

Minutes of Meeting
Canopy
Community Development District

The regular meeting of the Board of Supervisors of the Canopy Community Development District was held Thursday, February 23, 2023 at 11:00 a.m. at the Canopy Amenity Center, 2877 Crestline Road, Tallahassee, Florida.

Present and constituting a quorum were:

Tom Asbury	Chairman
Jason Ghazvini	Vice Chairman
John “Al” Russell	Supervisor
Colleen Castille	Supervisor
David Brady	Supervisor

Also present were:

Jim Oliver	District Manager
Jennifer Kilinski	District Counsel
Laura Kalinoski	Events Coordinator
Several Residents	

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 11:00 a.m. called the roll and stated before public comments I would like Laura to give us an update on programming and special events that are scheduled.

Ms. Kalinoski stated the newsletter will be going out this morning, our events calendar will be in the newsletter and on the billboard.

Ms. Kalinoski gave an overview of upcoming events, outlined the availability of rental space for resident clubs, the only area to reserve for a private party is the pavilion, rental policy and fees, reminded everyone about the pool rules, and a separate website for Canopy residents.

Ms. Castille joined the meeting during this item.

SECOND ORDER OF BUSINESS

Public Comment Period

A resident stated I worked with Jim Oliver on some issues and he has been very responsive. Jason and I met February 3rd and went through a list of things and the TV changers are now

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matched to the TVs. A film is now on the dividing wall to provide privacy to those who are working out. The ceiling fans are taken care of. The mail stations now have solar lights, we are still working on the solicitation sign.

A resident had pictures of ponds before and after cleanup; cattails were cut down but not removed.

Mr. Ghazvini stated the district has engaged a company to treat the ponds and cattails based on your request. Once you remove cattails there is a good chance they will come back. I will meet with you next week.

A resident stated my concern goes beyond cattails and algae, which needs to be removed. Because of the way the pond is structured and way it is developing right now, there are gators and water moccasins.

A resident stated I'm on the social activities committee and I have a draft letter with 51 signatures. Laura is awesome and I'm hoping now that the dates have been finalized that we can meet with her to come up with other events that won't conflict with this calendar. The letter basically says that the social activities committee has been a little frustrated with not being able to move forward with a calendar that we presented to the committee at the October meeting. We were told that we couldn't have any events where alcohol was served. I assume that will now be allowed since these events allow alcohol.

Ms. Kalinoski stated the events that I have scheduled have a licensed bartender and event insurance.

A resident stated we are also waiting to hear back on the issue regarding the Florida Statutes. We had a question about bunco may be considered gambling. Rhony presented that you were supposed to meet on that and get back to us and to date we haven't heard any word back on that.

Mr. Oliver stated I will get back to you and Rhony.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the December 14, 2022 Meeting

<p>On MOTION by Mr. Ghazvini seconded by Mr. Russell with all in favor the minutes of the December 14, 2022 meeting were approved as presented.</p>

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FOURTH ORDER OF BUSINESS**Appointment of Audit Committee**

Mr. Oliver stated the district as a unit of government in Florida is required to have an independent CPA firm perform an audit of its financials each year and the selection of that auditor is through the RFP process that is mandated by Chapter 218, Florida Statutes. Typically, the board appoints itself as the audit selection committee, that way when we have quorum for the CDD meeting we will have quorum for the audit committee meeting. We will bring evaluation criteria to your next committee meeting so that you can approve or revise it and then staff can go out for proposals.

On MOTION by Mr. Asbury seconded by Ms. Castille with all in favor the board members were appointed to serve as the audit committee.

FIFTH ORDER OF BUSINESS**Staff Reports****A. Attorney**

Ms. Kilinski stated we have been working on the other side of Welaunee 3B with Jason and the contractor team in order to get that closed out.

B. Engineer

There being none, the next item followed.

C. Manager

Mr. Oliver stated on our schedule we have monthly meetings, we rarely need to do that. You can look at the agenda today and see how light it is. Our next meeting right now is scheduled for March 1st. There is no need to have that, but I would like to look at have our next meeting April 13th and rather than at 11:00 a.m. move it to 2:00 p.m. if that will work with your schedules. At that meeting may discuss going to a bi-monthly schedule unless you want to do it now, that way we don't have to cancel a meeting. That is very typical for a district at this stage. You can always call a special meeting.

Mr. Asbury stated I think that is a good idea. We are going to try to have all the meetings here. When we approve the budget that will be an evening meeting but normal business meetings will be at 2:00 p.m.

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Mr. Oliver stated I will bring a revised meeting schedule to the next meeting for formal approval.

i. Approval of Check Register Summary and Requisition Summary

On MOTION by Mr. Ghazvini seconded by Mr. Asbury with all in favor the check run summary and requisition summary were approved.

ii. Balance Sheet and Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

SIXTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS

Supervisors Requests

Addition items: Future extension and timeline of Welaunee Boulevard, Dempsey Mayo crossing of greenway, golf cart traffic, more frequent communication with residents, no present plans for additional amenities such as kitchen in clubhouse or heating the pool.

EIGHTH ORDER OF BUSINESS

Next Scheduled Meeting – 04/13/23 at 2:00 p.m. at the Canopy Amenity Center

Mr. Oliver stated the next meeting will be held April 13, 2023 at 2:00 p.m. at the Canopy Amenity Center.

On MOTION by Mr. Ghazvini seconded by Mr. Russell with all in favor the meeting adjourned at 11:44 a.m.

DocuSigned by:
Jim Oliver
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Secretary/Assistant Secretary

DocuSigned by:
[Signature]
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Chairman/Vice Chairman

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