauren Gentry	District Counsel
Nancy Marciniak	Resident

FIRST ORDER OF BUSINESS

Roll Call

Mr. Mossing, Jr. called the meeting to order at 11:00 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Marciniak asked has the lawn maintenance contract been given out? Bids were due about two weeks ago. When will the completion of trails around Canopy be done specifically around the stormwater pond? I was told by the city that you have through mid-December to complete that. I don’t know if the CDD or Tom Asbury is in charge of hiring Lewis Management and holding them responsible. In regard to item 6, the public hearing on the rules, rates, fees & charges, one of the biggest comments is we feel that it needs to be staffed by someone and the current hours work somewhat but we have a lot of health care professionals who live here and the

hours are not convenient for them to get in early enough or late enough. With dawn to dusk we are going to be changing our hours because of the solstice and it is going to be 5:30 or 6:00 and that will not work. Everything is under dawn to dusk rules.

Ms. Gentry stated I can address some of that. Specifically for the rules, Tom did contact us and asked about how to make the gym 24/7 and we are working with the insurance company to make sure we have everything in place that they recommend to ensure that that can be done safely. As far as the pool, the health department has restrictions on when the pool can be open with the current lighting. There are restrictions on it being open past dusk. We are looking into expanding the hours of the gym. The HOA management is separate from the CDD. I will defer to Tom on the trails and I was not aware of additional landscape bids.

Mr. Asbury stated my understanding is that we have entered into a new contract with another landscape company and they are beginning to work. Hopefully, things will change for the better quickly.

Mr. Russell asked do you know when the new company will start?

Mr. Asbury stated I think they have already started. I will confirm that with Jason because Jason coordinated the contract. I will attempt to do that now and I will let you know if I get an answer.

Mr. Mossing, Jr. asked when will the trails be completed?

Mr. Asbury stated there is some modification to one of the holding ponds they are working on but I asked yesterday why can't they go ahead and finish the trails and I'm waiting on an answer and I will have the answer today or tomorrow and will let Nancy know.

Mr. Mossing, Jr. asked, Tom is there any plans to staff anyone at the pool?

Mr. Asbury responded not right now. The idea was to see how many people are using it and we will determine that. I thought for sure during the summer we would have to figure something out for staffing but now, no, I don't have any plans.

THIRD ORDER OF BUSINESS

Approval of the Minutes

A. August 11, 2021 Board of Supervisors Meeting

B. August 11, 2021 Continued Meeting

On MOTION by Ms. Castille, seconded by Mr. Brady, with all in favor, the Minutes of the August 21, 2021 Meeting, were approved as presented.

On MOTION by Mr. Russell, seconded by Ms. Castille, with all in favor, the Minutes of the Continued Meeting also held on August 21, 2021, were approved as presented.

FOURTH ORDER OF BUSINESS

Approval of Change Order #8 for Sandco, LLC for Welaunee Boulevard, Segment 3A for Increase of \$139,600

Mr. Mossing, Jr. stated next is Change Order No. 8 with Sandco, LLC for Welaunee Boulevard Segment 3A for an increase of \$139,600. That change order was included in your agenda package.

Mr. Asbury stated that is for a 48-inch stormwater pipe and structures to serve Holy Comforter picking up water from their site and coming through our site.

Ms. Castille asked why doesn't Holy Comforter have to pay for that?

Mr. Asbury stated that is the way it works. We are capturing the water that has always run that way.

On MOTION by Mr. Brady, seconded by Mr. Russell, with all in favor, Change Order No. 8 with Sandco, LLC for Welaunee Boulevard, Segment 3A for a net increase of \$139,600, was approved.

FIFTH ORDER OF BUSINESS

Ratification of Final Amenity Policies

Ms. Gentry stated this is what you have seen before and we are bringing it back to you for ratification now. As the amenities get operational and you see things that might need to change, we can bring these back to you for further modification.

On MOTION by Mr. Brady, seconded by Ms. Castille, with all in favor, the Final Amenity Policies, were ratified.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2022-01 Setting a Public Hearing Date to Adopt Rules, Rates,

Fees & Charges Related to Use of the District Amenity Facilities

Ms. Gentry stated while most of your amenity rules can be brought back and are flexible (you can change them at any time), there are two pieces that we are required to go through a formal hearing for, where we will advertise in advance and have that public hearing portion of your meeting. That is the rates you charge and your disciplinary rule. You will see attached to this resolution we have a chart of the rates that have been discussed in the past, the non-resident annual user fee, which is two times the amount of the combined operations and maintenance assessment and debt assessment for a 20-foot lot, so it is flexible, and as that amount changes the amount that non-residents would have to pay will also go up. We have a \$25 fee for a replacement facility access fob. Exhibit B sets forth the procedures that have to be followed if someone breaks the rules and you are considering suspending them from the amenities. We set out procedures that have to be followed to make sure that everything is proper legally. We propose setting that hearing for the December meeting to give staff time to publish the necessary advertisements.

On MOTION by Ms. Castille, seconded by Mr. Brady, with all in favor, Resolution 2022-01 Setting a Public Hearing to Adopt Rules, Rates, Fees & Charges Related to Use of the District Amenity Facilities, was approved.

SEVENTH ORDER OF BUSINESS

Discussion of Appraisal Report for Clubhouse and Approval of Deed for Conveyance

Mr. Mossing, Jr. stated the total appraisal for the land was \$1,385,000 and the clubhouse was \$4,300,000 and this was included in the agenda package for information only.

Mr. Asbury stated we are going to donate land under the clubhouse to the CDD and District counsel will put the deed together.

Ms. Gentry stated we have the form of deed that was approved by the board a while back and not executed because we didn't have all the details yet. We will get that executed to formally convey that land to the CDD.

Mr. Asbury asked when do you anticipate that happening?

Ms. Gentry stated we have the deed prepared and we can send that over to you this afternoon.

Ms. Castille asked is this from Premier to the CDD?

Ms. Gentry stated it is from Ox Bottom to the CDD and it is just the parcel of land that sits under the amenity center because the district did directly construct the amenity center and already owns the physical building.

EIGHTH ORDER OF BUSINESS**Consideration of Work Authorization with Engineer for Welaunee Boulevard, Segment 3B**

Ms. Gentry stated Dantin is requesting a not to exceed amount of \$10,500 to provide construction management services for the next phase of Welaunee 3B. That is consistent with the not to exceed amount they proposed for the last segment and it assumes that work will take six-months and if it goes over six-months you may have additional charges.

On MOTION by Mr. Patterson, seconded by Ms. Castille, with all in favor, the Work Authorization with Dantin for Welaunee Boulevard, Segment 3B in an amount not to exceed \$10,500, was approved.

Mr. Asbury stated I just heard from Jason and he has been working with a temporary landscape company and they hope to have something signed by the end of the week so somebody will start next week.

Ms. Gentry asked will you send the proposals over to Jennifer and me as well?

Mr. Asbury stated yes, I will call Jason to do that.

NINTH ORDER OF BUSINESS**Consideration of Resolution 2022-02 Waiving Rule 1.3 of ROP and Memo Regarding Advertisements**

Ms. Gentry stated your rules of procedure provide for a little bit more notice of meetings than is required by statute. Under the statute you are required to publish an annual meeting notice, which you do, post your meetings on your website, which you do, and for regular meetings that were included in those notices anything else you do is dependent on the circumstances. Your rules of procedure contain a rule that requires you to publish in the newspaper a separate notice for each of your board meetings. We would like to give the board the option to waive that rule and say we think publishing the annual notice and putting it on the website is sufficient for the statute. I believe they are also posted on Facebook. There are many ways people can find out about meetings. Paying

for additional notice in the newspaper each time may not be of that great a value. We wanted to give the board the option to waive that rule and stop publishing in the newspaper a separate notice for each meeting.

On MOTION by Mr. Brady, seconded by Ms. Castille, with all in favor, Resolution 2022-02 Waiving Rule 1.3 of ROP, was approved.

TENTH ORDER OF BUSINESS**Staff Reports****A. Attorney**

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager**i. Approval of Check Register Summary and Requisition Summary**

On MOTION by Ms. Castille, seconded by Mr. Patterson, with all in favor, the Check Run Summary and Requisition Summary, were approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

ELEVENTH ORDER OF BUSINESS**Other Business**

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS**Supervisors Requests**

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS**Adjournment**

On MOTION by Mr. Patterson, seconded by Ms. Castille, with all in favor, the meeting adjourned at 11:29 a.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION IV

LANDSCAPE & IRRIGATION MAINTENANCE SERVICES AGREEMENT

THIS AGREEMENT ("Agreement") is made and entered into this ____ day of October, 2021, by and between:

Canopy Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, being situated in Leon County, Florida, and having offices at c/o 219 E. Livingston Street, Orlando, Florida 32801 ("District"); and

Truly Tailored Landscaping, LLC, a Florida limited liability company, whose address is 2764 Crestline Road, Tallahassee, Florida 32308 ("Contractor," and collectively with the District, "Parties").

RECITALS

WHEREAS, the District was established for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure, including landscaping and irrigation; and

WHEREAS, the District has a need to retain an independent contractor to provide, for certain lands within the District, certain landscape and irrigation maintenance services; and

WHEREAS, the cost of such services are anticipated to be below the competitive bidding thresholds as provided by Florida law; and

WHEREAS, Contractor desires to provide such services, and represents that it is qualified to do so.

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement, it is agreed that the Contractor is hereby retained, authorized, and instructed by the District to perform in accordance with the following covenants and conditions, which both the District and the Contractor have agreed upon:

1. **INCORPORATION OF RECITALS.** The recitals stated above are true and correct and are incorporated by reference as a material part of this Agreement.

2. **SCOPE OF SERVICES.** The Contractor shall provide the services and materials described in Contractor's proposal and the District's Scope of Services, attached hereto as **COMPOSITE EXHIBIT A**, and for the areas identified in the Landscape Maintenance Areas Exhibit attached hereto as **EXHIBIT C** (together, "Work"). The Contractor agrees that the Landscape and Irrigation Maintenance Areas Exhibit attached hereto as **EXHIBIT C** is the District's best estimate of the District's landscape and irrigation needs, but that other areas may also include landscaping that requires maintenance. The Contractor agrees that changes to the Work will be negotiated between the District Representative and the Contractor in accordance with Section 7.c. herein, and that additional acreage of landscaping area to the Work may be added using the unit pricing set forth in **COMPOSITE EXHIBIT A**. The Contractor shall perform the Work consistent with the presently established, high quality standards of the District, and shall assign such staff as may be required for coordinating,

expediting, and controlling all aspects of the Work. Contractor shall solely be responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District. Notwithstanding any other provision of this Agreement, the District reserves the right in its discretion to remove from this Agreement any portion of the Work and to separately contract for such services. In the event that the District contracts with a third party to install certain landscaping or to otherwise perform services that might otherwise constitute a portion of the Work, Contractor agrees that it will be responsible for any such landscaping installed by the third party, and shall continue to perform all other services comprising the Work, including any future services that apply to the landscaping installed by the third party or to the areas where services were performed by the third party.

3. **MANNER OF CONTRACTOR'S PERFORMANCE.** The Contractor agrees, as an independent contractor, to undertake the Work as specified in this Agreement or any Additional Services Order (see Section 7.c. herein) issued in connection with this Agreement. All Work shall be performed in a neat and professional manner reasonably acceptable to the District and shall be in accordance with industry standards, such as USF, IFAS, etc. The Contractor shall document all Work using the forms attached hereto as part of **COMPOSITE EXHIBIT B**, or such other forms as are acceptable to the District. The performance of all services by the Contractor under this Agreement and related to this Agreement shall conform to any written instructions issued by the District.

In the event that time is lost due to heavy rains ("Rain Days"), the Contractor agrees to reschedule its employees and divide their time accordingly to complete all scheduled services during the same week as any Rain Days. The Contractor shall provide services on Saturdays if needed to make up Rain Days with prior notification to, and approval by, the District Representatives (defined below).

Contractor in conducting the Work shall use all due care to protect against any harm to persons or property. If the Contractor's acts or omissions result in any damage to property within the District, including but not limited to damage to landscape lighting, entry monuments, etc., the Contractor shall immediately notify the District and repair all damage – and/or replace damaged property – to the satisfaction of the District. Contractor shall be responsible only for such damage as is caused by the Contractor's acts or omissions. If Contractor, in the course of performing the Work, identifies any damage to existing District infrastructure, including the irrigation system, that is not due to Contractor's acts or omissions, Contractor shall bring such damage to the attention of the District's Representative (as defined herein).

Contractor shall maintain at all times strict discipline among its employees and shall not employ for work on the project any person unfit or without sufficient skills to perform the job for which such person is employed. All laborers and foremen shall perform all Work on the premises in a uniform to be designed by the Contractor, and shall maintain themselves in a neat and professional manner. No smoking in or around the buildings will be permitted. No Contractor solicitation of any kind is permitted on property.

4. **MONITORING OF SERVICES.** The District shall designate in writing one or more persons to act as the District's representatives with respect to the services to be performed under this Agreement ("District Representatives"). The District Representatives shall have complete authority to transmit instructions, receive information, interpret and define the District's policies and decisions with respect to materials, equipment, elements, and systems pertinent to the Contractor's services. This authority shall include but not be limited to verification of correct timing of services to be performed, methods of pruning, pest control and disease control. The District hereby designates **Jason Ghazvini**,

of Premier Fine Homes, to act as the District Representative. The Contractor shall not take direction from anyone other than the District Representatives (e.g., the Contractor shall not take direction from individual District Board Supervisors, any representatives of any local homeowner's associations, any residents, etc.). The District shall have the right to change its designated representatives at any time by written notice to the Contractor.

The Contractor shall provide to management a written report of work performed for each week with notification of any problem areas and a schedule of work for the upcoming month. Further, the Contractor agrees to meet the District Representatives no less than one (1) time per month to inspect the property to discuss conditions, schedules, and items of concern regarding this Agreement.

If the District Representatives identify any deficient areas, the District Representatives shall notify the Contractor whether through a written report or otherwise. The Contractor shall then within the time period specified by the District Representatives, or if no time is specified within forty-eight (48) hours, explain in writing what actions shall be taken to remedy the deficiencies. Upon approval by the District, the Contractor shall take such actions as are necessary to address the deficiencies within the time period specified by the District, or if no time is specified by the District, then prior to the date of the next inspection. If the Contractor does not respond or take action within the specified times after being provided with notice of the deficiencies from the District, in addition to any rights under Section 18 or otherwise herein, the District shall have the rights to withhold some or all of the Contractor's payments under this Agreement, and/or to contract with outside sources to perform necessary Work with all charges for such services to be deducted from the Contractor's compensation. Any oversight by the District Representatives of Contractor's Work is not intended to mean that the District shall underwrite, guarantee, or ensure that the Work is properly done by the Contractor, and it is the Contractor's responsibility to perform the Work in accordance with this Agreement.

5. **SUBCONTRACTORS.** The Contractor shall not award any of the Work to any subcontractor without prior written approval of the District. The Contractor shall be as fully responsible to the District for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as the Contractor is for the acts and omissions of persons directly employed by the Contractor. Nothing contained herein shall create contractual relations between any subcontractor and the District.

6. **EFFECTIVE DATE.** This Agreement shall be binding and effective as of the date that the Agreement is signed by the last of the Parties hereto, and shall remain in effect as set forth in Section 7, unless terminated in accordance with the provisions of this Agreement.

7. **COMPENSATION; TERM.**

- a. The initial term of Work under this Agreement shall begin **October 15, 2021**, and end **September 30, 2022** ("Initial Term"), unless terminated earlier pursuant to the terms of this Agreement. At the end of the Initial Term, this Agreement will automatically renew on an annual basis each October 1.
- b. As compensation for the Work, the District agrees to pay Contractor **Eight Thousand Two Hundred and Fifty Dollars (\$8,250.00)** monthly. For each of the first three months of the Initial Term of this Agreement, the District agrees to pay an additional "clean up" fee of **One Thousand Six Hundred Dollars (\$1,600.00)** for a total monthly cost of **Nine Thousand Eight Hundred and Fifty Dollars (\$9,850)**. Such compensation covers only the items specified in the

Contractor's proposal ("Contract Amount"), attached hereto as **COMPOSITE EXHIBIT A**. For additional work, subject to the provisions of Sections 7.c. and 7.d. below, the District agrees to pay Contractor pursuant to the unit pricing specified in **COMPOSITE EXHIBIT A**.

- c. *Additional Work.* Should the District desire that the Contractor provide additional work and/or services relating to the District's landscaping and irrigation systems, such additional work and/or services shall be fully performed by the Contractor after prior approval of a required Additional Services Order ("ASO"). The Contractor agrees that the District shall not be liable for the payment of any additional work and/or services unless the District first authorizes the Contractor to perform such additional work and/or services through an authorized and fully executed change order. The Contractor shall be compensated for such agreed additional work and/or services based upon a payment amount derived from the prices set forth in the Contractor's proposal pricing (attached as **COMPOSITE EXHIBIT A**). Nothing herein shall be construed to require the District to use the Contractor for any such additional work and/or services, and the District reserves the right to retain a different contractor to perform any additional work and/or services.
- d. *Payments by District.* The Contractor shall maintain records conforming to usual accounting practices. Further, the Contractor agrees to render monthly invoices to the District, in writing, which shall be delivered or mailed to the District by the fifth (5th) day of the next succeeding month. Each monthly invoice shall contain, at a minimum, the District's name, the Contractor's name, the invoice date, an invoice number, an itemized listing of all costs billed on the invoice with a description of each sufficient for the District to approve each cost, the time frame within which the services were provided, and the address or bank information to which payment is to be remitted. Consistent with Florida's Prompt Payment Act, Section 218.70 et seq., *Florida Statutes*, these monthly invoices are due and payable within forty-five (45) days of receipt by the District.
- e. *Payments by Contractor.* Subject to the terms herein, Contractor will promptly pay in cash for all costs of labor, materials, services and equipment used in the performance of the Work, and upon the request of the District, Contractor will provide proof of such payment. Contractor agrees that it shall comply with Section 218.735(6), *Florida Statutes*, requiring payments to subcontractors and suppliers be made within ten (10) days of receipt of payment from the District. Unless prohibited by law, District may at any time make payments due to Contractor directly or by joint check, to any person or entity for obligations incurred by Contractor in connection with the performance of Work, unless Contractor has first delivered written notice to District of a dispute with any such person or entity and has furnished security satisfactory to District insuring against claims therefrom. Any payment so made will be credited against sums due Contractor in the same manner as if such payment had been made directly to Contractor. The provisions of this Section are intended solely for the benefit of District and will not extend to the benefit of any third persons, or obligate District or its sureties in any way to any third party. Subject to the terms of this Section, Contractor will at all times keep the District's property, and each part thereof, free from any attachment, lien, claim of lien, or other encumbrance arising out of the Work. The District may demand, from time to time in its sole discretion, that Contractor

provide a detailed listing of any and all potential lien claimants (at all tiers) involved in the performance of the Work including, with respect to each such potential lien claimant, the name, scope of Work, sums paid to date, sums owed, and sums remaining to be paid. Contractor waives any right to file mechanic's and construction liens.

8. INSURANCE.

- a. At the Contractor's sole expense, the Contractor shall maintain throughout the term of this Agreement the following insurance:
 - i. **WORKERS' COMPENSATION / EMPLOYER'S LIABILITY:** Contractor will provide Workers' Compensation insurance on behalf of all employees who are to provide a service under this Contract, as required under applicable Florida Statutes AND Employer's Liability with limits of not less than \$100,000.00 per employee per accident.
 - ii. **COMMERCIAL GENERAL LIABILITY:** Commercial General Liability including but not limited to bodily injury, property damage, contractual, products and completed operations, and personal injury with limits of not less than \$1,000,000.00 per occurrence, \$2,000,000.00 aggregate covering all work performed under this Contract.
 - iii. **AUTOMOBILE LIABILITY:** Including bodily injury and property damage, including all vehicles owned, leased, hired and non-owned vehicles with limits of not less than \$100,000 combined single limit covering all work performed under this Contract.
 - iv. **UMBRELLA LIABILITY:** With limits of not less than \$2,000,000.00 per occurrence covering all work performed under this Contract.
- b. Each insurance policy required by this Contract shall:
 - i. Apply separately to each insured against whom claim is made and suit is brought, except with respect to limits of the insurer's liability.
 - ii. Be endorsed to state that coverage shall not be suspended, voided, or canceled by either party except after thirty (30) calendar days prior written notice, has been given to the District.
 - iii. Be written to reflect that the aggregate limit will apply on a per claim basis.
- c. The District shall retain the right to review, at any time, coverage, form, and amount of insurance. All insurance certificates, and endorsements, shall be received by the District before the Contractor shall commence or continue work.
- d. The procuring of required policies of insurance shall not be construed to limit Contractor's liability or to fulfill the indemnification provisions and requirements of this Agreement.
- e. The Contractor shall be solely responsible for payment of all premiums for insurance contributing to the satisfaction of this Agreement and shall be solely responsible for the payment of all deductibles and retentions to which such policies are subject, whether or not the District is an insured under the policy.
- f. Notices of accidents (occurrences) and notices of claims associated with work being performed under this Contract shall be provided to the Contractor's insurance company and to the District as soon as practicable after notice to the insured.
- g. Insurance requirements itemized in this Contract and required of the Contractor shall be provided on behalf of all sub-contractors to cover their operations

performed under this Contract. The Contractor shall be held responsible for any modifications, deviations, or omissions in these insurance requirements as they apply to sub-contractors.

- h. All policies required by this Agreement, with the exception of Workers' Compensation, or unless specific approval is given by the District, are to be written on an occurrence basis, shall name the District, its Supervisors, Officers, agents, employees, and representatives as additional insured as their interest may appear under this Agreement. Insurer(s), with the exception of Workers' Compensation on non-leased employees, shall agree to waive all rights of subrogation against the District, its Supervisors, Officers, agents, employees or representatives.
- i. If the Contractor fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, the Contractor shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

9. **INDEMNIFICATION.** To the fullest extent permitted by law, and in addition to any other obligations of Contractor under the Agreement or otherwise, Contractor agrees to defend, indemnify, and hold harmless the District and its officers, agents, staff, employees, successors, assigns, members, affiliates, or representatives (together, "**Indemnitees**") from any and all liability, claims, actions, suits, liens, demands, costs, interest, expenses, damages, penalties, fines, judgments against the District, or loss or damage, whether monetary or otherwise, arising out of, wholly or in part by, or in connection with the Work to be performed by Contractor, its subcontractors, its employees and agents in connection with this Agreement, including litigation, mediation, arbitration, appellate, or settlement proceedings with respect thereto. Additionally, nothing in this Agreement requires Contractor to indemnify the District for the District's percentage of fault if the District is adjudged to be more than 50% at fault for any claims against the District and Contractor as jointly liable parties; however, Contractor shall indemnify the District for any and all percentage of fault attributable to Contractor for claims against the District, regardless whether the District is adjudged to be more or less than 50% at fault. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorneys' fees, paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), any interest, expenses, damages, penalties, fines, or judgments against the District. In the event that any indemnification, defense or hold harmless provision of this Contract is determined to be unenforceable, the provision shall be reformed to give the provision the maximum effect allowed by Florida law and for the benefit of the Indemnitees. The Contractor shall ensure that any and all subcontractors, and suppliers, include this express paragraph for the benefit of the Indemnitees. This section shall survive any termination of this Agreement.

