

Minutes of Meeting  
Canopy  
Community Development District

The Canopy Community Development District audit committee met Tuesday, April 13, 2023 at 2:00 p.m. at the Canopy Amenity Center, 2877 Crestline Road, Tallahassee, Florida.

Present were:

Tom Asbury  
Jason Ghazvini  
John “Al” Russell  
Colleen Castille  
David Brady  
Jim Oliver  
Jennifer Kilinski  
Laura Kalinoski

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the audit committee meeting to order at 2:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Review and Selection of Audit RFP Criteria**

Mr. Oliver stated there are five categories of criteria, equally weighted at 20 points each and those are, ability of personnel, proposer’s experience, understanding scope of work, ability to furnish the required services and price. Once you approve these, I will bring this to the board of supervisors and the board will accept them and direct staff to seek proposals from audit firms and bring those proposals back to the next audit committee meeting as well as the next CDD meeting.

On MOTION by Ms. Castille seconded by Mr. Asbury with all in favor the audit criteria was approved.
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**FOURTH ORDER OF BUSINESS**

**Other Business**

There being none,

On MOTION by Mr. Asbury seconded by Mr. Russell with all in favor the meeting adjourned at 2:03 p.m.