10. **LIMITATIONS ON GOVERNMENTAL LIABILITY.** Nothing in this Agreement shall be deemed as a waiver of immunity or limits of liability of the District beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, *Florida Statutes*, or other statute, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

11. **WARRANTY AND COVENANT.** The Contractor warrants to the District that all materials furnished under this Agreement shall be new, and that all services and materials shall be of good quality, free from faults and defects. The Contractor hereby warrants any materials and services for a period of one (1) year after acceptance by the District or longer as required under Florida law. With respect to any and all plant material provided pursuant to this Agreement or any separate work authorization issued hereunder, all plant material shall be guaranteed to be in a satisfactory growing condition and to live for a period of one (1) year from planting except for annuals, which will be replaced seasonally. All plants that fail to survive under the guarantee shall be replaced as they fail with the same type and size as originally specified. Contractor further warrants to the District those warranties which Contractor otherwise warrants to others and the duration of such warranties is as provided by Florida law unless longer guarantees or warranties are provided for elsewhere in the Agreement (in which case the longer periods of time shall prevail). Contractor shall replace or repair warranted items to the District's satisfaction and in the District's discretion. Neither final acceptance of the services, nor monthly or final payment therefore, nor any provision of the Agreement shall relieve Contractor of responsibility for defective or deficient materials or services. If any of the services or materials are found to be defective, deficient or not in accordance with the Agreement, Contractor shall correct remove and replace it promptly after receipt of a written notice from the District and correct and pay for any other damage resulting therefrom to District property or the property of landowners within the District. Contractor hereby certifies it is receiving the property in its as-is condition and has thoroughly inspected the property and addressed any present deficiencies, if any, with the District. Contractor shall be responsible for maintaining and warranting all plant material maintained by Contractor as of the first date of the services.

Contractor hereby covenants to the District that it shall perform the services: (i) using its best skill and judgment and in accordance with generally accepted professional standards and (ii) in compliance with all applicable federal, state, county, municipal, building and zoning, land use, environmental, public safety, non-discrimination and disability accessibility laws, codes, ordinances, rules and regulations, permits and approvals (including any permits and approvals relating to water rights), including, without limitation, all professional registration (both corporate and individual) for all required basic disciplines that it shall perform. Contractor hereby covenants to the District that any work product of the Contractor shall not call for the use nor infringe any patent, trademark, services mark, copyright or other proprietary interest claimed or held by any person or business entity absent prior written consent from the District.

12. **ENVIRONMENTAL ACTIVITIES.** The Contractor agrees to use best management practices, consistent with industry standards, with respect to the storage, handling and use of chemicals (e.g., fertilizers, pesticides, etc.) and fuels. The Contractor shall keep all equipment clean (e.g., chemical sprayers) and properly dispose of waste. Further, the Contractor shall immediately notify the District of any chemical or fuel spills. The Contractor shall be responsible for any environmental cleanup, replacement of any turf or plants harmed from chemical burns, and correcting any other harm resulting from the Work to be performed by Contractor.

13. **ACCEPTANCE OF THE SITE.** By executing this Agreement, the Contractor agrees that the Contractor was able to inspect the site prior to the time of submission of the proposal, and that the Contractor agrees to be responsible for the care, health, maintenance, and replacement, if necessary, of the existing landscaping, in its current condition, and on an "as is" basis. No changes to the compensation set forth in this Agreement shall be made based on any claim that the existing landscaping was not in good condition or otherwise differs materially from conditions ordinarily encountered.

14. **TAX-EXEMPT DIRECT PURCHASES.** The parties agree that the District, in its discretion, may elect to undertake a direct purchase of any or all materials used for the landscaping services, including but not limited to the direct purchase of fertilizer. In such event, the following conditions shall apply:

(a) The District may elect to purchase any or all materials directly from a supplier identified by Contractor.

(b) Contractor shall furnish detailed Purchase Order Requisition Forms ("Requisition(s)") for all materials to be directly purchased by the District.

(c) Upon receipt of a Requisition, the District shall review the Requisition and, if approved, issue its own purchase order directly to the supplier, with delivery to be made to the District on an F.O.B. job site basis.

(d) The purchase order issued by the District shall include the District's consumer certificate of exemption number issued for Florida sales and use tax purposes.

(e) Contractor will have contractual obligations to inspect, accept delivery of, and store the materials pending use of the materials as part of the landscaping services. The contractor's possession of the materials will constitute a bailment. The contractor, as bailee, will have the duty to safeguard, store and protect the materials while in its possession until returned to the District through use of the materials.

(f) After verifying that delivery is in accordance with the purchase order, Contractor will submit a list indicating acceptance of goods from suppliers and concurrence with the District's issuance of payment to the supplier. District will process the invoices and issue payment directly to the supplier.

(g) The District may purchase and maintain insurance sufficient to cover materials purchased directly by the District.

(h) All payments for direct purchase materials made by the District, together with any state or local tax savings, shall be deducted from the compensation provided for in this Agreement.

15. **COMPLIANCE WITH GOVERNMENTAL REGULATION.** The Contractor shall keep, observe, and perform all requirements of applicable local, State and Federal laws, rules, regulations, ordinances, permits (including but not limited to water use permits or regulations), licenses, or other requirements or approvals. Further, the Contractor shall notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by any local, State, or Federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any act or omission of the Contractor or any of its agents, servants, employees, or material men, or appliances, or any other requirements applicable to provision of services. Additionally, the Contractor shall promptly comply

with any requirement of such governmental entity after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation.

16. DEFAULT AND PROTECTION AGAINST THIRD-PARTY INTERFERENCE.

A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity for breach of this Agreement, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

17. CUSTOM AND USAGE. It is hereby agreed, any law, custom, or usage to the contrary notwithstanding, that the District shall have the right at all times to enforce the conditions and agreements contained in this Agreement in strict accordance with the terms of this Agreement, notwithstanding any conduct or custom on the part of the District in refraining from so doing; and further, that the failure of the District at any time or times to strictly enforce its rights under this Agreement shall not be construed as having created a custom in any way or manner contrary to the specific conditions and agreements of this Agreement, or as having in any way modified or waived the same.

18. SUCCESSORS. This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the Parties to this Agreement, except as expressly limited in this Agreement.

19. TERMINATION. The District agrees that the Contractor may terminate this Agreement with cause by providing sixty (60) days' written notice of termination to the District; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. The Contractor agrees that, notwithstanding any other provision of this Agreement, and regardless of whether any of the procedural steps set forth in Section 4 of this Agreement are taken, the District may terminate this Agreement immediately with cause by providing written notice of termination to the Contractor. The District shall provide sixty (60) days' written notice of termination without cause. Any termination by the District shall not result in liability to the District for consequential damages, lost profits, or any other damages or liability. However, upon any termination of this Agreement by the District, and as Contractor's sole remedy, the Contractor shall be entitled to payment for all Work and/or services rendered up until the effective termination of this Agreement, subject to whatever claims or offsets the District may have against the Contractor.

20. PERMITS AND LICENSES. All permits or licenses necessary for the Contractor to perform under this Agreement shall be obtained and paid for by the Contractor.

21. ASSIGNMENT. Neither the District nor the Contractor may assign this Agreement without the prior written approval of the other, which approval shall not be unreasonably withheld. Any purported assignment of this Agreement without such prior written approval shall be void.

22. INDEPENDENT CONTRACTOR STATUS. In all matters relating to this Agreement, the Contractor shall be acting as an independent Contractor. Neither the Contractor nor employees of the Contractor, if there are any, are employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. The Contractor agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees

of the Contractor, if there are any, in the performance of this Agreement. The Contractor shall not have any authority to assume or create any obligation, express or implied, on behalf of the District and the Contractor shall have no authority to represent the District as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.

23. **HEADINGS FOR CONVENIENCE ONLY.** The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

24. **AGREEMENT.** This Agreement, together with its attachments which are hereby incorporated herein, shall constitute the final and complete expression of this Agreement between the District and Contractor relating to the subject matter of this Agreement.

25. **ENFORCEMENT OF AGREEMENT.** In the event that either the District or the Contractor is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees, paralegal fees and costs for trial, mediation, or appellate proceedings.

26. **AMENDMENTS.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and the Contractor.

27. **AUTHORIZATION.** The execution of this Agreement has been duly authorized by the appropriate body or official of the District and the Contractor, both the District and the Contractor have complied with all the requirements of law, and both the District and the Contractor have full power and authority to comply with the terms and provisions of this instrument.

28. **NOTICES.** Any notice, demand, request or communication required or permitted hereunder ("Notice") shall be in writing and sent by hand delivery, United States certified mail, or by recognized overnight delivery service, addressed as follows:

A. If to the District: Canopy Community Development District
219 E. Livingston Street
Orlando, FL 32801
Attn: Darrin Mossing

With a copy to: KE Law Group, PLLC
2800 S. Adams Street, #6386
Tallahassee, Florida 32314
Attn: Jennifer Kilinski

B. If to Contractor: Truly Tailored Landscaping, LLC
2764 Crestline Road
Tallahassee, Florida 32308
Attn: Taylor True

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery)

or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notice on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days' written notice to the parties and addressees set forth herein.

29. **THIRD-PARTY BENEFICIARIES.** This Agreement is solely for the benefit of the District and the Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and the Contractor any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and the Contractor and their respective representatives, successors, and assigns.

30. **CONTROLLING LAW AND VENUE.** This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. Venue for any legal actions regarding this Agreement shall be Leon County, Florida.

31. **PUBLIC RECORDS.** The Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, Florida Statutes. Contractor acknowledges that the designated public records custodian for the District is **GOVERNMENTAL MANAGEMENT SERVICES- CENTRAL FLORIDA, LLC** ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Contractor, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS BY MAIL AT 219 E. LIVINGSTON ST.,

**ORLANDO FL, 32801, BY TELEPHONE AT 407-841-5524, BY FAX
AT 407-839-1526, OR BY EMAIL AT
RECORDREQUEST@GMSCFL.COM.**

32. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

33. **ARM'S LENGTH TRANSACTION.** This Agreement has been negotiated fully between the District and the Contractor as an arm's length transaction. The District and the Contractor participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.

34. **COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.

35. **COMPLIANCE WITH E-VERIFY.** Contractor shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, to the extent required by Florida Statute, Contractor shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees and shall comply with all requirements of Section 448.095, *Florida Statutes*, as to the use of subcontractors. The District may terminate the Agreement immediately for cause if there is a good faith belief that the Contractor has knowingly violated Section 448.091, *Florida Statutes*. By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

[THIS SPACE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the Parties execute this Agreement as set forth below.

ATTEST:

**CANOPY COMMUNITY
DEVELOPMENT DISTRICT**

By: _____

- ☐ Secretary
☐ Assistant Secretary

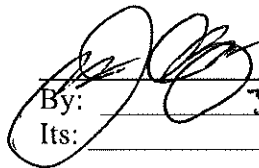
By: _____

- ☐ Chairperson
☐ Vice Chairperson

Date: _____

ATTEST:

**TRULY TAILORED LANDSCAPING,
LLC**


By: _____
Its: Jason Ghazvini

Taylor Trone
By: _____
Its: owner

Date: 10/22/21

Composite Exhibit A:	Proposal and Scope of Services
Composite Exhibit B:	Forms
Exhibit C:	Maintenance Map

**COMPOSITE EXHIBIT A
PROPOSAL AND SCOPE OF SERVICES**



Truly Tailored Landscaping LLC
2700 Welaunee Blvd Unit 1404
Tallahassee, FL 32308-5988
813-468-1643
ttrueusarmy@yahoo.com

QUOTE #2021

Prepared for:

Canopy Community Development District & Officers
Fleischmann Road & Welaunee Blvd
Tallahassee, FL 32308

Green Space/Club House Maintenance Package

Service	Description	Monthly Cost
Lawn Maintenance	Cut and trim grass bi-weekly during the growing season in all common/green/club house areas and three times in the months of July and August. Remove leaves and other debris during winter months and mow as needed. Weed eat around trees or other structures the mower cannot reach.	\$7300
	Edge walkways and concrete areas. Blow off sidewalks and keep free from leaves, grass clippings and other debris.	
	Spread mulch/pine straw in all flower beds twice yearly and replenish throughout the year as necessary (mulch/pine straw invoiced separately). Prune flowers/plants throughout the year to promote fresh growth.	
	Prune shrubbery/hedges as needed and to maintain shape.	
Weed Control	Remove weeds from flower beds weekly (chemical spraying included).	\$750
Cleaning	Remove trash and debris from common areas, sidewalks and roads on a weekly basis.	\$200
*Temporary Clean-up Fee	This includes detailed work in beds, cutting back over grown plants, shrubs and trees as well as undergrowth and additional chemical needed to get certain areas under control (this fee will be included for the first three months).	\$1600
Monthly Total		\$8,250

***First three months \$9,850 per month**

Area inside fence of large holding pond between Sweet Ridge and Fleischmann Road and pond between Sweet Ridge & Centerville Road not included in quote.

The package above is a full-service lawn maintenance package designed for a master-planned community to keep the neighborhood looking pristine no matter the time of the year or month.



Canopy CDD Landscaping Scope of Work

22 Cuts per year = Months of November – February are once a month; March – June & September – October is Twice a Month and months of July and August having three cuts a month

Welaunee Blvd: (Shaded in Green)

Location Description: From the intersection with Fleischmann Rd to the north side of the new round about with Education Way.

Scope:

- a. Cut grass from edge of Right of Way to Edge of Right of Way (3' ft. beyond the edge of the multi-use trail on both sides of the road.
- b. Edging the Curb, Sidewalk, Multi-use Trail / Blowing off Roadway, Curb, Sidewalk and Multi Use Trail
- c. Weed Eating of Flower Beds regularly (Pull weeds as needed once per quarter)
- d. Prune Shrubbery / Hedges Twice per year in the landscape islands and flower beds. Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
- e. Remove Trash & Debris from roads, sidewalks and multi-use trails.
- f. Special attention to be given to the entrance sign area (at Fleischmann and Welaunee Blvd Intersection) flower beds to ensure they stay maintained and weeds do not get over grown.

Education Way: (Shaded in Orange)

Location Description: From the intersection with Welaunee Blvd to the dead end next to the Gas Line

Scope:

- a. Cut grass from edge of Right of Way to Edge of Right of Way (3' ft. beyond sidewalk on East side and maintain up to fence of Arbor apartments on west side of road)
- b. Edging the Curb, Sidewalk, Multi-use Trail / Blowing off Roadway, Curb, Sidewalk and Multi Use Trail
- c. Weed Eating of Flower Beds regularly (Pull weeds as needed once per quarter)
- d. Prune Shrubbery / Hedges Twice per year in the landscape islands and flower beds. Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
- e. Remove Trash & Debris from roads, sidewalks and multi-use trails.

Fleischmann Way: (Shaded in Blue)

Location Description: From the intersection with Welaunee Blvd to the dead end next to the Gas Line

Scope:

- f. Cut grass from edge of Right of Way to Edge of Right of Way (Back edge of sidewalk on North side butting up to District 850 and maintain up to silt fence / brush line on south side of road)
- g. Edging the Curb, Sidewalk, Multi-use Trail / Blowing off Roadway, Curb, Sidewalk and Multi Use Trail
- h. Weed Eating of Flower Beds regularly (Pull weeds as needed once per quarter)
- i. Prune Shrubbery / Hedges Twice per year in the landscape islands and flower beds. Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
- j. Remove Trash & Debris from roads, sidewalks and multi-use trails.

Crestline Rd: (Shaded in Yellow)

Location Description: From the intersection with Welaunee Blvd to where it dead ends at the entrance to the Canopy Clubhouse.

Scope:

- a. Maintain from edge of Right of Way to Edge of Right of Way
 1. Includes: (On East/North side of Crestline maintain to property lines of commercial properties and home sites. On West/South side of Crestline maintain to property lines of (Grove = Maintain to edge of Grove's Flower Beds) and (Arbor apartments = Maintain to wall/fence of their property). Also maintain the median as well as flower beds separating on street parking
 2. On Crestline North of the FGT Gas line cut ROW to 2' ft. off back edge of sidewalk on west side of the road and on east side of the road cut to back edge of the multi-use trail which abuts the green space between the clubhouse and the homes in Unit 3.

- b. Edging the Curb, Sidewalk, Multi-use Trail / Blowing off Roadway, Curb, Sidewalk and Multi Use Trail
- c. Weed Eating of Flower Beds regularly (Pull weeds as needed once per quarter)
- d. Prune Shrubbery / Hedges Twice per year in the landscape islands and flower beds.
Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
- e. Remove Trash & Debris from roads, sidewalks and multi-use trails.

Fontana Lane: (Shaded in Pink)

Location Description: Located between Education Way and Crestline Rd.

Scope:

- a. Cut grass on south side of the road (abutting the pond). Maintain 5' ft. beyond the rear edge of the sidewalk.
- b. Edging the Curb and Sidewalk, / Blowing off Roadway, Curb and Sidewalk
- c. Weed Eating of Flower Beds regularly (Pull weeds as needed once per quarter)
- d. Prune Shrubbery / Hedges Twice per year in the landscape islands and flower beds.
Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
- e. Remove Trash & Debris from road, sodded/grassed areas & sidewalks.

Fontana Pond: (Shaded in Pink)

Location Description: Located between Fontana Lane and Arbor Apartments

Scope:

- a. Maintain grass/sodded areas
- b. Edging and Weed Eating of the trail around the pond
- c. Weed Eating of the Flower Beds regularly (Pull weeds as needed once per quarter)
- d. Prune Shrubbery / Hedges Twice per year in the landscape islands and flower beds.
Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
- e. Remove Trash & Debris
- f. Special attention to be given to the island at the intersection with Fleischmann Lane and trimming / maintenance of the Crepe Myrtles in that flower bed so as to not prevent line of sight / prevent obstruction of traffic path.

Common Area in Unit 1: (Shaded in Blue)

Location Description: **A)** Common Area at the corner of Sweet Ridge and Crestline, **B)** Access Easement to Storm water ponds, **C)** CDD Common Area behind homes on Sunset Peak Dr., **D)** the alley way serving homes on Crestline

Scope:

- a. Maintain grass/sodded area
- b. Edging the Curb, Sidewalk and Cluster Mailbox area / Blowing off Roadway, Curb, Sidewalk and Cluster Mailbox area

- c. Weed Eating of Flower Beds regularly (Pull weeds as needed once per quarter)
- d. Prune Shrubbery / Hedges Twice per year in the flower beds. Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
- e. Remove Trash & Debris
- f. Also maintaining sodded/grassed area on the West side of the alley way that is located between Crestline Rd and Julieanna Lane.

Common Area in Unit 3: (Shaded in Black)

Location Description: Common Area between homes of the B Block and D Block in Unit 3 and the Common area between the clubhouse and the D block of homes in Unit 3. (This includes the cluster mailboxes as well)

Scope:

- a. Maintain grass/sodded area including beyond the sidewalk when there is not an existing finished home
- b. Edging the Curb, Sidewalk and (2) Cluster Mailbox areas / Blowing off Roadway, Curb, Sidewalk and (2) Cluster Mailbox areas
- c. Weed Eating of Flower Beds regularly (Pull weeds as needed once per quarter)
- d. Prune Shrubbery / Hedges Twice per year in the flower beds. Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
- e. Remove Trash & Debris

Canopy Clubhouse: (Shaded in Red Hashed Area)

Location Description: On the north end of Crestline Rd where it crosses the FGT Gas Line.

- Work at the clubhouse must be done first thing in the morning and must be done on a week day to avoid working when clubhouse has higher usage.

Scope:

- a. Cut Grass inside and outside of the fence
 - b. Edging the Curb, Sidewalk, Multi-use Trail, and transitions from Sod to hard surfaces in the clubhouse / Blowing off Parking Lot, Curb, Sidewalk, Multi Use Trail, Pool Deck
 - c. Weed Eating of Flower Beds (Pull weeds as needed once per quarter)
 - d. Prune Shrubbery / Hedges Twice per year in the landscape islands and flower beds. Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
 - e. Remove Trash & Debris from roads, sidewalks, playground, pool deck, tennis courts and multi-use trails.
- **Areas to be added in near future for maintenance and need to additional line items as part of the bid: (Second portion of Welaunee Blvd and Dempsey Mayo)**

Welaunee Blvd (From the Roundabout with Education Way to the roundabout with Dempsey Mayo): (Shaded in Purple)

Location Description: From the intersection with Education Way to the north side of the new round about with Dempsey Mayo

Scope:

- a. Cut grass from edge of Right of Way to Edge of Right of Way (3' ft. beyond the edge of the multi-use trail on both sides of the road.)
- b. Edging the Curb, Sidewalk, Multi-use Trail / Blowing off Roadway, Curb, Sidewalk and Multi Use Trail
- c. Weed Eating of Flower Beds regularly (Pull weeds as needed once per quarter)
- d. Prune Shrubbery / Hedges Twice per year in the landscape islands and flower beds.
Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
- e. Remove Trash & Debris from roads, sidewalks and multi-use trails.

Dempsey Mayo: (Shaded in Purple)

Location Description: From the Roundabout with Welaunee Blvd to the south to where Dempsey Mayo currently dead ends at the entrance to Unit 5 of Canopy.

Scope:

- a. Cut grass from edge of Right of Way to Edge of Right of Way (3' ft. beyond the edge of the multi-use trail on both sides of the road.)
- b. Edging the Curb, Sidewalk, Multi-use Trail / Blowing off Roadway, Curb, Sidewalk and Multi Use Trail
- c. Weed Eating of Flower Beds (Pull weeds as needed once per quarter)
- d. Prune Shrubbery / Hedges Twice per year in the landscape islands and flower beds.
Additional Pruning of Shrubbery / Hedges done as needed to maintain shape.
- e. Remove Trash & Debris from roads, sidewalks and multi-use trails.

Additional Items for Pricing/Consideration in addition to the contract:

- These are items/services that we want our landscape company to be able to consider in their scope when quoting pricing.
 - a. Expectation to maintain/keep control of the "legs" of the trees, meaning keeping the base of trees clean from small growth.
 - b. Weed/Fertilizer treatment to turf/sod areas as needed (Ok with a per hour and per gallon used or some other metric to have understanding of how cost would be charged)
 - c. Ability of Landscape Company to be able to provide pricing for installation of pine straw to replenish flower beds periodically throughout Canopy. (Cost is not to be part of bid, rather the ability to provide pricing for that to be done)

COMPOSITE EXHIBIT B
FORMS

CANOPY COMMUNITY DEVELOPMENT DISTRICT
DAILY WORK JOURNAL

(this form, or a similar form, must be filled out at the end of each daily visit and turned in to the District Representative)

DATE: _____

DESCRIPTION OF WORK PERFORMED TODAY: _____

LOCATIONS: _____

ISSUES REQUIRING ATTENTION: _____

(Please notify District Rep. if any)

CANOPY COMMUNITY DEVELOPMENT DISTRICT
PEST MANAGEMENT REPORT

DATE: _____

SYMPTOMS: _____

LOCATION: _____

PROBABLE CAUSE OF DAMAGE: _____

ESTIMATED MATERIALS REQUIRED FOR TREATMENT: _____

CERTIFIED PESTICIDE APPLICATOR'S NAME: _____

REPRESENTATIVE NAME: _____

**THE INVOICE FOR THIS WORK MUST MATCH
THE DESCRIPTION OF THIS SERVICE REQUEST**

CANOPY COMMUNITY DEVELOPMENT DISTRICT
IRRIGATION REPAIR REQUEST FORM

DATE: _____

DAMAGE: _____

LOCATION: _____

PROBABLE CAUSE OF DAMAGE: _____

ESTIMATED COST OF MATERIALS & LABOR REQUIRED FOR TREATMENT: _____

IRRIGATION TECHNICIAN'S NAME: _____

REPRESENTATIVE NAME: _____

**THE INVOICE FOR THIS WORK MUST MATCH
THE DESCRIPTION OF THIS SERVICE REQUEST**

**LANDSCAPE & IRRIGATION MAINTENANCE SERVICES AGREEMENT
ADDITIONAL SERVICES ORDER NO. __**

THIS ADDITIONAL SERVICES ORDER ("Order") is presented according to the requirements of that certain Landscape & Irrigation Maintenance Services Agreement ("Agreement"), and is made and entered into this ____ day of _____, 20__, by and between:

Canopy Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, being situated in Leon County, Florida, and having offices at c/o 219 E. Livingston Street, Orlando, Florida 32801 ("District"); and

Truly Tailored Landscaping, LLC, a Florida limited liability company, whose address is 2764 Crestline Road, Tallahassee, Florida 32308 ("Contractor").

SECTION 1. SCOPE OF SERVICES. In addition to the Services described in the Agreement, any exhibits and amendments thereto, and any additional services orders authorized pursuant thereto, the Contractor shall provide the services set forth on the proposal attached hereto as **Exhibit A** and incorporated herein by reference ("Services"). The Agreement and this Order shall be controlling over any conflict between either document and the provisions of **Exhibit A**.

SECTION 2. COMPENSATION. Payment of compensation for the Services under this Order shall be based upon the Agreement and as set forth in **Exhibit A**.

SECTION 3. ACCEPTANCE. Acceptance of this Order will authorize the Contractor to complete the Services as specified in **Exhibit A**, and is indicated by the signature of the authorized representative of the District and the Contractor in the spaces provided below. Contractor shall perform the Services in accordance with the terms and conditions of the Agreement, which, except to the extent expressly altered or changed in this Order, remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Order to be executed the day and year first above written.

Attest:

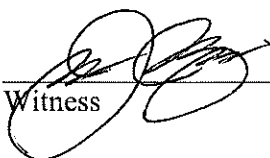
CANOPY COMMUNITY DEVELOPMENT DISTRICT

Assistant Secretary/Secretary

By: _____
Its: Chairman, Board of Supervisors

Print Name

TRULY TAILORED LANDSCAPING, LLC



Witness

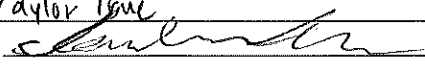
Taylor Tame
By: 
Its: owner

Exhibit A: Proposal [to be attached to each Order]

SECTION V

RESOLUTION 2022-03

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE CANOPY COMMUNITY DEVELOPMENT DISTRICT
AUTHORIZING AND APPROVING CHANGE OF
DESIGNATED REGISTERED AGENT AND REGISTERED
OFFICE.**

WHEREAS, the Canopy Community Development District (“District”) is a local unit of limited special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Leon County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of records keeping and accepting any process, notice, or demand required or permitting by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE CANOPY COMMUNITY DEVELOPMENT
DISTRICT:**

Section 1. Darrin Mossing is hereby designated as Registered Agent for the District.

Section 2. The District's Registered Office shall be located at Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, FL 32801.

Section 3. In accordance with Section 189.014(1), *Florida Statutes*, the District’s Secretary is hereby directed to file certified copies of this resolution with Leon County and the Florida Department of Economic Opportunity.

Section 4. This Resolution shall become effective on upon its adoption.

PASSED AND ADOPTED THIS 2ND DAY OF NOVEMBER, 2021.

ATTEST:

**CANOPY COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

SECTION VI

CHANGE ORDER NO. 9Date of Issuance: 10/14/2021

Effective Date: _____

Project: Welaunee Blvd - Segment 3A	District: Canopy Community Development District	District's Contract No.:
Contract: EJCDC, Welaunee Blvd - Segment 3A and Segment 2 Turnlanes		Date of Contract: September 25, 2020
Contractor: Sandco, LLC		Engineer's Project No.:

The foregoing agreement is modified as follows upon execution of this Change Order:

Description: **Direct Purchase Orders. - See Exhibit A attached hereto.**

Attachments: _____

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$4,782,201.50**CHANGE IN CONTRACT TIMES:**Original Contract Working days Calendar days
Times:

Substantial completion (days or date): 149 days

Ready for final payment (days or date): 179 days

Increase/~~Decrease~~ from prior Change Orders:**\$-867,677.29**~~Increase~~/Decrease from previously approved Change OrdersNo. 1 to No. 8:

Substantial completion (days):

Ready for final payment (days):

\$3,914,524.21

Substantial completion (days or date): 338 days

Ready for final payment (days or date): 368 days

~~Increase~~/Decrease of this Change Order:**\$42,180.52**~~Increase~~/Decrease of this Change Order:

Substantial completion (days or date): 34 days

Ready for final payment (days or date): 0 days

Contract Price incorporating this Change Order:

\$3,956,704.73

Contract Times with all approved Change Orders:

Substantial completion (days or date): 372 days

Ready for final payment (days or date): 402 days

RECOMMENDED BY:
DANTIN CONSULTING, LLCACCEPTED:
CANOPY COMMUNITY DEVELOPMENT
DISTRICTACCEPTED:
SANDCO, LLCBy: Keith Dantin

By: _____

By: J H OTitle: UP DC

Title: _____

Title: Manager

Date: _____

Date: _____

Date: 10/14/21

EXHIBIT A

PROJECT: Welaunee Blvd. Seg. 3A & Seg. 2 Turn Lanes

CHANGE ORDER NUMBER: 9

	Total DPO	Paid Stored Mat'l	Balance on PO
CONTRACT ITEMS BEING ADDED			
Conrad Yelvington Distributors	96,772.50	66,553.03	\$30,219.47
Sales Tax	7,257.94	4,991.48	\$2,266.46
TOTAL DPO BALANCE	104,030.44	71,544.51	\$32,485.93
Consolidated Pipe & Supply Co., Inc.	611,223.02	589,916.93	\$21,306.09
Sales Tax	45,841.73	44,243.77	\$1,597.96
Credit Issued to CDD from Consolidated Pipe		13,209.46	-\$13,209.46
TOTAL DPO BALANCE	657,064.75	647,370.16	\$9,694.59
TOTAL CHANGE ORDER	761,095.19	718,914.67	\$42,180.52

Construction Days Requested

28 days

Supply chain issues delayed receipt of brick pavers, signage, and striping patterns.

Rain and Recovery Days Requested

6 days

Sept-20

Oct-4,5,6,7,8

SECTION VII



MEMORANDUM

To: District Manager
District Engineer

From: District Counsel

Date: October 12, 2021

Subject: Stormwater Management Needs Analysis
(Chapter 2021-194, Laws of Florida/HB53)

We are writing with an update regarding the new law requiring special districts that either own or operate stormwater management systems, stormwater management programs or wastewater services to create a 20-year needs analysis of such system(s).

The Office of Economic and Demographic Research (“OEDR”) recently promulgated additional details and an excel template for reporting the stormwater needs analyses (attached hereto for reference). Similar documents for the wastewater needs analyses will be available soon at which time we will again supplement this memorandum.

A brief summary of the new law and its requirements were set forth in our previous memorandum, attached to this memorandum for your reference in **Exhibit A**. Please feel free to contact us with any questions.

When is the deadline?

For both wastewater and stormwater, the first analysis must be submitted by **June 30, 2022** and updated every five (5) years thereafter. The needs analysis, along with the methodology and any supporting data necessary to interpret the results, must be submitted to the county in which the largest portion of the service area or stormwater system is located.

What steps should the District take?

- District engineers should review the stormwater needs analysis excel workbook and submit a work authorization for approval by the District’s Board prior to commencing work. We recommend presenting the work authorization to the Board as soon as is practical, but no later than the first quarter of 2022.
- District managers should review the stormwater needs analysis excel workbook and start entering information that is readily available. The district manager may be able to complete the “background information” section and provide data on stormwater O&M expenditures, among other assistance.
- Once the work authorization is approved, the district manager should work with the district engineer to complete the remainder of the stormwater needs analyses with the final version submitted to the District no later than May 15, 2022.



- In some cases, districts may require outside consulting or evaluation to complete the needs analyses. Since the necessity of this additional step may not be immediately apparent, we recommend that district managers begin coordinating with their engineers as soon as possible.

Stormwater Needs Analysis Resources from OEDR

- OEDR website <http://edr.state.fl.us/Content/natural-resources/stormwaterwastewater.cfm>
- Excel Workbook (stormwater needs analysis reporting template)
http://edr.state.fl.us/Content/natural-resources/Stormwater_Needs_Analysis.xlsx
(last updated October 8, 2021)
- PDF Version for (essentially the same as the Excel workbook)
http://edr.state.fl.us/Content/natural-resources/Stormwater_Needs_Analysis.pdf
(last updated October 8, 2021)

Wastewater Needs Analysis Resources from OEDR

- Forthcoming.

Exhibit A

CHAPTER 2021-194

Committee Substitute for Committee Substitute for Committee Substitute for House Bill No. 53

An act relating to public works; amending s. 255.0991, F.S.; revising a prohibition relating to any solicitation for construction services paid for with state appropriated funds; amending s. 255.0992, F.S.; revising the definition of the term “public works project”; prohibiting the state or any political subdivision that contracts for a public works project from taking specified action against certain persons that are engaged in a public works project or have submitted a bid for such a project; providing applicability; amending s. 403.928, F.S.; requiring the Office of Economic and Demographic Research to include an analysis of certain expenditures in its annual assessment; creating s. 403.9301, F.S.; providing definitions; requiring counties, municipalities, and special districts that provide wastewater services to develop a needs analysis that includes certain information by a specified date; requiring municipalities and special districts to submit such analyses to a certain county; requiring the county to file a compiled document with the coordinator of the Office of Economic and Demographic Research by a specified date; requiring the office to evaluate the document and include an analysis in its annual assessment; providing applicability; creating s. 403.9302, F.S.; providing definitions; requiring counties, municipalities, and special districts that provide stormwater management to develop a needs analysis that includes certain information by a specified date; requiring municipalities and special districts to submit such analyses to a certain county; requiring the county to file a compiled document with the Secretary of Environmental Protection and the coordinator of the Office of Economic and Demographic Research by a specified date; requiring the office to evaluate the document and include an analysis in its annual assessment; providing applicability; providing a determination and declaration of important state interest; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Subsection (2) of section 255.0991, Florida Statutes, is amended to read:

255.0991 Contracts for construction services; prohibited local government preferences.—

(2) For any a competitive solicitation for construction services paid for with any in which 50 percent or more of the cost will be paid from state-appropriated funds which have been appropriated at the time of the competitive solicitation, a state college, county, municipality, school district, or other political subdivision of the state may not use a local ordinance or regulation to prevent a certified, licensed, or registered contractor,

subcontractor, or material supplier or carrier, from participating in the bidding process that provides a preference based upon:

- (a) ~~The contractor's~~ Maintaining an office or place of business within a particular local jurisdiction;
- (b) ~~The contractor's~~ Hiring employees or subcontractors from within a particular local jurisdiction; or
- (c) ~~The contractor's~~ Prior payment of local taxes, assessments, or duties within a particular local jurisdiction.

Section 2. Paragraph (b) of subsection (1) and subsections (2) and (3) of section 255.0992, Florida Statutes, are amended to read:

255.0992 Public works projects; prohibited governmental actions.—

(1) As used in this section, the term:

(b) “Public works project” means an activity exceeding \$1 million in value that is of which 50 percent or more of the cost will be paid for with any from state-appropriated funds that were appropriated at the time of the competitive solicitation and which consists of the construction, maintenance, repair, renovation, remodeling, or improvement of a building, road, street, sewer, storm drain, water system, site development, irrigation system, reclamation project, gas or electrical distribution system, gas or electrical substation, or other facility, project, or portion thereof that is owned in whole or in part by any political subdivision.

(2)(a) Except as required by federal or state law, the state or any political subdivision that contracts for a public works project may not take the following actions:

(a) Prevent a certified, licensed, or registered contractor, subcontractor, or material supplier or carrier, from participating in the bidding process based on the geographic location of the company headquarters or offices of the contractor, subcontractor, or material supplier or carrier submitting a bid on a public works project or the residences of employees of such contractor, subcontractor, or material supplier or carrier.

(b) Require that a contractor, subcontractor, or material supplier or carrier engaged in a public works such project:

1. Pay employees a predetermined amount of wages or prescribe any wage rate;
2. Provide employees a specified type, amount, or rate of employee benefits;
3. Control, limit, or expand staffing; or

4. Recruit, train, or hire employees from a designated, restricted, or single source.

~~(c)(b) The state or any political subdivision that contracts for a public works project may not~~ Prohibit any contractor, subcontractor, or material supplier or carrier able to perform such work that who is qualified, licensed, or certified as required by state or local law to perform such work from receiving information about public works opportunities or from submitting a bid on the public works project. This paragraph does not apply to vendors listed under ss. 287.133 and 287.134.

(3) This section does not apply to the following:

(a) Contracts executed under chapter 337.

(b) A use authorized by s. 212.055(1) which is approved by a majority vote of the electorate of the county or by a charter amendment approved by a majority vote of the electorate of the county.

Section 3. Paragraph (e) is added to subsection (1) of section 403.928, Florida Statutes, to read:

403.928 Assessment of water resources and conservation lands.—The Office of Economic and Demographic Research shall conduct an annual assessment of Florida's water resources and conservation lands.

(1) WATER RESOURCES.—The assessment must include all of the following:

(e) Beginning with the assessment due January 1, 2022, an analysis of the expenditures necessary to repair, replace, and expand water-related infrastructure. As part of this analysis, the office shall periodically survey public and private utilities.

Section 4. Section 403.9301, Florida Statutes, is created to read:

403.9301 Wastewater services projections.—

(1) The Legislature intends for each county, municipality, or special district providing wastewater services to create a 20-year needs analysis.

(2) As used in this section, the term:

(a) "Domestic wastewater" has the same meaning as provided in s. 367.021.

(b) "Facility" means any equipment, structure, or other property, including sewerage systems and treatment works, used to provide wastewater services.

(c) "Treatment works" has the same meaning as provided in s. 403.031(11).

(d) “Wastewater services” means service to a sewerage system, as defined in s. 403.031(9), or service to domestic wastewater treatment works.

(3) By June 30, 2022, and every 5 years thereafter, each county, municipality, or special district providing wastewater services shall develop a needs analysis for its jurisdiction over the subsequent 20 years. In projecting such needs, each local government shall include the following:

(a) A detailed description of the facilities used to provide wastewater services.

(b) The number of current and projected connections and residents served calculated in 5-year increments.

(c) The current and projected service area for wastewater services.

(d) The current and projected cost of providing wastewater services calculated in 5-year increments.

(e) The estimated remaining useful life of each facility or its major components.

(f) The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components.

(g) The local government’s plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap.

(4) Upon completing the requirements of subsection (3), each municipality or special district shall submit its needs analysis, as well as the methodology and any supporting data necessary to interpret the results, to the county within which the largest portion of its service area is located. Each county shall compile all analyses submitted to it under this subsection into a single document and include its own analysis in the document. The county shall file the compiled document with the coordinator of the Office of Economic and Demographic Research no later than July 31, 2022, and every 5 years thereafter.

(5) The Office of Economic and Demographic Research shall evaluate the compiled documents from the counties for the purpose of developing a statewide analysis for inclusion in the assessment due January 1, 2023, pursuant to s. 403.928.

(6) This section applies to a rural area of opportunity as defined in s. 288.0656 unless the requirements of this section would create an undue economic hardship for the county, municipality, or special district in the rural area of opportunity.

Section 5. Section 403.9302, Florida Statutes, is created to read:

403.9302 Stormwater management projections.—

(1) The Legislature intends for each county, municipality, or special district providing a stormwater management program or stormwater management system to create a 20-year needs analysis.

(2) As used in this section, the term:

(a) “Facility” means any equipment, structure, or other property, including conveyance systems, used or useful in connection with providing a stormwater management program or stormwater management system.

(b) “Stormwater management program” has the same meaning as provided in s. 403.031(15).

(c) “Stormwater management system” has the same meaning as provided in s. 403.031(16).

(3) By June 30, 2022, and every 5 years thereafter, each county, municipality, or special district providing a stormwater management program or stormwater management system shall develop a needs analysis for its jurisdiction over the subsequent 20 years. In projecting such needs, each local government shall include the following:

(a) A detailed description of the stormwater management program or stormwater management system and its facilities and projects.

(b) The number of current and projected residents served calculated in 5-year increments.

(c) The current and projected service area for the stormwater management program or stormwater management system.

(d) The current and projected cost of providing services calculated in 5-year increments.

(e) The estimated remaining useful life of each facility or its major components.

(f) The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components.

(g) The local government’s plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap.

(4) Upon completing the requirements of subsection (3), each municipality or special district shall submit its needs analysis, as well as the

methodology and any supporting data necessary to interpret the results, to the county within which the largest portion of its stormwater management program or stormwater management system is located. Each county shall compile all analyses submitted to it under this subsection into a single document and include its own analysis in the document. The county shall file the compiled document with the Secretary of Environmental Protection and the coordinator of the Office of Economic and Demographic Research no later than July 31, 2022, and every 5 years thereafter.

(5) The Office of Economic and Demographic Research shall evaluate the compiled documents from the counties for the purpose of developing a statewide analysis for inclusion in the assessment due January 1, 2023, pursuant to s. 403.928.

(6) This section applies to a rural area of opportunity as defined in s. 288.0656 unless the requirements of this section would create an undue economic hardship for the county, municipality, or special district in the rural area of opportunity.

Section 6. The Legislature determines and declares that this act fulfills an important state interest.

Section 7. This act shall take effect July 1, 2021.

Approved by the Governor June 29, 2021.

Filed in Office Secretary of State June 29, 2021.

TEMPLATE FOR LOCAL GOVERNMENTS AND SPECIAL DISTRICTS FOR PERFORMING A STORMWATER NEEDS ANALYSIS PURSUANT TO SECTION 5 OF SECTION 403.9302, FLORIDA STATUTES

INTRODUCTION

As part of the 2021 regular session, the Legislature recognized the need for a long-term planning process for stormwater and wastewater. Section 403.9302, Florida Statutes, requires a 20-year needs analysis from the local governments providing stormwater services. Because this planning document is forward-looking, it will necessarily include a large number of assumptions about future actions. These assumptions should be based on any available information coupled with best professional judgment of the individuals completing the document. Completing this template by June 30, 2022, will fulfill the statutory requirements for the first round of 20-year needs analyses for stormwater. The template was generated by EDR in cooperation with local governments, Special Districts, the Florida Department of Environmental Protection (DEP), the Water Management Districts, the Florida Stormwater Association, private consultants, and others. Use of this tool will help ensure that information is compiled consistently for the Office of Economic & Demographic Research's (EDR) report to the Legislature.

For the purposes of this document, a stormwater management program and a stormwater management system are as defined in statute (s. 403.031(15) and (16), F.S., respectively; language provided here: <https://www.flsenate.gov/Laws/Statutes/2021/403.031>). Plainly speaking, the "program" is the institutional framework whereby stormwater management activities (MS4 NPDES permit activities, and other regulatory activities, construction, operation and maintenance, etc.) are carried out by the public authority. The "system" comprises the physical infrastructure that is owned and/or operated by the local government or special district that specifically is intended to control, convey or store stormwater runoff for treatment and flood protection purposes.

For the purposes of this document, the following guiding principles have been adopted:

- Stormwater systems or facilities owned and operated by any of the following are excluded from reporting requirements for local governments and special districts:
 - o Private entities or citizens
 - o Federal government
 - o State government, including the Florida Department of Transportation (FDOT)
 - o Water Management Districts
 - o School districts
 - o State universities or Florida colleges
- Local government expenditures associated with routine operation and maintenance are fully funded prior to commencing new projects and initiatives.
- Local government submissions will include the activities of dependent special districts. Only independent special districts report separately. For a list of all special districts in the state and their type (*i.e.*, dependent or independent), please see the Department of Economic Opportunity's Official List of Special Districts at the following link: <http://specialdistrictreports.floridajobs.org/webreports/alphalist.aspx>.
- With respect to federal and state statutes and rulemaking, current law and current administration prevails throughout the 20-year period. In other words, the state's present legal framework (*i.e.*, the status quo) continues throughout the period.

GENERAL INSTRUCTIONS FOR USING THE TEMPLATE

Instructions for submitting the template are still under development. Additional information regarding submission and answers to frequently asked questions will be posted on EDR's website, along with other useful materials, here: <http://edr.state.fl.us/Content/natural-resources/stormwaterwastewater.cfm>

The statutory language forms the titles for each part. This template asks that you group your recent and projected expenditures in prescribed categories. A detailed list of the categories is provided in part 5.0.

The same project should not appear on multiple tables in the jurisdiction's response unless the project's expenditures are allocated between those tables. All expenditures should be reported in \$1,000s (*e.g.*, five hundred thousand dollars should be reported as \$500).

For any jurisdiction that is contracting with another jurisdiction where both could be reporting the same expenditure, please contact EDR for additional guidance. In situations where a reporting jurisdiction contracts with a non-reporting jurisdiction, (*i.e.*, FDOT, the water management districts, the state or federal government), the reporting jurisdiction should include the expenditures.

When reporting cost information, please only include the expenditures that have flowed, are flowing, or will likely flow through your jurisdiction's budget. While necessary to comply with the statute, the concept of "future expenditures" should be viewed as an expression of identified needs.

These projections are necessarily speculative and do not represent a firm commitment to future budget actions by the jurisdiction.

This Excel workbook contains three worksheets for data entry. (Along the bottom of the screen, the three tabs are highlighted green.) Empty cells with visible borders are unlocked for data entry. In the first tab, titled "Background through Part 4," the information requested is either text, a dropdown list (*e.g.*, Yes or No), or a checkbox. The next tab, "Part 5 through Part 8," contains tables for expenditure or revenue data as well as some follow-up questions that may have checkboxes, lists, or space for text.

In Part 5 and Part 6, the expenditure tables have space for up to 5 projects. More projects can be listed in the "Additional Projects" tab. This tab contains a table with space for up to 200 additional projects. In order for these additional projects and expenditures to be correctly classified and included in the final totals, each project must be assigned a Project Type and Funding Source Type from the dropdown lists in columns B and C.

Links to Template Parts:

[Background Information](#)

[Part 1](#)

[Part 2](#)

[Part 3](#)

[Part 4](#)

[Part 5](#)

[Part 6](#)

[Part 7](#)

[Part 8](#)

[Additional Projects - This table contains additional rows for projects that do not fit into the main tables in Parts 5 and 6](#)

Background Information

Please provide your contact and location information, then proceed to the template on the next sheet.

Name of Local Government:

Name of stormwater utility, if applicable:

Contact Person

Name:

Position/Title:

Email Address:

Phone Number:

Indicate the Water Management District(s) in which your service area is located.

- ☐ Northwest Florida Water Management District (NFWFMD)
- ☐ Suwannee River Water Management District (SRWMD)
- ☐ St. Johns River Water Management District (SJRWMD)
- ☐ Southwest Florida Water Management District (SWFWMD)
- ☐ South Florida Water Management District (SFWMD)

Indicate the type of local government:

- ☐ Municipality
- ☐ County
- ☐ Independent Special District

Part 1.0 Detailed description of the stormwater management program (Section 403.9302(3)(a), F.S.)

The stormwater management program, as defined in the Introduction, includes those activities associated with the management, operation and maintenance, and control of stormwater and stormwater management systems, including activities required by state and federal law. The detailed program description is divided into multiple subparts consisting of narrative and data fields.

Part 1.1 Narrative Description:

Please provide a brief description of the current institutional strategy for managing stormwater in your jurisdiction. Please include any mission statement, divisions or departments dedicated solely or partly to managing stormwater, dedicated funding sources, and other information that best describes your approach to stormwater:

--

On a scale of 1 to 5, with 5 being the highest, please indicate the importance of each of the following goals for your program:

0	1	2	3	4	5	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water quality improvement (TMDL Process/BMAPs/other)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events, storm surge and sea level rise
						Other:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Part 1.2 Current Stormwater Program Activities:

Please provide answers to the following questions regarding your stormwater management program.

- Does your jurisdiction have an NPDES Municipal Separate Storm Sewer System (MS4) Permit?

If yes, is your jurisdiction regulated under Phase I or Phase II of the NPDES Program:

- Does your jurisdiction have a dedicated stormwater utility?

If no, do you have another funding mechanism?

If yes, please describe your funding mechanism.

- Does your jurisdiction have a Stormwater Master Plan or Plans?

If Yes:

How many years does the plan(s) cover?

Are there any unique features or limitations that are necessary to understand what the plan does or does not address?

Please provide a link to the most recently adopted version of the document (if it is published online):

- Does your jurisdiction have an asset management (AM) system for stormwater infrastructure?

If Yes, does it include 100% of your facilities?

If your AM includes less than 100% of your facilities, approximately what percent of your facilities are included?

<ul style="list-style-type: none"> Does your stormwater management program implement the following (answer Yes/No): 	
A construction sediment and erosion control program for new construction (plans review and/or inspection)?	
An illicit discharge inspection and elimination program?	
A public education program?	
A program to involve the public regarding stormwater issues?	
A "housekeeping" program for managing stormwater associated with vehicle maintenance yards, chemical storage, fertilizer management, <i>etc.</i> ?	
A stormwater ordinance compliance program (<i>i.e.</i> , for low phosphorus fertilizer)?	
Water quality or stream gage monitoring?	
A geospatial data or other mapping system to locate stormwater infrastructure (GIS, <i>etc.</i>)?	
A system for managing stormwater complaints?	
Other specific activities?	
<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	
Notes or Comments on any of the above:	
<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	

Part 1.3 Current Stormwater Program Operation and Maintenance Activities

Please provide answers to the following questions regarding the operation and maintenance activities undertaken by your stormwater management program.	
<ul style="list-style-type: none"> Does your jurisdiction typically assume maintenance responsibility for stormwater systems associated with new private development (<i>i.e.</i>, systems that are dedicated to public ownership and/or operation upon completion)? 	
Notes or Comments on the above:	
<div style="border: 1px solid black; height: 60px; width: 100%;"></div>	

- Does your stormwater operation and maintenance program implement any of the following (answer Yes/No)

Routine mowing of turf associated with stormwater ponds, swales, canal/lake banks, <i>etc.</i> ?	
Debris and trash removal from pond skimmers, inlet grates, ditches, <i>etc.</i> ?	
Invasive plant management associated with stormwater infrastructure?	
Ditch cleaning?	
Sediment removal from the stormwater system (vacator trucks, other)?	
Muck removal (dredging legacy pollutants from water bodies, canal, <i>etc.</i>)?	
Street sweeping?	
Pump and mechanical maintenance for trash pumps, flood pumps, alum injection, <i>etc.</i> ?	
Non-structural programs like public outreach and education?	
Other specific routine activities?	

Part 2. Detailed description of the stormwater management system and its facilities and projects (continued Section 403.9302(3)(a), F.S.)

A stormwater management system, as defined in the Introduction, includes the entire set of site design features and structural infrastructure for collection, conveyance, storage, infiltration, treatment, and disposal of stormwater. It may include drainage improvements and measures to prevent streambank channel erosion and habitat degradation. This section asks for a summary description of your stormwater management system. It is not necessary to provide geospatial asset data or a detailed inventory. For some, it may be possible to gather the required data from your Asset Management (AM) system. For others, data may be gathered from sources such as an MS4 permit application, aerial photos, past or ongoing budget investments, water quality projects, or any other system of data storage/management that is employed by the jurisdiction.

Please provide answers to the following questions regarding your stormwater system inventory. Enter zero (0) if your system does not include the component.

	Number	Unit of Measurement
Estimated feet or miles of buried culvert:		
Estimated feet or miles of open ditches/conveyances (lined and unlined) that are maintained by the stormwater program:		
Estimated number of storage or treatment basins (<i>i.e.</i> , wet or dry ponds):		
Estimated number of gross pollutant separators including engineered sediment traps such as baffle boxes, hydrodynamic separators, <i>etc.</i> :		
Number of chemical treatment systems (<i>e.g.</i> , alum or polymer injection):		
Number of stormwater pump stations:		
Number of dynamic water level control structures (<i>e.g.</i> , operable gates and weirs that control canal water levels):		
Number of stormwater treatment wetland systems:		
Other:		

Notes or Comments on any of the above:

Which of the following green infrastructure best management practices do you use to manage water flow and/or improve water quality (answer Yes/No):

Best Management Practice	Current	Planned
Tree boxes		
Rain gardens		
Green roofs		
Pervious pavement/pavers		
Littoral zone plantings		
Living shorelines		
Other Best Management Practices:		

Please indicate which resources or documents you used when answering these questions (check all that apply).

- ☐ Asset management system
- ☐ GIS program
- ☐ MS4 permit application
- ☐ Aerial photos
- ☐ Past or ongoing budget investments
- ☐ Water quality projects

Other(s):

--

Part 3. The number of current and projected residents served calculated in 5-year increments (Section 403.9302(3)(b), F.S.)

Counties and municipalities: Instead of requiring separate population projections, EDR will calculate the appropriate population estimates for each municipality or the unincorporated area of the county. If your service area is less than or more than your local government's population, please describe in the first text box provided below for part 4.0.

Independent Special Districts:

If an independent special district's boundaries are completely aligned with a county or a municipality, identify that jurisdiction here:

Any independent special district whose boundaries do not coincide with a county or municipality must submit a GIS shapefile with the current and projected service area. EDR will calculate the appropriate population estimates based on that map. Submission of this shapefile also serves to complete Part 4.0 of this template.

Part 4.0 The current and projected service area for the stormwater management program or stormwater management system (Section 403.9302(3)(c), F.S.)

Rather than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the stormwater service area is less than or extends beyond the geographic limits of your jurisdiction, please explain.

Similarly, if your service area is expected to change within the 20-year horizon, please describe the changes (*e.g.*, the expiration of an interlocal agreement, introduction of an independent special district, *etc.*).

[Proceed to Part 5](#)

Part 5.0 The current and projected cost of providing services calculated in 5-year increments (Section 403.9302(3)(d), F.S.)

Given the volume of services, jurisdictions should use the template's service groupings rather than reporting the current and projected cost of each individual service. Therefore, for the purposes of this document, "services" means:

1. Routine operation and maintenance (inclusive of the items listed in Part 1.3 of this document, ongoing administration, and non-structural programs)
2. Expansion (that is, improvement) of a stormwater management system.

Expansion means new work, new projects, retrofitting, and significant upgrades. Within the template, there are four categories of expansion projects

1. Flood protection, addressed in parts 5.2 and 5.3... this includes capital projects intended for flood protection/flood abatement
2. Water quality, addressed in part 5.2 and 5.3... this includes stormwater projects related to water quality improvement, such as BMAPs; projects to benefit natural systems through restoration or enhancement; and stormwater initiatives that are part of aquifer recharge projects
3. Resiliency, addressed in part 5.4... this includes all major stormwater initiatives that are developed specifically to address the effects of climate change, such as sea level rise and increased flood events
4. End of useful life replacement projects, addressed in part 6.0... this includes major expenses associated with the replacement of aging infrastructure

While numbers 3 and 4 have components that would otherwise fit into the first two categories, they are separately treated given their overall importance to the Legislature and other policymakers.

Expansion projects are further characterized as currently having either a committed funding source or no identified funding source. Examples of a committed funding source include the capacity to absorb the project's capital cost within current budget levels or forecasted revenue growth; financing that is underway or anticipated (bond or loan); known state or federal funding (appropriation or grant); special assessment; or dedicated cash reserves for future expenditure.

All answers should be based on local fiscal years (LFY, beginning October 1 and running through September 30). Please use nominal dollars for each year, but include any expected cost increases for inflation or population growth. Please check the EDR website for optional growth rate schedules that may be helpful.

If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.

Part 5.1 Routine Operation and Maintenance

Please complete the table below, indicating the cost of operation and maintenance activities for the current year and subsequent five-year increments throughout the 20-year horizon. Your response to this part should exclude future initiatives associated with resiliency or major expenses associated with the replacement of aging infrastructure; these activities are addressed in subparts 5.4 and 6.0. However, do include non-structural programs like public outreach and education in this category.

If specific cost data is not yet available for the current year, the most recent (2020-21) O&M value can be input into the optional growth rate schedules (available on EDR's website as an Excel workbook). The most recent O&M value can be grown using the provided options for inflation, population growth, or some other metric of your choosing. If the growth in your projected total O&M costs is more than 15% over any five-year increment, please provide a brief explanation of the major drivers.

Routine Operation and Maintenance

Expenditures (in \$thousands)

	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Operation and Maintenance Costs					
Brief description of growth greater than 15% over any 5-year period:					

Part 5.2 Future Expansion (Committed Funding Source)

Please list expansion projects and their associated costs for the current year and subsequent five-year increments throughout the 20-year planning horizon. In this section, include stormwater system expansion projects or portions of projects with a committed funding source. If you include a portion of a project that is not fully funded, the project's remaining cost must be included in part 5.3, Expansion Projects with No Identified Funding Source.

Though many, if not most, stormwater projects benefit both flood protection and water quality, please use your best judgment to either allocate costs or simply select the primary purpose from the two categories below.

5.2.1 Flood Protection (Committed Funding Source): Provide a list of all scheduled new work, retrofitting and upgrades related to flood protection/flood abatement. Include infrastructure such as storage basins, piping and other conveyances, land purchases for stormwater projects, etc. Also include major hardware purchases such as vactor/jet trucks.

5.2.2 Water Quality Projects (Committed Funding Source): Please provide a list of scheduled water quality projects in your jurisdiction, such as treatment basins, alum injection systems, green infrastructure, water quality retrofits, etc., that have a direct stormwater component. The projected expenditures should reflect only those costs.

- If you are party to an adopted BMAP, please include the capital projects associated with stormwater in this table. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred. For reference, DEP publishes a complete list of adopted BMAP projects as an appendix in their Annual STAR Report.

Expansion Projects with a Committed Funding Source

5.2.1 Flood Protection

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

5.2.2 Water Quality

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Part 5.3 Future Expansion with No Identified Funding Source

Please provide a list of known expansion projects or anticipated need(s) without formal funding commitments(s), formal pledges, or obligations. If you included a portion of a project that was partially covered by a committed source in part 5.2 above, list the projects and their remaining costs below.

5.3.1 Future Flood Protection with No Identified Funding Source: Please provide a list of future flood protection/flood abatement projects, associated land purchases, or major hardware purchases that are needed in your jurisdiction over the next 20 years. Future needs may be based on Master Plans, Comprehensive Plan Elements, Water Control Plans, areas of frequent flooding, hydrologic and hydraulic modeling, public safety, increased frequency of maintenance, desired level of service, flooding complaints, etc.

5.3.2 Future Water Quality Projects with no Identified Funding Source: Please provide a list of future stormwater projects needed in your jurisdiction over the next 20 years that are primarily related to water quality issues. Future needs may be based on proximity to impaired waters or waters with total maximum daily loads (TMDLs), BMAPs, state adopted Restoration Plans, Alternative Restoration Plans, or other local water quality needs.

- If you are party to an adopted BMAP, please list capital projects associated with stormwater. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred.
- List other future water quality projects, including those in support of local water quality goals as well as those identified in proposed (but not yet adopted) BMAPs.

Expansion Projects with No Identified Funding Source**5.3.1 Flood Protection**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

5.3.2 Water Quality

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Please indicate which resources or documents you used to complete table 5.3 (check all that apply).

<input type="checkbox"/>	Stormwater Master Plan
<input type="checkbox"/>	Basin Studies or Engineering Reports
<input type="checkbox"/>	Adopted BMAP
<input type="checkbox"/>	Adopted Total Maximum Daily Load
<input type="checkbox"/>	Regional or Basin-specific Water Quality Improvement Plan or Restoration Plan
	Specify: <input type="text"/>
<input type="checkbox"/>	Other(s): <input type="text"/>

Part 5.4 Stormwater projects that are part of resiliency initiatives related to climate change

Please list any stormwater infrastructure relocation or modification projects and new capital investments specifically needed due to sea level rise, increased flood events, or other adverse effects of climate change. When aggregating, include O&M costs for these future resiliency projects and investments in this table (not in part 5.1). If your jurisdiction participates in a Local Mitigation Strategy (LMS), also include the expenditures associated with your stormwater management system in this category (for example, costs identified on an LMS project list).

Resiliency Projects with a Committed Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Resiliency Projects with No Identified Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

- Has a vulnerability assessment been completed for your jurisdiction's storm water system?
- If no, how many facilities have been assessed?
- Does your jurisdiction have a long-range resiliency plan of 20 years or more?
- If yes, please provide a link if available:
- If no, is a planning effort currently underway?

Part 6.0 The estimated remaining useful life of each facility or its major components (Section 403.9302(3)(e), F.S.)

Rather than reporting the exact number of useful years remaining for individual components, this section is constructed to focus on infrastructure components that are targeted for replacement and will be major expenses within the 20-year time horizon. Major replacements include culverts and pipe networks, control structures, pump stations, physical/biological filter media, etc. Further, the costs of retrofitting when used in lieu of replacement (such as slip lining) should be included in this part. Finally, for the purposes of this document, it is assumed that open storage and conveyance systems are maintained (as opposed to replaced) and have an unlimited service life.

In order to distinguish between routine maintenance projects and the replacement projects to be included in this part, only major expenses are included here. A major expense is defined as any single replacement project greater than 5% of the jurisdiction's total O&M expenditures over the most recent five-year period (such as a project in late 2021 costing more than 5% of the O&M expenditures for fiscal years 2016-2017 to 2020-2021).

If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.

End of Useful Life Replacement Projects with a Committed Funding Source

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

End of Useful Life Replacement Projects with No Identified Funding Source

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Part 7.0 The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components. (Section 403.9302(3)(f), F.S.)

This part of the template also addresses a portion of s. 403.9302(3)(g), F.S., by including historical expenditures. Many local governments refer to these as “actual” expenditures.

Consistent with expenditure projections, the jurisdiction’s actual expenditures are categorized into routine O&M, expansion, resiliency projects, and replacement of aging infrastructure. Additionally, the table includes space for reserve accounts. EDR’s interpretation of subparagraph 403.9302(3)(f), F.S., is that “capital account” refers to any reserve account developed specifically to cover future expenditures.

Note that for this table:

- Expenditures for local fiscal year 2020-21 can be estimated based on the most current information if final data is not yet available.
- Current Year Revenues include tax and fee collections budgeted for that fiscal year as well as unexpended balances from the prior year (balance forward or carry-over) unless they are earmarked for the rainy day or a dedicated reserve as explained in the following bullets.
- Bond proceeds should reflect only the amount expended in the given year.
- A reserve is a dedicated account to accumulate funds for a specific future expenditure.
- An all-purpose rainy day fund is a type of working capital fund typically used to address costs associated with emergencies or unplanned events.

The sum of the values reported in the "Funding Sources for Actual Expenditures" columns should equal the total "Actual Expenditures" amount. The cells in the "Funding Sources for Actual Expenditures" section will be highlighted red if their sum does not equal the "Actual Expenditures" total.

If you do not have a formal reserve dedicated to your stormwater system, please enter zero for the final two reserve columns.

Routine O&M

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Expansion

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Resiliency

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Replacement of Aging Infrastructure

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Part 8.0 The local government's plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap (Section 403.9302(3)(g), F.S.)

In this template, the historical data deemed necessary to comply with s. 403.9302(3)(g), F.S., was included in part 7.0. This part is forward looking and includes a funding gap calculation. The first two tables will be auto-filled from the data you reported in prior tables. To do this, EDR will rely on this template's working definition of projects with committed funding sources, *i.e.*, EDR assumes that all committed projects have committed revenues. Those projects with no identified funding source are considered to be unfunded. EDR has automated the calculation of projected funding gaps based on these assumptions.

Committed Funding Source	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Maintenance	0	0	0	0
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
Total Committed Revenues (=Total Committed Projects)	0	0	0	0

No Identified Funding Source	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Maintenance	0	0	0	0
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
Projected Funding Gap (=Total Non-Committed Needs)	0	0	0	0

For any specific strategies that will close or lessen a projected funding gap, please list them in the table below. For each strategy, also include the expected new revenue within the five-year increments.

Strategies for New Funding Sources	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Total	0	0	0	0
Remaining Unfunded Needs	0	0	0	0

Additional Table Rows

Choose from the drop-down lists for Project Type and Funding Source Type, then fill in the project name and expenditure estimates.

Rows that are highlighted RED are either missing information in a "Project & Type Information" column or have zero expenditures.

[Link to aggregated table to crosscheck category totals and uncategorized projects.](#)

[illegible]

Project & Type Information			Expenditures (in \$thousands)				
Project Type (Choose from dropdown list)	Funding Source Type (Choose from dropdown list)	Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Project & Type Information			Expenditures				
Project Type	Funding Source Type		LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Expansion Projects, Flood Protection	Committed Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Water Quality	Committed Funding Source	Aggregated Total	0	0	0	0	0
Resiliency Projects	Committed Funding Source	Aggregated Total	0	0	0	0	0
End of Useful Life Replacement Projects	Committed Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Flood Protection	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Water Quality	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Resiliency Projects	No Identified Funding Source	Aggregated Total	0	0	0	0	0
End of Useful Life Replacement Projects	No Identified Funding Source	Aggregated Total	0	0	0	0	0

Total of Projects without Project Type and/or Funding Source Type			0	0	0	0	0
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TEMPLATE FOR LOCAL GOVERNMENTS AND SPECIAL DISTRICTS FOR PERFORMING A STORMWATER NEEDS ANALYSIS PURSUANT TO SECTION 5 OF SECTION 403.9302, FLORIDA STATUTES

INTRODUCTION

As part of the 2021 regular session, the Legislature recognized the need for a long-term planning process for stormwater and wastewater. Section 403.9302, Florida Statutes, requires a 20-year needs analysis from the local government providing stormwater services. Because this planning document is forward-looking, it will necessarily include a number of assumptions about future actions. These assumptions should be based on any available information combined with best professional judgment of the individuals completing the document.

Completing this template by June 30, 2022, will fulfill the statutory requirements for the first round of 20-year needs analyses for stormwater. The template was generated by EDR in cooperation with local governments, Special Districts, the Florida Department of Environmental Protection (DEP), the Water Management Districts, the Florida Stormwater Association, private consultants, and others. Use of this tool will help ensure that information is compiled consistently. This is the Office of Economic & Demographic Research's (EDR) report to the Legislature.

For the purposes of this document, a stormwater management program and a stormwater management system are defined in statute (s. 403.031(15) and (16), F.S., respectively; language provided here: <https://www.flsenate.gov/Laws/Statutes/2021/403.031>). Plainly speaking, the "program" is the institutional framework whereby stormwater management activities (MS4 NPDES permit activities, and other regulatory activities, construction, operation and maintenance, etc.) are carried out by the public authority. The "system" comprises the physical infrastructure that is owned and/or operated by the local government or special district that specifically is intended to control, convey or store stormwater runoff for treatment and flood protection purposes.

For the purposes of this document, the following guiding principles have been adopted:

- Stormwater systems or facilities owned and operated by any of the following are excluded from reporting requirements for local governments and special districts:
 - o Private entities or citizens
 - o Federal government
 - o State government, including the Florida Department of Transportation (FDOT)
 - o Water Management Districts
 - o School districts
 - o State universities or Florida colleges
- Local government expenditures associated with routine operation and maintenance are fully funded prior to commencing new projects and initiatives.
- Local government submissions will include the activities of dependent special districts. Only independent special districts report separately. For a list of all special districts in the state and their type (*i.e.*, dependent or independent) please see the Department of Economic Opportunity's Official List of Special Districts at the following link: <http://specialdistrictreports.floridajobs.org/webreports/alphalist.aspx>.
- With respect to federal and state statutes and rulemaking, current law and current administration prevails throughout the 20-year period. In other words, the state's present legal framework (*i.e.*, the status quo) continues throughout the period.

GENERAL INSTRUCTIONS FOR USING THE TEMPLATE

Instructions for submitting the template are still under development. Additional information regarding submission answers to frequently asked questions will be posted on EDR's website, along with other useful materials, here: <http://edr.state.fl.us/Content/natural-resources/stormwaterwastewater.cfm>

The statutory language forms the titles for each part. This template asks that you group your recent and projected expenditures in prescribed categories. A detailed list of the categories is provided in part 5.0.

The same project should not appear on multiple tables in the jurisdiction's response unless the project's expenditures are allocated between those tables. All expenditures should be reported in \$1,000s (*e.g.*, five hundred thousand dollars should be reported as \$500).

For any jurisdiction that is contracting with another jurisdiction where both could be reporting the same expenditures, please contact EDR for additional guidance. In situations where a reporting jurisdiction contracts with a non-reporting jurisdiction, (*i.e.*, FDOT, the water management districts, the state or federal government), the reporting jurisdiction should include the expenditures.

When reporting cost information, please only include the expenditures that have flowed, are flowing, or will like to flow through your jurisdiction's budget. While necessary to comply with the statute, the concept of "future expenditures" should be viewed as an expression of identified needs.

These projections are necessarily speculative and do not represent a firm commitment to future budget actions for the jurisdiction.

This Excel workbook contains three worksheets for data entry. (Along the bottom of the screen, the three tabs are highlighted green.) Empty cells with visible borders are unlocked for data entry. In the first tab, titled "Background Information through Part 4," the information requested is either text, a dropdown list (*e.g.*, Yes or No), or a checkbox. The next tab, "Part 5 through Part 8," contains tables for expenditure or revenue data as well as some follow-up questions that require checkboxes, lists, or space for text.

In Part 5 and Part 6, the expenditure tables have space for up to 5 projects. More projects can be listed in the "Additional Projects" tab. This tab contains a table with space for up to 200 additional projects. In order for these additional projects and expenditures to be correctly classified and included in the final totals, each project must be assigned a Project and Funding Source Type from the dropdown lists in columns B and C.

Links to Template Parts:

[Background Information](#)

[Part 1](#)

[Part 2](#)

[Part 3](#)

[Part 4](#)

[Part 5](#)

[Part 6](#)

[Part 7](#)

[Part 8](#)

[Additional Projects - This table contains additional rows for projects that do not fit into the main tables in Parts 5 and 6.](#)

Background Information

Please provide your contact and location information, then proceed to the template on the next sheet.

Name of Local Government:	
Name of stormwater utility, if applicable:	
Contact Person	
Name:	
Position/Title:	
Email Address:	
Phone Number:	

Indicate the Water Management District(s) in which your service area is located.

<input type="checkbox"/>	Northwest Florida Water Management District (NFWFMD)
<input type="checkbox"/>	Suwannee River Water Management District (SRWMD)
<input type="checkbox"/>	St. Johns River Water Management District (SJRWMD)
<input type="checkbox"/>	Southwest Florida Water Management District (SWFWMD)
<input type="checkbox"/>	South Florida Water Management District (SFWMD)

Indicate the type of local government:

<input type="checkbox"/>	Municipality
<input type="checkbox"/>	County
<input type="checkbox"/>	Independent Special District

Part 1.0 Detailed description of the stormwater management program (Section 403.9302(3)(a), F.S.)

The stormwater management program, as defined in the Introduction, includes those activities associated with the management, operation and maintenance, and control of stormwater and stormwater management systems, including activities required by state and federal law. The detailed program description is divided into multiple subparts consisting of narrative and data fields.

Part 1.1 Narrative Description:

Please provide a brief description of the current institutional strategy for managing stormwater in your jurisdiction. Please include any mission statement, divisions or departments dedicated solely or partly to managing stormwater, dedicated funding sources, and other information that best describes your approach to stormwater:

On a scale of 1 to 5, with 5 being the highest, please indicate the importance of each of the following goals for your program:

0	1	2	3	4	5	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water quality improvement (TMDL Process/BMAPs/other)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events, storm surge and sea level rise
						Other:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Part 1.2 Current Stormwater Program Activities:

Please provide answers to the following questions regarding your stormwater management program.

- Does your jurisdiction have an NPDES Municipal Separate Storm Sewer System (MS4) Permit?
If yes, is your jurisdiction regulated under Phase I or Phase II of the NPDES Program:
- Does your jurisdiction have a dedicated stormwater utility?
If no, do you have another funding mechanism?
If yes, please describe your funding mechanism.
- Does your jurisdiction have a Stormwater Master Plan or Plans?
If Yes:
How many years does the plan(s) cover?
Are there any unique features or limitations that are necessary to understand what the plan does or does not address?

Please provide a link to the most recently adopted version of the document (if it is published online):
- Does your jurisdiction have an asset management (AM) system for stormwater infrastructure?
If Yes, does it include 100% of your facilities?
If your AM includes less than 100% of your facilities, approximately what percent of your facilities are included?

<ul style="list-style-type: none"> Does your stormwater management program implement the following (answer Yes/No): 	
A construction sediment and erosion control program for new construction (plans review and/or inspection)?	
An illicit discharge inspection and elimination program?	
A public education program?	
A program to involve the public regarding stormwater issues?	
A "housekeeping" program for managing stormwater associated with vehicle maintenance yards, chemical storage, fertilizer management, <i>etc.</i> ?	
A stormwater ordinance compliance program (<i>i.e.</i> , for low phosphorus fertilizer)?	
Water quality or stream gage monitoring?	
A geospatial data or other mapping system to locate stormwater infrastructure (GIS, <i>etc.</i>)?	
A system for managing stormwater complaints?	
Other specific activities?	
<div style="border: 1px solid black; height: 50px; width: 100%;"></div>	
Notes or Comments on any of the above:	
<div style="border: 1px solid black; height: 50px; width: 100%;"></div>	

Part 1.3 Current Stormwater Program Operation and Maintenance Activities

Please provide answers to the following questions regarding the operation and maintenance activities undertaken by your stormwater management program.

<ul style="list-style-type: none"> Does your jurisdiction typically assume maintenance responsibility for stormwater systems associated with new private development (<i>i.e.</i>, systems that are dedicated to public ownership and/or operation upon completion)? 	<div style="border: 1px solid black; height: 50px; width: 100%;"></div>
Notes or Comments on the above:	
<div style="border: 1px solid black; height: 50px; width: 100%;"></div>	

- Does your stormwater operation and maintenance program implement any of the following (answer Yes/No):

Routine mowing of turf associated with stormwater ponds, swales, canal/lake banks, <i>etc.</i> ?	
Debris and trash removal from pond skimmers, inlet grates, ditches, <i>etc.</i> ?	
Invasive plant management associated with stormwater infrastructure?	
Ditch cleaning?	
Sediment removal from the stormwater system (vacator trucks, other)?	
Muck removal (dredging legacy pollutants from water bodies, canal, <i>etc.</i>)?	
Street sweeping?	
Pump and mechanical maintenance for trash pumps, flood pumps, alum injection, <i>etc.</i> ?	
Non-structural programs like public outreach and education?	
Other specific routine activities?	

Part 2. Detailed description of the stormwater management system and its facilities and projects (continued Section 403.9302(3)(a), F.S.)

A stormwater management system, as defined in the Introduction, includes the entire set of site design features and structural infrastructure for collection, conveyance, storage, infiltration, treatment, and disposal of stormwater. It may include drainage improvements and measures to prevent streambank channel erosion and habitat degradation. This section asks for a summary description of your stormwater management system. It is not necessary to provide geospatial asset data or a detailed inventory. For some, it may be possible to gather the required data from your Asset Management (AM) system. For others, data may be gathered from sources such as an MS4 permit application, aerial photos, past or ongoing budget investments, water quality projects, or any other system of data storage/management that is employed by the jurisdiction.

Please provide answers to the following questions regarding your stormwater system inventory. Enter zero (0) if your system does not include the component.

	Number	Unit of Measurement
Estimated feet or miles of buried culvert:		
Estimated feet or miles of open ditches/conveyances (lined and unlined) that are maintained by the stormwater program:		
Estimated number of storage or treatment basins (<i>i.e.</i> , wet or dry ponds):		
Estimated number of gross pollutant separators including engineered sediment traps such as baffle boxes, hydrodynamic separators, <i>etc.</i> :		
Number of chemical treatment systems (<i>e.g.</i> , alum or polymer injection):		
Number of stormwater pump stations:		
Number of dynamic water level control structures (<i>e.g.</i> , operable gates and weirs that control canal water levels):		
Number of stormwater treatment wetland systems:		
Other:		

Notes or Comments on any of the above:

Which of the following green infrastructure best management practices do you use to manage water flow and/or improve water quality (answer Yes/No):

Best Management Practice	Current	Planned
Tree boxes		
Rain gardens		
Green roofs		
Pervious pavement/pavers		
Littoral zone plantings		
Living shorelines		

Other Best Management Practices:

Please indicate which resources or documents you used when answering these questions (check all that apply).

- ☐ Asset management system
- ☐ GIS program
- ☐ MS4 permit application
- ☐ Aerial photos
- ☐ Past or ongoing budget investments
- ☐ Water quality projects

Other(s):

--

Part 3. The number of current and projected residents served calculated in 5-year increments (Section 403.9302(3)(b), F.S.)

Counties and municipalities: Instead of requiring separate population projections, EDR will calculate the appropriate population estimates for each municipality or the unincorporated area of the county. If your service area is less than or more than your local government's population, please describe in the first text box provided below for part 4.0.

Independent Special Districts:

If an independent special district's boundaries are completely aligned with a county or a municipality, identify that jurisdiction here:

Any independent special district whose boundaries do not coincide with a county or municipality must submit a GIS shapefile with the current and projected service area. EDR will calculate the appropriate population estimates based on that map. Submission of this shapefile also serves to complete Part 4.0 of this template.

Part 4.0 The current and projected service area for the stormwater management program or stormwater management system (Section 403.9302(3)(c), F.S.)

Rather than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the stormwater service area is less than or extends beyond the geographic limits of your jurisdiction, please explain.

Similarly, if your service area is expected to change within the 20-year horizon, please describe the changes (*e.g.*, the expiration of an interlocal agreement, introduction of an independent special district, *etc.*).

[Proceed to Part 5](#)

Part 5.0 The current and projected cost of providing services calculated in 5-year increments (Section 403.9302(3)(d), F.S.)

Given the volume of services, jurisdictions should use the template's service groupings rather than reporting the current and projected cost of each individual service. Therefore, for the purposes of this document, "services" means:

1. Routine operation and maintenance (inclusive of the items listed in Part 1.3 of this document, ongoing administration, and non-structural programs)
2. Expansion (that is, improvement) of a stormwater management system.

Expansion means new work, new projects, retrofitting, and significant upgrades. Within the template, there are four categories of expansion projects.

1. Flood protection, addressed in parts 5.2 and 5.3... this includes capital projects intended for flood protection/flood abatement
2. Water quality, addressed in part 5.2 and 5.3... this includes stormwater projects related to water quality improvement, such as BMAPs; projects to benefit natural systems through restoration or enhancement; and stormwater initiatives that are part of aquifer recharge projects
3. Resiliency, addressed in part 5.4... this includes all major stormwater initiatives that are developed specifically to address the effects of climate change, such as sea level rise and increased flood events
4. End of useful life replacement projects, addressed in part 6.0... this includes major expenses associated with the replacement of aging infrastructure

While numbers 3 and 4 have components that would otherwise fit into the first two categories, they are separately treated given their overall importance to the Legislature and other policymakers.

Expansion projects are further characterized as currently having either a committed funding source or no identified funding source. Examples of a committed funding source include the capacity to absorb the project's capital cost within current budget levels or forecasted revenue growth; financing that is underway or anticipated (bond or loan); known state or federal funding (appropriation or grant); special assessment; or dedicated cash reserves for future expenditure.

All answers should be based on local fiscal years (LFY, beginning October 1 and running through September 30). Please use nominal dollars for each year, but include any expected cost increases for inflation or population growth. Please check the EDR website for optional growth rate schedules that may be helpful.

If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.

Part 5.1 Routine Operation and Maintenance

Please complete the table below, indicating the cost of operation and maintenance activities for the current year and subsequent five-year increments throughout the 20-year horizon. Your response to this part should exclude future initiatives associated with resiliency or major expenses associated with the replacement of aging infrastructure; these activities are addressed in subparts 5.4 and 6.0. However, do include non-structural programs like public outreach and education in this category.

If specific cost data is not yet available for the current year, the most recent (2020-21) O&M value can be input into the optional growth rate schedules (available on EDR's website as an Excel workbook). The most recent O&M value can be grown using the provided options for inflation, population growth, or some other metric of your choosing. If the growth in your projected total O&M costs is more than 15% over any five-year increment, please provide a brief explanation of the major drivers.

Routine Operation and Maintenance

	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Operation and Maintenance Costs					
Brief description of growth greater than 15% over any 5-year period:					

Part 5.2 Future Expansion (Committed Funding Source)

Please list expansion projects and their associated costs for the current year and subsequent five-year increments throughout the 20-year planning horizon. In this section, include stormwater system expansion projects or portions of projects with a committed funding source. If you include a portion of a project that is not fully funded, the project's remaining cost must be included in part 5.3, Expansion Projects with No Identified Funding Source.

Though many, if not most, stormwater projects benefit both flood protection and water quality, please use your best judgment to either allocate costs or simply select the primary purpose from the two categories below.

5.2.1 Flood Protection (Committed Funding Source): Provide a list of all scheduled new work, retrofitting and upgrades related to flood protection/flood abatement. Include infrastructure such as storage basins, piping and other conveyances, land purchases for stormwater projects, *etc.* Also include major hardware purchases such as vactor/jet trucks.

5.2.2 Water Quality Projects (Committed Funding Source): Please provide a list of scheduled water quality projects in your jurisdiction, such as treatment basins, alum injection systems, green infrastructure, water quality retrofits, *etc.*, that have a direct stormwater component. The projected expenditures should reflect only those costs.

- If you are party to an adopted BMAP, please include the capital projects associated with stormwater in this table. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred. For reference, DEP publishes a complete list of adopted BMAP projects as an appendix in their Annual STAR Report.

Expansion Projects with a Committed Funding Source

5.2.1 Flood Protection

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

5.2.2 Water Quality

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Part 5.3 Future Expansion with No Identified Funding Source

Please provide a list of known expansion projects or anticipated need(s) without formal funding commitments(s), formal pledges, or obligations. If you included a portion of a project that was partially covered by a committed source in part 5.2 above, list the projects and their remaining costs below.

5.3.1 Future Flood Protection with No Identified Funding Source: Please provide a list of future flood protection/flood abatement projects, associated land purchases, or major hardware purchases that are needed in your jurisdiction over the next 20 years. Future needs may be based on Master Plans, Comprehensive Plan Elements, Water Control Plans, areas of frequent flooding, hydrologic and hydraulic modeling, public safety, increased frequency of maintenance, desired level of service, flooding complaints, *etc.*

5.3.2 Future Water Quality Projects with no Identified Funding Source: Please provide a list of future stormwater projects needed in your jurisdiction over the next 20 years that are primarily related to water quality issues. Future needs may be based on proximity to impaired waters or waters with total maximum daily loads (TMDLs), BMAPs, state adopted Restoration Plans, Alternative Restoration Plans, or other local water quality needs.

- If you are party to an adopted BMAP, please list capital projects associated with stormwater. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred.
- List other future water quality projects, including those in support of local water quality goals as well as those identified in proposed (but not yet adopted) BMAPs.

Expansion Projects with No Identified Funding Source

5.3.1 Flood Protection

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

5.3.2 Water Quality

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Please indicate which resources or documents you used to complete table 5.3 (check all that apply).

<input type="checkbox"/>	Stormwater Master Plan
<input type="checkbox"/>	Basin Studies or Engineering Reports
<input type="checkbox"/>	Adopted BMAP
<input type="checkbox"/>	Adopted Total Maximum Daily Load
<input type="checkbox"/>	Regional or Basin-specific Water Quality Improvement Plan or Restoration Plan
	Specify: <input type="text"/>
<input type="checkbox"/>	Other(s): <input type="text"/>

Part 5.4 Stormwater projects that are part of resiliency initiatives related to climate change

Please list any stormwater infrastructure relocation or modification projects and new capital investments specifically needed due to sea level rise, increased flood events, or other adverse effects of climate change. When aggregating, include O&M costs for these future resiliency projects and investments in this table (not in part 5.1). If your jurisdiction participates in a Local Mitigation Strategy (LMS), also include the expenditures associated with your stormwater management system in this category (for example, costs identified on an LMS project list).

Resiliency Projects with a Committed Funding Source

Project Name	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Resiliency Projects with No Identified Funding Source

Project Name	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

- Has a vulnerability assessment been completed for your jurisdiction's storm water system?
- If no, how many facilities have been assessed?
- Does your jurisdiction have a long-range resiliency plan of 20 years or more?
- If yes, please provide a link if available:
- If no, is a planning effort currently underway?

Part 6.0 The estimated remaining useful life of each facility or its major components (Section 403.9302(3)(e), F.S.)

Rather than reporting the exact number of useful years remaining for individual components, this section is constructed to focus on infrastructure components that are targeted for replacement and will be major expenses within the 20-year time horizon. Major replacements include culverts and pipe networks, control structures, pump stations, physical/biological filter media, *etc.* Further, the costs of retrofitting when used in lieu of replacement (such as slip lining) should be included in this part. Finally, for the purposes of this document, it is assumed that open storage and conveyance systems are maintained (as opposed to replaced) and have an unlimited service life.

In order to distinguish between routine maintenance projects and the replacement projects to be included in this part, only major expenses are included here. A major expense is defined as any single replacement project greater than 5% of the jurisdiction's total O&M expenditures over the most recent five-year period (such as a project in late 2021 costing more than 5% of the O&M expenditures for fiscal years 2016-2017 to 2020-2021).

If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.

End of Useful Life Replacement Projects with a Committed Funding Source

Project Name	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

End of Useful Life Replacement Projects with No Identified Funding Source

Project Name	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Part 7.0 The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components. (Section 403.9302(3)(f), F.S.)

This part of the template also addresses a portion of s. 403.9302(3)(g), F.S., by including historical expenditures. Many local governments refer to these as “actual” expenditures.

Consistent with expenditure projections, the jurisdiction’s actual expenditures are categorized into routine O&M, expansion, resiliency projects, and replacement of aging infrastructure. Additionally, the table includes space for reserve accounts. EDR’s interpretation of subparagraph 403.9302(3)(f), F.S., is that “capital account” refers to any reserve account developed specifically to cover future expenditures.

Note that for this table:

- Expenditures for local fiscal year 2020-21 can be estimated based on the most current information if final data is not yet available.
- Current Year Revenues include tax and fee collections budgeted for that fiscal year as well as unexpended balances from the prior year (balance forward or carry-over) unless they are earmarked for the rainy day or a dedicated reserve as explained in the following bullets.
- Bond proceeds should reflect only the amount expended in the given year.
- A reserve is a dedicated account to accumulate funds for a specific future expenditure.
- An all-purpose rainy day fund is a type of working capital fund typically used to address costs associated with emergencies or unplanned events.

The sum of the values reported in the "Funding Sources for Actual Expenditures" columns should equal the total "Actual Expenditures" amount. The cells in the "Funding Sources for Actual Expenditures" section will be highlighted red if their sum does not equal the "Actual Expenditures" total.

If you do not have a formal reserve dedicated to your stormwater system, please enter zero for the final two reserve columns.

Routine O&M

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Expansion

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Resiliency

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Replacement of Aging Infrastructure

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17							
2017-18							
2018-19							
2019-20							
2020-21							

Part 8.0 The local government's plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap (Section 403.9302(3)(g), F.S.)

In this template, the historical data deemed necessary to comply with s. 403.9302(3)(g), F.S., was included in part 7.0. This part is forward looking and includes a funding gap calculation. The first two tables will be auto-filled from the data you reported in prior tables. To do this, EDR will rely on this template's working definition of projects with committed funding sources, *i.e.*, EDR assumes that all committed projects have committed revenues. Those projects with no identified funding source are considered to be unfunded. EDR has automated the calculation of projected funding gaps based on these assumptions.

Committed Funding Source	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Maintenance	0	0	0	0
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
Total Committed Revenues (=Total Committed Projects)	0	0	0	0

No Identified Funding Source	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Maintenance	0	0	0	0
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
Projected Funding Gap (=Total Non-Committed Needs)	0	0	0	0

For any specific strategies that will close or lessen a projected funding gap, please list them in the table below. For each strategy, also include the expected new revenue within the five-year increments.

Strategies for New Funding Sources	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Total	0	0	0	0
Remaining Unfunded Needs	0	0	0	0

Additional Table Rows

Choose from the drop-down lists for Project Type and Funding Source Type, then fill in the project name and expenditure estimates.

Rows that are highlighted RED are either missing information in a "Project & Type Information" column or have zero expenditures.

[Link to aggregated table to crosscheck category totals and uncategorized projects.](#)

[illegible]

Project & Type Information			Expenditures (in \$thousands)				
Project Type (Choose from dropdown list)	Funding Source Type (Choose from dropdown list)	Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Project & Type Information			Expenditures				
Project Type	Funding Source Type		LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Expansion Projects, Flood Protection	Committed Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Water Quality	Committed Funding Source	Aggregated Total	0	0	0	0	0
Resiliency Projects	Committed Funding Source	Aggregated Total	0	0	0	0	0
End of Useful Life Replacement Projects	Committed Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Flood Protection	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Water Quality	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Resiliency Projects	No Identified Funding Source	Aggregated Total	0	0	0	0	0
End of Useful Life Replacement Projects	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Total of Projects without Project Type and/or Funding Source Type			0	0	0	0	0

SECTION VIII



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October 14, 2021

Canopy Community Development District
Governmental Management Services
219 E. Livingston Street
Orlando, FL 32801

We are pleased to confirm our understanding of the services we are to provide Canopy Community Development District (the District) for the year ended September 30, 2021. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the September 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedule

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Supervisors of the

District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste and abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding

sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

We will also examine the District's compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, as of September 30, 2021. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Accordingly, it will include examining, on a test basis, your records and other procedures to obtain evidence necessary to enable us to express our opinion. Our report will be addressed to the Board of Supervisors of the District. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If for any reason, we are unable to complete

the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this engagement.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any

significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Carr, Riggs & Ingram, LLC (CRI) and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Florida Auditor General or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CRI personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Public Records. Auditor shall, pursuant to and in accordance with Section 119.0701, Florida Statutes, comply with the public records laws of the State of Florida, and specifically shall:

- a) Keep and maintain public records required by the District to perform the services or work set forth in this Agreement; and
- b) Upon the request of the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law; and

- c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Auditor does not transfer the records to the District; and
- d) Upon completion of the Agreement, transfer, at no cost to the District, all public records in possession of the Auditor or keep and maintain public records required by the District to perform the service or work provided for in this Agreement. If the Auditor transfers all public records to the District upon completion of the Agreement, the Auditor shall destroy (except as required by regulation or professional standard to maintain such records) any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Auditor keeps and maintains public records upon completion of the Agreement, the Auditor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

Auditor acknowledges that any request to inspect or copy public records relating to this Agreement must be made directly to the District pursuant to Section 119.0701(3), Florida Statutes. If notified by the District of a public records request for records not in the possession of the District but in possession of the Auditor, the Auditor shall provide such records to the District or allow the records to be inspected or copied within a reasonable time. Auditor acknowledges that should Auditor fail to provide the public records to the District within a reasonable time, Auditor may be subject to penalties pursuant to Section 119.10, Florida Statutes.

IF THE AUDITOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AUDITOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, THE AUDITOR MAY CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE DISTRICT AT:

Governmental Management Services

219 E. Livingston Street,

Orlando, Florida 32801

TELEPHONE: (407) 841-5524

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Florida Auditor General. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately on December 15, 2021 and to issue our reports no later than June 30, 2022. Alan Jowers, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$5,000. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices will be submitted in a sufficient detail to demonstrate compliance with the terms of this agreement. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from

your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. CRI or the District may terminate this agreement with or without cause by providing thirty (30) days written notice to the other party. The District will be obligated to pay all invoices for services rendered prior to the date of the notice for termination.

Dispute Resolution

In the event of a dispute between the parties which arises out of or relates to this contract or engagement letter, the breach thereof or the services provided or to be provided hereunder, if the dispute cannot be settled through negotiation, the parties agree that before initiating arbitration, litigation or other dispute resolution procedure, they will first try, in good faith, to resolve the dispute through non-binding mediation. All parties agree that an alternative form of dispute resolution shall not be undertaken by either party until the expiration of fifteen (15) calendar days following notice being provided to the other party indicating that the dispute cannot be settled through mediation. The mediation will be administered by the American Arbitration Association under its *Dispute Resolution Rules for Professional Accounting and Related Services Disputes*. The costs of any mediation proceedings shall be shared equally by all parties.

Limitation of Liability

Except as provided in this agreement, CRI shall not be liable for incidental, consequential, exemplary, special, punitive or ancillary damages of any kind alleged as a result of any cause of action from this agreement, whether arising out of breach of contract, tort or otherwise. If there are unpaid fees owed to CRI, this cumulative liability will be reduced by the value of the unpaid fees with no additional interest or charges, as CRI retains the right to offset any sums claimed as due and owed by you, by any sums to which it is legally entitled. This limitation shall apply whether or not further damages are foreseeable, or whether either party (or its employees, agents, officers or directors) have been advised of the possibility of such damages.

Electronic Data Communication and Storage and Use of Third Party Service Provider

In the interest of facilitating our services to your company, we may send data over the Internet, securely store electronic data via computer software applications hosted remotely on the Internet, or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to your company may be transmitted or stored using these methods. We may use third-party service providers to store or transmit this data, such as, but not limited to, providers of tax return preparation software. In using these data communication and storage methods, our firm employs measures designed to maintain data security. We use reasonable efforts to keep such communications and data access secure in accordance with our obligations under applicable laws and professional standards. We also require our third-party vendors to do the same.

You recognize and accept that we have no control over, and shall not be responsible for, the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors. You consent to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this engagement.

To enhance our services to you, we will use a combination of remote access, secure file transfer, virtual private network or other collaborative, virtual workspace or other online tools or environments. Access through any combination of these tools allows for on-demand and/or real-time collaboration across geographic boundaries and time zones and allows CRI and you to share data, engagement information,

knowledge, and deliverables in a protected environment. In order to use certain of these tools and in addition to execution of this acknowledgement and engagement letter, you may be required to execute a separate client acknowledgement or agreement and agree to be bound by the terms, conditions and limitations of such agreement. You agree that CRI has no responsibility for the activities of its third-party vendors supplying these tools and agree to indemnify and hold CRI harmless with respect to any and all claims arising from or related to the operation of these tools. While we may back up your files to facilitate our services, you are solely responsible for the backup of your files and records; therefore, we recommend that you also maintain your own backup files of these records. In the event you suffer a loss of any files or records due to accident, inadvertent mistake, or Act of God, copies of which you have provided to us pursuant to this agreement, we shall not be responsible or obligated to provide you a copy of any such file or record which we may retain in our possession.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Carr, Riggs & Ingram, L.L.C.

Carr, Riggs & Ingram, LLC

Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Canopy Community Development District.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

SECTION IX

SECTION C

SECTION 1

Canopy

Community Development District

Summary of Operating Checks

September 1, 2021 to September 30, 2021

Bank	Date	Check No.'s	Amount
General Fund	9/23/21	228-235	\$ 39,103.63
		Subtotal	\$ 39,103.63
Capital Reserve Fund	9/23/21	40	\$ 1,299.00
		Subtotal	\$ 1,299.00
Capital Projects Fund- Welaunee	9/9/21	21	\$ 403,598.15
		Subtotal	\$ 403,598.15
			\$ 444,000.78

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/23/21	00006	8/16/21 84872	202108 310-51300-49000	MEETING FEE - 08/11/21	*	80.93	
				CITY OF TALLAHASSEE			80.93 000228
9/23/21	00002	9/13/21 14329	202109 300-15500-10000	RENEW POLICY	*	5,570.00	
				EGIS INSURANCE ADVISORS LLC			5,570.00 000229
9/23/21	00001	8/01/21 58	202108 310-51300-34000	MANAGEMENT FEES	*	2,916.67	
		8/01/21 58	202108 310-51300-35100	INFORMATION TECH	*	208.33	
		8/01/21 58	202108 310-51300-31300	DISSEMINATION AGENT	*	666.67	
		8/01/21 58	202108 310-51300-42500	COPIES	*	9.45	
		9/01/21 59	202109 310-51300-34000	MANAGEMENT FEES	*	2,916.67	
		9/01/21 59	202109 310-51300-35100	INFORMATION TECHNOLOGY	*	208.33	
		9/01/21 59	202109 310-51300-31300	DISSEMINATION AGENT	*	666.67	
		9/01/21 59	202109 310-51300-42000	POSTAGE	*	30.05	
		9/01/21 59	202109 310-51300-49000	ADVANCE DIRECT MKTG	*	347.70	
				GOVERNMENTAL MANAGEMENT SERVICES			7,970.54 000230
9/30/21	00001	8/01/21 58	202109 310-51300-34000	MANAGEMENT FEES	V	2,916.67-	
		8/01/21 58	202109 310-51300-35100	INFORMATION TECH	V	208.33-	
		8/01/21 58	202109 310-51300-31300	DISSEMINATION AGENT	V	666.67-	
		8/01/21 58	202109 310-51300-42500	COPIES	V	9.45-	
		9/01/21 59	202109 310-51300-34000	MANAGEMENT FEES	V	2,916.67-	
		9/01/21 59	202109 310-51300-35100	INFORMATION TECHNOLOGY	V	208.33-	
		9/01/21 59	202109 310-51300-31300	DISSEMINATION AGENT	V	666.67-	
		9/01/21 59	202109 310-51300-42000	POSTAGE	V	30.05-	
		9/01/21 59	202109 310-51300-49000	ADVANCE DIRECT MKTG	V	347.70-	
				GOVERNMENTAL MANAGEMENT SERVICES			7,970.54-000230
				CANO CANOPY CDD	HSMITH		

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/23/21	00007	7/13/21 319463	202106 310-51300-31100	ENGINEERING FEES JUNE	*	710.00	
		8/23/21 321836	202107 310-51300-31100	PROF. SERVICES THRU 07/30	*	710.00	
		8/23/21 321849	202107 320-53800-46700	4TH QUARTER REPORT	*	1,500.00	
		8/23/21 321851	202107 310-51300-31100	ANNUAL ENGINEERS REPORT	*	6,000.00	
GREENMAN-PEDERSEN, INC							8,920.00 000231
9/23/21	00005	6/18/21 123140	202105 310-51300-31500	GENERAL COUNSEL MAY21	*	4,822.00	
		7/31/21 124304	202106 310-51300-31500	ATTORNEY FEES JUNE 21	*	6,721.10	
HOPPING GREEN & SAMS							11,543.10 000232
9/23/21	00024	8/02/21 48	202107 310-51300-31500	ATTORNEY FEES JULY	*	336.00	
		9/01/21 135	202108 310-51300-31500	LEGAL SERVICES THRU 08/31	*	4,772.00	
KE LAW GROUP, PLLC							5,108.00 000233
9/23/21	00019	8/06/21 1537	202107 320-53800-46200	LANDSCAPE MAINT JUL 21	*	6,850.00	
KEEP IT GRASSY LLC							6,850.00 000234
9/23/21	00021	7/31/21 00039953	202107 310-51300-48000	LEGAL ADS-07/14-07/21	*	1,031.60	
TALLAHASSEE MEDIA GROUP							1,031.60 000235
TOTAL FOR BANK A						39,103.63	
TOTAL FOR REGISTER						39,103.63	

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/09/21	00001	8/31/21	PAY APP 202109 600-20700-10000 REQ 13 PAY APP 11	SANDCO, LLC	*	403,598.15	
							403,598.15 000021
						TOTAL FOR BANK C	403,598.15
						TOTAL FOR REGISTER	403,598.15

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/23/21	00011	8/10/21 3556B848	202108 600-20700-10100		*	1,299.00	
		UNITS 4 & 5					
				XYLEM WATER SOLUTIONS U.S.A., INC.			1,299.00 000040

						TOTAL FOR BANK B	1,299.00
						TOTAL FOR REGISTER	1,299.00

SECTION 2

Canopy
Community Development District

Unaudited Financial Reporting
September 30, 2021



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Canopy
Community Development District
Combined Balance Sheet
September 30, 2021

	<i>General Fund</i>	<i>Debt Service Fund</i>	<i>Capital Projects Fund</i>	<i>Totals Governmental Funds</i>
Assets:				
Cash				
Operating	\$ 15,468	\$ -	\$ -	\$ 15,468
Capital Projects	\$ -	\$ -	\$ 1,574	\$ 1,574
Welaunee	\$ -	\$ -	\$ 50,717	\$ 50,717
Investments				
Series 2018 A1 & A2				
Reserve A1	\$ -	\$ 82,146	\$ -	\$ 82,146
Revenue A1	\$ -	\$ 5,608	\$ -	\$ 5,608
Revenue A2	\$ -	\$ 0	\$ -	\$ 0
Prepayment A2	\$ -	\$ 55,576	\$ -	\$ 55,576
Construction	\$ -	\$ -	\$ 6	\$ 6
Series 2018 A3				
Reserve A3	\$ -	\$ 104,688	\$ -	\$ 104,688
Revenue A3	\$ -	\$ 11,049	\$ -	\$ 11,049
Construction	\$ -	\$ -	\$ 10,408	\$ 10,408
Construction-Restricted	\$ -	\$ -	\$ -	\$ -
Series 2018 A4				
Reserve A4	\$ -	\$ 32,714	\$ -	\$ 32,714
Revenue A4	\$ -	\$ 46,913	\$ -	\$ 46,913
Construction	\$ -	\$ -	\$ 3,561	\$ 3,561
Prepaid Expenses	\$ 6,329	\$ -	\$ -	\$ 6,329
Assessment Receivable	\$ -	\$ 270,435	\$ -	\$ 270,435
Due from Developer	\$ 7,716	\$ -	\$ -	\$ 7,716
Due from General Fund	\$ -	\$ 2,856	\$ -	\$ 2,856
Total Assets	\$ 29,512	\$ 611,984	\$ 66,266	\$ 707,763
Liabilities:				
Accounts Payable	\$ 17,883	\$ -	\$ 1,012	\$ 18,895
Accrued Expenses	\$ -	\$ -	\$ -	\$ -
Retainage Payable	\$ -	\$ -	\$ 464,643	\$ 464,643
Due to Capital Fund	\$ -	\$ -	\$ -	\$ -
Due to Debt Service	\$ 2,856	\$ -	\$ -	\$ 2,856
Due to Developer/CDD	\$ -	\$ -	\$ 5,032,537	\$ 5,032,537
Total Liabilities	\$ 20,739	\$ -	\$ 5,498,191	\$ 5,518,930
Fund Balances:				
Unassigned	\$ 8,773	\$ -	\$ -	\$ 8,773
Restricted For Debt Service 2018 A1 & A2	\$ -	\$ 339,800	\$ -	\$ 339,800
Restricted For Debt Service 2018 A3	\$ -	\$ 191,462	\$ -	\$ 191,462
Restricted For Debt Service 2018 A4	\$ -	\$ 80,722	\$ -	\$ 80,722
Assigned For Capital Projects 2018 A1 & A3	\$ -	\$ -	\$ (242,678)	\$ (242,678)
Assigned For Capital Projects 2018 A3	\$ -	\$ -	\$ 10,408	\$ 10,408
Assigned For Capital Projects 2018 A4	\$ -	\$ -	\$ 3,561	\$ 3,561
Assigned For Capital Projects	\$ -	\$ -	\$ (2,251,486)	\$ (2,251,486)
Assigned For Capital Projects - Welaunee	\$ -	\$ -	\$ (2,951,730)	\$ (2,951,730)
Total Fund Balances	\$ 8,773	\$ 611,984	\$ (5,431,925)	\$ (4,811,168)
Total Liabilities & Fund Balance	\$ 29,512	\$ 611,984	\$ 66,266	\$ 707,763

Canopy
Community Development District
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending September 30, 2021

	Adopted	Prorated Budget	Actual	
	Budget	Thru 09/30/21	Thru 09/30/21	Variance
<u>Revenues</u>				
Assessments - Tax Roll	\$ 47,052	\$ 47,052	\$ 47,201	\$ 149
Assessments - Direct (Administrative Only)	\$ 99,022	\$ 99,022	\$ 100,050	\$ 1,027
Developer Contributions	\$ 174,651	\$ 174,651	\$ 55,756	\$ (118,895)
Boundary Amendment Contributions	\$ -	\$ -	\$ 22,146	\$ 22,146
Interest Income	\$ 500	\$ 500	\$ -	\$ (500)
Miscellaneous Income	\$ 2,500	\$ 2,500	\$ -	\$ (2,500)
Total Revenues	\$ 323,725	\$ 323,725	\$ 225,153	\$ (98,572)

Expenditures:

General & Administrative:

Supervisor Fees	\$ -	\$ -	\$ -	\$ -
Engineering	\$ 12,000	\$ 12,000	\$ 16,375	\$ (4,375)
Arbitrage	\$ 450	\$ 450	\$ 450	\$ -
Assessment Roll	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
Dissemination	\$ 8,000	\$ 8,000	\$ 8,750	\$ (750)
Attorney	\$ 25,000	\$ 25,000	\$ 37,573	\$ (12,573)
Annual Audit	\$ 5,000	\$ 5,000	\$ 4,250	\$ 750
Trustee Fees	\$ 10,000	\$ 10,000	\$ 9,105	\$ 895
Management Fees	\$ 35,000	\$ 35,000	\$ 35,000	\$ (0)
Information Technology	\$ 3,700	\$ 3,700	\$ 2,500	\$ 1,200
Travel	\$ 50	\$ 50	\$ -	\$ 50
Telephone	\$ 250	\$ 250	\$ -	\$ 250
Postage	\$ 500	\$ 500	\$ 369	\$ 131
Printing & Binding	\$ 1,500	\$ 1,500	\$ 9	\$ 1,491
Insurance-Liability	\$ 6,000	\$ 6,000	\$ 5,381	\$ 619
Legal Advertising	\$ 2,500	\$ 2,500	\$ 3,187	\$ (687)
Boundary Amendment Expenses	\$ -	\$ -	\$ 19,914	\$ (19,914)
Other Current Charges	\$ 3,000	\$ 3,000	\$ 1,766	\$ 1,234
Office Supplies	\$ 500	\$ 500	\$ 1	\$ 499
Dues	\$ 175	\$ 175	\$ 175	\$ -
Total General & Administrative:	\$ 116,125	\$ 116,125	\$ 147,305	\$ (31,180)

Maintenance

Common Area:

Landscape Maintenance	\$ 63,000	\$ 63,000	\$ 68,500	\$ (5,500)
Landscape Contingency	\$ 10,600	\$ 10,600	\$ -	\$ 10,600
Plant Replacement	\$ 7,500	\$ 7,500	\$ -	\$ 7,500
Irrigation - Repairs	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
Irrigation - Water	\$ 10,000	\$ 10,000	\$ -	\$ 10,000
Irrigation - Electric	\$ 2,500	\$ 2,500	\$ -	\$ 2,500
Wetland Mitigation and Monitoring	\$ 8,400	\$ 8,400	\$ 10,700	\$ (2,300)
Street Lights	\$ -	\$ -	\$ -	\$ -
Lake Maintenance	\$ 7,500	\$ 7,500	\$ -	\$ 7,500
Dove Pond Dam Surety Bond	\$ -	\$ -	\$ 10,000	\$ (10,000)
Repairs and Maintenance	\$ 12,500	\$ 12,500	\$ -	\$ 12,500
Operating Supplies	\$ 1,250	\$ 1,250	\$ -	\$ 1,250

Canopy
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending September 30, 2021

	Adopted	Prorated Budget	Actual	
	Budget	Thru 09/30/21	Thru 09/30/21	Variance
<u><i>Common Area-Continued:</i></u>				
Road and Sidewalk	\$ -	\$ -	\$ -	\$ -
Trail Maintenance	\$ -	\$ -	\$ -	\$ -
Signage	\$ -	\$ -	\$ -	\$ -
Walls - Repair/Cleaning	\$ -	\$ -	\$ -	\$ -
Fencing				
<u><i>Amenity Center</i></u>				
Amenity Management Staffing	\$ 18,750	\$ 18,750	\$ -	\$ 18,750
Pool Attendants	\$ 3,750	\$ 3,750	\$ -	\$ 3,750
Janitorial	\$ 3,750	\$ 3,750	\$ -	\$ 3,750
Pool Maintenance	\$ 3,750	\$ 3,750	\$ -	\$ 3,750
Pool Chemicals	\$ 1,875	\$ 1,875	\$ -	\$ 1,875
Pool Permits	\$ 188	\$ 188	\$ -	\$ 188
Pool - Electric	\$ 3,750	\$ 3,750	\$ -	\$ 3,750
Pool - Water	\$ 250	\$ 250	\$ -	\$ 250
Telephone	\$ 625	\$ 625	\$ -	\$ 625
Water/Sewer	\$ 1,250	\$ 1,250	\$ -	\$ 1,250
Gas	\$ 125	\$ 125	\$ -	\$ 125
Trash	\$ 600	\$ 600	\$ -	\$ 600
Pest Control	\$ 300	\$ 300	\$ -	\$ 300
Termite Bond	\$ 188	\$ 188	\$ -	\$ 188
Insurance - Property	\$ 6,250	\$ 6,250	\$ -	\$ 6,250
Cable/Internet	\$ 1,875	\$ 1,875	\$ -	\$ 1,875
Access Cards	\$ 625	\$ 625	\$ -	\$ 625
Activities	\$ 3,750	\$ 3,750	\$ -	\$ 3,750
Security/Alarms/Repair	\$ 8,750	\$ 8,750	\$ -	\$ 8,750
Repairs and Maintenance	\$ 8,750	\$ 8,750	\$ -	\$ 8,750
Office Supplies	\$ 500	\$ 500	\$ -	\$ 500
Holiday Decorations	\$ 1,250	\$ 1,250	\$ -	\$ 1,250
<u><i>Other</i></u>				
Contingency	\$ 1,250	\$ 1,250	\$ -	\$ 1,250
Capital Reserve	\$ 7,200	\$ 7,200	\$ -	\$ 7,200
Total Maintenance	\$ 207,600	\$ 207,600	\$ 89,200	\$ 118,400
Total Expenditures	\$ 323,725	\$ 323,725	\$ 236,505	\$ 87,220
Excess Revenues (Expenditures)	\$ -		\$ (11,352)	
Fund Balance - Beginning	\$ -		\$ 20,126	
Fund Balance - Ending	\$ -		\$ 8,773	

Canopy

Community Development District

Debt Service Fund - Series 2018 A1 & A2

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending September 30, 2021

	Adopted	Prorated Budget	Actual	
	Budget	Thru 09/30/21	Thru 09/30/21	Variance
Revenues				
Assessments - Tax Roll (Platted Lots)	\$ 30,132	\$ 30,132	\$ 30,593	\$ 461
Assessments - Direct A1	\$ 134,245	\$ 134,245	\$ 134,245	\$ 0
Assessments - Direct A2	\$ 277,673	\$ 277,673	\$ 267,679	\$ (9,993)
Assessments - Prepayments	\$ -	\$ -	\$ 377,155	\$ 377,155
Interest Income	\$ 500	\$ 500	\$ 23	\$ (477)
Total Revenues	\$ 442,550	\$ 442,550	\$ 809,696	\$ 367,146
Expenditures:				
Series 2018 A1				
Interest - 11/1	\$ 66,971	\$ 66,971	\$ 66,971	\$ -
Principal - 5/1	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
Interest - 5/1	\$ 66,971	\$ 66,971	\$ 66,971	\$ (0)
Series 2018 A2				
Interest - 11/1	\$ 141,143	\$ 141,143	\$ 138,837	\$ 2,307
Interest - 5/1	\$ 141,143	\$ 141,143	\$ 137,914	\$ 3,229
Special Call A2 - 2/1	\$ -	\$ -	\$ 30,000	\$ (30,000)
Interest- 2/1	\$ -	\$ -	\$ 461	\$ (461)
Special Call A2 - 5/1	\$ -	\$ -	\$ 30,000	\$ (30,000)
Interest- 8/1	\$ -	\$ -	\$ 4,074	\$ (4,074)
Special Call A2 - 8/1	\$ -	\$ -	\$ 265,000	\$ (265,000)
Total Expenditures	\$ 446,228	\$ 446,228	\$ 770,228	\$ (324,000)
Other Sources/(Uses)				
Transfer In/Out	\$ -	\$ -	\$ (10)	\$ (10)
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ (10)	\$ (10)
Excess Revenues (Expenditures)	\$ (3,678)		\$ 39,458	
Fund Balance - Beginning	\$ 378,035		\$ 300,342	
Fund Balance - Ending	\$ 374,357		\$ 339,800	

Canopy
Community Development District
Debt Service Fund - Series 2018 A3
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending September 30, 2021

	Adopted	Prorated Budget	Actual	
	Budget	Thru 09/30/21	Thru 09/30/21	Variance
Revenues				
Assessments - Direct (Unplatted Lots)	\$ 170,938	\$ 170,938	\$ 172,089	\$ 1,151
Interest Income	\$ 500	\$ 500	\$ 15	\$ (485)
Total Revenues	\$ 171,438	\$ 171,438	\$ 172,104	\$ 666
Expenditures:				
Interest - 11/1	\$ 85,469	\$ 85,469	\$ 85,469	\$ -
Interest - 5/1	\$ 85,469	\$ 85,469	\$ 85,469	\$ -
Total Expenditures	\$ 170,938	\$ 170,938	\$ 170,938	\$ -
Other Sources/(Uses)				
Transfer In/Out	\$ (500)	\$ (500)	\$ (12)	\$ -
Total Other Financing Sources (Uses)	\$ (500)	\$ (500)	\$ (12)	\$ -
Excess Revenues (Expenditures)	\$ 1		\$ 1,154	
Fund Balance - Beginning	\$ 85,617		\$ 190,308	
Fund Balance - Ending	\$ 85,618		\$ 191,462	

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Community Development District

Debt Service Fund - Series 2018 A4

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending September 30, 2021

	Adopted	Prorated Budget	Actual	
	Budget	Thru 09/30/21	Thru 09/30/21	Variance
Revenues				
Assessments - Tax Roll (Platted Lots)	\$ 65,612	\$ 65,612	\$ 65,853	\$ 241
Interest Income	\$ 250	\$ 250	\$ 13	\$ (237)
Total Revenues	\$ 65,862	\$ 65,862	\$ 65,865	\$ 4
Expenditures:				
Interest - 11/1	\$ 24,148	\$ 24,148	\$ 24,148	\$ -
Principal - 5/1	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
Interest - 5/1	\$ 24,148	\$ 24,148	\$ 24,148	\$ 1
Total Expenditures	\$ 63,296	\$ 63,296	\$ 63,295	\$ 1
Other Sources/(Uses)				
Transfer In/Out	\$ -	\$ -	\$ (4)	\$ (4)
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ (4)	\$ (4)
Excess Revenues (Expenditures)	\$ 2,566		\$ 2,567	
Fund Balance - Beginning	\$ 45,226		\$ 78,156	
Fund Balance - Ending	\$ 47,792		\$ 80,722	

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Community Development District
Capital Projects Funds
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending September 30, 2021

	Series 2018 A1 & A2	Series 2018 A3	Series 2018 A4	Capital Projects	Welaunee	
	Actuals	Actuals	Actuals	Actuals	Actuals	Total
<u>Revenues</u>						
Interest	\$ 128	\$ 37	\$ 0	\$ -	\$ -	165
Total Revenues	\$ 128	\$ 37	\$ 0	\$ -	\$ -	165
<u>Expenditures:</u>						
Capital Outlay - Construction	\$ 1,912,806	\$ 602,061	\$ -	\$ -	\$ 2,951,508	\$ 5,466,375
Capital Outlay - General	\$ -	\$ -	\$ -	\$ 41,132	\$ -	\$ 41,132
Professional Fees	\$ -	\$ -	\$ -	\$ 7,719	\$ -	\$ 7,719
Miscellaneous	\$ -	\$ -	\$ -	\$ 670	\$ 662	\$ 1,332
Total Expenditures	\$ 1,912,806	\$ 602,061	\$ -	\$ 49,521	\$ 2,952,170	\$ 5,516,558
<u>Other Financing Sources/(Uses)</u>						
Transfer In/Out	\$ 10	\$ 12	\$ 4	\$ -	\$ -	26
Total Other Financing Sources (Uses)	\$ 10	\$ 12	\$ 4	\$ -	\$ -	26
Excess Revenues (Expenditures)	\$ (1,912,669)	\$ (602,011)	\$ 4	\$ (49,521)	\$ (2,952,170)	\$ (5,516,367)
Fund Balance - Beginning	\$ 1,669,990	\$ 612,419	\$ 3,557	\$ (2,201,964)	\$ 440	\$ 84,442
Fund Balance - Ending	\$ (242,678)	\$ 10,408	\$ 3,561	\$ (2,251,486)	\$ (2,951,730)	\$ (5,431,925)

Canopy

Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Revenues													
Assessments - Tax Roll	\$ -	\$ 2,187	\$ 41,316	\$ 1,775	\$ 10	\$ 973	\$ 158	\$ 294	\$ 489	\$ -	\$ -	\$ -	\$ 47,201
Assessments - Direct (Administrative Only)	\$ -	\$ -	\$ 7,680	\$ 33,647	\$ 8,252	\$ 8,252	\$ 8,892	\$ 8,252	\$ 8,572	\$ 8,252	\$ 8,252	\$ -	\$ 100,050
Developer Contributions	\$ -	\$ -	\$ 3,808	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,949	\$ -	\$ -	\$ 55,756
Boundary Amendment Contributions	\$ -	\$ 3,782	\$ -	\$ 7,666	\$ -	\$ 6,765	\$ 3,934	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,146
Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ -	\$ 5,969	\$ 52,803	\$ 43,088	\$ 8,262	\$ 15,989	\$ 12,983	\$ 8,545	\$ 9,061	\$ 60,201	\$ 8,252	\$ -	\$ 225,153

Expenditures:

General & Administrative:

Engineering	\$	1,953	\$	1,775	\$	-	\$	-	\$	1,420	\$	888	\$	710	\$	-	\$	710	\$	6,710	\$	2,210	\$	-	\$	16,375
Arbitrage	\$	-	\$	450	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	450
Assessment Roll	\$	2,500	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,500
Dissemination	\$	667	\$	667	\$	667	\$	667	\$	667	\$	667	\$	917	\$	667	\$	1,167	\$	667	\$	1,333	\$	-	\$	8,750
Attorney	\$	3,807	\$	6,197	\$	3,398	\$	2,628	\$	947	\$	1,391	\$	336	\$	4,822	\$	6,721	\$	336	\$	4,772	\$	2,219	\$	37,573
Annual Audit	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,000	\$	-	\$	2,250	\$	-	\$	-	\$	-	\$	-	\$	4,250
Trustee Fees	\$	759	\$	8,346	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	9,105
Management Fees	\$	2,917	\$	2,917	\$	2,917	\$	2,917	\$	2,917	\$	2,917	\$	2,917	\$	2,917	\$	2,917	\$	2,917	\$	2,917	\$	2,917	\$	35,000
Information Technology	\$	208	\$	208	\$	208	\$	208	\$	208	\$	208	\$	208	\$	208	\$	208	\$	208	\$	417	\$	-	\$	2,500
Travel	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Telephone	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Postage	\$	2	\$	3	\$	21	\$	47	\$	-	\$	156	\$	43	\$	7	\$	18	\$	41	\$	-	\$	30	\$	369
Printing & Binding	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	19	\$	(9)	\$	9
Insurance-Liability	\$	5,381	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,381
Legal Advertising	\$	815	\$	186	\$	142	\$	-	\$	142	\$	497	\$	-	\$	-	\$	373	\$	1,032	\$	-	\$	-	\$	3,187
Boundary Amendment Expenses	\$	2,731	\$	3,415	\$	1,520	\$	4,265	\$	-	\$	7,984	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	19,914
Other Current Charges	\$	138	\$	144	\$	120	\$	370	\$	120	\$	145	\$	146	\$	30	\$	38	\$	38	\$	119	\$	357	\$	1,766
Office Supplies	\$	0	\$	0	\$	0	\$	0	\$	-	\$	0	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1
Dues	\$	175	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	175
Total General & Administrative:	\$	22,051	\$	24,308	\$	8,993	\$	11,102	\$	6,421	\$	16,852	\$	5,276	\$	10,901	\$	12,152	\$	11,949	\$	11,787	\$	5,512	\$	147,305

Maintenance

Common Area:

[illegible]

Canopy
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
<u><i>Amenity Center</i></u>													
Amenity Management Staffing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Pool Attendants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Janitorial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Pool Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Pool Chemicals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Pool Permits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Pool - Electric	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Pool - Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Water/Sewer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Gas	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Trash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Pest Control	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Termite Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Cable/Internet	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Access Cards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Security/Alarms/Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Repairs and Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Holiday Decorations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<u><i>Other</i></u>													
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Maintenance	\$ 8,350	\$ 16,850	\$ 6,850	\$ 6,850	\$ 6,850	\$ 8,350	\$ 8,350	\$ 11,550	\$ 6,850	\$ 8,350	\$ -	\$ -	89,200
Total Expenditures	\$ 30,401	\$ 41,158	\$ 15,843	\$ 17,952	\$ 13,271	\$ 25,202	\$ 13,626	\$ 22,451	\$ 19,002	\$ 20,299	\$ 11,787	\$ 5,512	\$ 236,505
Excess Revenues (Expenditures)	\$ (30,401)	\$ (35,189)	\$ 36,960	\$ 25,136	\$ (5,009)	\$ (9,213)	\$ (643)	\$ (13,906)	\$ (9,941)	\$ 39,902	\$ (3,535)	\$ (5,512)	\$ (11,352)

Canopy
Community Development District
Long Term Debt Report

SERIES 2018A-1, SPECIAL ASSESSMENT REVENUE BONDS

INTEREST RATE:	6.000%, 6.150%	
MATURITY DATE:	5/1/2049	
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT SERVICE	
RESERVE FUND REQUIREMENT	\$82,146	
RESERVE FUND BALANCE	\$82,146	
BONDS OUTSTANDING - 11/08/18		\$2,225,000
LESS: PRINCIPAL PAYMENT - 05/01/20		(\$25,000)
LESS: PRINCIPAL PAYMENT - 05/01/21		(\$30,000)
CURRENT BONDS OUTSTANDING		\$2,170,000

SERIES 2018A-2, SPECIAL ASSESSMENT REVENUE BONDS

INTEREST RATE:	6.150%	
MATURITY DATE:	5/1/2049	
RESERVE FUND DEFINITION	NOT SECURED - N/A	
RESERVE FUND REQUIREMENT	\$0	
RESERVE FUND BALANCE	\$0	
BONDS OUTSTANDING - 11/08/18		\$5,480,000
LESS: SPECIAL CALL - 05/01/19		(\$110,000)
LESS: SPECIAL CALL - 08/01/19		(\$305,000)
LESS: SPECIAL CALL - 11/01/19		(\$405,000)
LESS: SPECIAL CALL - 02/01/20		(\$60,000)
LESS: SPECIAL CALL - 05/01/20		(\$10,000)
LESS: SPECIAL CALL - 08/01/20		(\$75,000)
LESS: SPECIAL CALL - 02/01/21		(\$30,000)
LESS: SPECIAL CALL - 05/01/21		(\$30,000)
LESS: SPECIAL CALL - 08/01/21		(\$265,000)
CURRENT BONDS OUTSTANDING		\$4,190,000

SERIES 2018A-3, SPECIAL ASSESSMENT REVENUE BONDS

INTEREST RATE:	6.250%	
MATURITY DATE:	5/1/2049	
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT SERVICE	
RESERVE FUND REQUIREMENT	\$104,688	
RESERVE FUND BALANCE	\$104,688	
BONDS OUTSTANDING - 11/08/18		\$2,735,000
CURRENT BONDS OUTSTANDING		\$2,735,000

SERIES 2018A-4, SPECIAL ASSESSMENT REVENUE BONDS

INTEREST RATE:	5.000%, 5.150%	
MATURITY DATE:	5/1/2049	
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT SERVICE	
RESERVE FUND REQUIREMENT	\$32,714	
RESERVE FUND BALANCE	\$32,714	
BONDS OUTSTANDING - 11/08/18		\$965,000
LESS: PRINCIPAL PAYMENT - 05/01/20		(\$15,000)
LESS: PRINCIPAL PAYMENT - 05/01/21		(\$15,000)
CURRENT BONDS OUTSTANDING		\$935,000

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COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Receipts
Fiscal Year 2021

Gross Assessments \$ 50,568.00 \$ 32,775.00 \$ 70,550.00 \$ 153,893.00
Net Assessments \$ 47,028.24 \$ 30,480.75 \$ 65,611.50 \$ 143,120.49

ON ROLL ASSESSMENTS

Date	Distribution	Gross Amount	Commissions	Discount/Penalty	Interest	Net Receipts	32.86%	21.30%	45.84%	54.16%
							O&M Portion	2018A-1 Debt Service Portion	2018A-4 Debt Service Portion	Total
11/13/20	ACH	\$1,041.62	(\$31.25)	\$0.00	\$0.00	\$1,010.37	\$332.00	\$215.18	\$463.19	\$1,010.37
11/23/20	ACH	\$5,821.42	(\$174.64)	\$0.00	\$0.00	\$5,646.78	\$1,855.49	\$1,202.61	\$2,588.68	\$5,646.78
12/23/20	ACH	\$27,673.03	(\$830.19)	\$0.00	\$0.00	\$26,842.84	\$8,820.34	\$5,716.79	\$12,305.71	\$26,842.84
12/30/20	ACH	\$101,952.00	(\$3,058.56)	\$0.00	\$0.00	\$98,893.44	\$32,495.59	\$21,061.60	\$45,336.25	\$98,893.44
01/20/21	ACH	\$5,568.54	(\$167.06)	\$0.00	\$0.00	\$5,401.48	\$1,774.88	\$1,150.37	\$2,476.23	\$5,401.48
02/01/21	ACH	\$0.00	\$0.00	\$0.00	\$30.36	\$30.36	\$9.97	\$6.47	\$13.92	\$30.36
03/17/21	ACH	\$3,051.19	(\$91.54)	\$0.00	\$0.00	\$2,959.65	\$972.52	\$630.32	\$1,356.81	\$2,959.65
04/13/21	ACH	\$494.33	(\$14.83)	\$0.00	\$0.00	\$479.50	\$157.56	\$102.12	\$219.82	\$479.50
05/15/21	ACH	\$920.82	(\$27.62)	\$0.00	\$0.00	\$893.20	\$293.50	\$190.23	\$409.47	\$893.20
06/21/21	ACH	\$1,535.11	(\$46.05)	\$0.00	\$0.00	\$1,489.06	\$489.29	\$317.13	\$682.64	\$1,489.06
TOTAL							\$ 47,201.14	\$ 30,592.82	\$ 65,852.72	\$ 143,646.68

100%

Net Percent Collected

DIRECT BILL ASSESSMENTS

Ox Bottom Mortgage Holdings, LLC 2020-01						
Net Assessments				\$99,021.30	\$99,021.30	
Date Received	Due Date	Check Number	Net Assessed	Amount Received	General Fund	
1/17/21	10/1/20	10790	\$8,251.78	\$8,251.78	\$8,251.78	
1/17/21	11/1/20	10791	\$8,251.78	\$8,251.78	\$8,251.78	
1/17/21	12/1/20	10792	\$8,251.78	\$8,251.78	\$8,251.78	
1/17/21	1/1/21	10789	\$8,251.78	\$8,251.78	\$8,251.78	
2/18/21	2/1/21	10821	\$8,251.78	\$8,251.78	\$8,251.78	
3/15/21	3/1/21	10863	\$8,251.78	\$8,251.78	\$8,251.78	
4/7/21	4/1/21	10907	\$8,251.78	\$8,251.78	\$8,251.78	
6/2/21	5/1/21	10961	\$8,251.78	\$8,251.78	\$8,251.78	
6/4/21	6/1/21	11000	\$8,251.78	\$8,251.78	\$8,251.78	
7/12/21	7/1/21	11022	\$8,251.78	\$8,251.78	\$8,251.78	
8/5/21	8/1/21	11056	\$8,251.78	\$8,251.78	\$8,251.78	
	9/1/21		\$8,251.78			
\$ 99,021.36				\$ 90,769.58	\$ 90,769.58	

Ox Bottom Mortgage Holdings, LLC 2021-02						
Net Assessments				\$134,245.25	\$134,245.25	
Date Received	Due Date	Check Number	Net Assessed	Amount Received	Series 2018A-1 Debt Service Fund	
4/1/21	4/1/21	101	\$67,122.63	\$67,122.63	\$67,122.63	
10/1/21	9/30/21	WIRE ACH	\$67,122.63	\$67,122.63	\$67,122.63	
\$ 134,245.26				\$ 134,245	\$ 134,245	

Ox Bottom Mortgage Holdings, LLC 2021-03						
Net Assessments				\$267,678.75	\$267,678.75	
Date Received	Due Date	Check Number	Net Assessed	Amount Received	Series 2018A-2 Debt Service Fund	
4/1/21	4/1/21	101	\$138,836.25	\$138,836.27	\$138,836.27	
10/1/21	9/30/21	WIRE ACH	\$128,843.00	\$128,843.00	\$128,843.00	
\$ 267,679.25				\$ 267,679	\$ 267,679	

Ox Bottom Mortgage Holdings, LLC 2021-04						
Net Assessments				\$159,938.00	\$159,938.00	
Date Received	Due Date	Check Number	Net Assessed	Amount Received	Series 2018A-3 Debt Service Fund	
4/1/21	4/1/21	101	\$85,469.00	\$85,469.00	\$85,469.00	
10/1/21	9/30/21	WIRE ACH	\$74,469.00	\$74,469.00	\$74,469.00	
\$ 159,938.00				\$ 159,938	\$ 159,938	

Ox Bottom Mortgage Holdings, LLC 2021-05						
Net Assessments				\$ 17,736.00	\$ 7,680.00	\$10,056.00
Date Received	Due Date	Check Number	Net Assessed	Amount Received	General Fund	Series 2018A-3 Debt Service Fund
12/9/20	4/1/21	10738	\$8,868.00	\$8,868.00	\$ 3,840.00	\$5,028.00
12/9/20	9/30/21	10738	\$8,868.00	\$8,868.00	\$ 3,840.00	\$5,028.00
\$ 17,736.00				\$ 17,736.00	\$ 7,680.00	\$ 10,056.00

Canopy
COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Receipts
Fiscal Year 2021

Thomas Thomson 2021-06						
Net Assessments			\$	739.00	\$	320.00
						\$419.00
Date Received	Due Date	Check Number	Net Assessed	Amount Received	General Fund	Series 2018A-3 Debt Service Fund
4/2/21	3/31/21	1001	\$739.00	\$739.00	\$	320.00
			\$	739.00	\$	320
						\$ 419
Leah Hollingsworth 2021-07						
Net Assessments			\$	739.00	\$	320.00
						\$419.00
Date Received	Due Date	Check Number	Net Assessed	Amount Received	General Fund	Series 2018A-3 Debt Service Fund
6/14/21	3/31/21	2472	\$739.00	\$739.00	\$	320.00
			\$	739.00	\$	320
						\$ 419
Thomas & Linsey Oberman 2021-08						
Net Assessments			\$	739.00	\$	320.00
						\$419.00
Date Received	Due Date	Check Number	Net Assessed	Amount Received	General Fund	Series 2018A-3 Debt Service Fund
1/13/21	3/31/21	312	\$739.00	\$739.00	\$	320.00
			\$	739.00	\$	320
						\$ 419
Carol & Calonie Pitts 2021-09						
Net Assessments			\$	739.00	\$	320.00
						\$419.00
Date Received	Due Date	Check Number	Net Assessed	Amount Received	General Fund	Series 2018A-3 Debt Service Fund
1/13/21	3/31/21	6344	\$739.00	\$739.00	\$	320.00
			\$	739.00	\$	320
						\$ 419
Ronnie & Marsha Hudson 2021-10						
Net Assessments			\$	739.00	\$	320.00
						\$419.00
Date Received	Due Date	Check Number	Net Assessed	Amount Received	General Fund	Series 2018A-3 Debt Service Fund
	3/31/21		\$739.00			
			\$	739.00	\$	-
						\$ -
Katherine Prescott 2021-11						
Net Assessments			\$	739.00	\$	320.00
						\$419.00
Date Received	Due Date	Check Number	Net Assessed	Amount Received	General Fund	Series 2018A-3 Debt Service Fund
4/2/21	3/31/21	1715	\$739.00	\$739.00	\$	320.00
			\$	739.00	\$	320
						\$ 419

Canopy

Community Development District

Special Assessment Revenue Bonds, Series 2018 A1/2

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2019				
4/5/19	1	Sandco, LLC	Pay Application # 1 - Canopy Unit 3 Phase 1 & 2	\$ 360,078.30
6/14/19	2	Ox Bottom Mortgage Holdings, LLC	Unit 1 Phase 6 Crestline Road, Fontana Road Improvement Reimbursement	\$ 995,631.07
TOTAL				\$ 1,355,709.37
Fiscal Year 2019				
12/1/18		Interest		\$ 3,084.22
12/1/18		Transfer from Reserve Fund		\$ 34.66
1/1/19		Interest		\$ 12,421.76
1/1/19		Transfer from Reserve Fund		\$ 139.54
2/1/19		Interest		\$ 13,927.37
2/1/19		Transfer from Reserve Fund		\$ 156.19
3/1/19		Interest		\$ 12,947.48
3/1/19		Transfer from Reserve Fund		\$ 144.94
4/1/19		Interest		\$ 14,360.76
4/1/19		Transfer from Reserve Fund		\$ 160.47
5/1/19		Interest		\$ 13,336.50
5/1/19		Transfer from Reserve Fund		\$ 155.29
5/14/19		Transfer from Cost of Issuance		\$ 21,146.93
6/1/19		Interest		\$ 13,737.71
6/1/19		Transfer from Reserve Fund		\$ 160.47
7/1/19		Interest		\$ 12,269.23
7/1/19		Transfer from Reserve Fund		\$ 155.29
8/1/19		Interest		\$ 11,603.76
8/1/19		Transfer from Reserve Fund		\$ 156.98
8/1/19		Transfer from Cost of Issuance		\$ 17.32
9/1/19		Interest		\$ 10,592.86
9/1/19		Transfer from Reserve Fund		\$ 143.02
TOTAL				\$ 140,852.75
Project (Construction) Fund at 11/8/18				\$ 7,309,992.26
Interest Earned thru 09/30/19				\$ 140,852.75
Requisitions Paid thru 09/30/19				\$ (1,355,709.37)
Remaining Project (Construction) Fund				\$ 6,095,135.64

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2020				
11/25/19	3	Sandco, LLC	Pay Application 4 - Unit 3	\$ 303,885.90
11/25/19	4	Sandco, LLC	Pay Application 1 - Unit 4 & 5	\$ 165,285.00
1/23/20	5	Sandco, LLC	Pay Application 2 & 3 - Unit 4 & 5	\$ 640,325.70
1/23/20	6	Sandco, LLC	Pay Application 5 - Unit 3	\$ 1,350.00
3/19/20	7	Sandco, LLC	Pay Application 4 - Unit 4 & 5	\$ 146,610.00
3/19/20	8	Sandco, LLC	Pay Application 6 - Unit 3	\$ 8,352.00
4/7/20	9	Sandco, LLC	Pay Application 8 - Unit 3	\$ 125,054.80
4/7/20	10	Sandco, LLC	Pay Application 6 - Unit 4 & 5	\$ 125,302.50
5/6/20	11	Sandco, LLC	Pay Application 5 - Unit 4 & 5	\$ 54,000.00
5/6/20	12	Sandco, LLC	Pay Application 7 - Unit 3	\$ 4,959.00
5/21/20	13	Consolidated Pipe & Supply Company, Inc.	Construction Materials - Unit 4 & 5	\$ 825,293.44
7/8/20	14	Consolidated Pipe & Supply Company, Inc.	Construction Materials - Unit 4 & 5	\$ 146,523.40
7/9/20	15	Consolidated Pipe & Supply Company, Inc.	Construction Materials - Unit 4 & 5	\$ 194,844.89
7/20/20	16	Sandco, LLC	Pay Application 7 - Unit 4 & 5	\$ 125,724.80
7/20/20	17	Sandco, LLC	Pay Application 8 - Unit 5	\$ 701,133.36
8/10/20	18	Consolidated Pipe & Supply Company, Inc.	Construction Materials - Unit 4 & 5	\$ 113,592.30
8/26/20	19	Sandco, LLC	Pay Application 9 - Unit 5	\$ 197,780.24
9/23/20	20	Sandco, LLC	Pay Application 9 - Unit 3	\$ 32,480.00
9/25/20	21	Sandco, LLC	Pay Application 10 - Unit 5	\$ 105,201.01
TOTAL				\$ 4,017,698.34

Canopy

Community Development District

Special Assessment Revenue Bonds, Series 2018 A1/2

Fiscal Year 2020

10/1/19	Transfer from Reserve Fund	\$	131.66
10/1/19	Interest	\$	9,767.11
11/1/19	Transfer from Reserve Fund	\$	125.02
11/1/19	Interest	\$	9,290.87
12/1/19	Interest	\$	7,668.90
12/1/19	Transfer from Reserve Fund	\$	104.65
1/1/20	Interest	\$	7,441.24
1/1/20	Transfer from Reserve Fund	\$	108.14
2/1/20	Interest	\$	7,186.26
2/1/20	Transfer from Reserve Fund	\$	107.85
3/1/20	Interest	\$	6,000.33
3/1/20	Transfer from Reserve Fund	\$	98.08
4/1/20	Interest	\$	2,429.03
4/1/20	Transfer from Reserve Fund	\$	39.73
5/1/20	Interest	\$	287.67
5/1/20	Transfer from Reserve Fund	\$	5.05
6/1/20	Interest	\$	272.36
6/1/20	Transfer from Reserve Fund	\$	5.22
7/1/20	Interest	\$	214.92
7/1/20	Transfer from Reserve Fund	\$	4.71
8/1/20	Interest	\$	134.16
8/1/20	Transfer from Reserve Fund	\$	3.48
9/1/20	Interest	\$	55.52
9/1/20	Transfer from Reserve Fund	\$	1.84

TOTAL

\$ 51,483.80

Project (Construction) Fund at 09/30/19

\$ 6,095,135.64

Interest Earned thru 09/30/20

\$ 51,483.80

Requisitions Paid thru 09/30/20

\$ (4,017,698.34)

Remaining Project (Construction) Fund

\$ 2,128,921.10

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2021				
11/10/20	22	Sandco, LLC	Pay Application 11 - Unit 5	\$ 216,246.66
11/10/20	23	Sandco, LLC	Pay Application 12 - Unit 5	\$ 270,300.59
11/17/20	24	WS US Sales Company	Order # 3556-C21978 - Flygt Equipment	\$ 156,775.00
12/2/20	25	WS US Sales Company	Invoice # 3556B44561 - Flygt Equipment	\$ 25,865.00
1/22/21	26	Consolidated Pipe & Supply Co	Invoice # 7100835-011-000 - Construction Materials	\$ 5,529.00
1/22/21	27	Xylem Water Solutions U.S.A. Inc.	Invoice # 3556B51566 - Flygt Equipment Canopy Units 4 & 5	\$ 115,549.00
2/5/21	28	Consolidated Pipe & Supply Co	Various Invoice #'s - October & December invoices job # 710452	\$ 194,342.66
2/17/21	29	Sandco, LLC	Pay Application 13 - Unit 5	\$ 462,349.27
3/22/21	30	Sandco, LLC	Pay Application 14 - Unit 6	\$ 377,193.90
4/29/21	31	Consolidated Pipe & Supply Co	Various Invoice #'s - Invoices job # 710452	\$ 304,901.43
TOTAL				\$ 2,129,052.51

Fiscal Year 2021

10/1/20	Interest	\$	36.67
10/1/20	Transfer from Reserve Fund	\$	1.35
11/1/20	Interest	\$	36.06
11/1/20	Transfer from Reserve Fund	\$	1.39
12/2/20	Interest	\$	15.80
12/2/20	Transfer from Reserve Fund	\$	0.74
1/4/21	Interest	\$	12.37
1/4/21	Transfer from Reserve Fund	\$	0.70
2/2/21	Interest	\$	12.07
2/2/21	Transfer from Reserve Fund	\$	0.70
3/2/21	Interest	\$	7.47
3/2/21	Transfer from Reserve Fund	\$	0.63
4/2/21	Interest	\$	0.70
4/2/21	Transfer from Reserve Fund	\$	4.76
5/2/21	Interest	\$	0.68
5/2/21	Transfer from Reserve Fund	\$	2.34
6/2/21	Transfer from Reserve Fund	\$	0.70
7/2/21	Transfer from Reserve Fund	\$	0.68
8/2/21	Transfer from Reserve Fund	\$	0.70
9/2/21	Transfer from Reserve Fund	\$	0.70
TOTAL			\$ 137.21

Project (Construction) Fund at 09/30/20

\$ 2,128,921.10

Interest Earned thru 09/30/21

\$ 137.21

Requisitions Paid thru 09/30/21

\$ (2,129,052.51)

Remaining Project (Construction) Fund

\$ 5.80

Percentage Completed

102.63%

Canopy
Community Development District
Special Assessment Revenue Bonds, Series 2018 A3 - General

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2019				
11/8/18	1	Ox Bottom Mortgage Holdings, LLC	Reimbursement for construction costs paid by Developer	\$ 1,019,257.82
TOTAL				\$ 1,019,257.82
Fiscal Year 2019				
12/1/18		Transfer from Reserve Fund		\$ 44.17
1/1/19		Interest		\$ 0.07
1/1/19		Transfer from Reserve Fund		\$ 177.83
2/1/19		Interest		\$ 0.41
2/1/19		Transfer from Reserve Fund		\$ 199.05
3/1/19		Interest		\$ 0.71
3/1/19		Transfer from Reserve Fund		\$ 184.71
4/1/19		Interest		\$ 1.15
4/1/19		Transfer from Reserve Fund		\$ 204.50
5/1/19		Interest		\$ 1.52
5/1/19		Transfer from Reserve Fund		\$ 197.90
5/14/19		Transfer from Cost of Issuance		\$ 7,506.37
6/1/19		Interest		\$ 10.48
6/1/19		Transfer from Reserve Fund		\$ 204.50
7/1/19		Interest		\$ 16.47
7/1/19		Transfer from Reserve Fund		\$ 197.90
8/1/19		Interest		\$ 17.09
8/1/19		Transfer from Reserve Fund		\$ 200.05
8/1/19		Transfer from Cost of Issuance		\$ 6.15
9/1/19		Interest		\$ 15.96
9/1/19		Transfer from Reserve Fund		\$ 182.27
TOTAL				\$ 9,369.26
Project (Construction) Fund at 11/8/18				\$ 1,019,257.82
Interest Earned thru 09/30/19				\$ 9,369.26
Requisitions Paid thru 09/30/19				\$ (1,019,257.82)
Remaining Project (Construction) Fund				\$ 9,369.26
Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2020				
TOTAL				\$ -
Fiscal Year 2020				
10/1/19		Transfer from Reserve Fund		\$ 167.79
10/1/19		Interest		\$ 14.98
11/1/19		Transfer from Reserve Fund		\$ 159.33
11/1/19		Interest		\$ 14.53
12/1/19		Interest		\$ 12.37
12/1/19		Transfer from Reserve Fund		\$ 133.37
1/1/20		Interest		\$ 12.98
1/1/20		Transfer from Reserve Fund		\$ 137.81
2/1/20		Interest		\$ 13.15
2/1/20		Transfer from Reserve Fund		\$ 137.44
3/1/20		Interest		\$ 12.13
3/1/20		Transfer from Reserve Fund		\$ 125.00
4/1/20		Interest		\$ 4.97
4/1/20		Transfer from Reserve Fund		\$ 50.63
5/1/20		Interest		\$ 0.64
5/1/20		Transfer from Reserve Fund		\$ 6.44
6/1/20		Interest		\$ 0.66
6/1/20		Transfer from Reserve Fund		\$ 6.65
7/1/20		Interest		\$ 0.60
7/1/20		Transfer from Reserve Fund		\$ 6.01
8/1/20		Interest		\$ 0.44
8/1/20		Transfer from Reserve Fund		\$ 4.43
9/1/20		Interest		\$ 0.23
9/1/20		Transfer from Reserve Fund		\$ 2.35
TOTAL				\$ 1,024.93
Project (Construction) Fund at 09/30/19				\$ 9,369.26
Interest Earned thru 09/30/20				\$ 1,024.93
Requisitions Paid thru 09/30/20				\$ -
Remaining Project (Construction) Fund				\$ 10,394.19

Canopy
Community Development District
Special Assessment Revenue Bonds, Series 2018 A3 - General

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2021				
TOTAL				\$ -
Fiscal Year 2021				
10/1/20		Transfer from Reserve Fund		\$ 1.72
10/1/20		Interest		\$ 0.17
11/1/20		Transfer from Reserve Fund		\$ 1.77
11/1/20		Interest		\$ 0.18
12/2/20		Transfer from Reserve Fund		\$ 0.94
12/2/20		Interest		\$ 0.09
1/5/21		Transfer from Reserve Fund		\$ 0.89
1/5/21		Interest		\$ 0.09
2/2/21		Transfer from Reserve Fund		\$ 0.89
2/2/21		Interest		\$ 0.09
3/2/21		Transfer from Reserve Fund		\$ 0.80
3/2/21		Interest		\$ 0.08
4/2/21		Transfer from Reserve Fund		\$ 0.89
4/2/21		Interest		\$ 0.09
5/2/21		Transfer from Reserve Fund		\$ 0.86
5/2/21		Interest		\$ 0.09
6/2/21		Transfer from Reserve Fund		\$ 0.89
6/2/21		Interest		\$ 0.09
7/2/21		Transfer from Reserve Fund		\$ 0.86
7/2/21		Interest		\$ 0.09
8/2/21		Transfer from Reserve Fund		\$ 0.89
8/2/21		Interest		\$ 0.09
9/2/21		Transfer from Reserve Fund		\$ 0.89
9/2/21		Interest		\$ 0.09
TOTAL				\$ 13.53
Project (Construction) Fund at 09/30/20				\$ 10,394.19
Interest Earned thru 09/30/21				\$ 13.53
Requisitions Paid thru 09/30/21				\$ -
Remaining Project (Construction) Fund				<u>\$ 10,407.72</u>
Percentage Completed				100.00%

Canopy

Community Development District

Special Assessment Revenue Bonds, Series 2018 A3 - Restricted

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2019				
TOTAL				\$ -
Fiscal Year 2019				
12/1/18		Interest		\$ 632.88
1/1/19		Interest		\$ 2,548.92
2/1/19		Interest		\$ 2,857.81
3/1/19		Interest		\$ 2,656.69
4/1/19		Interest		\$ 2,946.62
5/1/19		Interest		\$ 2,857.44
6/1/19		Interest		\$ 2,958.28
7/1/19		Interest		\$ 2,868.06
8/1/19		Interest		\$ 2,905.11
9/1/19		Interest		\$ 2,651.93
TOTAL				\$ 25,883.74
Project (Construction) Fund at 11/8/18				\$ 1,500,000.00
Interest Earned thru 09/30/19				\$ 25,883.74
Requisitions Paid thru 09/30/19				\$ -
Remaining Project (Construction) Fund				\$ 1,525,883.74
Fiscal Year 2020				
Date	Requisition #	Contractor	Description	Requisition
10/31/19	1	Conn & Associates	Clubhouse Architectural Services	\$ 37,200.00
1/23/20	2	Sandco, LLC	Pay Application 2	\$ 168,773.81
1/23/20	3	Conn & Associates	Clubhouse Architectural Services	\$ 9,300.00
1/24/20	4	Sandco, LLC	Pay Application 1	\$ 299,755.14
5/5/20	5	Conn & Associates	Clubhouse Architectural Services	\$ 2,250.00
3/19/20	7	Sandco, LLC	Pay Application 3	\$ 175,786.82
5/6/20	8	Conn & Associates	Clubhouse Architectural Services	\$ 2,250.00
7/20/20	9	Conn & Associates	Clubhouse Architectural Services	\$ 5,300.00
7/31/20	10	Sandco, LLC	Pay Application 4	\$ 28,890.54
TOTAL				\$ 729,506.31
Fiscal Year 2020				
10/1/19		Interest		\$ 2,445.15
11/1/19		Interest		\$ 2,324.29
12/1/19		Interest		\$ 1,902.32
1/1/20		Interest		\$ 1,968.38
2/1/20		Interest		\$ 1,796.15
3/1/20		Interest		\$ 1,219.18
4/1/20		Interest		\$ 489.71
5/1/20		Interest		\$ 52.08
6/1/20		Interest		\$ 53.58
7/1/20		Interest		\$ 48.36
8/1/20		Interest		\$ 35.57
9/1/20		Interest		\$ 18.14
TOTAL				\$ 12,352.91
Project (Construction) Fund at 09/30/19				\$ 1,525,883.74
Interest Earned thru 09/30/20				\$ 12,352.91
Requisitions Paid thru 09/30/20				\$ (729,506.31)
Remaining Project (Construction) Fund				\$ 808,730.34

Canopy

Community Development District

Special Assessment Revenue Bonds, Series 2018 A3 - Restricted

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2021				
11/4/20	11	Baycrest Corporation	Pay Application # 1	\$ 206,705.78
12/2/20	12	Baycrest Corporation	Pay Application # 2	\$ 381,650.40
1/19/21	13	Baycrest Corporation	Pay Application # 3	\$ 151,119.80
1/31/21	14	Sandco, LLC	*VOID*	\$ -
TBP	15	Baycrest Corporation	Pay Application # 4	\$ 69,290.60
TOTAL				\$ 808,766.58
Fiscal Year 2021				
10/1/20		Interest		\$ 13.26
11/1/20		Interest		\$ 13.70
12/1/20		Interest		\$ 5.77
1/5/21		Interest		\$ 1.97
2/1/21		Interest		\$ 1.33
2/2/21		Interest		\$ 0.21
TOTAL				\$ 36.24
Project (Construction) Fund at 09/30/20				\$ 808,730.34
Interest Earned thru 09/30/21				\$ 36.24
Requisitions Paid thru 09/30/21				\$ (808,766.58)
Remaining Project (Construction) Fund				<u>\$ -</u>
Percentage Completed				100.00%

Canopy
Community Development District
Special Assessment Revenue Bonds, Series 2018 A4

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2019				
11/8/18	1	Ox Bottom Mortgage Holdings LLC	Reimbursement for construction costs paid by Developer	\$ 893,101.00
TOTAL				\$ 893,101.00
Fiscal Year 2019				
12/1/18		Interest		\$ 13.80
1/1/19		Interest		\$ 0.02
1/1/19		Transfer from Reserve Fund		\$ 55.57
2/1/19		Interest		\$ 0.13
2/1/19		Transfer from Reserve Fund		\$ 62.20
3/1/19		Interest		\$ 0.22
3/1/19		Transfer from Reserve Fund		\$ 57.72
4/1/19		Interest		\$ 0.36
4/1/19		Transfer from Reserve Fund		\$ 63.91
5/1/19		Interest		\$ 0.48
5/1/19		Transfer from Reserve Fund		\$ 61.84
5/14/19		Transfer from Cost of Issuance		\$ 2,648.52
6/1/19		Interest		\$ 3.62
6/1/19		Transfer from Reserve Fund		\$ 63.91
7/1/19		Interest		\$ 5.72
7/1/19		Transfer from Reserve Fund		\$ 61.84
8/1/19		Interest		\$ 5.92
8/1/19		Transfer from Reserve Fund		\$ 62.52
8/1/19		Transfer from Cost of Issuance		\$ 2.17
9/1/19		Interest		\$ 5.52
9/1/19		Transfer from Reserve Fund		\$ 56.96
TOTAL				\$ 3,232.95
Project (Construction) Fund at 11/8/18				\$ 893,101.79
Interest Earned thru 09/30/19				\$ 3,232.95
Requisitions Paid thru 09/30/19				\$ (893,101.00)
Remaining Project (Construction) Fund				\$ 3,233.74

Canopy
Community Development District
Special Assessment Revenue Bonds, Series 2018 A4

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2020				
		TOTAL		\$ -
Fiscal Year 2020				
10/1/19		Transfer from Reserve Fund		\$ 52.43
10/1/19		Interest		\$ 5.17
11/1/19		Transfer from Reserve Fund		\$ 49.79
11/1/19		Interest		\$ 5.01
12/1/19		Interest		\$ 4.26
12/1/19		Transfer from Reserve Fund		\$ 41.68
1/1/20		Interest		\$ 4.46
1/1/20		Transfer from Reserve Fund		\$ 43.07
2/1/20		Interest		\$ 4.51
2/1/20		Transfer from Reserve Fund		\$ 42.95
3/1/20		Interest		\$ 4.16
3/1/20		Transfer from Reserve Fund		\$ 39.06
4/1/20		Interest		\$ 1.70
4/1/20		Transfer from Reserve Fund		\$ 15.82
5/1/20		Interest		\$ 0.22
5/1/20		Transfer from Reserve Fund		\$ 2.01
6/1/20		Interest		\$ 0.23
6/1/20		Transfer from Reserve Fund		\$ 2.08
7/1/20		Interest		\$ 0.20
7/1/20		Transfer from Reserve Fund		\$ 1.88
8/1/20		Interest		\$ 0.15
8/1/20		Transfer from Reserve Fund		\$ 1.39
9/1/20		Interest		\$ 0.08
9/1/20		Transfer from Reserve Fund		\$ 0.73
		TOTAL		\$ 323.04
		Project (Construction) Fund at 09/30/19		\$ 3,233.74
		Interest Earned thru 09/30/20		\$ 323.04
		Requisitions Paid thru 09/30/20		\$ -
		Remaining Project (Construction) Fund		\$ 3,556.78

Date	Requisition #	Contractor	Description	Requisition
Fiscal Year 2021				
		TOTAL		\$ -
Fiscal Year 2021				
10/1/20		Transfer from Reserve Fund		\$ 0.54
10/1/20		Interest		\$ 0.06
11/1/20		Transfer from Reserve Fund		\$ 0.55
11/1/20		Interest		\$ 0.06
12/2/20		Interest		\$ 0.03
12/2/20		Transfer from Reserve Fund		\$ 0.29
1/5/21		Interest		\$ 0.03
1/5/21		Transfer from Reserve Fund		\$ 0.28
2/2/21		Interest		\$ 0.03
2/2/21		Transfer from Reserve Fund		\$ 0.28
3/2/21		Interest		\$ 0.03
3/2/21		Transfer from Reserve Fund		\$ 0.25
4/2/21		Interest		\$ 0.28
4/2/21		Transfer from Reserve Fund		\$ 0.03
5/2/21		Interest		\$ 0.27
5/2/21		Transfer from Reserve Fund		\$ 0.03
6/2/21		Interest		\$ 0.28
6/2/21		Transfer from Reserve Fund		\$ 0.03
7/2/21		Interest		\$ 0.03
7/2/21		Transfer from Reserve Fund		\$ 0.27
8/2/21		Interest		\$ 0.03
8/2/21		Transfer from Reserve Fund		\$ 0.28
9/2/21		Interest		\$ 0.03
9/2/21		Transfer from Reserve Fund		\$ 0.28
		TOTAL		\$ 4.27
		Project (Construction) Fund at 09/30/20		\$ 3,556.78
		Interest Earned thru 09/30/21		\$ 4.27
		Requisitions Paid thru 09/30/21		\$ -
		Remaining Project (Construction) Fund		\$ 3,561.05
		Percentage Completed		100.00%